Minutes of March 12, 2014, 3:30PM-5PM

Room HSS 261

Meeting called to order at 3:35PM

Present:

 Jason Beardsley (Chair)

 Ron Furuyama (Vice-chair)

 Jamar London

 Jean Paik-Schoenberg

 Tony Prestby

 Gary Todd

1. *Establish Meeting Dates for spring 2014*

 Wednesdays- 3:30PM-5PM in Room HSS 261

* March 26
* April 2
* April 23
* May 7
* May 21
* June 4

2. *Online Tutoring*

Someone is (Hari Vishwanadha?) is working on a non-credit online tutoring program. Expectations are that any online tutoring is the same or similar to on-ground classes. Johns Hopkins has an extensive on-line tutoring, something to look into this. There was also discussion of other ways that the on-line services for tutoring might be achieved. Learning Resources is responsible for online tutoring and is currently looking at this issue.

3a. *IA training and training of tutors*

FERPA Training- Tutors may take the FERPA training offered through Enrollment Services, Is this the standard practice for tutors, IAs and coordinators?

3b. *AVID update- Funding for tutor training*

AVID will tailor tutor training to fit the needs of SMC. Training will take place on June 16, 17. Path may lead to certification for tutoring. IAs could potentially take ED 7. Barbara will encourage training of IA and Tutoring Coordinators.

4. *Discussion of Eng 20 lab*

An idea that perhaps Eng 20 evolves into a new course with new job duties for the IAs was discussed. There was agreement that the lab working better, and is more structured this semester. Discussion was raised, that IAs need to have experience working with students both individually and small groups. At times some students have said that they are wondering why they are in the lab, when they could be doing things at home.

Is lab, really *class part II*, rather than working on projects that augment the class? Perhaps there should be additional discussion and emphasis on focusing on projects that better connect the class time and lab together. Also discussed was reimaging SI into the English lab. However it was noted that the college cannot collect apportionment for SI when they may collect for the arranged hours in the lab.

Additional discussion was held with the idea of involving IAs and SIs in the classroom and creating a pilot for recreating the 'assistance' in the classroom. A 990 class with one-third of class 21A students being placed into the Eng 1 class, Baltimore model is being.

Having an IA in the Eng 20, is it a possibility? It was reported that an IA for First Year Experience program is being hired. 990 is non-credit, positive attendance is being reported. It was noted that this improved class room attendance towards the end of the semester.

Discussion was held- including the instructors input in the tutor training is an essential consideration.

5. *IRA*

IRA may be outside the purview of SIS Committee and perhaps should be referred to another Task Force. Jason will follow-up with this.

The meeting was adjourned at 4:55PM.