Joint Academic Senate

Student Instructional Support Committee

Santa Monica College

Minutes for April 25, 2016 Meeting

Present:

Jason Beardsley, Chair

Ron Furuyama

Jamar London

Wendi DeMorst

Elisa Meyer

Gary Todd

Interested Party

Fabienne Chauderlot

Meeting called to order at 3:30pm

Minutes from March 28 meeting reviewed and approved

1. Discussion of English 85, which might be changing to English 20 format that has the lab directly after the class; the reasoning is that students will more actively participate in the lab time. Discussed Institutional Research’s English 20 focus group results indicating some challenges, as well as improvements, with the new class-lab arrangement:

* Some concerns expressed about instructional assistants (IA) in the classroom.
* Discussion also regarding the directed activities, working with the students and also concerns about working more individually with students with different abilities.
* Discussion of development of a lab handbook for English 20, the English 85 class has a handbook that was developed by faculty members.
* Developing opportunities for the faculty member and the instructional assistant to meet to discuss and plan strategies for effective the lab time, so that it is a different experience for students and does not become another lecture hour.

Tutor tracking discussion continued. Looking to proceed with a tutor tracking system. Elisa moved to proceed with a 1-year trial of WC online. Seconded by Gary. The committee voted unanimously to use WC online for trial period.

Meeting adjourned at 5 pm

Next meeting, May 9, 2015