

Santa Monica College Academic Senate

Professional Development Committee

Thursday, December 9, 2010, 3:00p.m.-5:00 p.m.

Professional Development Committee

Nancy Hanson, Chair x3502
Kiersten Elliott x4173

Members:

Monica LaBenda x4308
Sandy Chung x4170
Jessica Plotner x8644
Patricia Burson x4691
Nancy Grass Hemmert x8782
Steve Hunt, x4691
Valerie Narey x4430
Judy Neveau x4303

Student Members

Tiffany Inabu x4251

Present: Nancy Hanson, Kiersten Elliott, Steve Hunt, Sandy Chung, Judy Neveau, Tiffany Inabu, Gillian Grebler

1. Minutes of 11-18-2010 were passed.
2. Monica was unable to attend today's meeting so there was no specific update on her projects.
3. Judy Neveau will contact Beth of Campus Kitchen regarding providing food for the March flex day. We would like Beth to follow through with her idea to create a visual display of the amount of tableware used up at campus events.

A write-up featuring the local food use by Campus Kitchen was suggested.

4. Gillian Grebler attended our meeting today to assist with the planning of the service resource fair for flex day.

Judy Neveau has recruited 6 local organizations that already have associations with SMC.

We decided that 20 to 30 organizations would be ideal.

Judy, Gillian, Sandy, Kiersten, Nancy and Steve will each contact a number of other organizations that were identified for possible participation.

Nancy will continue to work with Pete Morris to determine the role of Big Sunday.

5. Nancy shared ideas for flex given to her by campus members:

We will direct Al DeSalles to contact the Information Services Committee re: Apple's interest in connecting with the campus.

The Social Committee will not be given a workshop, but will be offered a table or two at lunch.

We would like to have the new voice instructor Janelle DeStefano sing before our opening speaker's presentation.

6. Nancy distributed copies of a summary of the day that was sent to Jeff Borden in preparation for our conference call with him on December 16th.
7. Kiersten distributed sample programs for our feedback.
8. The use of the day's logo on table tents (possibly along with department food tag lines) and on pens was discussed. The pens would depend on cost and the budget for the day.
9. A personal commitment letter was mentioned as a possibility.

10. The PDC will continue to meet weekly throughout the winter session from 1:30pm to 3:30pm.

The next meeting will be December 16th in the Library Conference Room.