

# SANTA MONICA COLLEGE CURRICULUM COMMITTEE MEETING MINUTES OF OCTOBER 21, 2009

The Santa Monica College Curriculum Committee was called to order by Guido Davis Del Piccolo at 3:10 p.m.

**Members Present:**

Guido Davis Del Piccolo, Chair	Maral Hyeler	Saul Rubin
Georgia Lorenz, Vice Chair	Emily Lodmer	Edie Spain
Brenda Benson	Walter Meyer	Mary Lynne Stephanou
Diane Gross	Eric Minzenberg	Gary Taka
Nancy Hanson	Estela Narrie	Diana Wattapongsakorn
Eleni Hioureas	Judith Remmes	Carol Womack

**Members Absent:**

Karissa Gonzalez	Helen LeDonne	Jeff Shimizu
Randy Lawson	Christina Preciado	

**Others Present:**

Jason Beardsley	Kimberly James	Toni Randall
Laura Campbell	Erica LeBlanc	Susan Sterr
Michael Chen	Fran Manion	Hari Vishwanadha
Janet Harclerode	Mona Martin	

**Approval of Minutes:** The minutes of October 7, 2009 were approved with one abstention.

**Chair's Report:**

- Guido Davis Del Piccolo announced that Estela Narrie received notification that the following courses were approved for UC transferability: AHIS 18, Chinese 9, CS 8, Film 7, KIN PE 46, Math 54 and Women's Studies 30.
- Guido Davis Del Piccolo announced that the Chancellor's Office approved the Business Administration: Logistics AA Degree and the Logistics Certificate of Achievement.
- Guido Davis Del Piccolo announced that the Chancellor's Office acknowledged that Santa Monica College Curriculum Committee Members are certified to approve Stand-Alone courses.
- Georgia Lorenz announced that the CSU GE Certificate consists of 39 units—6 units may be counted both for Area C2/ D and American Institutions.

**New Business:**

1. **“Tutoring Courses”:** **What's possible?** There was discussion on how “tutoring” is currently offered at SMC. There is a pilot project underway which provides drop-in writing help to students through the BSI Grant (Basic Skills Initiative) used by English. There is concern how this need can be fulfilled when this funding ends. The desired goal would be to have a sustainable course offering that generated apportionment and/or a central tutoring center on campus offered to students across disciplines.

The state defines tutoring as given by a student with training (the general definition—“a designated learning center led by someone with minimum qualifications –students who have been through specific training”).

**(New Business—cont.)**

Title 5 limits the amount of units a student can accumulate in basic skills courses to 30. Noncredit tutoring is limited to Basic Skills and ESL.

A couple of suggestions were a companion class being required by a primary course, directed learning activities built into every course following the Chaffey College model.

In summary, the Committee would like the English Department to define what they would like to achieve. Guido Davis Del Piccolo will send an inquiry to the statewide Academic Senate asking what is currently being done at other colleges and what options are possible.

Judith Remmes will write a bulleted list of “key desires/issues” so that possible options can be more fully explored.

- 2. Global Citizenship Requirement for International Students:** There was a discussion regarding a potential bias against international students inherent in the Global Citizenship Requirements. Specifically, Emily Lodmer suggested that given the confines of the Requirement, it is very difficult for an ESL course to meet the requirements. Emily Lodmer stated that ESL would like to present a course: ESL 24—Advanced Listening and Speaking which might satisfy the Global Citizenship Requirement for ESL students.

There was discussion on how ESL and F1 students could potentially satisfy the Global Citizenship Requirement, including the idea that F1 students might be able to satisfy the requirement via the “study abroad option” simply by being enrolled at SMC.

- 3. The submission and “Prescreening” Process—**presented by Guido Davis Del Piccolo. New courses and SLO’s are first submitted to Georgia, Guido and Estela for review. They contact the authors if they have recommendations or if additional information is needed. Occasionally, discussions with other departments take place. The SLO’s are submitted to the SLO Committee. The submitted material is then placed on the Curriculum Agenda for review by the Committee.

There was discussion and members agreed that the Curriculum Committee’s recommendations or suggestions were meant to be helpful and not critical.

- 4. The SLO Submission Process:** Guido Davis Del Piccolo explained the new SLO process and how they are reviewed. The SLO’s are sent to the SLO Committee (Christine Schultz and Lesley Kawaguchi are the Co-Chairs). The SLO Committee stated that their purpose is only to make recommendations on: (1) “accessibility”, (2) consistency and (3) verbiage. They will not make recommendations to the appropriateness of the outcomes to the course content nor the plausibility of the outcomes. These latter areas are the purview of the Curriculum Committee. The Curriculum Committee does not send the course outline to the SLO Committee

**Adjournment:** The meeting was adjourned at 5:07 p.m.

**Next Meeting:** The next meeting of the Curriculum Committee will be Wednesday, November 4<sup>th</sup>, at 3:00 p.m. in DH-300E, The Loft.

Respectfully submitted,  
Georgia Lorenz  
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