



CURRICULUM COMMITTEE | AGENDA

Wednesday, December 4, 2013 | 3:00 p.m.

Loft Conference Room – Drescher Hall 300-E

Members:

Guido Davis Del Piccolo, <i>Chair</i>	Sandra Hutchinson	Karen Legg	Elaine Roque
Georgia Lorenz, <i>Vice Chair</i>	Maral Hyeler	Walt Louie	Jeffery Shimizu
Brenda Antrim	Josh Kanin	Walter Meyer	David Shirinyan
Teri Bernstein	Hasun Khan	Estela Narrie	Gary Taka
Sang Chi	Randal Lawson	James Pacchioli	Toni Trives
Ida Danzey	Helen LeDonne		Alex Van Dertol

Interested Parties:

Jamey Anderson	Jonathan Cohanne	Mona Martin	Linda Sinclair
Maria Bonin	Kiersten Elliott	Steven Myrow	Madeleine Sundberg
Patricia Burson	Tina Fleming	Katharine Muller	Sal Veas
		Robin Ramsdell	Chris Young

Ex-Officio Members:

Eve Adler	Ty Moura
-----------	----------

AGENDA

(Items for action are listed alphabetically; items for information are listed numerically)

- I. Call to order
- II. Public Comments*
- III. Approval of Minutes.....2
- IV. Chair’s report:
- V. Action Items:
 - New Courses:*
 - 1. COSM 95A Salon Experience.....6
 - 2. COSM 95B Salon Experience.....6
 - 3. COSM 95C Salon Experience.....6
 - 4. COSM 95D Salon Experience.....6
 - 5. KIN PE 14B Intermediate Cross Country.....9
- VI. Adjournment

Please advise Guido Davis Del Piccolo (x. 3561), Georgia Lorenz (x. 4277) or Grace Smith (x. 4454) if you are unable to attend this meeting.

*Five minutes is allotted to any member of the public who wishes to address the Curriculum Committee on a specific agenda item, for general public comments, or non-agenda items.



CURRICULUM COMMITTEE | MINUTES

Wednesday, November 20, 2013 | 3:00 p.m.
Loft Conference Room – Drescher Hall 300-E

Members Present:

Guido Davis Del Piccolo, <i>Chair</i>	Sandra Hutchinson	Helen LeDonne	Jeffery Shimizu
Georgia Lorenz, <i>Vice Chair</i>	Maral Hyeler	Walt Louie	David Shirinyan
Teri Bernstein	Hasun Khan	Walter Meyer	Gary Taka
Sang Chi	Randal Lawson	James Pacchioli	Toni Trives
Ida Danzey		Elaine Roque	Alex Van Dertol

Members Absent:

Brenda Antrim	Josh Kanin	Karen Legg	Estela Narrie
---------------	------------	------------	---------------

Others Present:

Simon Balm	Daryl Keith-Ogata	Eric Oifer	Christine Schultz
Vicki Drake	Jay Lopez	Salvador Santana	Madeleine Sundberg
Judith Douglas			Hari Vishwanadha

M I N U T E S

(Items for action are listed alphabetically; items for information are listed numerically)

I. Call to order:

The meeting was called to order at 3:08pm.

II. Public Comments*:

None.

III. Approval of Minutes:

The minutes of November 6, 2013 were approved as presented.

IV. Chair's report:

- On November 19, 2013, the Academic Senate approved all the items approved by the Curriculum Committee on November 6, including the Curriculum Committee reconfiguration proposal.

V. Information Items:

Distance Education (update):

I. ACCTG 12 Auditing

VI. Action Items:*Consent Agenda:*

- a. **RES TH 70 Respiratory Pathophysiology** (addition of prerequisite of RES TH 60; change in hours from four lecture hours per week to three lecture hours, three lab hours per week) – presented by Salvador Santana.

Motion Made By: Jeff Shimizu
The motion passed unanimously.

Seconded By: Maral Hyeler

Addition of prerequisite of RES TH 60:

Motion Made By: Randal Lawson
The motion passed unanimously.

Seconded By: Elaine Roque

New Courses:

- b. **ASTRON 7 Cosmology** – presented by Simon Balm.
David Shirinyan made a motion to approve ASTRON 7 with the following changes:
- o Student Learning Outcomes to be expanded.

Motion Made By: David Shirinyan
The motion passed unanimously.

Seconded By: James Pacchioli

- c. **COM ST 10 Introduction to Communication Studies** – presented by Daryl Keith-Ogata.

Motion Made By: James Pacchioli
The motion passed unanimously.

Seconded By: Toni Trives

- d. **DANCE 38 Intermediate Pointe** – presented by Judith Douglas.
Elaine Roque moved to approve Dance 38, with the following changes:
- o Proposed start changed to Fall 2014
 - o “Physiology” in Student Learning Outcome #4 replaced with “Kinesiology”

Motion Made By: Elaine Roque
The motion passed unanimously.

Seconded By: Helen LeDonne

Prerequisite of Dance 37:

Motion Made By: David Shirinyan
The motion passed unanimously.

Seconded By: Randal Lawson

New Business:

2. **Curriculum and the GRIT Initiative** – Christine Schultz and Eric Oifer. A discussion was held on the ways in which the Curriculum Committee can support and advance the college strategic initiative, GRIT, in the curriculum (see Appendix-A). There was a suggestion made that a document regarding ways to integrate GRIT into the curriculum be developed which will serve as an aid for a course author.
3. **Proposed revision to AR 4111.6 Transfer Credit from Foreign Institutions** – presented by the Chair. A discussion was held on the proposed revision to Administrative Regulation 4111.6 – Transfer Credit from Foreign Institutions and the

following suggestions were made by the committee, to be communicated to the Student Affairs Committee by the Chair:

Regarding the English requirement, the Curriculum Committee suggests the following:

- The verbiage of the AR should reflect the verbiage we use for our SMC GE. “Area IV, Group A” (instead of the English language requirement)
- It is also suggested that “by the English Department Chair (or designee)” be changed to “by the English Department.”

Regarding the “American Institutions” requirement, the Curriculum Committee suggests the following:

- The verbiage of the AR should reflect the verbiage we use for our SMC GE: “Area II, Group A”.
- Add to this: “However, US History/American Government courses taken outside of the U.S. will be considered on a case-by-case basis by the appropriate Department.”
In general, the committee would like this AR to distinguish between GE credit and elective credit. While a course taken at a foreign institution might not satisfy a GE area, it may be used for elective units.

VII. Adjournment:

The meeting was adjourned at 4:46pm

(APPENDIX-A)

Per discussion at Curriculum Committee Meeting of 11/20/13

GRIT in the Curriculum

Studies have shown that non-cognitive skills (e.g. resilience and perseverance) and meta-cognition (i.e. thinking about thinking, self-reflection, self-evaluation) are key contributors to academic and life success. While many students come to college with these skills, many of our students do not. They have had neither the socialization nor the high school experiences that develop these traits.

So the question for the initiative is, how can SMC help the development of GRIT? The question for the Curriculum Committee is, how can the curriculum process support and advance this effort?

We propose two ways:

1. Encourage faculty to build courses that offer many low-stakes opportunities for "earned success";
2. Encourage faculty to include course objectives and outcomes, as well as content and teaching materials that link course content to students' life goals, and job and career goals.

Places to do this on Course Outlines of Record:

1. Methods of evaluation
 - a. Many and varied assignments
 - b. Low percentages for each assignment
2. Sample assignments
 - a. Examples that ask students to apply skills and knowledge beyond the classroom
 - b. Examples that ask students to apply skills and knowledge to their own lives
3. Course objectives and content
 - a. Topics and material that help students authentically engage the subject matter
4. SLOs and mapping to ILO #5 (titled "Authentic Engagement")
 - a. Authentic Engagement:
 - i. Demonstrate a level of engagement in the subject matter that enables and motivates the integration of acquired knowledge and skills beyond the classroom.
 - ii. Interest (enjoyment of the learning process)
 - iii. Valuing academic task beyond the task itself
 - iv. Self-efficacy/Empowerment (belief in one's capabilities to achieve a goal or an outcome)

Santa Monica College

Course Outline For COSMETOLOGY 95A-D, Salon Experience

Course Title: Salon Experience Units: 1-4
Total Instructional Hours: 650-700
Hours per week (full semester equivalent) in 0 In-Class Lab: 4-36 Arranged: 0
Lecture:

Date Submitted: October 2013
Date Updated:
Transferability: Does NOT transfer to CSU or UC
SMC GE Area:

Degree Applicability: Credit - Degree Applicable
Prerequisite(s): Completion of all beginning level classes.
Students must have completed at least 300 classroom hours for
Cosmetology students; 60 classroom hours for Skin Care students
or 40 classroom hours for Nail Care students.
Pre/Corequisite(s): None
Corequisite(s): None
Skills Advisory(s): None

I. Catalog Description

This variable unit, variable hour, open-entry/open-exit experience provides the opportunity to obtain practical salon training working on patrons. The practical work is as close to actual beauty salon experience as possible. Students will earn hours toward the required practical hours and operations under the supervision of faculty in order to become eligible to take the California State Board of Barbering and Cosmetology exam. The student has fulfilled the salon requirement upon completion of the required hours and has successfully demonstrated all required operations.

III. Course Objectives

Upon completion of this course, the student will be able to:

1. Work effectively with a diverse clientele in a cosmetology salon
2. Demonstrate the mastery of all skills in the beauty industry and apply them to clients as if they were in a regular salon, on the job.
3. Demonstrate an ability to work effectively with associates and supervisors in the work environment.
4. Demonstrate the ability to maintain appropriate time management skills related to serving clients appropriately, punctuality, and skill.

5. Demonstrate increased awareness of potential careers in cosmetology including salon management.
6. Provide evidence that they have completed the required practical applications in preparation for the California State Board Exam for Barbering and Cosmetology.
7. Provide evidence that they have completed the required hours to be eligible for the California State Board Exam for Barbering and Cosmetology.

IV. Methods of Presentation:

Observation and Demonstration , Critique , Lab

V. Course Content

<u>% of course</u>	<u>Topic</u>
100%	Application of skills in a salon setting under the direction of faculty. Course is designed to meet the specific requirements of the State Board of Cosmetology and prepare students for the workforce.
100%	Total

VI. Methods of Evaluation: (Actual point distribution will vary from instructor to instructor but approximate values are shown.)

40% Satisfactory evaluation by faculty member on the student’s work performed in the salon on patrons.

40% Satisfactory evaluation by faculty member based on the state Board of Cosmetology, learning objectives and student evaluation, documenting student’s mastery of learning objectives and other work related skills.

20% Faculty will verify student progress on completing learning objectives and confirming the appropriateness of the service according to State Board. Completion of timesheet verifying hours of work that meets the minimum requirements for State Board.

VII. Sample Assignments:

Students will be assigned procedures as needed to complete all applications required for the State Board exam. Students will complete procedures on clients under the direction of a faculty member.

VIII. Student Learning Outcomes

1. Given a client the student will use their knowledge in consulting with the client, to determine their needs, and give a service using state board procedures for a positive outcome. Assessed by: In class demonstration

according to state board guidelines

2. Effectively manage time in order to provide efficient client service. Assessed by: In class demonstration according to state board guidelines
3. Participate in long life learning to stay current with trends, technology and techniques pertaining to the cosmetology industry. Assessed by: In class demonstration according to state board guidelines

Santa Monica College New SMC Course

Expanded Course Outline for KIN PE 14B - Intermediate Cross Country

Course Cover	
Discipline	KIN PE-KINESIOLOGY PHYSICAL EDUCATION
Course Number	14B
Full Course Title	Intermediate Cross Country
Catalog Course Description	This course is designed to develop the mental and physical techniques necessary for distance running. Topics include aerobic and anaerobic training, physiological mechanics, as well as mental competitive strategies as they relate to distance running.
Rationale	
Rationale	adding levels
Proposal Information	
Proposed Start	Year: 2014 Semester: Summer
Proposed for Distance Ed	No
Proposed for Global Citizenship	No
Course Unit/Hours	
Variable Hour Exist	NO
Credit Hours	Min: 1.00
Weekly Lecture Hours	Min: 3.00 (Sem: 54)
Weekly Laboratory Hours	Min: 0
Weekly Arranged Hours	Min:
Total Semester Instructional Hours	54.00
Repeatability	May be repeated 0 time(s)
Grading Methods	Letter Grade or P/NP
Transfer/General Ed	
Transferability	
Transfers to UC (pending review)	
Transfers to CSU	

CSU GE Area:	
<ul style="list-style-type: none"> • CSU GE Area E: Lifelong Understanding and Self-Development <ul style="list-style-type: none"> ○ E - Lifelong Understanding and Self-Development 	
Program Applicability	
Designation	Credit - Degree Applicable
Proposed For	AS Degree -Athletic Coaching
Course Objectives	
Upon satisfactory completion of the course, students will be able to:	
1. Illustrate specific workouts and a general training program to prepare for an endurance race.	
2. Demonstrate proper running form for a sustained period of time over cross country terrain.	
3. Practice and employ proper pacing over the course of a long distance workout.	
4. Demonstrate proper preventative, recovery and rehabilitation techniques for common cross country injuries.	
Course Content	
10%	Full Warm-Up Drills and Striders / Dynamic Stretching Techniques
10%	Advanced Running Form Drills
10%	Introduction to Pacing – learning how to start, maintain and finish at the same pace
20%	Intermediate Endurance Build Up Strategies, including VO2 Max, hill repeats, and intervals
10%	Core Strengthening and Isometric Training
10%	Recovery and Rehabilitation Techniques
10%	Analysis of Workout Design
20%	Analysis of Training Program Design
Total: 100%	
Methods of Presentation	
Methods	Lecture and Discussion Observation and Demonstration
Other Methods	Handouts; Demonstrations of physical techniques by the instructor, guest speakers or other athletes; Student participation in training exercises.
Methods of Evaluation	
Methods	<ul style="list-style-type: none"> • 55% - Class Participation Demonstrating effort in class, as well as the ability to run long distances over cross country terrain. • 20% - Exams/Tests Pre and Post-testing to evaluate enhanced conditioning and skill development

	<ul style="list-style-type: none"> • 10% - Final exam • 15% - Homework <p>Assignments in which students must design and employ their own workouts and training plan.</p> <ul style="list-style-type: none"> • 100% - Total
Appropriate Textbooks	
Textbooks such as the following are appropriate:	
Formatting Style	APA
Textbooks	
1. Daniels, Jack. <i>Daniel's Running Formula</i> , 2nd ed. Champaign, IL: Human Kinetics, 2005	
Assignments	
Sample Assignment	
<ol style="list-style-type: none"> 1. Students are taken to a hilly, grassy area and told to practice proper race pace while focusing on keeping shoulders relaxed and arm swing loose. They are to run four 1200m intervals with a three-minute recovery jog between each interval. The instructor observes, gives feedback on pace, and alerts students to any necessary form corrections. 2. Students are required to create five workouts- including warm-up, cool-down, type of workout, rest periods, and terrain- geared toward training for a hypothetical upcoming cross country race. 	
Student Learning Outcomes	
1. Practice and implement appropriate running techniques and racing strategies for cross country terrain.	
2. Have the ability to design specific workouts and a general training plan for endurance events.	
Minimum Qualification	
Minimum Qualifications:	Physical Education (Masters Required)
Library	
List of suggested materials has been given to librarian?	No
Library has adequate materials to support course?	Yes