



CURRICULUM COMMITTEE I MINUTES

Wednesday, March 19, 2014 | 3:00 p.m.

Loft Conference Room – Drescher Hall 300-E

Members Present:

Guido Davis Del Piccolo, <i>Chair</i>	Ida Danzey	Randal Lawson	Estela Narrie
Georgia Lorenz, <i>Vice Chair</i>	Sandra Hutchinson	Karen Legg	James Pacchioli
Brenda Antrim	Hasun Khan	Walt Louie	Elaine Roque
Teri Bernstein	William Konya	Walter Meyer	David Shirinyan
Sang Chi			Toni Trives

Members Absent:

Maral Hyeler	Josh Kanin	Helen LeDonne	Jeffery Shimizu
			Alex Van Dertol

Others Present:

Vicki Drake	Jenny Merlic	Josh Sanseri	Cara Thompson
			Muriel Walker

M I N U T E S

(Items for action are listed alphabetically; items for information are listed numerically)

I. Call to order:

The meeting was called to order at 3:11pm.

II. Public Comments:

None.

III. Approval of Minutes:

The minutes of March 5, 2014 were approved as presented.

IV. Chair's report:

- The Chair reached out to Institutional Research (IR) regarding the study on prerequisites for Nursing 17 and the resulting discussion; IR will be presenting to Curriculum Committee in the near future regarding prerequisite studies.
- The Chair initiated a discussion on the formal review of the Disciplines List, which establishes the minimum qualifications for the faculty of California Community Colleges. This review is conducted every two years. Some issues departments have faced were discussed.
- The Chair discussed the specifics involved for the upcoming election of Curriculum Committee members in the context of the reconfiguration of the committee.

V. Information items:

(Course Updates)

I. CHEM 9: Everyday Chemistry

2. CHEM 10: Introductory General Chemistry
3. CHEM 21: Organic Chemistry I
4. CHEM 22: Organic Chemistry II
5. CHEM 24: Organic Chemistry II Laboratory
6. PHYSCS 6: General Physics I with Lab
7. PHYSCS 7: General Physics II with Lab
8. PHYSCS 12: Introductory Physics Non-Lab
9. PHYSCS 21: Mechanics With Lab
10. PHYSCS 22: Electricity And Magnetism with Lab

VI. Action items:

(Consent Agenda)

- a. **PHOTO 43: Portfolio Development** (reduction in hours; change in prerequisites) – presented by Josh Sanseri.
(Approved with minor typo and grammar edits)

Motion Made By: Randal Lawson

Seconded By: Elaine Roque

The motion passed unanimously.

(Global Citizenship)

- b. **CHEM 9: Everyday Chemistry** – presented by Jenny Merlic and Muriel Walker-Waugh.
(Global Citizenship will be applied to this course, effective Spring 2013)

Motion Made By: Walter Meyer

Seconded By: Karen Legg

The motion passed unanimously.

(New Department Certificate)

- c. **Energy Efficiency Specialist** – presented by Vicki Drake

Motion Made By: James Pacchioli

Seconded By: Brenda Antrim

The motion passed unanimously.

(New Program)

- d. **Associate in Science for Transfer (AS-T), Kinesiology** – presented by Elaine Roque. A revised version of the degree was presented (see Appendix-A).

Motion Made By: Teri Bernstein

Seconded By: Walt Louie

The motion passed unanimously.

VII. New Business:

Assessment Best Practices: In the last Curriculum meeting of 2006, the Committee had voted to send a resolution on methods of evaluation in SMC courses to the Academic Senate Executive Committee with no clear consensus. In its meeting of 27

February 2007, the Senate's Executive Committee had recommended that this issue be left to the Curriculum Committee, to follow best practices by looking at State guidelines. No further action was taken.

The Chair presented a draft proposal of verbiage that can be added to make explicit our current practice of limiting any one single assignment to no more than 30% of a student's current grade. There was a discussion on clarifying the language to make the scope and the nature of the suggestion clear. The Chair will work with Brenda Antrim to incorporate the various suggestions made by the Committee.

- e. **508 Compliance Information Session:** Ellen Cutler was unavailable to make this presentation and will do so at a future meeting.

VIII. Adjournment:

The meeting was adjourned at 4:41 pm.