



# CURRICULUM COMMITTEE I MINUTES

Wednesday, May 21, 2014 | 3:00 p.m.

Loft Conference Room – Drescher Hall 300-E

## Members Present:

Guido Davis Del Piccolo, <i>Chair</i>	Ida Danzey	Randal Lawson	Walter Meyer
Georgia Lorenz, <i>Vice Chair</i>	Sandra Hutchinson	Helen LeDonne	Estela Narrie
Brenda Antrim	Maral Hyeler	Karen Legg	James Pacchioli
Teri Bernstein	Hasun Khan	Walt Louie	Elaine Roque
Sang Chi	William Konya	Kyle McGrath	David Shirinyan
			Toni Trives

## Members Absent:

Josh Kanin	Jeffery Shimizu
------------	-----------------

## Others Present:

Hannah Alford	Mary Colavito	Ellen Cutler	Lauren Movius
Daniel Berumen			Joy Tucker

## M I N U T E S

*(Items for action are listed alphabetically; items for information are listed numerically)*

### I. Call to order:

The meeting was called to order at 3:10pm.

### II. Public Comments\*:

None.

### III. Approval of Minutes:

The minutes of May 7, 2014 were approved as presented.

### IV. Chair's report:

- The Academic Senate approved all the items approved by the Curriculum Committee on May 7, 2014, with the exception of items f. – h (Physics course title changes). There was an error and these items are on the current agenda of May 21, 2014.
- The Chair shared a memo from the Chancellor's office which granted an extension for colleges to have "approved" C-ID status for all ADT courses for which C-ID descriptors are available or the courses and associated degrees would be deactivated. The timeline was extended to June 30, 2015, to allow the C-ID approval process to catch up with the demand. The previous deadline was June 1, 2014.

### V. Information items:

*(Program Review – Course Updates)*

1. ACCTG I: Introduction to Financial Accounting
2. ACCTG 10A: Intermediate Accounting A
3. ACCTG 10B: Intermediate Accounting B
4. ACCTG 10C: Intermediate Accounting 10C

*\*Five minutes is allotted to any member of the public who wishes to address the Curriculum Committee on a specific agenda item, for general public comments, or non-agenda items.*

## 5. PHYS 3: Human Physiology

*(Course Updates)*

6. ECE 2: Principles And Practices Of Teaching Young
7. GEOL 4: Physical Geology with Laboratory
8. GEOL 5: Earth History
9. GIS/CIS/GEOG 20: Introduction To Geographic Information Systems
10. MATH 15: Ordinary Differential Equations
11. TH ART 2: Introduction To The Theatre
12. TH ART 26: Introduction to Stage Costuming

**VI. Action items:*****(Consent Agenda – Title Change)*****a. DANCE 20: World Dance Survey (former title: Ethnic Dance)**

**Motion Made By:** Elaine Roque  
The motion passed unanimously.

**Seconded By:** Maral Hyeler

**b. Physics course name changes:**

Physics #	Old Title	New Title
6	General Physics	General Physics 1 with Lab
7	General Physics	General Physics 2 with Lab
8	General Physics with Calculus	Calculus-based General Physics 1 with Lab
9	General Physics with Calculus	Calculus-based General Physics 2 with Lab

**Motion Made By:** Elaine Roque  
The motion passed unanimously.

**Seconded By:** Maral Hyeler

***(New Courses)*****c. ACCTG 9: Accounting Ethics – presented by Teri Bernstein and Joy Tucker**  
(Approved with minor edits to *Methods of Evaluation* and *Course Content*)

**Motion Made By:** Randal Lawson  
The motion passed unanimously.

**Seconded By:** Estela Narrie

**d. BIOL 94C ~~95C~~: Cell and Molecular Biology Research Methods – presented by Mary Colavito**

(Approved with the following changes)

- Course number changed to 94C at meeting
- Minor edit to *Rationale*
- Course not applicable to CSU GE or SMC GE

**Motion Made By:** Maral Hyeler  
The motion passed unanimously.

**Seconded By:** James Pacchioli

**Prerequisites:**  
**SCI 10, BIOL 21**

**Motion Made By:** Randal Lawson  
The motion passed unanimously.

**Seconded By:** Teri Bernstein

e. **MEDIA 3/GLOBAL STUDIES 3: Global Media** – presented by Lauren Movius

(Approved with the following changes)

- Edits made to Comparable Transfer Courses
- Minimum Qualification changed to “Communication Studies”

**Motion Made By:** Estela Narrie  
The motion passed unanimously.

**Seconded By:** Brenda Antrim

*(Distance Education)*

f. **ACCTG 9: Accounting Ethics**

**Motion Made By:** Brenda Antrim  
The motion passed unanimously.

**Seconded By:** Karen Legg

*(Global Citizenship)*

g. **MEDIA 3/GLOBAL STUDIES 3: Global Media**

**Motion Made By:** Toni Trives  
The motion passed unanimously.

**Seconded By:** Kyle McGrath

*(New Programs)*

h. **Associate in Science for Transfer (AS-T), Nutrition**

**Motion Made By:** Toni Trives  
The motion passed unanimously.

**Seconded By:** David Shirinyan

i. **Associate in Arts for Transfer (AS-T), Spanish**

**Motion Made By:** David Shirinyan  
The motion passed unanimously.

**Seconded By:** Kyle McGrath

*(Revised Programs)*

j. **Associate in Science (AS), Accounting**

**Motion Made By:** Maral Hyeler  
The motion passed unanimously.

**Seconded By:** Estela Narrie

k. **Certificate of Achievement, Professional Accountant (reduction in units from 41 to 35)**

**Motion Made By:** Randal Lawson  
The motion passed unanimously.

**Seconded By:** Karen Legg

**(New Business)**

- I. Discussion on prerequisites data study (Institutional Research)** – Hannah Lawler and Daniel Berumen discussed the methodology used by Institutional Research in collecting data for validating course prerequisites (see Appendix-A). There was a consensus that Institutional Research be involved when the Committee reevaluates the prerequisite approval process.
  
- m. Applying Universal Design to Creating and Choosing Digital Instructional Resources-** Ellen Cutler made a presentation on the importance of captioning instructional media and provided tips related to YouTube and Microsoft Word, information on related legislation and campus resources for faculty. She will present more information to the Curriculum Committee at a later date.

**VII. Adjournment:**

The meeting was adjourned at 5:14pm.