



Curriculum Committee Minutes

Wednesday, December 5, 2018, 3:00 p.m.
Loft Conference Room – Drescher Hall 300-E

Members Present:

Brenda Antrim, <i>Chair</i>	Sheila Cordova	Maral Hyeler	Lee Pritchard
Jennifer Merlic, <i>Vice Chair</i>	Guido Davis Del Piccolo	Sasha King	Toni Trives
Eve Adler	Christina Gabler	William Konya	Audra Wells
Wynn (Robert) Armstrong	Gary Huff	Estela Narrie	Irena Zugic
Garen Baghdasarian	Eric Hwang (A.S. Rep)	Dana Nasser	

Members Absent:

Jae Lee	Jing Liu	Lydia Strong
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Others Present:

Leigh Allen	Rachel Demski	Cesar Rubio	Howard Stahl
Susan Caggiano	Emin Menachekanian	Josh Sanseri	Sal Veas
Tram Dang	Mitra Moassessi	Perviz Sawoski	Amber Williams

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:02 pm. Motion to approve the agenda with removal of INTARC 38 (per departmental request), and additional changes/clarifications to the Registered Nursing program as outlined on the additional handout (see page 7).

Motion made by: Eve Adler; **Seconded by:** Dana Nasser

The motion passed unanimously.

Maral Hyeler was not present for vote.

II. Public Comments

None

III. Announcements

Guido Davis Del Piccolo stated that he is looking forward to seeing everyone at mapping day on Friday, December 7, 2018.

IV. Approval of Minutes

Motion to approve the minutes of the November 21 meeting with no revisions or changes.

Motion made by: William Konya; **Seconded by:** Eric Hwang

Y: 12; N:0; A: 5 (Sheila Cordova, Christina Gabler, Sasha King, Estela Narrie, Audra Wells)

Maral Hyeler was not present for vote.

V. Chair's Report

- Thank you to Gary Huff for his service standing in for David Shirinyan who will return in Spring, thank you to Garen who is subbing out with Yvonne Ortega from Life Sciences subbing in Spring, and to Wynn for continuing to sub in for Josh Withers for Spring
- All courses and programs from November were passed by the Academic Senate and the Board of Trustees.

- Approved 2018-2019 University of California Transferable Course Agreement (UCTCA): COM ST 20; DANCE 6; ECE 30; ECE 45; ECON/ENVIRON 4; ECON 8; GR DES 35; INTARC 34; KOREAN 8; WGS 40
 Denied: BIOL 10; CS 8; COUNS 12; EDUC 12
 Estela will be appealing on denials and all the courses resubmitted due to moving prereqs to advisories were approved except CS 8.
POST MEETING UPDATE: 12/14/2018: ALL APPEALED COURSES (BIOL 10, COUNS 12, EDUC 12) HAVE RECEIVED APPROVAL FOR UC TRANSFER
- Notes on the [2018 Fall Curriculum Regional Meeting South](#), 11/17/18 at Mt. San Antonio College. Hot Topics: AB 705, Student Centered Funding Formula, Strong Workforce, Guided Pathways, and Curriculum Topics: TOP2CIP, Noncredit, COCI, PCAH 7th edition, Curriculum Periodic Review by Chancellor's Office. Slides available [here](#).
- AB 705 and Title 5: of note, there is still no statewide definition of 'highly unlikely to succeed.' Per Chancellor's memo, '1 year' = two semesters, and the clock begins when the student takes the first college level English or math course. The clock only applies to students that are seeking an associate degree or transfer that are enrolled in the credit program. Colleges will not be penalized under AB 705 if students do not complete transfer-level math and English in one year, but will not receive completion funding under the SCFF, so that's kind of a penalty. Title 5 Regulations are currently being drafted to meet the requirements of AB 705.
- Roles of the local Academic Senate/Curriculum Committee and the Faculty Union: The Senate represents faculty in academic and professional matters; the Union on salary and working conditions. Areas of overlap include: Academic Calendar, Faculty Evaluations, Tenure Review Process, Faculty Hiring Procedures, Enrollment Management, Program Viability/Discontinuance, Office Assignment, Textbooks, and Professional Development. Frequent and open communication is key.
- Noncredit Curriculum Streamlining and AB 705: This was actually all about noncredit courses as corequisites to credit courses. The current guidelines are the 2006 *Supplemental Learning Assistance and Tutoring guidelines*. The Chancellor's Office will soon revise this guidance to support student success. Until then, those guidelines must be followed. The ASCCC recently passed Resolution 9.02 F18 – Equalize Noncredit Curriculum Processes to Align with Local Approval of Credit Curriculum Processes: *Resolved, That the Academic Senate for California Community Colleges work with the California Community Colleges Chancellor's Office and other stakeholders to equalize noncredit curriculum processes to align with local approval of credit curriculum processes.* The SMC Senate and Curriculum Committee supported this resolution.
- A corequisite course in noncredit is allowable and may be required (per AB 705 FAQ released August 2018) if the college can demonstrate that the corequisite increases the likelihood of success. It could have variable hours to allow different amounts of corequisite support to be scheduled with only one course outline, and must have an approved course outline that meets the requirements outlined in Title 5 §55002 (this includes specifying possible topics that will be covered in the course content).
- Depending on the updated guidelines, this may be a fruitful path for SMC faculty to investigate.
- UC TCA, Articulation, and UC Transfer Pathways: There was a lot of discussion about the Plenary resolution and movement at the state level to create UC pathways acceptable to UCLA, Berkeley, and others that are not part of the Transfer Admission Guarantee (TAG) program. TAG campuses are Davis, Irvine, Merced, Riverside, Santa Barbara, and Santa Cruz. Senate leadership was not open to objections to trying to force the UC into accepting CSU-style pathways nor discussion of the TAG program. Due to AB 705 some articulation deadlines are pushed back one time only, and our Articulation Officer is aware of this. CCCCCO, ASCCC, UCOP and UC Academic Senate meet at end of November to (hopefully) finalize UC Transfer Degree pilot in Chemistry and Physics

- Certificates, Degrees, and Curricular Processes with the Student Centered Funding Formula: This was actually all about the local certification process, a review of what was presented at Curriculum Institute in July. There was one slide on the SCFF and twenty slides on certification.
- Overall, there was very little new information from July. Work has begun on the PCAH 7th edition, changes are coming in Title 5 and various guidelines, and COCI is continually working to improve.

VI. Information Items

1. Redesign of the Student Experience
 - Final mapping day is on Friday, December 7.
 - The focus group report from Institutional Research was received. There were five focus groups of students, currently enrolled in ENGL 1/28; 99 students total
 - The consistent issue that came up was confusion re: the Social Sciences/Humanities “bucket” – Pathways group will be meeting with counseling to see what changes can be made to clarify it further (split them up, figure out what’s tying them together, etc.)
 - Institutional Research will also be sending out a survey to students on what to name “Meta Majors” (as that name won’t be used for the final versions).
 - Pathways faculty leaders will update the Senate in person in Spring

(Courses: Non-Substantial Changes)

2. CIS 35D QuickBooks Desktop
3. COSM 11B Hair Styling 1
4. COSM 11D Permanent Wave 1
5. COSM 11E Curly Hair Techniques 1
6. COSM 16 Nail Care 1
7. COUNS 20 Student Success Seminar
8. FRENCH 1 Elementary French I
9. FRENCH 2 Elementary French II
10. FRENCH 3 Intermediate French I
11. FRENCH 4 Intermediate French II
12. FRENCH 8 Conversational French
13. GERMAN 1 Elementary German I
14. GERMAN 2 Elementary German II
15. GERMAN 3 Intermediate German I
16. GERMAN 4 Intermediate German II
17. GERMAN 8 Conversational German
18. GERMAN 31A Practical German
19. HEBREW 3 Intermediate Hebrew 1
20. HEBREW 4 Intermediate Hebrew 2
21. HEBREW 8 Conversational Hebrew
22. ITAL 1 Elementary Italian I
23. ITAL 2 Elementary Italian II
24. ITAL 3 Intermediate Italian I
25. ITAL 4 Intermediate Italian 2
26. ITAL 8 Conversational Italian
27. JAPAN 2 Elementary Japanese II
28. JAPAN 3 Intermediate Japanese I
29. PORTGS 1 Elementary Portuguese 1
30. SPAN 1 Elementary Spanish I
31. SPAN 20 Latin American Civilization
32. TURK 1 Elementary Turkish 1

VII. Action Items

(Courses: New)

- a. MATH 21C Concurrent Support for Finite Mathematics (Corequisite: MATH 21)
Motion to approve MATH 21C with no revisions or changes
Motion made by: Toni Trives; **Seconded by:** Estela Narrie
The motion passed unanimously.

Motion to approve MATH 21C corequisite of MATH 21
Motion made by: Garen Baghdasarian; **Seconded by:** Audra Wells
The motion passed unanimously.

- b. PHYSCS 20 Preparation for Calculus-Based Physics (Skills Advisory: MATH 2)
Motion to approve PHYSCS 20 with no revisions or changes
Motion made by: Audra Wells; **Seconded by:** Irena Zugic
The motion passed unanimously.

Motion to approve PHYSCS 20 skills advisory of MATH 2
Motion made by: Eric Hwang; **Seconded by:** Eve Adler
The motion passed unanimously.

- c. PORTGS 2 Elementary Portuguese 2 (Skills Advisory: PORTGS 1)
Motion to approve PORTGS 2 with no revisions or changes
Motion made by: Estela Narrie; **Seconded by:** William Konya
The motion passed unanimously.

Motion to approve PORTGS 2 skills advisory of PORTGS 1
Motion made by: Irena Zugic; **Seconded by:** Maral Hyeler
The motion passed unanimously.

(Courses: Distance Education)

- d. PHOTO 1 Introduction to Photography
Motion to approve distance education for PHOTO 1 with slight revisions to wording; removal of specific software names; copy of "rationale" from PHOTO 5; and recommendation to review course outline in Curricunet for clean-up of missing data
Motion made by: Irena Zugic; **Seconded by:** Christina Gabler
The motion passed unanimously.
- e. PHOTO 5 Digital Asset Management, Modification, & Output
Motion to approve distance education for PHOTO 5 with slight revisions to wording; removal of specific software names; and recommendation to review course outline in Curricunet for clean-up of missing data
Motion made by: William Konya; **Seconded by:** Dana Nasser
The motion passed unanimously.
- f. PHOTO 60 Business Practices in Photography
Motion to approve distance education for PHOTO 60 with slight revisions to wording; removal of specific software names; copy of "rationale" from PHOTO 5; and recommendation to review course outline in Curricunet for clean-up of missing data
Motion made by: Eric Hwang; **Seconded by:** Maral Hyeler
The motion passed unanimously.

(Courses: Global Citizenship)

- g. PORTGS 2 Elementary Portuguese 2

Motion to approve Global Citizenship for PORTGS 2 with no revisions or changes
Motion made by: Eve Adler; **Seconded by:** Irena Zugic
The motion passed unanimously.

(Courses: Substantial Changes)

- h. ACCTG 19A IRS Volunteer Income Tax Assistance (VITA) Program - Tax Preparer
(Changed: Methods of Evaluation; Added: Grading Rubric)
Motion to approve changes to ACCTG 19A with no additional revisions
Motion made by: Dana Nasser; **Seconded by:** Gary Huff
The motion passed unanimously.
- i. CS 42 Digital Logic (Changed: Course Name, SLOs)
Motion to approve changes to CS 42 with no additional revisions
Motion made by: Gary Huff; **Seconded by:** Irena Zugic
The motion passed unanimously.
- j. ~~INTARC 38 3D Digital Drafting I (Addition of Skills Advisory: INTARC 29)~~

(Programs: New)

- k. Engineering AS Degree
Motion to approve Engineering AS Degree with the following revisions: make it an AS/Certificate of Achievement; correct Area of Emphasis units to 31; revisions to headings to further clarify the courses required for lab completion and electives
Motion made by: Garen Baghdasarian; **Seconded by:** Dana Nasser
The motion passed unanimously.
- l. Introduction to Engineering Certificate of Achievement
Motion to approve Introduction to Engineering Certificate with correction to units (Elective Engineering Courses: 3 units; Area of Emphasis: 15 units)
Motion made by: Guido Davis Del Piccolo; **Seconded by:** Garen Baghdasarian
The motion passed unanimously.
- m. Scenic Design and Construction Department Certificate
Motion to approve Scenic Design and Construction Department Certificate with recommendation to compile labor data to submit as a Certificate of Achievement later
Motion made by: Dana Nasser; **Seconded by:** Audra Wells
The motion passed unanimously.
- n. Stage Lighting, Sound and Projection Department Certificate
Motion to approve Stage Lighting, Sound and Projection Department Certificate with recommendation to compile labor data to submit as a Certificate of Achievement later
Motion made by: Toni Trives; **Seconded by:** Lee Pritchard
The motion passed unanimously.

(Programs: Revisions)

- o. Changes to degrees and certificates as a result of courses considered on this agenda
- Add PHYSCS 20 to General Science AS Degree (Group B)
 - Add PORTGS 2 to Liberal Arts – Arts and Humanities AA Degree (Area B, Group 1), and Latin American Studies Department Certificate (Required Language Courses)
- Motion to approve changes to degrees and certificates as listed above
Motion made by: Estela Narrie; **Seconded by:** Audra Wells
The motion passed unanimously.
Garen Baghdasarian was not present for vote.

- p. Networking Certificate of Achievement
- Conversion of Networking Department Certificate to Certificate of Achievement (no change in units or courses)
Motion to approve Networking Certificate of Achievement with no additional changes
Motion made by: Audra Wells; **Seconded by:** William Konya
The motion passed unanimously.
Garen Baghdasarian was not present for vote.
- q. Registered Nursing AS Degree
- Change of degree name (from Nursing ADN), program description, Program Learning Outcomes, and significant changes to program layout and courses
Motion to approve revisions to the Registered Nursing AS Degree with additional changes to layout, course headings, Area of Emphasis units (40), and California Education Code 66055.8 language (see page 9 for final approved version with Curriculum Committee changes)
Motion made by: Christina Gabler; **Seconded by:** Dana Nasser
Y: 16; N: 0; A: 1 (William Konya)
Garen Baghdasarian was not present for vote.

VIII. New Business

None

IX. Old Business

- Gary Huff: crosswalk between the OEI rubric for best teaching practices in online courses with the distance education application fields
- Discussion of approach to courses that do not appear to directly support transfer or further employment
Old business tabled due to time constraints

X. Adjournment

The meeting was adjourned at 5:42 pm

Registered Nursing Associate in Science (AS)

Effective Fall 2018

This program empowers and prepares caring nurses who recognize the inherent worth of each individual and group to promote health, healing and hope. The program is approved by the California Board of Registered Nursing and accredited by the Accreditation Commission of Education in Nursing. Upon completion of the program, graduates receive an Associate in Science degree and are eligible to take the National Council Licensure Examination (NCLEX) to become a Registered Nurse. Students who complete this program are also prepared for transfer to most BSN programs. Please see assist.org for details.

Program Learning Outcomes:

Nursing program students will be able to work within a variety of settings and provide care for patients of diverse groups in a multicultural community. Upon completion of the program, students will be able to:

1. Delegate tasks based on the legal scopes of practice.
2. Collaborate with members of the health team to provide a caring and compassionate environment.
3. Advocate for patients and families in ways that promote self-determination.
4. Exhibit evidence-based clinical reasoning and judgment that integrates nursing science and technology in the provision of safe quality care.

Area of Emphasis (40 units)

Once the prerequisites below are completed you may then meet with the Health Sciences counselors to apply to the program.

PREREQUISITES TO THE PROGRAM: (16 units)

ENGL 1, Reading and Composition 1 (3)

ANATMY 1, Human Anatomy (4)

PHYS 3, Human Physiology (4)

MCRBIO 1, Fundamentals Of Microbiology (5)

It is recommended that the courses below be taken prior to enrollment in Nursing courses or during intersessions after beginning the Nursing curriculum.

REQUIRED GENERAL EDUCATION COURSES (12 Units)

PSYCH 19, Lifespan Human Development (3)

COM ST 11, Elements Of Public Speaking (3)

or

COM ST 35, Interpersonal Communication (3)

1 course from Social Sciences Group A or Humanities (3)

1 course fulfilling the Global Citizenship requirement, from either Social Sciences Group A or Humanities, selecting a category not chosen above (3)

Students must complete the SMC GE requirements. Students who have already earned a Bachelor's Degree are exempted from completing the Rationality and Global Citizenship requirements of the SMC GE per California Education Code 66055.8

FIRST SEMESTER:

NURSNG 1, Fundamentals of Nursing Concepts 1 (2)

NURSNG 1L, Fundamentals of Nursing Concepts 1 Lab (2.5)

NURSNG 36, Calculations In Drugs And Solutions (1)

NURSNG 2, Fundamentals of Nursing Concepts 2 (2.5)

NURSNG 2L, Fundamentals of Nursing Concepts 2 Lab (2.5)

SECOND SEMESTER:

NURSNG 3, Adult Health Nursing Concepts 1 (2.5)

NURSNG 3L, Adult Health Nursing Concepts 1 Lab (2.5)

NURSNG 17, Pharmacological Aspects Of Nursing (3)

NURSNG 4, Mental Health Nursing Concepts (1.5)
NURSNG 4L, Mental Health Concepts Lab (1.5)

THIRD SEMESTER:

NURSNG 5, Adult Health Nursing Concepts 2 (2.5)
NURSNG 5L, Adult Health Nursing Concepts 2 Lab (2.5)
NURSNG 6, Maternal Newborn Nursing Concepts (1.5)
NURSNG 6L, Maternal Newborn Nursing Concepts Lab (1)
NURSNG 7, Pediatric Nursing Concepts (1.5)
NURSNG 7L, Pediatric Nursing Concepts Lab (1)

FOURTH SEMESTER:

NURSNG 8, Adult Health Nursing Concepts 3 (2.5)
NURSNG 8L, Adult Health Nursing Concepts 3 Lab (2.5)
NURSNG 9, Nursing Leadership Concepts (1.5)
NURSNG 9L, Nursing Leadership Concepts Lab (2)

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Program Learning Outcomes:

Nursing program students will be able to work within a variety of settings and provide care for patients of diverse groups in a multicultural community. Upon completion of the program, students will be able to:

1. Delegate tasks based on the legal scopes of practice.
2. Collaborate with members of the health team to provide a caring and compassionate environment.
3. Advocate for patients and families in ways that promote self-determination.
4. Exhibit evidence-based clinical reasoning and judgment that integrates nursing science and technology in the provision of safe quality care.

Area of Emphasis (40 units)

PREREQUISITES TO THE PROGRAM: (16 units)

ENGL 1, Reading and Composition 1 (3)

ANATMY 1, Human Anatomy (4)

PHYS 3, Human Physiology (4)

MCRBIO 1, Fundamentals Of Microbiology (5)

Once the prerequisites above are completed you may then meet with the Health Sciences counselors to apply to the program.

It is recommended that the courses below be taken prior to enrollment in Nursing courses or during intersessions after beginning the Nursing curriculum.

REQUIRED COURSES (6 Units)

PSYCH 19, Lifespan Human Development (3)

COM ST 11, Elements Of Public Speaking (3)

or

COM ST 35, Interpersonal Communication (3)

Students who have earned a baccalaureate or higher degree from a regionally accredited institution of higher education are not required to complete SMC local general education requirements. Coursework that is required to earn a nursing degree must be completed. (Per Educational Code 66055.8)

FIRST SEMESTER:

NURSNG 1, Fundamentals of Nursing Concepts 1 (2)

NURSNG 1L, Fundamentals of Nursing Concepts 1 Lab (2.5)

NURSNG 36, Calculations In Drugs And Solutions (1)

NURSNG 2, Fundamentals of Nursing Concepts 2 (2.5)

NURSNG 2L, Fundamentals of Nursing Concepts 2 Lab (2.5)

SECOND SEMESTER:

NURSNG 3, Adult Health Nursing Concepts 1 (2.5)

NURSNG 3L, Adult Health Nursing Concepts 1 Lab (2.5)

NURSNG 17, Pharmacological Aspects Of Nursing (3)

NURSNG 4, Mental Health Nursing Concepts (1.5)

NURSNG 4L, Mental Health Concepts Lab (1.5)

THIRD SEMESTER:

NURSNG 5, Adult Health Nursing Concepts 2 (2.5)

NURSNG 5L, Adult Health Nursing Concepts 2 Lab (2.5)

NURSNG 6, Maternal Newborn Nursing Concepts (1.5)
NURSNG 6L, Maternal Newborn Nursing Concepts Lab (1)
NURSNG 7, Pediatric Nursing Concepts (1.5)
NURSNG 7L, Pediatric Nursing Concepts Lab (1)

FOURTH SEMESTER:

NURSNG 8, Adult Health Nursing Concepts 3 (2.5)
NURSNG 8L, Adult Health Nursing Concepts 3 Lab (2.5)
NURSNG 9, Nursing Leadership Concepts (1.5)
NURSNG 9L, Nursing Leadership Concepts Lab (2)