



1900 Pico Boulevard
 Santa Monica, CA 90405
 310.434.4611

Curriculum Committee Agenda

Wednesday, November 20, 2019, 3:00 p.m.
 Loft Conference Room – Drescher Hall 300-E

Members:

Dana Nasser, <i>Chair</i>	Sheila Cordova	Nick Mata	Brandon Reilly
Jason Beardsley, <i>Vice Chair</i>	Guido Davis Del Piccolo	Emin Menachekanian	Lydia Strong
Brenda Antrim	Gary Huff	Jennifer Merlic	Toni Trives
Garen Baghdasarian	Sasha King	Jacqueline Monge	Audra Wells
Fariba Bolandhemat	Jae Lee	Estela Narrie	Michael John Siemer (A.S.)
Dione Carter	Jamar London	Lee Pritchard	Safa Saleem (A.S.)

Interested Parties:

Clare Battista	Rachel Demski	Stacy Neal	Esau Tovar
Maria Bonin	Vicki Drake	Patricia Ramos	Tammara Whitaker
Patricia Burson	Kiersten Elliott	Estela Ruezga	A.S. President
Susan Caggiano	Maral Hyeler	Scott Silverman	

Ex-Officio Members:

Nathaniel Donahue

(Information items are listed numerically; action items are listed alphabetically)

- I. Call to Order and Approval of Agenda
- II. Public Comments *(Two minutes is allotted to any member of the public who wishes to address the Committee.)*
- III. Announcements
- IV. Approval of Minutes 3
- V. Chair’s Report

- VI. Information Items
 - 1. Redesign of the Student Experience
 - (Courses: Non-Substantial Changes)*
 - 2. COSM 77 Barbering

- VII. Action Items
 - (Courses: New)*
 - a. TH ART 14 Beginning Stage Combat 8
 - (Courses: Substantial Change)*
 - b. TH ART 25 Introduction to Theatrical Sound 10
 - (Programs: New)*
 - c. Microsoft Azure Department Certificate 13
 - (Programs: Revisions)*
 - d. Changes to degrees and certificates as a result of courses considered on this agenda

VIII. New Business

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IX. Old Business

X. Adjournment

Please notify Dana Nasser (x4841) or Jason Beardsley (x8054) if you are unable to attend this meeting.



Curriculum Committee Minutes

Wednesday, November 6, 2019, 3:00 p.m.
Loft Conference Room – Drescher Hall 300-E

Members Present:

Dana Nasser, <i>Chair</i>	Gary Huff	Emin Menachekanian	Brandon Reilly
Jason Beardsley, <i>Vice Chair</i>	Sasha King	Jennifer Merlic	Toni Trives
Fariba Bolandhemat	Jae Lee	Jacqueline Monge	Michael John Siemer (A.S.)
Sheila Cordova	Jamar London	Estela Narrie	Safa Saleem (A.S)
Guido Davis Del Piccolo	Nick Mata	Lee Pritchard	

Members Absent:

Brenda Antrim	Dione Carter	Lydia Strong	Audra Wells
Garen Baghdasarian			

Others Present:

Rachel Demski	Sehat Nauli	Deborah Schwyter	Redelia Shaw
Chris Fria	Deborah Perret	Steven Sedky	Howard Stahl
Colleen McGraw	Brian Rodas	Vicky Seno	Odemaris Valdivia

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:07 pm. Motion to approve the agenda with no revisions.

Motion made by: Estela Narrie; **Seconded by:** Gary Huff

The motion passed unanimously (*Lee Pritchard not present for vote*)

II. Public Comments

None

III. Announcements

Sheila Cordova passed out flyers for the Helsinki and Tallinn Study Abroad trip happening over Spring Break 2020 led by Carol Davis and Zeny Baduel, encouraging faculty to advertise the trip to students. Visit www.smc.edu/studyabroad for more information.

IV. Approval of Minutes

Motion to approve the minutes of the October 16 meeting with no revisions.

Motion made by: Jason Beardsley; **Seconded by:** Safa Saleem

The motion passed unanimously (*Lee Pritchard not present for vote*)

V. Chair's Report

- The Chair discussed the remaining two meetings for the semester and how the agendas will likely be heavy.
- The Chair also summarized the auto approval process and which courses and programs are subject to this process. The Chancellor's Office assigns a control code to courses that are auto approved.
- Committee members were asked to think about any topics that they would like addressed in our spring curriculum training sessions. We want to continue to address questions members may have about the process.

VI. Information Items

1. Redesign of the Student Experience
SMC received a Title III grant for student care teams (\$600,000 a year for five years)

(Courses: Non-Substantial Changes)

2. KOREAN 9 Korean Civilization

(Courses: Technical Corrections)

3. CHEM 9 Everyday Chemistry
4. CHEM 10 Introductory General Chemistry
5. CHEM 11 General Chemistry I
6. CHEM 21 Organic Chemistry I
7. CHEM 22 Organic Chemistry II
8. CHEM 24 Organic Chemistry II Laboratory
9. CHEM 31 Biochemistry I
10. PHYSCS 6 General Physics 1 with Lab
11. PHYSCS 8 Calculus-based General Physics 1 with Lab
12. PHYSCS 9 Calculus-based General Physics 2 with Lab
13. PHYSCS 21 Mechanics With Lab
14. PHYSCS 24 Modern Physics With Lab

VII. Action Items

(Courses: New)

- a. CIS 902 Basic Computer Skills
Motion to approve CIS 902 with no revisions
Motion made by: Jason Beardsley; **Seconded by:** Toni Trives
The motion passed unanimously
- b. CIS 903 Fundamentals of Microsoft Office
Motion to approve CIS 903 with no revisions
Motion made by: Jennifer Merlic; **Seconded by:** Sheila Cordova
The motion passed unanimously
- c. CS 79F Machine Learning on AWS (Advisory: CS 79A)
Motion to approve CS 79F with no revisions
Motion made by: Fariba Bolandhemat; **Seconded by:** Sasha King
The motion passed unanimously

Motion to approve CS 79F advisory of CS 79A with no revisions
Motion made by: Jason Beardsley; **Seconded by:** Jae Lee
The motion passed unanimously
- d. CS 79Y Microsoft Azure Database Essentials (Advisories: CS 79A, CS 79Z)
Motion to approve CS 79Y with no revisions
Motion made by: Toni Trives; **Seconded by:** Jamar London
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

Motion to approve CS 79Y advisory of CS 79A, CS 79Z with no revisions
Motion made by: Estela Narrie; **Seconded by:** Jennifer Merlic
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- e. CS 79Z Microsoft Azure Essentials (Advisory: CS 79A)
Motion to approve CS 79Z with no revisions
Motion made by: Safa Saleem; **Seconded by:** Jason Beardsley

The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

Motion to approve CS 79Z advisory of CS 79A with no revisions

Motion made by: Jason Beardsley; **Seconded by:** Estela Narrie

The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

(*Courses: Substantial Changes*)

- f. ANIM 10 Quick-Sketch & Rapid Visualization (formerly ET 93; Change: Discipline Prefix/Number, Hours (no change in units), and Course Content)
Motion to approve changes to ANIM 10 with no additional revisions
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- g. ANIM 11 Figure Drawing (formerly ET 89; Change: Discipline Prefix/Number, Hours (no change in units), and Course Content)
Motion to approve changes to ANIM 11 with no additional revisions
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- h. ANIM 12 Figure in Motion (formerly ET 92; Change: Discipline Prefix/Number, Hours (no change in units), Course Content, SAM Code – from C to D)
Motion to approve changes to ANIM 12 with no additional revisions
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- i. ANIM 13 Costumed Figure Drawing (formerly ET 96; Change: Discipline Prefix/Number, Hours (no change in units), and Course Content, SAM Code – from C to D)
Motion to approve changes to ANIM 13 with no additional revisions
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- j. ANIM 14 Animal Drawing (formerly ET 95; Change: Discipline Prefix/Number, Hours (no change in units), and Course Content, SAM Code – from C to D)
Motion to approve changes to ANIM 14 with no additional revisions
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- k. CHEM 12 General Chemistry II (Change: Course Description, Course Content)
Motion to approve changes to CHEM 12 with removal of MATH 3 prerequisite (added per last meeting of “MATH 3 and MATH 4 as alternative options to “MATH 2” requisites and advisories”); CHEM 12, should read as “CHEM 11 and MATH 2 or MATH 4”
Motion made by: Jamar London; **Seconded by:** Jason Beardsley
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- l. CHEM 19 Fundamentals of General, Organic, and Biological Chemistry (Change: Course Description; Add Prerequisite: MATH 50)
Motion to approve changes to CHEM 19 with addition of prerequisite option of “Eligibility for MATH 54 and MATH 54C”
Motion made by: Estela Narrie; **Seconded by:** Gary Huff
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- m. COSM 50R Written Preparation for Barbering State Board Exam (Remove Prerequisite: COSM 38)
Motion to approve changes to COSM 50R with no additional revisions
Motion made by: Jacqueline Monge; **Seconded by:** Jason Beardsley
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

- n. COSM 77 Barbering (Remove Prerequisite: COSM 38)
Motion to approve changes to COSM 77 with no additional revisions
Motion made by: Jacqueline Monge; **Seconded by:** Gary Huff
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- o. COSM 78 Barbering 2 (Rearrange Prerequisite wording)
Motion to approve changes to COSM 78 with no additional revisions
Motion made by: Jacqueline Monge; **Seconded by:** Michael John Siemer
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- p. MEDIA 20 Introduction to Media Writing and Producing Short-form Content (Change: Course Name, Course Description, SLOs, Course Content, Methods of Presentation)
Motion to approve changes to MEDIA 20 with no additional revisions
Motion made by: Sheila Cordova; **Seconded by:** Toni Trives
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

(Courses: Distance Education)

- q. CIS 902 Basic Computer Skills
Motion to approve distance education component for CIS 902
Motion made by: Toni Trives; **Seconded by:** Fariba Bolandhemat
Y: 7 (Jason Beardsley, Fariba Bolandhemat, Sasha King, Jacqueline Monge, Brandon Reilly, Safa Saleem, Toni Trives); N: 9 (Sheila Cordova, Guido Davis Del Piccolo, Gary Huff, Jae Lee, Jamar London, Nick Mata, Jennifer Merlic, Estela Narrie, Michael John Siemer); A: 0
The motion failed to pass
- r. CIS 903 Fundamentals of Microsoft Office
Motion to approve distance education component for CIS 903 with minor wording revision
Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley
The motion passed unanimously
- s. CS 79F Machine Learning on AWS
Motion to approve distance education component for CS 79F with minor wording revisions
Motion made by: Estela Narrie; **Seconded by:** Sheila Cordova
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- t. CS 79Y Microsoft Azure Database Essentials
Motion to approve distance education component for CS 79Y with minor wording revisions
Motion made by: Jae Lee; **Seconded by:** Sasha King
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- u. CS 79Z Microsoft Azure Essentials
Motion to approve distance education component for CS 79Z with minor wording revisions
Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- v. MATH 54 Elementary Statistics
Motion to approve fully online distance education component for MATH 54 with no revisions
Motion made by: Jamar London; **Seconded by:** Sheila Cordova
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)
- w. MEDIA 20 Introduction to Media Writing and Producing Short-form Content
Motion to approve distance education component for MEDIA 20 with no revisions
Motion made by: Jae Lee; **Seconded by:** Estela Narrie
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

(Courses: Deactivations)

- x. EDUC 1 Careers in Education
Motion to approve deactivation of EDUC 1 (replaced by EDUC 12)
Motion made by: Toni Trives; **Seconded by:** Estela Narrie
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

- y. EDUC 2 The Early Childhood Through 12th Grade Teaching Experience
Motion to approve deactivation of EDUC 2 (replaced by EDUC 12)
Motion made by: Toni Trives; **Seconded by:** Estela Narrie
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

(Programs: New)

- z. ~~Front-Desk~~ Receptionist Noncredit Certificate of Completion
Motion to approve Receptionist Certificate of Completion with change of certificate name
Motion made by: Jamar London; **Seconded by:** Gary Huff
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

(Programs: Revisions)

- aa. Changes to degrees and certificates as a result of courses considered on this agenda
Motion to approve any changes to programs as a result of courses on this agenda
Motion made by: Jason Beardsley; **Seconded by:** Gary Huff
The motion passed unanimously (*Guido Davis Del Piccolo not present for vote*)

VIII. New Business

None

IX. Old Business

None

X. Adjournment

Motion to adjourn the meeting at 4:49 pm.

Motion made by: Estela Narrie; **Seconded by:** Jason Beardsley

The motion passed unanimously

Santa Monica College
New Course: THEATRE ARTS 14, Beginning Stage Combat

Units	2.00
Total Instructional Hours (usually 18 per unit):	54.00
Hours per week (full semester equivalent) in Lecture:	1.50
In-Class Lab:	1.50
Arranged:	0.00
Outside-of-Class Hours	54.00

Date Submitted:	October 2019
Start Date	Fall 2020
Transferability:	Transfers to CSU
Letter Grade	Letter Grade or P/NP
Repeatability	No
Library	
Minimum Qualifications	Theater Arts (Master's Required)
TOP Code	1007.00 Dramatic Arts
SAM Code	D – Possibly Occupational

Rationale

This course is essential for all actors performing onstage. The training will allow the actor to perform stage combat in a safe and authentic manner that fulfills the requirements of the play. This course also allows students to choose to apply for a stage combat certificate from a professional organization. This would qualify them for entry level positions in the field of stage combat and stunt work.

I. Catalog Description

This course is an introduction to stage combat performance techniques with primary focus on actor safety & effective story telling. Disciplines explored will include Unarmed Combat and Quarterstaff.

II. Examples of Appropriate Text or Other Required Reading: (include all publication dates; for transferable courses at least one text should have been published within the last five years)

1. The Art of Unarmed Stage Combat, 1st, Robert Najarian, Routledge © 2016, ISBN: ISBN: 9780415742498, 0415742498;
2. Fighting with the Quarterstaff, David Lindholm, Chivalry Bookshelf © 2006, ISBN: 1-891448-36-6;

III. Course Objectives

Upon completion of this course, the student will be able to:

1. Learn the safe practices and techniques of stage combat performance for stage & screen
2. Experience stage combat in armed and unarmed forms
3. Notate and read written fight choreography
4. Demonstrate knowledge and use of the safety techniques and performance principles addressed in this course in both in-class exercises and final performance presentations
5. Appreciate stage combat as equal parts actor safety and storytelling

IV. Methods of Presentation:

Lecture and Discussion, Lab, Observation and Demonstration, Critique, Projects, Group Work

V. Course Content

<u>% of Course</u>	<u>Topic</u>
30.00%	Unarmed Combat techniques
30.00%	Armed combat techniques

25.00%	Critique of Performance Presentations
15.00%	Class Discussion and projects
100.00%	Total

Vb. Lab Content:

<u>% of course</u>	<u>Topic</u>
50.00%	Stage Combat technique practice and exploration
50.00%	Exploration of character and storytelling
100.00%	Total

VI. Methods of Evaluation: (Actual point distribution will vary from instructor to instructor but approximate values are shown.)

<u>Percentage</u>	<u>Evaluation Method</u>
20 %	Class Participation
40 %	Class Work - presentation of class projects. Four projects at 10% each.
10 %	Final exam
30 %	Papers - Production analyses and papers
100 %	Total

VII. Sample Assignments:

Critique of Production: Write a critique of the current Theatre Arts Main Stage production based on stage combat and acting elements you have studied in class. Analyse the elements in depth using appropriate technical vocabulary.

Written Reflection: Submit a written reflection on the practical applications of this technique and how they will enhance the work of a professional actor.

VIII. Student Learning Outcomes

1. Communicate using the technical vocabulary of Stage Combat.
2. Safely execute a range of basic Stage Combat techniques integrated within a fully realized performance.
3. When observing a performance of a play, evaluate the performers based on a learned set of criteria.

Santa Monica College
Substantial Change THEATRE ARTS 25, Introduction to Theatrical Sound

Units	3.00
Total Instructional Hours (usually 18 per unit):	54.00
Hours per week (full semester equivalent) in Lecture:	3.00
In-Class Lab:	0.00
Arranged:	0.00
Outside-of-Class Hours	108.00

Date Submitted:	September 2019
Transferability:	Transfers to CSU, UC
Degree Applicability:	Credit - Degree Applicable

Rationale

The arranged hours requirement is not needed for this course.

I. Catalog Description

This course introduces the student to the theory and practice of modern theatrical sound design. The role of sound in theatre is explored with a focus on its unique contribution in supporting the dramatic narrative. Lecture and laboratory instruction will cover basic sound theory and acoustics, use of contemporary audio equipment, tools, and techniques, and crafting a sound design from concept to completion. Attendance of theatre productions for which students must purchase tickets is required.

II. Examples of Appropriate Text or Other Required Reading: (include all publication dates; for transferable courses at least one text should have been published within the last five years)

1. Sound and Music for the Theatre: The Art & Technique of Design, 4th Edition, Kaye, D. and LeBrecht, J. , Focal Press © 2016;
2. Theatre Sound, 1st Edition, Leonard, J, Routledge, © 2001;
3. The Sound Reinforcement Handbook, 2nd Edition, Davis, G. and Jones, R. , Yamaha © 1988;

III. Course Objectives

Upon completion of this course, the student will be able to:

1. Demonstrate an understanding and appreciation of the role of modern theatrical sound design, its conventions and techniques, in supporting the dramatic narrative;
2. Explain foundational artistic sound design principals, including characteristics of sound, focus, and emotion, as well as technical aspects such as its acoustical and electrical behavior;
3. Demonstrate skill in design, setup, operation, and care of basic sound reproduction systems;
4. Display proficiency in the creation of a complete artistic and technical sound design from concept to completion;

IV. Methods of Presentation:

Group Work, Lab, Lecture and Discussion, Observation and Demonstration, Projects, Other (Specify), Critique

Other Methods: Illustrations Handouts Presentations Practical applications

V. Course Content

<u>% of Course</u>	<u>Topic</u>
10.00%	Overview of Theatrical Sound <ul style="list-style-type: none"> • Types of designs (artistic, technical), Systems/subsystems • Historical sound in theatre

	<ul style="list-style-type: none"> • Modern era: recorded/amplified playback, live reinforcement
10.00%	Foundation of Sound Design <ul style="list-style-type: none"> • Characteristics of Sound • Function & Intent, Design Styles, Conventions
15.00%	Sound Theory, Acoustic and Electrical Behavior <ul style="list-style-type: none"> • Acoustic Sound, Theory, Physics, Behavior • Behavior of Sound as Electricity (Analog and Digital)
20.00%	Sound Equipment Types & Uses, Basic System Design <ul style="list-style-type: none"> • Types of equipment, care & operation • System Design for Common Applications
20.00%	Developing Concept and Design <ul style="list-style-type: none"> • Selecting Sound for Script, Meeting Dramatic Needs • Considering Other Design Elements, Production Needs • Assessing Director's Requirements, Venue Demands
25.00%	Building and Deploying A Sound Design <ul style="list-style-type: none"> • Creating Sound Plot (incl Cue Sheets) • Creating System Plot (incl Speaker, Mic, and Intercom Plots) • Building & Refining Sound Cues • Deploying the Sound System • Who's Who In The Theatre (CM, PM, PSM, TD, A1, A2, etc) • Rehearsals, Adjustments, and Finalizing Documentation • Running the Show
100.00%	Total

VI. Methods of Evaluation: (Actual point distribution will vary from instructor to instructor but approximate values are shown.)

<u>Percentage</u>	<u>Evaluation Method</u>
20 %	Class Participation - Quality of participation in class lectures and labs
10 %	Exams/Tests
30 %	Projects
10 %	Quizzes
30 %	Written assignments - Analysis of Sound Design and Reviews of Theatre Arts Department Productions
100 %	Total

VII. Sample Assignments:

Design, deploy, and operate a basic sound playback and reinforcement system from equipment available in the Theatre Dept. inventory. :

1. Design, deploy, and operate a basic sound playback and reinforcement system from equipment available in the Theatre Dept. inventory.

2. Create and present a short (~3 minute) theatrical sound design for an instructor-approved dramatic work utilizing the skills and techniques learned in this course.:

2. Create and present a short (~3 minute) theatrical sound design for an instructor-approved dramatic work utilizing the skills and techniques learned in this course.

VIII. Student Learning Outcomes

1. Describe the principles and goals of integrating sound into theatrical productions and analyze and adapt a script to create a sound design for a stage production.
2. Demonstrate competency in deploying and operating various types of sound collection, reproduction and reinforcement equipment, as well as competency in the use of computer software in the recording, editing, mixing and playback process of a sound design. As assessed by: Skill demonstrations on departmental productions.
3. Describe how to solve common acoustical projects and skill demonstrations on department productions.

**SANTA MONICA COLLEGE
PROGRAM OF STUDY**

**Microsoft Azure Certificate
Department Certificate**

This program provides the industry standard skills to understand and develop applications for the cloud using the Microsoft Azure platform. Students learn a range of topics that cover the technical principals of the hardware and software requirements to run systems in the cloud including storage, database management, and software systems, while maintaining secure access.

Program Learning Outcomes:

Upon completion of this program, students will design and develop full stack web apps as well as provide the code to make websites interactive or allows users to interact with back-end applications and databases. Students will be able to host a database and run queries using an interface from a commercial provider. Students will be able to run a file-server service using a provider of their choice.

Area of Emphasis

Required Courses

CS 79A Introduction to Cloud Computing
CS 79Z Microsoft Azure Essentials

Units

3
3

Elective (Choose 1 of the following)

CS 33 C # Programming
CS 79Y Microsoft Azure Database Essentials
CS 82 ASP.NET Programming In C#
CS 83R Server-Side Ruby Web Programming
CS 87A Python Programming

3
3
3
3
3

Total Units for Area of Emphasis:

9

Narrative for Department Certificate in Microsoft Azure

1. Program Goals:

Cloud Computing is changing the computing industry today. This certificate aligns with employable technology skills in demand in industry today. Employers such as Microsoft, Google and Amazon are interested in widening access to the cloud computing field. Our Computer Science Advisory Board supports this new effort.

This program is consistent with SMC’s Mission to “assist students in the development of skills needed to succeed in college [and] prepare students for careers...” Students completing this certificate will learn the material necessary to pass certification exams on this topic and get placed into entry-level jobs in industry.

This program prepares students for the following occupations:

- Cloud Support Associate
- Entry-Level Cloud Engineer

Program Learning Outcomes, including Occupational Competencies:

Upon completion of this program, students will design and develop full stack web apps as well as provide the code to make websites interactive or allows users to interact with back-end applications and databases. Students will be able to host a database and run queries using an interface from a commercial provider. Students will be able to run a file-server service using a provider of their choice.

Estimated Cost of Program Materials and Equipment:

None

2. Catalog Description:

This program provides the industry standard skills to understand and develop applications for the cloud using the Microsoft Azure platform. Students learn a range of topics that cover the technical principals of the hardware and software requirements to run systems in the cloud including storage, database management, and software systems, while maintaining secure access.

3. Program Requirements:

To earn the Department Certificate in Microsoft Azure, students must successfully complete the following courses:

Dept Name/#	Full Name	Units
CS 79A	Introduction to Cloud Computing	3
CS 79Z	Microsoft Azure Essentials	3

Total	2 Courses	6 Units

One elective course is also required, a choice of one of the following courses:

Dept Name/#	Full Name	Units
CS 79Y	Microsoft Azure Database Essentials	3
CS 79Z	Microsoft Azure Essentials	3
CS 82	ASP.NET Programming	3
CS 87A	Python Programming	3
CS 83R	Server-Side Ruby Web Programming	3
CS 33	C# Programming	3
Total	Choose 1 Course	3 Units

It is recommended that students complete the courses in the following order:

1.	CS 79A
2.	CS 79Z
3.	Elective Choice

4. Master Planning

This program is consistent with SMC’s Mission to “assist students in the development of skills needed to succeed in college [and] prepare students for careers...” and is part of the College’s current career technical initiatives supported and integrated via the Strong Workforce programs and is strongly supported by our Computer Science Advisory Board.



Board Policy
Chapter 4 – Academic Affairs

BP 4010 ACADEMIC CALENDAR

NOTE: *The work year calendar is a mandatory subject of bargaining under Government Code Sections 3540 et seq. and must be negotiated in those districts where the faculty are represented by an exclusive representative and negotiate a collective bargaining agreement. The following language in red ink is legally required.*

The calendar for the academic year will be determined through the collective bargaining process. The Superintendent/President shall, in consultation with the appropriate groups, submit an academic calendar to the Board of Trustees for approval.

Flexible Calendar

The flexible calendar requirements will comply with Education Code and Title 5 statutes. The dates of the activities will be subject to collective bargaining.

Course Time Patterns

The Board of Trustees authorizes the establishment of guidelines for standard class scheduling time patterns to ensure compliance with Title 5 and to facilitate student scheduling.

Final Examinations

The Board of Trustees authorizes the establishment of a schedule for the administration of final examinations for full semester classes. The specific days for final examinations are determined through the collective bargaining process.

Religious Holidays

In accordance with Education Code Sections 262 and 76121, the District policy is to ensure that programs and activities are free from discrimination based on religion.

Also see [AR 7342 Holidays](#).

References:

Education Code Sections [70902\(b\)\(12\)](#) and [84890](#);
Government Code Sections [3540 et seq.](#);
Title 5 Sections [55700](#), [55720-55732](#), and [58023](#)

Adopted: December 4, 2000 (for BP 5510, BP 5520, BP 5530, BP 5540, and BP 5550)

Revised:

(Replaces SMC BP 5510, BP 5520, BP 5530, BP 5540, and BP 5550)



Board Policy
Chapter 4 – Academic Affairs

BP 4020 PROGRAM, CURRICULUM, AND COURSE DEVELOPMENT

NOTE: *This policy is **legally required**. The following policy language indicates that the Board retains authority to approve new programs and courses, and discontinue programs, and delegates the authority for all other actions to the Superintendent/ President, but options that delegate all authority to the Superintendent/President or that require Board approval for new courses and discontinue courses are also legal. However, it is suggested that the Board not require program or course modifications be submitted to them for approval.*

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Superintendent/President shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

Furthermore, these procedures shall include:

- appropriate involvement of the faculty and Academic Senate in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development; and
- consideration of job market and other related information for career and technical education programs.

All new programs and program discontinuances shall be approved by the Board of Trustees.

All new programs shall be submitted to the California Community Colleges Chancellor's Office for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non-degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

Establishment of Courses and Programs

The administration, in consultation with the Curriculum Committee, the Academic Senate and affected faculty and departments, shall develop and implement processes for the establishment, modification, discontinuance, and review of instructional courses or programs consistent with Title 5 and the Education Code.

The aforementioned process will culminate in a recommendation to the Superintendent/President for appropriate action. If said action involves the discontinuance of an instructional program or the establishment of a new course or instructional program, the Board of Trustees shall approve the action prior to its implementation.

NOTE: *The portion of this policy (below) regarding credit hour definition is **legally required** in an effort to show good faith compliance with the applicable federal regulations.*

Credit Hour

Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a “credit hour” program or a “clock hour” program.

The Superintendent/President will establish procedures which prescribe the definition of “credit hour” consistent with applicable federal regulations, as they apply to community college districts.

The Superintendent/President shall establish procedures to assure that curriculum at the District complies with the definition of “credit hour” or “clock hour,” where applicable. The Superintendent/President shall also establish procedure for using a clock-to-credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit-hour program has an appropriate minimum number of clock hours of instruction for each credit hour it claims.

NOTE: *Given the legally required language in **red ink** above, please carefully review the locally-added language in current SMC BP 5320 Units of Credit (below) to determine whether it is up-to-date and deemed necessary to retain.*

Units of Credit

The Board of Trustees authorizes the use of the Carnegie Unit Formula as the relationship between hours of student work and units earned. The normal expectation for a semester-length course is that for each week, a minimum of:

One hour of lecture = one unit of credit

Three hours of lab/studio/activity = one unit of credit

References:

Education Code Sections 70901(b), 70902(b), and 78016;

Title 5, Sections 51000, 51022(a), 55002(b)(1)(B), 55100, 55130 and 55150;

U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended;

34 Code of Federal Regulations Sections 600.2, 602.24, 603.24, and 668.8;

ACCJC Accreditation Standards II.A and II.A.9

Adopted: December 4, 2000 (for BP 5110 and BP 5320)

Revised:

(Replaces SMC BP 5110 and BP 5320)



Board Policy
Chapter 4 – Academic Affairs

BP 4025 PHILOSOPHY AND CRITERIA FOR ASSOCIATE DEGREE AND GENERAL EDUCATION

NOTE: *This policy is legally required. The following philosophy is taken from Title 5 Section 55061, which is the policy of the Board of Governors and is provided only as an example. The District should define and insert its own philosophy and criteria.*

Courses that are designated to fulfill the general education and depth requirements shall meet the following philosophy.

The awarding of an Associate degree is intended to represent more than an accumulation of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics, to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems, and to develop the capacity for self-understanding.

In addition to these accomplishments, the student shall possess sufficient depth in some field of knowledge to contribute to lifetime interest.

Central to an Associate degree, general education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons must be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most important, general education should lead to better understanding.

In the establishing or modifying a general education program, ways shall be sought to create coherence and integration among the separate requirements. It is also desirable that general education programs involve students actively in examining values inherent in proposed solutions to major societal problems.

The Superintendent/President shall establish an administrative regulation to assure that courses used to meet general education and associate degree requirements meet the standards in this policy. The procedures shall provide for appropriate Academic Senate involvement.

References:

Title 5 Section 55061;
ACCJC Accreditation Standard II.A

Adopted:

(This is a new policy)



Board Policy
Chapter 4 – Academic Affairs

BP 4050 ARTICULATION

❖ **From current SMC BP 4115 Articulation**

The Santa Monica Community College District has established articulation agreements with proximate high schools and four-year colleges as well as with other institutions to which SMC students choose to transfer.

NOTE: *The language below in red ink is legally required.*

The Superintendent/President shall establish administrative regulations that assure appropriate articulation of the District's educational programs with proximate high schools and baccalaureate-level institutions.

NOTE: *The following language (below) in red ink is legally advised.*

The administrative regulations also may support articulation with institutions, including other community colleges and those that are not geographically proximate but that are appropriate and advantageous for partnership with the District.

References:

Education Code Sections 66720-66744;

Title 5, Section 51022(b);

ACCJC Accreditation Standard II.A.10

Adopted: May 7, 2001

Revised:

(Replaces SMC BP 4115)



Board Policy
Chapter 4 – Academic Affairs

BP 4060 AGREEMENT FOR NONCREDIT PROGRAMS

NOTE: *The language in red ink is suggested as good practice/optional, but it is legally advised if the District engages in adult noncredit instruction.*

Whenever a mutual agreement with a school district or other educational entity relating to responsibility for noncredit programs is required by state law, the Superintendent/President shall present an appropriate memorandum of understanding to the Board of Trustees for approval.

References:

Education Code Sections 8535 and 8536

Adopted:

(This is a new policy)



Board Policy
Chapter 4 – Academic Affairs

BP 4100 GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

❖ **From current SMC BP 4360 Graduation**

The Santa Monica Community College District shall follow graduation requirements within the guidelines established by Title 5.

NOTE: The following language in red ink is legally required.

The District grants the degrees of Associate in Arts and Associate in Science to those students who have completed the subject requirements for graduation and who have maintained a 2.0 average in subjects attempted. Students must also complete the general education residency and competency requirements set forth in Title 5.

Students may be awarded a Certificate of Achievement upon successful completion of a minimum of 18 or more semester units or 27 or more quarter units of degree-applicable coursework designed as a pattern of learning experiences designed to develop certain capabilities that may be oriented to career or general education.

The Superintendent/President shall establish administrative regulations to determine degree and certificate requirements that include appropriate involvement of the local curriculum committee. The regulations shall assure that graduation requirements are published in the college catalog and included in other resources that are convenient for students.

NOTE: The language in current SMC BP 5130 Graduation Requirements is shown as struck below as the latest legally compliant language is addressed above in red ink. Further details are delineated in the related AR 4100 Graduation Requirements for Degrees and Certificates.

❖ **From current SMC BP 5130 Graduation Requirements**

~~The general education portion of the Associates in Arts degree provides a diverse course of study that helps prepare students for participating in society as independent, educated adults. It directs them to compose a program of courses to develop a variety of important skills, a knowledge of the diverse elements of their external and internal realities, and some understanding of their own and other cultural heritage.~~

~~Students may graduate from Santa Monica College with an Associate in Arts degree when they have completed 60 units of a prescribed program of studies and maintained a minimum grade point average of 2.0. Each course of study must be composed of two areas: (1) state and local general education requirements, and (2) the major field, which may include electives.~~

Reference: ~~Education Code Sections 78204, 78205~~ **NOTE: These Ed Code sections no longer exist.**

References:

Education Code Section 70902(b)(3);
Title 5 Sections 55060 et seq.

Adopted: December 4, 2000 (for BP 5130) and
May 7, 2001 (for BP 4360)

Revised:

(Replaces SMC BP 4360 and BP 5130)



Board Policy
Chapter 4 – Academic Affairs

BP 4220 STANDARDS OF SCHOLARSHIP

NOTE: *The following language in red ink is legally required.*

The Superintendent/President shall establish administrative regulations that establish standards of scholarship consistent with the provisions of Title 5 Sections 55020 et seq., 55030 et seq., 55040 et seq., and board policy.

These regulations shall address:

- grading practices,
- academic record symbols,
- grade point average,
- credit by examination,
- academic and progress probation,
- academic and progress dismissal,
- academic renewal,
- course repetition,
- limits on remedial coursework, and
- grade changes.

This information shall be described in the college catalog.

References:

Education Code Section 70902(b)(3);
Title 5 Sections 55020 et seq., 55031 et seq., and 55040 et seq.

Adopted:

(This is a new policy)



Board Policy
Chapter 4 – Academic Affairs

BP 4260 PREREQUISITES, CO-REQUISITES, AND ADVISORIES

NOTE: *The language in red ink (below) is legally required.*

The Superintendent/President is authorized to establish prerequisites, co-requisites, and advisories on recommended preparation for courses in the curriculum. All such prerequisites, co-requisites, and advisories shall be established in accordance with the standards set out in Title 5. Any prerequisites, co-requisites, or advisories shall be necessary and appropriate for achieving the purpose for which they are established. The administrative regulations shall include a way in which a prerequisite or co-requisite may be challenged by a student on grounds permitted by law. Prerequisites, co-requisites, and advisories shall be identified in District publications available to students.

❖ **From current SMC BP 5120 Prerequisites/Corequisites**

The Curriculum Committee, established by mutual agreement of the administration and the Academic Senate shall:

1. Oversee the establishment of prerequisites, corequisites, advisories on recommended preparation and limitation on enrollment;
2. Oversee verification and documentation that newly proposed prerequisites or corequisites meet the scrutiny specified in one of the measures of readiness;
3. Review the appropriateness of conditions under which limitations on enrollment are established by a department;
4. Review, in conjunction with the instructional department, any prerequisite or corequisite which is successfully challenged promptly thereafter to assure that it is in compliance with all other provisions of the law.

The College shall establish procedures wherein every attempt shall be made to enforce all conditions a student must meet to be enrolled through the registration process so that a student is not permitted to enroll unless he/ or she has met all the conditions or has met all except those for which he/ or she has a pending challenge or for which further information is needed before final determination is possible of whether the student has met the condition.

Reference: ~~Title 5, Sections 55002, 55201, (NOTE: Section 55201 was repealed.) 55202 and 58106~~
Section I.C., I.E., II.A.1.a g, 3, 1 4 and II.C of the Model District Policy

NOTE: *The locally-created language in current SMC BP 5340 Audition/Portfolio Requirements for Class Admittance (below) is for further review to determine whether it is up-to-date and deemed necessary by the District to retain. It appears to be a "requirement" to attend the course; so, it was included in this board policy for consideration. Is there a preference to reflect this locally-created language in a different board policy?*

❖ **From current SMC BP 5340 Audition/Portfolio Requirements for Class Admittance**

Audition/Portfolio Requirements for Class Admittance

The Board of Trustees authorizes the establishment of audition and portfolio review requirements for specific classes and program.

References:

Title 5, Sections 55000, 55002, 55003, 55202, and 58106

Adopted: December 4, 2000 (for BP 5120 and BP 5340)

Revised:

(Replaces SMC BP 5120 and BP 5340)



BP 4400
BP 4450

Board Policy
Chapter 4 – Academic Affairs

BP 4400 COMMUNITY EDUCATION PROGRAMS

❖ **From current SMC BP 5150 Community Services Courses and Programs**

The Board of Trustees authorizes the offering of Community Education courses and programs in a “not-for-credit” mode to respond to community needs.

❖ **From current SMC BP 4123 Fees for Community Services Courses**

Fees for Community Education Courses

The Board of Trustees authorizes the determination of fees by the Superintendent/ President for all community services courses provided that the fees collected for any course shall be based on the cost of the community service program.

❖ **From current SMC BP 5140 Noncredit (Adult) Education**

BP 4450 NON CREDIT (ADULT) EDUCATION

Noncredit (Adult) Education

The Board of Trustees acknowledges the offering of noncredit courses as an “essential and important function” of the community college as articulated in the Master Plan for Higher Education and authorizes the offering of such courses.

~~Education Code, Section 84711(a)(1-9)~~ **(NOTE: This Ed Code Section no longer exists)**

References:

Education Code Section 78300;
Title 5, Section 55002(c) and (d)

Adopted: December 4, 2000 (for BP 5140 and BP 5150) and May 7, 2001 (for BP 4123)
Revised:

(Replaces SMC BP 4123, BP 5140, and BP 5150)