



1900 Pico Boulevard Santa Monica, CA 90405  
310.434.4611

## Curriculum Committee Minutes

### Wednesday, July 29, 2020, 1:00 p.m.

### Zoom Meeting

#### Members Present:

Dana Nasser, <i>Chair</i>	Dione Carter	Sasha King	Estela Narrie
Jason Beardsley, <i>Vice Chair</i>	Susan Caggiano	Jamar London	Brandon Reilly
Brenda Antrim	Aurelie Chevant	Emin Menachekanian	Briana Simmons
Garen Baghdasarian	Guido Davis Del Piccolo	Jennifer Merlic	Lydia Strong
Fariba Bolandhemat	Sharlene Joachim	Jacqueline Monge	Audra Wells

#### Members Absent:

Sheila Cordova	Nick Mata
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#### Others Present:

Lydia Casillas	Matthew Fox	Denise Kinsella	Debbie Perret
Lisa Collins	Gail Fukuhara	Sehat Nauli	Tom Peters
Lisa Courto	Jon Huls	Pressian Nicolov	Vicki Rothman
Rachel Demski			

*(Information items are listed numerically; action items are listed alphabetically)*

#### I. Call to Order and Approval of Agenda

The meeting was called to order at 1:05 pm. Motion to approve the agenda with no revisions.

**Motion made by:** Audra Wells; **Seconded by:** Jason Beardsley

The motion passed unanimously. *(Aurelie Chevant not present for vote)*

#### II. Public Comments

None

#### III. Announcements

None

#### IV. Approval of Minutes

Motion to approve the minutes of July 22 with no revisions.

**Motion made by:** Estela Narrie; **Seconded by:** Jason Beardsley

The motion passed unanimously. *(Aurelie Chevant not present for vote)*

#### V. Chair's Report

The Chair thanked the Committee Members for their work over the summer. We have made much progress on the requests.

She asked that the Curriculum Reps continue to check their curriculum approval queues this week. We would like to have a number of DE requests on our first Fall Meeting on September 2nd. At that time, we will also have a training session.

The Chair announced that the workflow, "DE for Emergency only" is fixed. Faculty should use this proposal type when making requests for delivery in emergency contexts only. She also explained that we

will be starting a more streamlined DE app review in the Fall. While the approval process will be the same for the DE conversions, we will consider a streamlined review process for the meetings to help the Curriculum Members in reviewing the voluminous number of DE apps while maintaining the quality of the review process. The Chairs who present at the meetings will provide an executive summary of their multiple course conversions.

## VI. Information Items

None

## VII. Action Items

*(Courses: New)*

- a. COUNS 11B Practical Training and Testing Seminar for F-1 Visa Students  
Motion to approve COUNS 11B with updates to SLOs.  
**Motion made by:** Jason Beardsley; **Seconded by:** Audra Wells  
The motion passed unanimously.

*(Courses: Distance Education)*

- b. ART 10C – Digital Media  
Motion to approve distance education for ART 10C with no revisions.  
**Motion made by:** Jason Beardsley; **Seconded by:** Susan Caggiano  
The motion passed unanimously. *(Aurelie Chevant not present for vote)*
- c. COSM 10A Related Science 1A  
Motion to approve distance education for COSM 10A as a block with COSM 10B (VII. d.), COSM 20 (VII. e.), COSM 30 (VII. f.), COSM 40 (VII. g.), and COSM 64 (VII. h.) with no revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Susan Caggiano  
The motion passed unanimously.
- d. COSM 10B Related Science 1B  
Passed as a block with COSM 10A (VII. c.)
- e. COSM 20 Related Science 2  
Passed as a block with COSM 10A (VII. c.)
- f. COSM 30 Related Science 3  
Passed as a block with COSM 10A (VII. c.)
- g. COSM 40 Related Science 4  
Passed as a block with COSM 10A (VII. c.)
- h. COSM 64 Salon Management  
Passed as a block with COSM 10A (VII. c.)
- i. COUNS 15 Job Search Techniques  
Motion to approve distance education for COUNS 15 with no revisions.  
**Motion made by:** Dione Carter; **Seconded by:** Audra Wells  
The motion passed unanimously.
- j. GEOL 4 Physical Geology with Lab  
Motion to approve distance education for GEOL 4 with no revisions.  
**Motion made by:** Jason Beardsley; **Seconded by:** Jennifer Merlic  
The motion passed unanimously.
- k. MEDIA 2 Reading Media: Acquiring Media Literacy Skills  
Motion to approve distance education for MEDIA 2 with no revisions.

**Motion made by:** Estela Narrie; **Seconded by:** Jacqueline Monge  
The motion passed unanimously.

- l. RRM 3 Resource Management and Zero Waste for Communities  
Motion to approve distance education for RRM 3 with no revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Sharlene Joachim  
The motion passed unanimously.
- m. SOCIOL 2 Social Problems  
Motion to approve distance education for SOCIOL 2 with no revisions.  
**Motion made by:** Susan Caggiano; **Seconded by:** Estela Narrie  
The motion passed unanimously.
- n. TH ART 2 Introduction to the Theatre  
Motion to approve distance education for TH ART 2 as a block with TH ART 5 (VII. o.) and TH ART 41 (VII. p.) with no revisions.  
**Motion made by:** Estela Narrie; **Seconded by:** Briana Simmons  
The motion passed unanimously.
- o. TH ART 5 History of World Theatre  
Passed as a block with TH ART 2 (VII. n.)
- p. TH ART 41 Acting I  
Passed as a block with TH ART 2 (VII. n.)

*(Courses: Online Delivery in an Emergency Context Only)*

- q. COSM 11A Hair Cutting 1  
Motion to approve distance education for COSM 11A as a block with COSM 11B (VII. r.), COSM 11C (VII. s.), COSM 11D (VII. t.), COSM 16 (VII. u.), COSM 18 (VII. v.) with no revisions.  
**Motion made by:** Jason Beardsley; **Seconded by:** Dione Carter  
The motion passed unanimously.
- r. COSM 11B Hair Styling 1  
Passed as a block with COSM 11A (VII. q.)
- s. COSM 11C Hair Coloring 1  
Passed as a block with COSM 11A (VII. q.)
- t. COSM 11D Permanent Wave 1  
Passed as a block with COSM 11A (VII. q.)
- u. COSM 16 Nail Care 1  
Passed as a block with COSM 11A (VII. q.)
- v. COSM 18 Skin Care 1  
Passed as a block with COSM 11A (VII. q.)
- w. COSM 21A Hair Cutting 2  
Passed as a block with COSM 11A  
Motion to approve distance education for COSM 21A as a block with COSM 21B (VII. x.), COSM 21C (VII. y.), COSM 21D (VII. z.), COSM 21E (VII. aa.), COSM 26 (VII. bb.), COSM 28A (VII. cc.), and COSM 28B (VII. dd.) with no revisions.  
**Motion made by:** Jason Beardsley; **Seconded by:** Jacqueline Monge  
The motion passed unanimously.
- x. COSM 21B Hair Styling 2

Passed as a block with COSM 21A (VII. w.)

y. COSM 21C Hair Coloring 2  
Passed as a block with COSM 21A (VII. w.)

z. COSM 21D Permanent Waving 2  
Passed as a block with COSM 21A (VII. w.)

aa. COSM 21E Curly Hair Techniques 2  
Passed as a block with COSM 21A (VII. w.)

bb. COSM 26 Nail Care 2  
Passed as a block with COSM 21A (VII. w.)

cc. COSM 28A Skin Care 2A  
Passed as a block with COSM 21A (VII. w.)

dd. COSM 28B Skin Care 2B  
Passed as a block with COSM 21A (VII. w.)

ee. COSM 31A Hair Cutting 3  
Motion to approve distance education for COSM 31A as a block with COSM 31B (VII. ff.), COSM 31C (VII. gg.), COSM 31E (VII. hh.), COSM 36 (VII. ii.), COSM 38 (VII. jj.), COSM 38B (VII. kk.), and COSM 38C (VII. ll.) with no revisions.

**Motion made by:** Jason Beardsley; **Seconded by:** Estela Narrie  
The motion passed unanimously.

ff. COSM 31B Hair Styling 3  
Passed as a block with COSM 31A (VII. ee.)

gg. COSM 31C Hair Coloring 3  
Passed as a block with COSM 31A (VII. ee.)

hh. COSM 31E Curly Hair Techniques 3  
Passed as a block with COSM 31A (VII. ee.)

ii. COSM 36 Nail Care 3  
Passed as a block with COSM 31A (VII. ee.)

jj. COSM 38 Skin Care 3  
Passed as a block with COSM 31A (VII. ee.)

kk. COSM 38B Mechanical Exfoliation  
Passed as a block with COSM 31A (VII. ee.)

ll. COSM 38C Chemical Exfoliation  
Passed as a block with COSM 31A (VII. ee.)

mm. COSM 41B Hair Styling 4  
Motion to approve distance education for COSM 41B as a block with COSM 42 (VII. nn.), COSM 46 (VII. oo.), COSM 48 (VII. pp.), and COSM 48B (VII. qq.) with no revisions.

**Motion made by:** Jason Beardsley; **Seconded by:** Jacqueline Monge  
The motion passed unanimously.

nn. COSM 42 Men's Hair Styling  
Passed as a block with COSM 41B (mm.)

- oo. COSM 46 Nail Care 4  
Passed as a block with COSM 41B (mm.)
- pp. COSM 48 Skin Care 4  
Passed as a block with COSM 41B (mm.)
- qq. COSM 48B Advanced Make-Up  
Passed as a block with COSM 41B (mm.)
- rr. COSM 95A Salon Experience  
Motion to approve distance education for COSM 95A as a block with COSM 95B (VII. ss.), COSM 95C (VII. tt.), and COSM 95D (VII. uu.) with no revisions.  
**Motion made by:** Jason Beardsley; **Seconded by:** Estela Narrie  
The motion passed unanimously.
- ss. COSM 95B Salon Experience  
Passed as a block with COSM 95A (VII. rr.)
- tt. COSM 95C Salon Experience  
Passed as a block with COSM 95A (VII. rr.)
- uu. COSM 95D Salon Experience  
Passed as a block with COSM 95A (VII. rr.)
- vv. COUNS 11B Practical Training and Testing Seminar for F-1 Visa Students  
Motion to approve distance education for COUNS 11B with no revisions.  
**Motion made by:** Susan Caggiano; **Seconded by:** Fariba Bolandhemat  
The motion passed unanimously.
- ww. COUNS 21H Adapted Computer Technology  
Motion to approve distance education for COUNS 21H as a block with COUNS 22H (VII. xx) and COUNS 26 (VII. yy.) with revision to the answer for “6. Accessibility Requirements” using “template” 508 compliance language on all courses.  
**Motion made by:** Susan Caggiano; **Seconded by:** Aurelie Chevant  
The motion passed unanimously.
- xx. COUNS 22H Adapted Computer Technology, Internet Skills for Academic Success  
Passed as a block with COUNS 21H (VII. ww.)
- yy. COUNS 26 Technology Literacy for Academic Success  
Passed as a block with COUNS 21H (VII. ww.)
- zz. COUNS 59 Textbook Strategies Using Technology  
Motion to approve distance education for COUNS 59 with no revisions.  
**Motion made by:** Audra Wells; **Seconded by:** Briana Simmons  
The motion passed unanimously.

### VIII. New Business

None

### IX. Old Business

None

### X. Adjournment

Motion to adjourn the meeting at 2:40 pm.

**Motion made by:** Dione Carter; **Seconded by:** Susan Caggiano

The motion passed unanimously.