



1900 Pico Boulevard Santa Monica, CA 90405
310.434.4611

Curriculum Committee Minutes

Wednesday, September 21, 2022, 3:00 p.m.

Zoom Meeting

Members Present:

Sal Veas, <i>Chair</i>	Walter Butler	Christina Gabler	Estela Narrie
Patricia Ramos, <i>Vice Chair</i>	Fariba Bolandhemat	Aileen Huang	Janet Robinson
Bren Antrim	Susan Caggiano	Alex Ibaraki	Redelia Shaw
Alyssa Arreola (A.S.)	Javier Cambron	Sharlene Joachim	Scott Silverman
Jason Beardsley	Lisa Collins	Jacqueline Monge	Briana Simmons
Mary Bober	Rachel Demski	Matthew Musselman	Audra Wells

Members Absent:

Brandon Reilly Lydia Strong

Others Present:

Liz Koenig Ashley Mejia Steven Sedky

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:05 pm. Motion to approve the agenda with no revisions.

Motion made by: Scott Silverman; **Seconded by:** Lisa Collins

The motion passed unanimously. *(Aileen Huang not present)*

II. Public Comments

None

III. Announcements

None

IV. Approval of Minutes

Motion to approve the minutes of September 7, 2022 with no revisions.

Motion made by: Scott Silverman; **Seconded by:** Audra Wells

The motion passed unanimously. *(Aileen Huang not present)*

V. Chair's Report

- The new/updated [META handbook](#) has been uploaded to the website
- The [Curriculum Proposal Handbook](#), created by Sheila Cordova, is also now available
- We'll be working on putting together a Curriculum page focused on DEI this semester

VI. Information Items

1. Bachelor's Degree Program Ad Hoc Committee Updates – Steven Sedky
Steven Sedky is the chair of the Academic Senate Career Technical Education Committee, and Co-Chair (along with Sal Veas) of the Bachelor's Degree Program Ad Hoc Committee.

The Chancellor's Office will be accepting applications for Bachelor's Degree program proposals twice

per year – in August and January.

24 states now offer Bachelor's Degrees at Community Colleges, many similar to California, offering programs that fill workforce needs that are not being met.

At the local level, in reviewing possible proposals, we're relying on the Chancellor's Office rubric – ex: Bachelor's degrees at community colleges cannot compete with existing 4-year college offerings at the UC/CSUs, and must meet workforce demand.

For more information, please visit the [Bachelor's Degree Program \(BDP\) Ad Hoc Committee](#) page. *Please see page 4 for the presentation.*

2. DEI in Curriculum: Model Principles and Practices – Sal Veas
Curriculum Representatives are encouraged to take this presentation back to your chairs and departments to start discussions. Academic Affairs supports all efforts to make this an ongoing conversation across all departments.

The [DEI in Curriculum](#) presentation has been uploaded to the Curriculum Committee Resources page.

There are great resources on the ASCCC Curriculum Institute page under "[Presentation Materials](#)"

(Non-Substantial Changes)

3. ESL 20A Advanced Grammar Workshop
4. ESL 20B Advanced Grammar and Editing
5. ESL 28 Academic Vocabulary Skills
6. NUTR 4 Healthy Lifestyle: Food and Fitness

VII. Action Items

(Courses: New)

- a. ESL 922 Conversation and Culture in the U.S. (Advisory: ESL 905)
Motion to approve ESL 922 (VII. a.), ESL 926 (VII. b.), ESL 927 (VII. c.), and ESL 976 (VII. d.) with no revisions.

Motion made by: Bren Antrim; **Seconded by:** Audra Wells

The motion passed unanimously.

Motion to approve ESL 922 advisory of ESL 905 (VII. a.), ESL 926 advisory of ESL 905 or ESL 965 (VII. b.), ESL 927 advisory of ESL 905 or ESL 965 (VII. c.), and ESL 976 advisory of ESL 905 or ESL 975 (VII. d.) with no revisions.

Motion made by: Estela Narrie; **Seconded by:** Bren Antrim

The motion passed unanimously.

- b. ESL 926 Advanced Grammar Workshop (Advisory: ESL 905 or ESL 965)
Course and advisories passed as a block with ESL 922 (VII. a.)
- c. ESL 927 Advanced Grammar and Editing (Advisory: ESL 905 or ESL 965)
Course and advisories passed as a block with ESL 922 (VII. a.)
- d. ESL 976 Academic Vocabulary Skills (Advisory: ESL 905 or ESL 975)
Course and advisories passed as a block with ESL 922 (VII. a.)

(Courses: Substantial Changes)

- e. PSYCH 11 Child Growth and Development
Motion to approve changes to PSYCH 11 with no additional revisions.
Motion made by: Susan Caggiano; **Seconded by:** Jacqueline Monge
The motion passed unanimously.

(Courses: Distance Education)

- f. ASL 1 American Sign Language 1
Motion to approve distance education for ASL 1 (VII. f.) and JAPAN 8 (VII. j.) as a block with no revisions.
Motion made by: Estela Narrie; **Seconded by:** Alex Ibaraki
The motion passed unanimously.
- g. ESL 926 Advanced Grammar Workshop
Motion to approve distance education for ESL 926, (VII. g.), ESL 927 (VII. h.), and ESL 976 (VII. i.) as a block with no revisions.
Motion made by: Bren Antrim; **Seconded by:** Patricia Ramos
The motion passed unanimously.
- h. ESL 927 Advanced Grammar and Editing
DE for ESL 927 passed as a block with ESL 926 (VII. g.)
- i. ESL 976 Academic Vocabulary Skills
DE for ESL 976 passed as a block with ESL 926 (VII. g.)
- j. JAPAN 8 Conversational Japanese
Passed as a block with ASL 1 (VII. f.)

(Programs: Revisions)

- k. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda
Motion to approve changes to degrees, certificates, and program maps as a result of courses considered on this agenda.
- ESL 922, ESL 926, ESL 927, and ESL 976 to be added as electives to:
 - Advanced English as a Second Language Noncredit Certificate of Competency
 - Low Advanced ESL Noncredit Certificate of Competency
- Motion made by:** Bren Antrim; **Seconded by:** Susan Caggiano
The motion passed unanimously.

VIII. New Business

None

IX. Old Business

None

X. Adjournment

Motion to adjourn the meeting at 4:22 pm.

Motion made by: Bren Antrim; **Seconded by:** Susan Caggiano

The motion passed unanimously.