



1900 Pico Boulevard Santa Monica, CA 90405
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Curriculum Committee Minutes

Wednesday, October 4, 2023, 3:00 p.m.
Drescher Hall, Loft (3rd Floor, Room 300-E)
Zoom (guests/members of the public)

Members Present:

Sal Veas, <i>Chair</i>	Walter Butler	Walker Griffy	Redelia Shaw
Dione Carter, <i>Vice Chair</i>	Susan Caggiano	Alex Ibaraki	Scott Silverman
Bren Antrim	Lisa Collins	Sharlene Joachim	Briana Simmons
Jason Beardsley	Rachel Demski	Justin Liu (AS)	Lydia Strong
Mary Bober	Susan Fila	Jacqueline Monge	Audra Wells
Fariba Bolandhemat	Christina Gabler	Estela Narrie	

Members Absent:

Javier Cambron Aileen Huang*

**Attended via Zoom – members of the committee unable to attend in-person may join as a guest on zoom but cannot move or vote on action items.*

Others Present:

Ashanti Blaize-Hopkins	Matt Larcin	Steven Sedky	Olivia Vallejo
Victoria Charles	Debbie Perret		

(Information items are listed numerically; action items are listed alphabetically)

I. Call to Order and Approval of Agenda

The meeting was called to order at 3:05 pm. Motion to approve the agenda with no revisions.

Motion made by: Scott Silverman; **Seconded by:** Lisa Collins

The motion passed unanimously.

II. Public Comments

None

III. Announcements

Dione Carter announced we received no recommendations from Accreditation, meaning we meet all standards! Congratulations to all who worked on accreditation! A formal report will be sent in February.

IV. Approval of Minutes

Motion to approve the minutes of September 20, 2023 with no revisions.

Motion made by: Christina Gabler; **Seconded by:** Estela Narrie

The motion passed with the following vote: Y: 17; N: 0; A: 1 (Walker Griffy)

V. Chair's Report

Welcome to our new Associated Students Curriculum Committee representative Justin Liu!

VI. Information Items

1. Instructional and Universal Designer Presentation: Matt Larcin

The new Instructional and Universal Designer, Matt Larcin presented his past experience and education, what his role is at the college. The importance of instructional design, creating effective and engaging learning experiences, and ensuring courses are aligned with learning outcomes using the ADDIE model (Analyzing, Design,ing, Developing, Implementing, and Evaluating) was emphasized.

2. Curriculum Institute Recap

- [AB 928 CalGETC](#)
 - [General Education – Three Pathways](#)

AB 928 is the legislation which includes the creation of the CalGETC and has a component requiring CCCs to put students seeking transfer onto an ADT pathway unless they opt-out – counselors are not finding this to be student friendly. The CalGETC goes into effect Fall 2025. Additionally, there will be alignment of the three General Education patterns: the local GE, Bachelor’s program GE, and the CalGETC. ICAS has posted the CalGETC standards 1.0.
- [AB 1111 Common Course Numbering](#)

AB 1111 Common Course Numbering (CCN) legislation requires that all community colleges throughout the state rename/renumber their courses to follow a common course numbering model. ASCCC had a webinar a couple of weeks ago to provide updates and answer questions. Funding was part of the legislation but it’s not clear what will be distributed to the colleges for implementation. The priority will be for C-ID courses, then GE courses, but may eventually include CE courses as well. It will be further complicated regarding C-IDs where multiple courses are under a singular C-ID. The CCN will require identical course subject prefix, number, title, description, and requisites; minimum required units; and equivalent minimum required content and objectives.
- [IDEAA/DEIA](#)
 - [Chaffey College COR DEIA Guide](#)

Chaffey College has DEIA principles incorporated into META at their campus to make DEIA part of submitting new and existing curriculum. Incorporating DEIA is a part of SMC – the decision of whether to incorporate questions/prompts in META would need to be authorized by the Curriculum Committee, but we could ask META to update our forms and questions. An example Chaffey gave was instead of asking whether they want to offer a course online, departments are asked why they wouldn’t/couldn’t offer a course online (as online offerings are more accessible for some students.) For the Curriculum Committee – keep it in mind, consider what a guide for our campus will look like.

3. Curriculum Orientation (*continued*)

- Printed agendas
- Meetings and related actions
- Brown Act Requirements
- Past Practices

The Curriculum Orientation will be moved to the October 18, 2023 meeting for time.

(Non-Substantial Changes)

4. COM ST 37 Intercultural Communication
5. COSM 38 Skin Care 3

VII. Action Items

(Courses: Substantial Changes)

- a. COM ST 11 Elements of Public Speaking (changed: course description, SLOs, course objectives/content, methods of presentation, methods of evaluation, textbooks, sample assignments)
Tabled for additional revisions to SLOs.
- b. COSM 48B Make-Up (changed: course name (was Advanced Make-Up), course description, changed prerequisite from COSM 28A to COSM 18, SLOs, course objectives/content, sample assignments)
- c. COSM 77 Barbering (changed: course description, changed prerequisite from “Possession of a cosmetology license or Completion of 1,250 hours in barbering coursework, COSM 31A” to

“Completion of a cosmetology program or possession of a cosmetology license or COSM 11A”, course content, methods of evaluation)

- d. COSM 78 Barbering 2 (changed: course description, hours/units (from 0.5 lecture/1.5 lab/1 unit to 1 lecture/3 lab/2 units), changed prerequisite from “Possession of a cosmetology license or COSM 50A and Completion of 1,250 hours in barbering coursework” to “COSM 11A or Completion of a cosmetology program or possession of a cosmetology license.”), SLOS, course objectives, course content, methods of evaluation)

Motion to approve changes to COSM 48B (VII. b.), COSM 77 (VII. c.), and COSM 78 (VII. d.) as a block with an additional revision made to COSM 77 and COSM 78 prior to the meeting – Methods of Evaluation “Class Participation” had an additional note added “in-class practical assignments.”

Motion made by: Estela Narrie; **Seconded by:** Scott Silverman

The motion passed unanimously.

Motion to approve change of prerequisite for COSM 48B (VII. b.), COSM 77 (VII. c.), and COSM 78 (VII. d.) as a block with no additional revisions.

Motion made by: Susan Caggiano; **Seconded by:** Lisa Collins

The motion passed unanimously.

(Programs: New)

- e. Barbering AS/Certificate of Achievement

Motion to approve Barbering AS/Certificate of Achievement with revision to remove “300 program hours” wording from Required Salon Courses.

Motion made by: Scott Silverman; **Seconded by:** Estela Narrie

The motion passed unanimously.

(Programs: Revisions)

- f. Sustainable Materials Management AS/Certificate of Achievement

- Changed program name (was “Recycling and Resource Management”), catalog description
Tabled for additional questions regarding the “RRM” prefix of the courses.

- g. Changes to degrees, certificates, and program maps as a result of courses considered on this agenda

Motion to approve changes to degrees, certificates, and program maps as a result of courses considered on this agenda.

Motion made by: Christina Gabler; **Seconded by:** Walker Griffy

The motion passed unanimously.

VIII. New Business

None

IX. Old Business

None

X. Adjournment

Motion to adjourn the meeting at 5:02 pm.

Motion made by: Dione Carter; **Seconded by:** Estela Narrie

The motion passed unanimously.