

# Santa Monica College Academic Senate

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## Meeting Minutes

April 28, 2020

11:15 AM – 12:35 PM

Online Session

### I. Call to Order/Approval of Agenda

M/S: B. Antrim/J. Hernandez

Passed: 11:18 AM

### II. Public Comments

None

### III. Approval of 04/07/20 Minutes

M/S: D. Broccard/C. Gabler

Passed: 11:21 AM

### IV. Action Items

a. Curriculum (D. Nasser)

i. New Courses (ANTHRO, IXD)

**Passed as a block: 11:23 AM**

ii. Substantial Changes (ANIM, DMPOST, GAME, IARC)

**Passed as a block: 11:25 AM**

iii. Distance Education (ARC, IARC)

**Passed as a block: 11:26 AM**

iv. Programs: New (Cultural Resource Management Certificate) **Passed:**

**11:31 AM**

v. Programs: Deactivation (Cultural Resource Management Dept. Cert.)

**Passed: 11:32 AM**

vi. Programs: Revisions (Addition of ANTHRO 11 to AA-T List C) **Passed**

**11:33 AM**

vii. Program Maps

**Passed 11:39 AM**

- b. [Annual Program Review Template 2<sup>nd</sup> Read](#)/Condensed (V. Drake)  
After consultation with various members of the campus community, the committee has created a more concise and user-friendly version of the Annual Program Review. The template has been approved by both senior staff and the Executive Committee and will move to DPAC for fall implementation once approved by the Senate.  
Additionally, a condensed version of the new template is being drafted for this year's program review only, due to the disruption in data collection/analysis cause by the campus shutdown.  
**Motion to Approve 2<sup>nd</sup> Read**  
**M/S: D. Nannini/L. Collins**  
**Passed: 12:10 PM**
- c. [SOAA 2<sup>nd</sup> Read](#) (N. Donahue)  
**Motion to Approve as 2<sup>nd</sup> Read**  
**E. Meyer, J. Krug**  
**Passed: 12:27 PM**

## V. Discussion Items

- a. DE Curriculum Approval Process/Equity/Professional Development  
Because of the move to online instruction, there are a number of courses being offered remotely that have not gone through the distance education curriculum process. There has been no official word on whether or not the campus will re-open for fall 2020 but given the health and safety protocols necessary to do so, it is very likely that instruction and student services will continue remotely.  
As such, in order to remain compliant with Ed Code, those courses will need to move through the distance education curricular process by December 2020. Questions about synchronous/asynchronous instruction with regard to equity as well as the meaningful distinctions between instruction methods and faculty choice will continue to be addressed.
- b. Faculty Hiring and Ranking Process  
The seven faculty members were hired in spring and will begin in the fall. Three more are waiting for their 2<sup>nd</sup> interview and another nine are still in the paper screening process. To ensure that accurate data analysis during this time can inform the process, next year's hiring and ranking will not begin until June 2021.

## **VI. Announcements**

- a. Global Citizenship Symposium – May 7<sup>th</sup> 3:00 PM – 6:00 PM. Email Delphine Broccard for Zoom code.

## **VII. Adjournment**

M/S: J. Hernandez/L. Kawaguchi

Adjourned: 1:11 PM

**For all documents, visit [www.academicssenate.com](http://www.academicssenate.com)**

**Next scheduled meeting: May 12<sup>th</sup> 11:15 AM – 12:35 PM Online Session**