MINUTES
SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, JANUARY 19, 2021

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Via Zoom Conference

The complete minutes may be accessed on the
Santa Monica College website:
https://www.smc.edu/administration/governance/board-of-trustees/meetings.php
A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, January 19, 2021. The meeting will be conducted via Zoom Webinar.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER – 5:03 p.m.
  Rob Rader, Chair - Present
  Dr. Louise Jaffe, Vice-Chair - Present
  Dr. Susan Aminoff - Present
  Dr. Nancy Greenstein Present
  Dr. Margaret Quiñones-Perez - Present
  Dr. Sion Roy - Present
  Barry A. Snell - Present
  Joshua Elizondo, Student Trustee - Present

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
                                            Robert Myers, Campus Counsel
Employee Organizations:                 SMC Faculty Association
                                      CSEA Chapter 36
                                      SMC Police Officers Association

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)
CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(4)):
Trinidad v. Santa Monica Community College District

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS - 5:34 p.m.

- PLEDGE OF ALLEGIANCE – Trustee Margaret Quiñones-Perez

- CLOSED SESSION REPORT - None

- REVISIONS/SUPPLEMENTAL STAFF REPORTS - None

IV. SUPERINTENDENT’S REPORT

- COVID-19 Update
  o Vaccination Center at Performing Arts Center
  o Summer Session 2021

- Enrollment Update

- SMC Speech and Debate Team Wraps Up Successful Fall Season
V.  PUBLIC COMMENTS - None

VI.  ACADEMIC SENATE REPORT

VII.  REPORTS FROM DPAC CONSTITUENCIES
- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII.  CONSENT AGENDA
Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

Approval of Minutes
#1 Approval of Minutes: December 8, 2020 (Regular Meeting)
December 23, 2020 (Special Meeting)

Contracts and Consultants
#4-A Approval Contracts and Consultants
(Greater than the amount specified in Public Contract Code Section 20651)
- New Contract
#4-B Ratification of Contracts and Consultants
(Less than the amount specified in Public Contract Code Section 20651)
- New Contracts Submitted for Ratification

Human Resources
#5 Academic Personnel
#6 Classified Personnel – Regular
#7 Classified Personnel – Non Merit
#8 Classified Personnel – Limited Duration

Facilities and Fiscal
#9 Facilities
- Environmental Services for Sampling of Bookstore Flooring
- Environmental Services for Sampling of Cosmetology Classrooms
- Environmental Services for Sampling of 2714 Pico Roof
- Change Order No 3 – HVAC Replacement Project
- Change Order No. 2 – Science Air Handling Project
#10 Acceptance of Grants and Budget Augmentation
#11 Budget Transfers
#12 Commercial Warrant Register
#13 Payroll Warrant Register
#14 Auxiliary Payments and Purchase Orders
#16 Providers for Community and Contract Education
#17 Purchasing
- Award of Purchase Orders

IX.  CONSENT AGENDA – Pulled Recommendations
X. MAJOR ITEMS OF BUSINESS

#18 Information: Bond Sale Results: 2020 General Obligation Refunding Bonds, 2002 Election and 2008 Election (Federally Taxable)

#19 Information: CRRSA Act and the Governor’s 2021-2022 Budget Proposal

#20 Appointment to Citizens’ Bond Oversight Committee

XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday February 2, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.
COVID-19 Update:
Los Angeles County has some of the highest numbers of positive COVID cases, some of the highest hospitalization numbers and unfortunately some of the highest number of deaths. SMC remains in Phase one of the Roadmap to Recovery plan to lessen the college footprint and keep people safe. Following is an update since the last Board meeting;

- SMC continues to receive more vaccine information from the County about eligible groups and will continue messaging the college community. The college is working on the frequently asked questions (FAQ) about vaccinations and gathering multiple websites with FAQ to make available to students and staff.
- Authorizations for staff to be allowed on campus is being phased in for various activities including distribution of equipment, a drive through performance at the Broad Stage, students in the nursing, respiratory therapy and photography programs, lab hours at the Center for Media and Design, and wifi at the Bundy campus.
- The college continues to provide medical tele-health support, contact tracing and notifications.
- To date, there is no spread of the virus on campus because of the proactive measures put in place by the various SMC groups.
- A new California law, Assembly Bill 685, effective January 1, 2021, requires that SMC must notify staff upon notice of a potential exposure on campus.
- Graduation, Summer Session 2021 and VIP Welcome Week will be remote at this time since planning needs to start now for those activities. No decision has been made for Fall 2021. The Emergency Operations Team will continue to gather information in order to make a recommendation to the Superintendent/President.
- SMC is in conversations with the City about various college sites that might be suitable as a vaccination center.

Enrollment Update
Credit enrollment for Winter 2021 is up 2.14 percent. Credit enrollment for Spring 2021 is down 1.8 percent, four weeks before the start of the semester. Nonresident enrollment for Winter is down 20.52 percent, largely due to difficulties with international student policies and travel restrictions. Nonresident enrollment for Spring is down 24.69 percent. However, there is interest indicating that international students want to attend SMC. Sister colleges in northern California are experiencing severe declines in enrollment, anywhere between 12 and 28 percent; and more moderately in southern California with those reporting experiencing declines from 9 to 16 percent. The surge of COVID-19 in the United States and the insurrection that occurred on January 6, 2021 is playing out negatively on the global stage, but the college is maintaining its good relationships throughout the world.

SMC Speech and Debate Team Success
The Santa Monica College (SMC) student Speech and Debate Team has wrapped up a successful fall season, having competed in four online tournaments during the Fall 2020 semester. Due to COVID-19, the team’s participation was limited to virtual platforms where they still excelled. Following is a review of the Fall 2020 season in numbers, the team’s wins and other accomplishments:

Participated in four online tournaments:
- The Warm Up held October 3, 2020 hosted by the Pacific Southwest Collegiate Forensics Association (PSCFA)
- Crossman Invitational held October 18, 2020 hosted by El Camino College
- October Surprise, held October 25, 2020 at Mt. San Antonio College
Fall Champs on December 5-6, 2020 hosted by PSCFA (Forty-two colleges and universities competed at the PSCFA Fall Champs from across the nation including CSU Northridge, UC Berkeley, and University of Utah).

Twelve SMC students competed in these four tournaments, in a total of 102 different debate rounds.

Eleven awards won by seven individual debaters: Arman Hedayat won Gold in IPDA debate at three tournaments: the Warm Up, the Crossman Invitational, and Fall Champs. Team Captains Dexter Cypress and Ariyana Tavakoli won Silver in team NPDA debate at the October Surprise, and also won Gold in NPDA debate at Fall Champs. Jules Shinbrot won Silver in IPDA debate at Fall Champs. Thomas Rhalter won Bronze in IPDA debate at the Crossman Invitational. Nate Alpern won Bronze in IPDA debate at the October Surprise. And Carter Francis won Bronze in IPDA debate at Fall Champs.
VIII. CONSENT AGENDA
Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#17.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #4-A, #4-B

MOTION MADE BY: Louise Jaffe
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

Recommendation No. 4 – Contracts and Consultants

#4-A – Approval of Contracts and Contracts
MOTION MADE BY: Louise Jaffe
SECONDED BY: Joshua Elizondo
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

#4-B – Ratification of Contracts and Consultants
MOTION MADE BY: Susan Aminoff
SECONDED BY: Louise Jaffe
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0

IX. CONSENT AGENDA – Pulled Recommendations
Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1  APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

December 8, 2020 (Regular Meeting)
December 23, 2020 (Special Meeting)
CONSENT AGENDA:  CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4  CONTRACTS AND CONSULTANTS

4-A  APPROVAL OF CONTRACTS AND CONSULTANTS
The following contracts are greater than the amount specified in Public Contract Code Section 20651, and are presented to the Board of Trustees for approval.

>  NEW CONTRACT

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Santa Monica College Foundation (SMCF)</td>
<td>October 1, 2020- June 30, 2021 Not to exceed $250,000</td>
<td>This is to provide ongoing support funding for the Meal Project Program, providing direct service of meals, through Everytable and Hunger Not Impossible, to students who have food insecurity during the COVID-19 crisis. While SMCF will incur the cost of the Project, SMC agrees to reimburse to SMCF expenses associated with the Meal Project up to $250,000.</td>
<td>Student Equity and Achievement (SEA) Program/ Federal and State Emergency COVID Funds</td>
</tr>
</tbody>
</table>

Requested by: Lizzy Moore, Dean, Institutional Advancement
Approved by: Kathryn E. Jeffery, Superintendent/President
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4    CONTRACTS AND CONSULTANTS

4-B    RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts
Approved by Board of Trustees: 9/8/2008; revised 12/4/2018
Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

NEW CONTRACTS SUBMITTED FOR RATIFICATION

<table>
<thead>
<tr>
<th>Provider</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 NASFAA (National Association of Student Financial Aid Administrators)</td>
<td>Spring 2021 $23,500</td>
<td>One-time fee for consulting services to conduct a remote Standards of Excellence review, assessing the current state of Regulatory compliance of SMC’s policies and procedures in the awarding, distribution, and reconciliation of Federal and State Financial Aid funding. The audit will focus on Institutional Operations, Financial Aid and Campus Automation Systems, Financial Aid human resources, and the delivery of Federal Financial Aid funding. This contract will include a final report with an action plan and resource list to assist SMC in making improvements to its Title IV aid administration. This audit is similar to a Department of Education Federal Program Review and is meant to be proactive in evaluating the delivery of Financial Aid funds to students at SMC.</td>
<td>BFAP 2020-21 (Board Financial Assistance Program)</td>
</tr>
</tbody>
</table>

Requested by: Tracie Hunter, Associate Dean, Financial Aid
Approved by: Teresita Rodriguez, Vice President, Enrollment Development
CONSENT AGENDA:  CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4    CONTRACTS AND CONSULTANTS

4-B    RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

NEW CONTRACTS SUBMITTED FOR RATIFICATION

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Schools Excess Liability Fund (SELF)</td>
<td>Fiscal year 2020-2021 Total not to exceed $50,000</td>
<td>AB 218 was enacted in October 2019 and is a broad, retroactive reform of California civil law as it relates to childhood sexual assault. It extends the liability timeline where sexual abuse claims can be filed and allows retroactive claims to be filed for three years starting on January 1, 2020 through December 31, 2022. This retroactive time period covers many decades, thus increasing the liability risk for all school districts and the need for additional insurance. The Schools Excess Liability Fund (SELF) is a joint powers authority which is set up to provide insurance protection to multiple school districts. Although the College is now a participant in a different joint powers authority, it remains responsible for claims that arose during the period of its participation. The requested funding is SMC’s initial contribution to SELF for the AB 218 Revived Liability Fund, covering the 2020-2021 fiscal year. This contribution is required even though there are no cases against SMC for childhood sexual abuse.</td>
<td>General Unrestricted Fund</td>
</tr>
</tbody>
</table>

Requested by: Kim Tran, Chief Director Business Services
Approved by: Christopher Bonvenuto, Vice President, Business and Administration
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4  CONTRACTS AND CONSULTANTS

4-B  RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

- NEW CONTRACTS SUBMITTED FOR RATIFICATION (continued)

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>3  Eric Arroyo (Arroyo Background Investigations)</td>
<td>December 1, 2020 – June 30, 2021 Not to Exceed $14,400</td>
<td>Background investigation services for pre-employment screening for Campus Police candidates</td>
<td>General Fund</td>
</tr>
<tr>
<td>4  Applied Polygraph</td>
<td>December 1, 2020- June 30, 2021 Not to exceed $4,800</td>
<td>Polygraph examinations as part of background investigation services for pre-employment screening for Campus Police candidates</td>
<td>General Fund</td>
</tr>
</tbody>
</table>

Requested by: Carol Long, Director of Classified Personnel
Approved by: Sherri Lee-Lewis, Vice-President, Human Resources
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 5   ACADEMIC PERSONNEL
Requested Action:   Approval/Ratification
Reviewed by:   Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by:   Sherri Lee- Lewis, Vice President, Human Resources

EXTENSION OF CONTRACT
Clark, Gerald, Project Manager - Distance Education (50%)  02/01/2021-06/30/2021
Comment:  Extension of Contract

AMENDMENT TO CONTRACT
Balfus, Lisa, Project Manager, Mental Health Grant (50%)  07/1/2020 – 12/31/2020
Comment:  This amends the end date to the previously approved contract because the funding of the grant has concluded.

ELECTION

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 6    CLASSIFIED PERSONNEL - REGULAR
Requested Action:  Approval/Ratification
Reviewed by:  Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by:  Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

PROMOTION
Plascencia, Omar
From: Electrician, Facilities
To: Facilities Maintenance Supervisor, Facilities

WORKING OUT OF CLASSIFICATION (LIMITED-TERM)
Plascencia, Omar
From: Electrician, Facilities
To: Facilities Maintenance Supervisor, Facilities

WORKING OUT OF CLASSIFICATION (PROVISIONAL)
Aquino, Cherry
From: Accountant, Fiscal Services
To: Accounts Payable Supervisor, Fiscal Services
Percentage: More than 50%
*extension of working out of class assignment

Ariass, Glaury
From: Administrative Assistant II, P, and C
To: Insurance Program Specialist, Risk Management
Percentage: More than 50%
*extension of working out of class assignment

Burns, Lisa
From: Administrative Assistant II, Student Judicial Affairs
To: Student Judicial Affairs Specialist, Student Judicial Affairs
Percentage: More than 50%
*Correction to November 2020 Board approval; provisional WOC not included on initial approval.

Henninger, Denise
From: Deaf and Hard of Hearing Supervisor
To: DSPS Manager
Percentage: More than 50%
*extension of working out of class assignment

McLeod, Damon
From: Financial Aid and Scholarships Specialist, Financial Aid
To: Financial Aid Systems Specialist, Financial Aid
Poole, Jamie
10/01/2020 – 01/11/2021
From: IA – English, English Dept., 20 hrs, Variable Shift
01/12/2021 - 02/07/2021*
To: Tutoring Coordinator – English and Humanities, 40 hours, Reg Shift
Percentage: More than 50%
*extension of working out of class assignment

DECEASED
Hernandez, Edward R., Custodian, Operations
12/06/2020

RECOMMENDATION NO. 7  CLASSIFIED PERSONNEL – NON MERIT
Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES
- College Student Assistant, $15.00/hour (STHP) 8
- College Work-Study Student Assistant, $15.00/hour (FWS) 4

SPECIAL SERVICE
- Art Model, $27.00/hour 26
- Art Model with Costume, $30.00/hour 42
- Community Services Specialist I, $35.00/hour 10
- Community Services Specialist II, $50.00/hour 7
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8  CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carbone, John</td>
<td>Accompanist–Dance, Dance</td>
<td>01/01/2021-06/30/2021</td>
</tr>
<tr>
<td>Gerhold, Thomas</td>
<td>Accompanist–Voice, Music</td>
<td>01/04/2021-06/30/2021</td>
</tr>
<tr>
<td>Halacy, Dylan</td>
<td>Accompanist–Dance, Dance</td>
<td>01/01/2021-06/30/2021</td>
</tr>
<tr>
<td>McNaughton, JoEllen</td>
<td>Accompanist–Performance, Music</td>
<td>01/04/2021-06/30/2021</td>
</tr>
<tr>
<td>McNaughton, JoEllen</td>
<td>Accompanist–Voice, Music</td>
<td>01/04/2021-06/30/2021</td>
</tr>
<tr>
<td>Nesteruk, Gary</td>
<td>Accompanist–Voice, Music</td>
<td>01/04/2021-06/30/2021</td>
</tr>
<tr>
<td>Osipova, Yelena</td>
<td>Accompanist–Dance, Dance</td>
<td>01/01/2021-06/30/2021</td>
</tr>
<tr>
<td>Lopez, Vanessa</td>
<td>Student Services Clerk, Cashier’s Office</td>
<td>01/04/2021-03/30/2021</td>
</tr>
<tr>
<td>Plotkin, Alla</td>
<td>Accompanist–Dance, Dance</td>
<td>01/01/2021-06/30/2021</td>
</tr>
<tr>
<td>Sparking, MiHo</td>
<td>Accompanist–Dance, Dance</td>
<td>01/01/2021-06/30/2021</td>
</tr>
<tr>
<td>Soro, Gnenemon</td>
<td>Accompanist–Dance, Dance</td>
<td>01/01/2021-06/30/2021</td>
</tr>
<tr>
<td>Sow, Malick E.</td>
<td>Accompanist–Dance, Dance</td>
<td>01/01/2021-06/30/2021</td>
</tr>
<tr>
<td>Ter-Avanesova, Nonna</td>
<td>Accompanist–Dance, Dance</td>
<td>01/01/2021-06/30/2021</td>
</tr>
<tr>
<td>Walker, Christian X.</td>
<td>Supplemental Instruction Coordinator, SEAP</td>
<td>01/11/2021-05/14/2021</td>
</tr>
<tr>
<td>Walker, Frederick</td>
<td>Accompanist–Dance, Dance</td>
<td>01/07/2021-06/30/2021</td>
</tr>
</tbody>
</table>

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year of positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gerhold, Thomas</td>
<td>Accompanist–Performance, Emeritus</td>
<td>01/04/2021-06/30/2021</td>
</tr>
<tr>
<td>Hudson, Sr. Micheal E., Asst. Director–Human Resources</td>
<td>Human Resources</td>
<td>01/04/2021-06/30/2021</td>
</tr>
<tr>
<td>Nesteruk, Gary</td>
<td>Accompanist–Performance, Emeritus</td>
<td>01/04/2021-06/30/2021</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES
Requested by: Charlie Yen, Director of Facilities Planning
             Devin Starnes, Director of Facilities Management
             Kim Tran, Chief Director, Business Services
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

9-A ENVIRONMENTAL SERVICES FOR SAMPLING OF BOOKSTORE FLOORING
Environmental Services with Ellis Environmental for sampling for hazardous material in Bookstore floor in preparation for flooring replacement.

   Contract Amount  $ 1,201.40

   Funding Source: General Fund

9-B ENVIRONMENTAL SERVICES FOR SAMPLING OF COSMETOLOGY CLASSROOMS
Environmental Services with Ellis Environmental for sampling for hazardous material in Cosmetology Department in preparation for renovations.

   Contract Amount  $ 1,394.40

   Funding Source: State Scheduled Maintenance

9-C ENVIRONMENTAL SERVICES FOR SAMPLING OF 2714 PICO ROOF
Environmental Services with Ellis Environmental for sampling for hazardous material at 2714 Pico Roof in preparation for roofing project.

   Contract Amount  $ 1,747.40

   Funding Source: State Scheduled Maintenance
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES (continued)

9-D CHANGE ORDER NO. 3 - HVAC REPLACEMENT PROJECT
Change Order No. 3 - AC Pros Inc. contract for HVAC Replacement Project. Deductive change order for Reconfiguration of AHU coils, expedited crane fee, base rail credit, waterproofing platforms.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$1,045,850.00</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>$21,952.69</td>
</tr>
<tr>
<td>Change Order No. 2</td>
<td>$50,835.85</td>
</tr>
<tr>
<td>Change Order No. 3</td>
<td>$(9,071.55)</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$1,109,566.99</td>
</tr>
</tbody>
</table>

Total Change Orders represent 6% of the original contract.

Funding Source: State Scheduled Maintenance

Comment: Deductive Change Order No. 3 includes: Reconfiguration of AHU coils, expedited crane fee, base rail credit, waterproofing platforms at 1227 2nd Street – Emeritus Campus

9-E CHANGE ORDER NO. 2 – SCIENCE AIR HANDLING PROJECT
Change Order No. 2 – Bon Air Inc. Change order for labor cost increase due to project delays.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$720,000.00</td>
</tr>
<tr>
<td>Change Order No.1</td>
<td>$14,035.36</td>
</tr>
<tr>
<td>Change Order No.2</td>
<td>$5,995.00</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$740,030.36</td>
</tr>
</tbody>
</table>

Total Change Orders represent 3% of the original contract.

Funding Source: State Scheduled Maintenance

Comment: Change Order No. 2 includes labor cost increase due to project delays caused by disruptions in the supply chain caused by the pandemic.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Michael Tuitasi, Vice President, Student Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Dream Resource Liaison Support Allocation
Granting Agency: California Community Colleges Chancellor’s Office
Augmentation Amount: $78,664
Matching Funds: Not Applicable
Performance Period: June 30, 2022

Summary: Senate Bill 74 (Budget Act of 2020) supports Assembly Bill 1645 requiring community colleges to designate a Dreamer Resource Liaison. The allocation provides funding for the Dream Resource Liaisons and student support services for immigrant and undocumented students in California community colleges through the establishment of a Dream Resource Center.

Funds will allow the college to provide a knowledgeable Dream Resource Liaison at Santa Monica College to support undocumented students through the services offered by the Dream Resource Center. Services can include, but are not limited to, academic counseling, financial aid application support, peer support services, psychological counseling, community referrals, and immigration legal services.

Budget Augmentation: Restricted Fund 01.3
Revenue
8600 State $ 78,664
Expenditures
1000 Academic Salaries $ 55,846
2000 Non-Academic Salaries 0
3000 Employee Benefits 19,546
4000 Supplies & Materials 1,500
5000 Other Operating Expenditures 1,772
6000 Capital Outlay 0
7300 Other Outgo/Indirect 0
7600 Student Aid 0
Total $ 78,664
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 Budget Transfers

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

**11-A FUND 01.0 – GENERAL FUND - UNRESTRICTED**
Period: November 25, 2020 through January 6, 2021

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>0</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>-57,273</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>7,983</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>13,223</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>0</td>
</tr>
<tr>
<td>7100-7699</td>
<td>Other Outgo/Student Payments</td>
<td>0</td>
</tr>
<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>36,067</td>
</tr>
</tbody>
</table>

Net Total: 0

**11-B FUND 01.3 – GENERAL FUND - RESTRICTED**
Period: November 25, 2020 through January 6, 2021

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>4,226</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>0</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>-36,671</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>0</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>32,445</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>0</td>
</tr>
<tr>
<td>7100/7699</td>
<td>Other Outgo/Student Payments</td>
<td>0</td>
</tr>
<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>0</td>
</tr>
</tbody>
</table>

Net Total: 0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 COMMERCIAL WARRANT REGISTER
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register
November 2020 9210 through 9242 $10,678,397.05

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 PAYROLL WARRANT REGISTER
Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
November 2020 C1D – C2E $13,194,948.51

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 AUXILIARY PAYMENTS AND PURCHASE ORDERS
Requested Action: Approval/Ratification
Requested by: Mitch Heskel, Dean, Educational Enterprise
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified.

Auxiliary Operations Payments and Purchase Orders
November 2020 Covered by check & voucher numbers: 026817-026871 & 02262-02267

- Bookstore Fund Payments $ 187,137.69
- Other Auxiliary Fund Payments $ 10,899.25
- Trust and Fiduciary Fund Payments $ 379,322.58
  $ 577,359.52

Purchase Orders issued
November 2020 $ 0

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 ORGANIZATIONAL MEMBERSHIPS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<table>
<thead>
<tr>
<th>Organizational Memberships</th>
<th>Number of Memberships</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2020</td>
<td>5</td>
<td>$4,223</td>
</tr>
</tbody>
</table>

Funding Sources: Unrestricted General Fund

<table>
<thead>
<tr>
<th>Organizational Memberships</th>
<th>Number of Memberships</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 2020</td>
<td>1</td>
<td>$250</td>
</tr>
</tbody>
</table>

Funding Sources: Fund 01.3, Restricted Fund

Funding Sources: Unrestricted General Fund

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 16 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested Action: Approval/Ratification
Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs
Patricia Ramos, Dean, Academic Affairs
Approved by: Jennifer Merlic, Vice-President, Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 17 PURCHASING
Requested Action: Approval/Ratification
Requested by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

17-A AWARD OF PURCHASE ORDERS
Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

<table>
<thead>
<tr>
<th>Month</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>November</td>
<td>$2,836,106.11</td>
</tr>
<tr>
<td>December</td>
<td>$3,158,294.50</td>
</tr>
</tbody>
</table>
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 18

SUBJECT: BOND SALE RESULTS: 2020 GENERAL OBLIGATION REFUNDING BONDS, 2002 ELECTION AND 2008 ELECTION (FEDERALLY TAXABLE)

SUBMITTED BY: Christopher M. Bonvenuto, Vice President, Business and Administration

SUMMARY: On November 10, 2020, the Board of Trustees approved the issuance and sale of the District’s 2020 General Obligation Refunding Bonds, 2002 Election and 2008 Election (Federally Taxable), which funds were used to refund certain outstanding general obligations bonds from the Proposition U 2002 Election and Measure AA 2008 Election.

The following bonds were sold on December 2, 2020, and the transactions closed on December 22, 2020:

$201,495,000
Santa Monica Community College District
(Los Angeles County, California)
2020 General Obligation Refunding Bonds
2002 Election and 2008 Election
(Federally Taxable)

The bonds were issued at a True Interest Cost of 2.399%, with an average coupon of 2.402%. (The interest rate for the prior bonds refunded ranged between 4.00% and 5.00%.) Costs of issuing the bonds, including Underwriters’ Discount was $1,096,156.76. Total debt service will be $270,674,012.51, and the last bond of this series will mature on August 1, 2044. (The total debt service for the prior bonds refunded was $297,516,200.00.) By law, the term of the prior bonds refunded/refinanced was not extended. The total taxpayer savings achieved by issuing the bonds was $26,842,187.49.

COMMENT: The law requires that after the bond sale, the District present the “actual cost information for the sale” at its next public board meeting.
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 19

SUBJECT:  CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATION ACT AND THE GOVERNER'S 2021-2022 BUDGET PROPOSAL

SUBMITTED BY:  Christopher M. Bonvenuto, Vice President, Business and Administration

SUMMARY:  In December 2020, Congress approved the Coronavirus Response and Relief Supplemental Appropriation (CRRSA) Act, which provides $22.7 billion in additional funding for the Higher Education Emergency Relief Fund (HEERF) established by the Coronavirus Aid, Relief and Economic Security (CARES) Act. CRRSA funds will be distributed to Districts using a formula that will include headcount enrollment as a metric, which significantly benefits all California Community Colleges. Current projections are that the California Community College system will receive approximately $1.286 billion, of which Santa Monica College would receive between $21 to $26 million. The CRRSA may be used to defraying expenditures associated with the coronavirus and providing financial aid grants to students for emergency costs that arise due to coronavirus, such as tuition, food, housing, healthcare and childcare.

On January 8, 2021, Governor Newsom released his proposed 2021-2022 State Budget. The proposal reflects the improvement in the State budget since the passage of the 2020 Budget Act but stresses that budget uncertainty remains high due to the continuing pandemic. For the Community College System, the Governor has proposed four major policy adjustments: 1) a 1.5% COLA 2) $250 million to provide emergency financial assistance grants to students 3) $100 million to address students basic needs related to food and housing insecurity and 4) repayment of $1.13 billion of the $1.45 billion in deferrals in 2021-2022. The Governor has also proposed several other policy adjustments, including expanding zero textbook cost pathways ($15 million), increasing competitive Cal Grants from 41,000 annual awards to 50,000 annual awards, providing funding for retention and recruitment of students ($20 million), improving state online infrastructure ($10.6 million), providing instructional materials for dual enrollment students ($2.5 million), investment in the "Call to Action" to expand systemwide antiracism efforts ($600 thousand), require Community Colleges to maintain online course offerings in 2021-2022 at a level that is at least 10% higher than the number offered in 2018-2019, along with other numerous items. The Governor's proposal is the start of the 2021-2022 budget cycle and will next be updated in May after discussions with the Legislature and updates to economic projections.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT:  APPOINTMENT TO CITIZENS’ BOND OVERSIGHT COMMITTEE - PULLED

SUBMITTED BY:  Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION:  It is recommended that the Board of Trustees approve the appointment of the student representative to the Citizens’ Bond Oversight Committee for 2020-2021.

Pranav Patel

SUMMARY:  The bylaws state that the Citizens’ Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees as required by Government Code Sections 54950-54962 and Education Code Sections 15278, 15280 and 15282, with at least:

Category
1.  one representative of the business community within the District
2.  one person active in a senior citizens' organization
3.  one person active in a bona fide taxpayers' organization
4.  one student who is currently enrolled at SMC
5.  one person active in the support and organization of the District
6.  additional appointees to represent the communities of Santa Monica and Malibu

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
<th>Constituency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrick Acosta</td>
<td>2019-21</td>
<td>Local Business/Community</td>
</tr>
<tr>
<td>Heather Anderson</td>
<td>2019-21</td>
<td>Local Community (Malibu)</td>
</tr>
<tr>
<td>Alfred Barrett</td>
<td>2020-22</td>
<td>Senior Citizens’ Organization</td>
</tr>
<tr>
<td>Michael Dubin</td>
<td>2019-21</td>
<td>Business Community/Taxpayers’ Organization</td>
</tr>
<tr>
<td>Elizabeth Greenwood</td>
<td>2019-21</td>
<td>Local Business</td>
</tr>
<tr>
<td>Sonya Sultan</td>
<td>2019-21</td>
<td>Local/Business Community</td>
</tr>
<tr>
<td>Don Schort</td>
<td>2019-21</td>
<td>Business Community</td>
</tr>
<tr>
<td>(to be appointed)</td>
<td>2020-21</td>
<td>SMC Student</td>
</tr>
</tbody>
</table>

This recommendation was pulled – no action taken
XI. BOARD COMMENTS

XII. ADJOURNMENT - 8:05 p.m.

The meeting was adjourned in memory of former Santa Monica Mayor Bob Holbrook; and long-time SMC supporter, former member of the Associates and the General Advisory Board Jean McNeil Wyner.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, February 2, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.