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SANTA MONICA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, FEBRUARY 3, 2015

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

Closed Session  
*(Business Building Room 111)*

Regular Public Meeting  
*Board Room (Business Building Room 117)*

*The complete minutes may be accessed on the  
Santa Monica College website:*  
<http://www.smc.edu/admin/trustees/meetings/>

<b>BOARD OF TRUSTEES</b>	<b>REGULAR MEETING</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 3, 2015

***MINUTES***

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, February 3, 2015.

**I. ORGANIZATIONAL FUNCTIONS**

- A CALL TO ORDER – 5:30 p.m.
  
- B ROLL CALL  
 Rob Rader, Chair - Present  
 Dr. Louise Jaffe, Vice-Chair - Present  
 Dr. Susan Aminoff - Present  
 Dr. Nancy Greenstein - Present  
 Dr. Margaret Quiñones-Perez - Present  
 Barry Snell - Present  
 Dr. Andrew Walzer - Present  
 Daniel Kolko, Student Trustee – Present (for public session)
  
- C PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

**II. CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION (Government Code Section 54956.9)  
 Santa Monica Community College District v. Santa Monica College Faculty Association, Los Angeles Superior Court, Case No. 12C01228/Santa Monica College Faculty Association v. Santa Monica Community College District, Los Angeles Superior Court, Case No. SS024130.

PUBLIC EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

**III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:04 p.m.**

- PLEDGE OF ALLEGIANCE – Dr. Chui L. Tsang
  
- CLOSED SESSION REPORT  
 The Board of Trustees in closed session voted to approve an Agreement and Release between the Santa Monica Community College District and Eduardo Garcia executed by the parties on January 22, 2015. The roll call vote was as follows:  

Dr. Susan Aminoff	Aye
Dr. Nancy Greenstein	Aye
Louise Jaffe	Aye
Dr. Margaret Quiñones-Perez	Aye
Rob Rader	Aye
Barry Snell	Aye
Dr. Andrew Walzer	Aye

- **REVISIONS/SUPPLEMENTAL STAFF REPORTS:** A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Margaret Quiñones -Perez  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

IV. ***SUPERINTENDENT'S REPORT***

- Updates:
  - Baccalaureate Degree Pilot Program
  - Digitization of the Corsair
  - CCLC Legislative Conference and Visits

V. ***PUBLIC COMMENTS***

VI. ***ACADEMIC SENATE REPORT***

VII. ***MAJOR ITEMS OF BUSINESS***

- #1 Receipt of 2013-2014 Audit Reports
- 2 Update: Student Services Building
- #3 Exemption of Enrollment Fee for Part-Time High School Students
- #4 Report: First Annual Equity Summit
- #5 Discussion: Board Study Session
- #6 Award of Bid – Security System Installation and Upgrade
- #7 2014-2015 Quarterly Budget Report and 311Q Report

VIII. ***CONSENT AGENDA***

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**Approval of Minutes**

- #8 Approval of Minutes: January 13, 2015 (Regular Meeting)

**Grants and Contracts**

- #9 Acceptance of Grant and Budget Augmentation
- #10 Ratification of Contracts and Consultants

**Human Resources**

- #11 Academic Personnel
- #12 Classified Personnel – Regular
- #13 Classified Personnel – Limited Duration
- #14 Classified Personnel – Non Merit

**Facilities and Fiscal**

#15 Facilities

- A Change Order No. 4 – AET Campus
- B Change Order No. 4 – AET Parking Structure A
- C Subcontractor Substitutions – AET Campus and Parking Structure A
- D Amendment No. 1 to Agreement for Consulting Services – Malibu Campus
- E Amendment No. 2 to Agreement for Architectural Services – Financial Aid Relocation

#16 Authorization of Signature

#17 Budget Transfers

#18 Commercial Warrant Register

#19 Payroll Warrant Register

#20 Auxiliary Payments and Purchase Orders

#21 Organizational Memberships, 2014-2015

#22 Providers for Community and Contract Education

#23 Purchasing

- A Award of Purchase Orders
- B Award of Contracts

IX. **CONSENT AGENDA – Pulled Recommendations**

*Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.*

X. **INFORMATION ITEM**

24 Citizens' Bond Oversight Committee Meeting, January 21, 2015

XI. **REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

XII. **BOARD COMMENTS AND REQUESTS**

XIII. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Tuesday, March 3, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The Board of Trustees will hold a Study Session on Tuesday, March 17, 2015 at 5:30 p.m. at 919 Santa Monica Boulevard, Santa Monica, California.

**Appendix A**

2014-2015 Quarterly Budget Report and 311Q Report

<b>BOARD OF TRUSTEES</b>	<b>REGULAR MEETING</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 3, 2015

#### **IV. SUPERINTENDENT'S REPORT**

##### **Announcement:**

- Superintendent/President Dr. Chui L. Tsang announced his impending retirement from Santa Monica College.

“After much consideration, I have made the decision to retire as President and Superintendent of Santa Monica College at the end of this academic year. While I am sad to be leaving the work that I love, I make this decision confident in the knowledge that Santa Monica College today is in great condition. I feel extremely privileged to have led this exceptional institution over the past nine years, and I am grateful to have served with the dedicated group of educators and enthusiastic community supporters who I now call my friends. I retire comforted in the knowledge that the College will remain in the care of an unrivaled faculty and staff who stand poised to lift this college and its students to ever greater levels of success. In your hands, I know that Santa Monica College will endure as an institution dedicated to the mission of helping every one of our students turn their dreams into reality.”

##### **Updates:**

- Baccalaureate Degree Pilot Program: Dr. Jennifer Merlic, Dean of Instruction and Dr. Georgia Lorenz, Vice-President of Academic Affairs, presented an update on the timeline for the implementation of SMC's approved BA degree in Interaction Design
  - Lower division courses for the program already exist, so the list of those courses will be published in time for fall enrollment. This list will be very similar to the existing Graphic Design AS degree requirements.
  - Development of the upper division courses will begin this spring and to have them ready for students in Fall 2016.
  - Class sizes in the new Academy of Entertainment and Technology are 30 students per section, so with two sections it is anticipated that there will be up to 60 students in the first upper division cohort.
  - The first cohort of students, assuming they attend full-time, will be able to graduate in June 2018.
  - Pasadena City College has already been in contact about an articulation agreement and we will pursue such agreements with other area community colleges as well. We have also received at least one inquiry from an area high school, and plan to integrate the Interaction Design program with our LA High Tech initiative to build a pathway into the new bachelor's degree program specifically for high school students.
  - One of our first priorities is to establish an advisory board for the new degree program. Jamie Cavanaugh and Chris Fria will be reaching out to selected members of the current Graphic Design board as well as to some of the local employers who either wrote us letters of support or whom we know to be hiring Interaction Designers currently. We hope to have the first meeting of the new advisory board in early March, and to solicit input from them that will help guide our development of the curriculum

There are a number of areas of uncertainty for which we expect to gain clarity over the coming months. The Chancellor's Office has scheduled weekly conference calls which began last week for the 15 colleges and other interested parties including the statewide Academic Senate and a representative from the RP group. The calls will cover such topics as:

- Preparation for the Board of Governors' March meeting
  - Potential regulation changes to Title 5
  - Bachelor's Degree program enrollment requirements
  - Plans for program evaluation in response to SB850 reporting requirements
  - Upper division coursework, including upper division general education requirements – on this topic, input is expected from the statewide Academic Senate
  - Lessons learned from other states in which Community Colleges are offering bachelors degrees
- 
- Digitization of the Corsair: The Corsair digital collection, representing 14,000 pages of Corsair editions from 1929 through 2011, is now a searchable database hosted by the California Digital Newspaper Collection (CDNC), a virtual newsstand of historic and current California newspapers. A Chair of Excellence award from the SMC Foundation to journalism professor Saul Rubin was the catalyst for the preservation effort. He worked closely with former Dean of Learning Resources Mona Martin and college librarian Steve Hunt during the three-year effort. The entire collection is available to the public at [cdnc.ucr.edu](http://cdnc.ucr.edu), searchable by the title "Corsair."
  - CCLC Legislative Conference and Visits: Trustees Nancy Greenstein, Louise Jaffe, Margaret Quiñones-Perez and Barry Snell reported on their activities and visits during the CCLC Legislative Conference, January 25-26, 2015.

V. **PUBLIC COMMENTS**

Rosie Kato

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 1**

**SUBJECT:** **RECEIPT OF 2013-2014 AUDIT REPORTS**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees acknowledge receipt of the 2013-2014 Audit Report of the Financial and Related Statements of the Santa Monica Community College District and the Proposition 39 Financial and Performance Audits prepared by the District’s contracted independent auditor Vicente, Lloyd & Stutzman, LLP.

**COMMENT:** The Auditor’s opinion is that the basic financial statements present fairly, in all material respects, the financial position of the Santa Monica Community College District as of June 30, 2014. The Board’s Audit Task Force comprising Trustees Louise Jaffe and Barry Snell reviewed and discussed the reports with the auditors and fiscal staff to prepare for the presentation of the audit to the Board.

**MOTION MADE BY:** Louise Jaffe  
**SECONDED BY:** Susan Aminoff  
**STUDENT ADVISORY:** Aye  
**AYES:** 7  
**NOES:** 0

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	February 3, 2015

MAJOR ITEMS OF BUSINESS

**INFORMATION ITEM 2**

**SUBJECT:**                    **UPDATE: STUDENT SERVICES BUILDING**

**SUBMITTED BY:**        Vice-President, Business and Administration

**SUMMARY:**                Morris Architects will be presenting a design update for the Student Services project. The final design work is very near completion on the construction drawings that will be submitted next month to the Division of the State Architect (DSA). A pre-submittal meeting with DSA was held last week. This concludes a process with multiple planning meetings with users from each of the 26 programs that will be housed in the center, and the user groups have signed off on the design. The project consists of a three-story, 111,000 square foot main building, a 493-space underground parking garage and ample landscaped open space.

When finished approximately 300 staff members will be working in the building to provide services to SMC students in one convenient location at the gateway to the campus. Departments planned to move into the building include Admissions and Records, Welcome Center, Outreach, Financial Aid, Bursar's Office, DSPS, High Tech Center (DSPS), Assessment, African American Collegian Center, Latino Center, Upward Bound, EOPS, CalWorks, Childcare, Foster Youth, Career Service Center, Transfer Counseling, STEM, Scholars Program, Enrollment Development, International Education, Student Affairs, Student Judicial Affairs, Learning Disability, Academic Affairs, and Ombuds. The project has been being closely monitored and adjustments have been made during the planning process to keep the project within budget.

The building is expected to be certified at the LEED gold level and will have a photovoltaic array on the roof plus a variety of innovative energy saving features.

Although it is difficult to predict the time that it will take for a DSA review, it is expected that the project will be in construction sometime in the Spring of 2016.



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 3**

**SUBJECT:** **EXEMPTION OF ENROLLMENT FEE FOR PART-TIME HIGH SCHOOL STUDENTS**

SUBMITTED BY: Vice-President, Academic Affairs  
Vice-President, Enrollment Development

REQUESTED ACTION: It is recommended that the Board of Trustees adopt an exemption for high school students enrolled part time at Santa Monica College either through concurrent or dual enrollment from paying the enrollment fee.

SUMMARY: California Education Code §76300, "Student Fees; amount; adjustments; computation of apportionments; exemptions; waivers" states that "(f) The governing board of a community college district may exempt special part time students admitted pursuant to section 76001 from the fee requirement."

In order to support the development of education pathways with high school partners and to facilitate and encourage the earning of college units by area high school students, it is recommended that the Board adopt an exemption for high school students enrolled part time at Santa Monica College either through concurrent or dual enrollment from paying the enrollment fee, effective Spring 2015.

The enrollment fee creates a barrier for some high school students to participate in educational opportunities and programs at the College. The exemption would enhance our student equity goals by permitting more students, particularly low income students, to benefit from scholastic opportunities, earn college credit while still in high school, and promote the college going culture in the community.

MOTION MADE BY: Susan Aminoff  
 SECONDED BY: Louise Jaffe  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	February 3, 2015

MAJOR ITEMS OF BUSINESS

**INFORMATION ITEM 4**

**SUBJECT:**                    **REPORT: FIRST ANNUAL EQUITY SUMMIT**

**SUBMITTED BY:**        Associate Dean, STEM and Student Equity Programs  
Vice-President, Academic Affairs

**SUMMARY:**                Santa Monica College’s first annual Equity Summit was held on Friday, January 23, 2015 at the Bundy Campus. Everyone who applied for funding for an Equity project was invited, whether they received funding for their project or not. In addition, all department chairs and other interested parties were invited to participate. 25 faculty members, 5 classified staff members and 8 managers attended.

In preparation for the summit all participants received links to the SMC Student Equity Plan, the presentation made to the Board of Trustees in December 2014, and worksheets on how to develop an evaluation plan.

The overarching goals for the day included:

- Discussion of the Student Equity Plan at SMC.
- Developing a vision for equity in educational outcomes at Santa Monica College.
- Sharing ideas and learning from one another in order to leverage projects and bring about maximum impact for student success.
- Tackling the logistics of implementing the proposed projects and the Equity Plan.
- Developing an evaluation plan for Year One.

The day began with the following presentations:

- Equity Summit Introduction—Melanie Bocanegra provided an overview of the day and what participants should expect to accomplish.
- What is Student Equity and Equity Mindedness—Georgia Lorenz presented information and examples to define equity in educational outcomes and “equity mindedness” and gave an overview of the SMC Student Equity Plan.
- Focus Group Feedback from students in Black Collegians and Adelante—Sherri Bradford shared student feedback she had gathered from students related to their classroom experiences at SMC and the qualities and practices of faculty members who promoted their academic engagement and success.
- SMC Equity Data—Hannah Lawler presented the equity index as a tool for determining where inequities in educational outcomes occur as well as some of the SMC Student Equity Plan data.
- How to create an evaluation plan for your project—Daniel Berumen gave participants clear guidelines to create an evaluation plan for their projects. He also distributed worksheets that essentially provided a step-by-step guide.

After these presentations, participants were asked to break out into groups by theme (Instructional Support, Student Services and Intervention, and Research and Inquiry). In each of these groups participants shared their equity projects and exchanged ideas and feedback. In addition they were asked to develop specific equity goals for their projects. The sessions were facilitated by members of the Student Equity Task Force, the Center for Teaching Excellence, and Institutional Research.

The afternoon session began with a focus on many of the logistics related to implementing the Student Equity projects such as hiring and purchasing. There was also general discussion about the formation of a standing college committee on Student Equity and the objectives for the committee for the spring semester. Dr. Bocanegra wrapped up the day with members of the thematic break out groups sharing the outcomes of their discussion as well their next steps.

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	February 3, 2015

MAJOR ITEMS OF BUSINESS

DISCUSSION ITEM 5

**SUBJECT:** **BOARD OF TRUSTEES STUDY SESSION**

**SUBMITTED BY:** Chair, Board of Trustees

**DISCUSSION:** The Board of Trustees discussed topics for its Study Session to be held on Tuesday, March 17, 2015. The Board agreed upon the following topics:

- Completion Agenda
  - Input from students, discussing obstacles to completion
  - Creating Educational Pathways
  
- Academy of Entertainment and Technology
  - Faculty and staff presentation on the future of the program at the new campus
  - Naming, Branding, and Re-opening of new campus

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 6**

**SUBJECT:**                    **AWARD OF BID – SECURITY SYSTEM INSTALLATION AND UPGRADE**

SUBMITTED BY:            Vice-President, Business/Administration

REQUESTED ACTION:    It is recommended that the Board of Trustees award the bid to the lowest responsive bidder for the Security System Installation and Upgrade project.

<u>Bidder</u>	<u>Amount</u>
Nexus	\$5,699,482.18

FUNDING SOURCE:        Measure AA

COMMENT:                The College has been upgrading its emergency preparedness systems and procedures over the last two years. The first phase was the installation of the “SingleWire” mass notification system. This second phase is a physical security system, which will include the following:

- Replacing the access control and intrusion alarm systems with new software and servers.
- Electronic access control of perimeter doors in all major buildings with rapid lockdown capability.
- High definition security cameras with video analytics, indoor and outdoor cameras in public areas.
- Real-time information to officers in the field, including video.

The low bidder, Nexus, has previously worked on complex network and technology projects at the college. Although there was only a single bid, the bid is within the projected estimated cost.

MOTION MADE BY:    Louise Jaffe  
 SECONDED BY:        Andrew Walzer  
 STUDENT ADVISORY:   Aye  
 AYES:                    7  
 NOES:                    0

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 7**

**SUBJECT:**                   **2014-2015 QUARTERLY BUDGET REPORT AND 311Q REPORT**

**SUBMITTED BY:**           Superintendent/President

**RECOMMENDATION:**   It is recommended that the Board of Trustees acknowledge receipt of the 2014-2015 Quarterly Report and the 311Q report, as of December 31, 2014 (see Appendix A).

**COMMENT:**               The Board of Trustees is presented a quarterly budget report with the 311Q report required by the Chancellor's Office. This report summarizes the financial statements of the District's Unrestricted General Fund for review by the Chancellor's Office.

MOTION MADE BY:   Susan Aminoff  
SECONDED BY:       Andrew Walzer  
STUDENT ADVISORY: Aye  
AYES:                 7  
NOES:                 0

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 3, 2015

**VIII. CONSENT AGENDA**

RECOMMENDATION: Approve Consent Agenda, Recommendations #8-#23.

Recommendations pulled for separate action and discussed in Section IX, Consent Agenda – Pulled Recommendations: #10-C, #10-D, #12, #15-D

Action on Consent Agenda, excluding #10-C, #10-D, #12, #15-D

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Barry Snell  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

**IX. CONSENT AGENDA – Pulled Recommendations**

Recommendation No. 10-C Contract with Loyola Marymount University

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Andrew Walzer  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

Recommendation No. 10-D Contract with 102.7 KIIS FM/iHeartRadio

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Andrew Walzer  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

Recommendation No. 12 Classified Personnel, Regular

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Andrew Walzer  
 STUDENT ADVISORY: Aye  
 AYES: 6  
 NOES: 0  
 ABSTAIN: 1 (Quiñones-Perez)

Recommendation No. 15-D Facilities: Amendment No. 1 to Agreement for Consulting Services – Malibu Campus

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Nancy Greenstein  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 3, 2015

**X. REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

**RECOMMENDATION NO. 8 APPROVAL OF MINUTES**

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

January 13, 2015 (Regular Board of Trustees Meeting)



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 9 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requested by: Vicki Drake, Department Chairperson, Earth Science*

*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*

Title of Grant: Prop 39 Program Improvement Funds  
Granting Agency: Los Angeles Trade Tech College  
Award Amount: \$6,263  
Matching Funds: Not applicable  
Performance Period: January 1 – October 31, 2015  
Summary:

The State of California has released Prop 39 Program Improvement Funds to strengthen existing energy efficiency/clean energy programs. These funds are distributed locally through the California Clean Energy LA/OC Consortium Funding under the administration of Los Angeles Trade Tech College. Santa Monica College is one of 23 colleges in the Los Angeles/Orange County region to receive funding, which is based on the number of 2013-2014 unduplicated energy efficiency/clean energy related student awards. SMC will utilize Prop 39 funds to 1) Market Solar PV program to high school students, incumbent workers, community agencies, and employers; and 2) update equipment for Solar PV Installation Program in an effort to improve safety and strengthen relevancy to the workplace by utilizing equipment students will use in the workplace.

Budget:	Restricted fund 01.3	
	Revenue	
	8600 State	\$ 6,263
	Expenditures	
	1000 Academic Salaries	2,600
	2000 Non-Academic Salaries	0
	3000 Employee Benefits	184
	4000 Supplies and Materials	779
	5000 Other Operating Expenditures	0
	6000 Capital Outlay	2,700
	7000 Other Outgo	0
	Total	\$ 6,263

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 9 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)**

*Requested Action: Approval/Ratification*

*Requested by: Patricia Ramos, Dean, Workforce Development*

*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*

Title of Grant: SB1070-Career Technical Education Pathways Program  
Los Angeles Ring Colleges

Granting Agency: The Chancellor of the California Community Colleges  
Career Technical Education Pathways Program (SB1070)  
Fiscal Agent: Rio Hondo Community College District

Award Amount: \$98,000

Performance Period: January 21, 2015 to December 31, 2016

Summary: The purpose of this one-time only CTE Pathways Program is to align existing postsecondary CTE programs and course with high school CTE curriculum, improve student success in postsecondary education in high-need, high-growth, or emerging sectors by promoting and tracking participation in high articulated or dual enrollment courses, and facilitate professional development for both high school and community college faculty and staff.

Budget: Restricted Fund 01.3

<b>Revenue</b>		
8600	State	\$98,000
<b>Expenditures</b>		
1000	Academic Salaries	\$82,004
2000	Non-Academic Salaries	\$0
3000	Employee Benefits	\$15,581
4000	Supplies & Materials	\$0
5000	Other Operating Expenditures	\$415
6000	Capital Outlay	\$0
7000	Other Outgo	\$0
<b>Total</b>		<b>\$98,000</b>

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 9**

*(continued)*Title of Grant:

Granting Agency:

Award Amount:

Performance Period:

Summary:

**ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

Career Technical Education Enhancement Fund 60% (60% CTE EF)

The Chancellor of the California Community Colleges

Career Technical Education Enhancement Fund (CTE EF)

Fiscal Agent: Rancho Santiago Community College District

\$452,316

January 1, 2015 to February 28, 2016

The purpose of this one-time only CTE Enhancement Fund is to create greater incentive for California Community Colleges to develop, enhance, retool, and expand quality career technical education offerings that build upon existing community college regional capacity to respond to regional labor market needs. SMC has chosen to spend the majority of these funds on equipment for allowable programs.

Budget:

Restricted Fund 01.3

**Revenue**

8600	State	\$452,316
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**Expenditures**

1000	Academic Salaries	\$9,000
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2000	Non-Academic Salaries	\$0
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3000	Employee Benefits	2,700
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4000	Supplies & Materials	17,742
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5000	Other Operating Expenditures	78,140
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6000	Capital Outlay	344,734
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7000	Other Outgo	\$0
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<b>Total</b>		<b>\$452,316</b>
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<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 10 RATIFICATION OF CONTRACTS AND CONSULTANTS**

*Requested Action: Ratification*

*Approved by: Chui L. Tsang, Superintendent/President*

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts*

*Approved by Board of Trustees: 9/8/08*

*Reference: Education Code Sections 81655, 81656*

Provider/Contract		Term/Amount	Service	Funding Source
A	Jason Rivera	April 2-3, 2015  Not to exceed \$5,500 (includes travel and lodging costs)	On April 2 <sup>nd</sup> , Professor Rivera from Montgomery College will hold a 1.5 hour long workshop focused on how the disparities in achievement of lower socioeconomic status, minority, and non-minority students factors are influenced by educational policy, school climate, curriculum and pedagogy. On April 3 <sup>rd</sup> , Professor Rivera will hold a half-day workshop that builds on the April 2 <sup>nd</sup> discussion, but is more complex in the discussion on how a deficit paradigm may be internalized by some teachers, and results in lower teacher expectations and methods of content delivery.	Title V
B	Dr. Kidogo Kennedy	April 24, 2015  Not to exceed \$2,000	Dr. Kennedy, an adjunct professor at USC, will be presenting a four-hour workshop to introduce and allow faculty to practice implementing culturally relevant instructional strategies useful for creating learning environments which are collaborative and co-constructive.	Title V
<i>A and B</i>				
<i>Requested by: Roberto Gonzalez, Dean of Student Success Initiatives</i>				
<i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i>				

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 10 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
C Loyola Marymount University	February 3 – September 30, 2015  Not to exceed \$17,000  Meals for participants \$8,000 LMU Housing \$7,920 Stipend for Special Guest Speakers \$1,080	Undergraduate Research Scholars Academy (a collaboration with Loyola Marymount University)  Undergraduate Research Scholars Academy, (URSA) will be a ten-day residential summer bridge program at Loyola Marymount’s campus to which students will have access to campus resources. Students will cultivate foundational research skills to develop a social justice themed research project and gain essential knowledge in preparation for the transfer process.	Student Equity Plan Funds
<p><i>Requested by: Melanie Bocanegra, Associate Dean, Student Equity and STEM Programs</i>  <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i></p>			
D 102.7 KIIS-FM/iHeartRadio (Clear Channel Media)	Summer 2015  Not to exceed \$50,000	Summer 2015 on-air advertising with digital and social media components for student recruitment.  The addition of KIIS/iHeartRadio to the radio media mix for student recruitment will result in SMC reaching its target age group with nearly a million 18-24 listeners a week , or 75 percent of the total 18-24 population in the Los Angeles metro area. KIIS provides a full array of on-air spots, web, event oriented high school outreach, and social media.	2014-2015 Marketing Budget
<p><i>Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications</i>  <i>Approved by: Chui L. Tsang, Superintendent/President</i></p>			

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 11 ACADEMIC PERSONNEL**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

ELECTION EFFECTIVE DATE

FULLTIME FACULTY

Carbonara, Nicholas, Business Communications	8/23/2015
Ivas, Lorrie, Fashion Design Instructor	8/23/2015
Rubio, Cesar, Accounting	8/23/2015
Sedky, Steven, Business Communications	8/23/2015
Short, Antippia, Nursing	2/17/2015
Valcin, Fabiola, Nursing	8/23/2015

ELECTION – MANAGEMENT

Ellis, Reggie, Assistant Athletic Director	2/23/2015
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PROJECT MANAGER (Extension)

Jenkins, Jerome, Athletic Events and Game Management (50%)	01/01/15 – 06/30/15
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ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources)

REDUCED ASSIGNMENT

Azuma, Kay, Life Sciences Instructor (60%)	08/23/2015-Spring 2026
Bolivar-Owen, Esperanza, Modern Languages Instructor (50%)	08/23/2015-Spring 2026
Gauld, Suellen, Earth Sciences Instructor (80%)	08/23/2015-Spring 2017

SEPARATION

UNPAID LEAVE OF ABSENCE

Paik-Shoenberg, Jean, English	Fall 2015-Spring 2016
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RESIGNATION

Garcia, Eduardo, Math Instructor	1/22/2015
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<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*

*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*

*Approved by: Marcia Wade, Vice-President, Human Resources*

The following positions will be established/abolished in accordance with district policies and salary schedules.

<u>ESTABLISH</u>	<u>EFFECTIVE DATE</u>
Production Manager (1 position) Events Programming, 12 months, 40 hours	02/04/15
Administrative Assistant II (1 position) Community and Academic Relations, 12 months, 40 hours	02/04/15
Research Analyst (1 position) Institutional Research, 12 months 40 hours Funding Source: Student Equity Funds	02/04/15
Disabled Student Services Assistant (1 position) DSC, 11 months, 40 hours/Varied Hours	02/04/15
Instructional Assistant- Learning Disabilities (1 position) DSC, 11 months, 40 hours	02/04/15
Programmer Analyst III (SSSP Funded) (1 position) MIS, 12 mos, 40 hours	02/04/15
Personnel Technician (2 positions) Personnel Commission, 12 mos, 40 hours	02/04/15
<u>ABOLISH</u>	
Disabled Student Services Assistant (1 position) DSC, 11 months, 35 hours/Varied Hours	02/04/15
Personnel Analyst (1 position) Personnel Commission, 12 mos, 40 hours	02/04/15
<u>SALARY RE-ALLOCATION</u>	
Human Resources Technician From: Range 32 on the Classified Salary Schedule To: Range 36 on the Classified Salary Schedule	02/01/15
Marketing Design Analyst From: Range 40 on the Classified Salary Schedule To: Range 46 on the Classified Salary Schedule	02/01/15

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 12**      **CLASSIFIED PERSONNEL – REGULAR** *(continued)*

ELECTIONS

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

PROMOTION

Silva, Juan 02/17/15  
 From: Student Services Assistant, A& R  
 To: Student Services Specialist- Admissions & Records, A& R  
 Funding Source: SSSP Funds

Warren Jr., Clarence 02/17/15  
 From: Student Services Clerk, A& R  
 To: Student Services Specialist- Admissions & Records, A& R  
 Funding Source: SSSP Funds

Vasquez, Olga 02/17/15  
 From: Employee Benefits Specialist, Human Resources  
 To: Personnel Technician, Personnel Commission

PROBATIONARY

Barba, Ernesto, Network Administrator, Network Services 02/02/15

PROBATIONARY WITH ADVANCE STEP PLACEMENT

Edwards, Cael, Student Services, Assistant, A& R (Step B) 02/17/15  
 Landau, Marilyn T., Administrative Assistant I, TRIO Program (Step C) 01/26/15  
 Murray, Peter S., Administrative Assistant I, Business/CSIS (Step C) 01/20/15  
 Thomas, Lori, Administrative Clerk, Human Resources (Step C) 09/22/14

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Jaime, Luis 02/02 – 04/30/15  
 To: Skilled Maintenance Worker, 100%  
 From: Groundskeeper/Gardener

WORKING OUT OF CLASSIFICATION (PROVISIONAL) – Extension

Barboza, Star 12/24 – 02/20/15  
 To: Lead Custodian, NSII, 100%  
 From: Custodian, NSII

Guzman, Jose 01/05 – 02/18/15  
 To: Personnel Technician, 100%  
 From: Personnel Specialist

EDUCATIONAL PAY DIFFERENTIAL

Taboada, Natalia, C C Police Dispatcher, Campus Police .75%      11/01/14



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL – REGULAR** *(continued)*

CHANGE IN WORK SHIFT- MANAGEMENT

Dammer, Robert 02/01/15  
 From: Director of Network Services & Telecommunications  
 To: Director of Network Services & Telecommunications, Variable Hours (+5%)

Johnston, Dexter (Lee) 02/01/15  
 From: Director of Management Information Systems (MIS)  
 To: Director of Management Information Systems (MIS), Variable Hours (+5%)

CHANGE IN WORK SHIFT/PERMANENT

Franco, Mario 02/02/15  
 From: Workforce & Economic Development Project Asst., Workforce/Econ, 12mos, 20 hrs  
 To: Workforce & Economic Development Project Asst., Workforce/Econ, 12mos, 40 hrs

Landa, Jennifer 02/02/15  
 From: Workforce & Economic Development Project Asst., Workforce/Econ, 12mos, 20 hrs  
 To: Workforce & Economic Development Project Asst., Workforce/Econ, 12mos, 40 hrs

VOLUNTARY REDUCTION IN HOURS/TEMPORARY

Felder, Ronnie 01/19 – 02/28/15  
 From: Senior Student Services Specialist- Admissions & Records, A& R, 12mos, 40 hrs  
 To: Senior Student Services Specialist-Admissions & Records, A& R, 12mos, 37.5 hrs

Silva, Juan 01/20 – 02/16/15  
 From: Student Services Assistant, A& R, 12mos, 40 hrs  
 To: Student Services Assistant, A& R, 12mos, 37.5 hrs

Silva, Juan 02/17 – 05/22/15  
 From: Student Services Specialist- Admissions & Records, A& R, 12mos, 40 hrs  
 To: Student Services Specialist- Admissions & Records, A& R, 12mos, 37.5 hrs

SEPARATIONS

LAST DAY OF PAID SERVICE

RESIGNATION

Arps-Bumbera, Meredith, Instructional Assistant – English 01/26/15  
 Chua, Deladrian, CC Police Officer, Campus Police 01/26/15  
 De La Torre, Aaron, Student Services Clerk, EOP&S 01/16/15

RETIREMENT

Flores, Luis A., Custodian, Operations (25 years) 03/15/15  
 Padilla, Larry, Acad. Computing Instructional Spec., Academic Computing (14 years) 02/16/15

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 13 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

The following positions will be established/abolished in accordance with district policies and salary schedules.

**PROVISIONAL:** Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Hudson, Michael, Assistant Director of Human Resources, Human Resources Office (Extension for 36 working days)	02/05/15 – 04/03/15
Nears, Pamela J., Recycling Program Specialist, Grounds	01/13/15-03/06/15
Waller, Leslie, Student Services Clerk, Campus & Alumni Relations	10/31/14-12/19/14

**RECOMMENDATION NO. 14 CLASSIFIED PERSONNEL - NON MERIT**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$10.00/hour (STHP)	50
College Work-Study Student Assistant, \$10.00/hour (FWS)	11
Cal Works \$10.00/hour	3

SPECIAL SERVICE

Art Models, \$18.00/hour	26
Community Services Specialist I, \$35.00/hour	2
Community Serviced Specialist II, \$50.00/hour	20
Recreation Director II	1

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 15 FACILITIES**

*Requested Action: Approval/Ratification*  
*Requested by: Greg Brown, Director, Facilities Planning*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*

15-A CORRECTION TO CHANGE ORDER NO. 4 – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY CAMPUS

Correction to Change Order No. 4 – C.W. Driver on the AET Campus portion of the project in the amount of \$29,950 which was approved at the November 2014 Board of Trustees meeting as a credit of (\$29,950) when it should have been an addition to the overall contract.

15-B CHANGE ORDER NO. 4 – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY PARKING STRUCTURE A

Change Order No. 4 – C.W. Driver on the AET Parking Structure A portion of the project in the amount of \$47,455.

Original Contract Amount	\$ 59,160,000
Previously Approved Change Orders (AET Campus)	\$ 22,550
Previously Approved Change Orders (AET Parking Structure A)	\$ 84,170
Change Order No. 4 – AET Parking Structure A	\$ 47,455
Revised Contract Amount	\$ 59,314,175

This change order may result in a change to the contract length. The impact of changes to the critical path of the project will continue to be evaluated and monitored and an extension to the contract length, if warranted, will be determined at the end of the project.

Funding Source: Measure AA

Comment: Change Order No. 4 for the AET Parking Structure A includes labor and material to install larger framing members at the elevator lobby roof structure and provide wire guards at the top of elevator shaft; added demolition of existing concrete shoring and existing piles. Modifications also included addition of couplers, terminators and rebar dowels at select pile locations.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 15 FACILITIES** *(continued)*

15-C SUBCONTRACTOR SUBSTITUTIONS – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY CAMPUS AND PARKING STRUCTURE A

- (1) Accept C.W. Driver’s Subcontractor substitution request on the AET Campus and Parking Structure A project.

<u>Listed Subcontractor</u>	<u>Requested Substitution</u>
Masonry Concepts, Inc.	NuWay, Inc.

Funding Source: Measure AA

Comment: C.W. Driver, the General Contractor for the AET Campus and Parking Structure A, has requested to substitute their listed Subcontractor, Masonry Concepts, Inc. with NuWay, Inc. to perform the Masonry portion of the project. C.W. Driver provided a letter of withdrawal from Masonry Concepts as grounds for the proposed Substitution. Masonry Concepts did not submit any objections. Per the General Conditions of the contract the District's consent to contractor's substitution of a listed Subcontractor shall not relieve contractor from its obligation to complete the work within the contract time and for the contract price.

- (2) Accept C.W. Driver’s Subcontractor substitution request on the AET Campus and Parking Structure A project.

<u>Listed Subcontractor</u>	<u>Requested Substitution</u>
Concrete Preparation Systems West	Surface Prep Systems, Inc.

Funding Source: Measure AA

Comment: C.W. Driver, the General Contractor for the AET Campus and Parking Structure A, has requested to substitute their listed Subcontractor, Concrete Preparation Systems West, with Surface Prep Systems, Inc. to perform the Water Vapor Emission and Humidity Testing and Control Systems portion of the project. C.W. Driver provided a letter of withdrawal from Concrete Preparation Systems West as grounds for the proposed Substitution. Concrete Preparation Systems West did not submit any objections. Per the General Conditions of the contract the District's consent to contractor's substitution of a listed subcontractor shall not relieve contractor from its obligation to complete the work within the contract time and for the contract price.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 15 FACILITIES** *(continued)*

**15-D AMENDMENT NO. 1 TO AGREEMENT FOR CONSULTING SERVICES – MALIBU CAMPUS**

Amend the agreement with PARKER ENVIRONMENTAL CONSULTANTS for the Malibu project for an amount not to exceed \$56,000 plus reimbursable expenses.

Original Contract Amount	\$160,800
Amendment No. 1	<u>\$ 56,000</u>
Total to Date	\$216,800

Funding Source: Measure AA

Comment: The College has been working with the City of Malibu and the County of Los Angeles to obtain the entitlements to construct a Malibu Campus. This process has taken longer than expected and has resulted in additional work for this consultant, who is leading the District’s effort to produce an environmental impact report.

**15-E AMENDMENT NO. 2 TO AGREEMENT FOR ARCHITECTURAL SERVICES – FINANCIAL AID RELOCATION**

Amend agreement with MORRIS ARCHITECTS for the Financial Aid Relocation project for \$33,885 plus reimbursable expenses.

Original Contract Amount	\$ 67,829
Amendment No. 1	\$ 9,750
Amendment No. 2	<u>\$ 33,885</u>
Revised Contract Amount	\$111,464

Funding Source: Measure U

Comment: Amendment No. 2 provides for architectural and engineering services necessary to renovate the existing fire sprinkler system in the photography lab area of Drescher Hall. In order to approve the Financial Aid Relocation project, which is located in a different area of the building, the Division of the State Architect (DSA) is requiring that all fire sprinklers in occupied areas of that floor be brought up to code.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 16 AUTHORIZED SIGNATURE RESOLUTION**

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the following Santa Monica College administrators to sign District documents as indicated.

Name/Title	Warrants	Orders for Salary Payment	Notices of Employment	Contracts	Auxiliary Warrants	Purchase Orders
Cristina Hamblet Accounts Payable Supervisor	X					

It is further recommended that the "Certification of Signatures" be completed and filed with the County Superintendent of Schools. The signatures shall be considered valid for the period of February 1, 2015 through December 31, 2015.

**RECOMMENDATION NO. 17 BUDGET TRANSFERS**

*Requested by:* Chris Bonvenuto, Chief Director of Business Services  
*Approved by:* Robert G. Isomoto, Vice-President, Business/Administration  
*Requested Action:* Approval/Ratification

FUND 01.0 – GENERAL FUND - UNRESTRICTED  
 Period: December 24, 2014 through January 21, 2015

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	-66
5000	Contract Services/Operating Exp	1,416
6000	Sites/Buildings/Equipment	0
7000	Other Outgo/Student Payments	-1,350
Net Total:		0

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 18 COMMERCIAL WARRANT REGISTER**

*Requested by: Chris Bonvenuto, Chief Director of Business Services*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

It is recommended that the Board of Trustees approve the Commercial Warrant Register for the following period:

<u>Commercial Warrant Register</u>		
December 1 – 31, 2014	6294 - 6332	\$11,817,379.04

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 19 PAYROLL WARRANT REGISTER**

*Requested by: Ian Fraser, Payroll Manager*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

<u>Payroll Warrant Register</u>		
December 1 – December 31, 2014	C1E – C2F	\$11,731,998.08

Comment: The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 20 AUXILIARY PAYMENTS AND PURCHASE ORDERS**

*Requested by: George Prather, Director of Auxiliary Services*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

<u>Auxiliary Operations Payments and Purchase Orders</u>		
December 1 – 31, 2014	Payments	Purchase Orders
	\$642,714.10	\$26,102.55

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds. The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 21 ORGANIZATIONAL MEMBERSHIPS, 2014-2015**

*Requested by: Chris Bonvenuto, Chief Director of Business Services*  
*Approved by: Robert Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval*

<u>Organizational Memberships, 2014 – 2015</u>		
December 1- 31, 2014	Number of Memberships	Amount
	0	\$0

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships in on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

**RECOMMENDATION NO. 22 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested by: Michelle King, Director, Career and Contract Education*  
*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*  
*Requested Action: Approval/Ratification*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	February 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 23 PURCHASING**

*Requested by: Cynthia Moore, Director of Purchasing*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

23-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

December 1 – December 31, 2014 \$5,151,378.62

23-B AWARD OF CONTRACTS

Provider: Golden Star Technology (GST) Bid #1415002SF  
Amount: \$134,555.44 (02/20/15 – 05/02/15)  
Funding Source: 2014-2015 Technology Block Grant and Title V Grant  
Summary: Audio Visual upgrades and installations in 48 identified classrooms (final phase to outfit SMART classrooms).

23-C PURCHASE AGREEMENTS AND AUTHORIZATION OF PURCHASE ORDERS

Authorize the award of purchase orders from approved department budgets against the following competitive bid agreements not to exceed legal dollar threshold limits:

State of California (CMAS) Contract, Contract 4-10-39-0008A, with Pacific Material Handling Solution, to May 31, 2016 for Forklifts and Forklifts accessories.

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	February 3, 2015

**INFORMATION ITEM 24**      **CITIZENS' BOND OVERSIGHT COMMITTEE MEETING, JANUARY 21, 2015**

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, January 21, 2015 in Drescher Hall Room 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

**1.      CALL TO ORDER - 8:01 a.m.**

**2.      ROLL CALL**

- Heather Anderson, Chair – Not Present
- Michael Dubin – Present
- Jeffrey Graham - Present
- Rizwan Rashid – Not Present
- Katherine Reuter – Present
- Sion Roy – Present
- Sonya Sultan – Present
- Sam Zivi – Present

Others Present:

- Chris Bonvenuto, Chief Director, Business Services
- Greg Brown, Director of Facilities and Planning
- Don Girard, Senior Director, Government Relations/Institutional Communications
- Lee Paul, LPI
- Lisa Rose, Citizens' Bond Oversight Committee Coordinator
- Charlie Yen, Director, Contracts

**3.      APPROVAL OF MINUTES – October 15, 2014**

Motion was made by Sam Zivi and seconded by Sion Roy to approve the minutes of Citizen's Bond Oversight Committee meeting on October 15, 2014. *The minutes were approved by acclamation.*

**4.      CONFLICT OF INTEREST FORMS**

Members were reminded to sign and submit their Conflict of Interest forms for 2015.

**5.      REPORTS and DISCUSSION**

SMC Bond Construction Projects Update

Projects in Construction

- Information Technology Building: The second phase (remodeling of the old media center) south of Library on Pearl Street should be completed in February 2015.
- Health/P.E./Fitness/Central Plant: This new three-story building will replace the old locker room and should be completed by fall 2016.

- Academy of Entertainment and Technology: This project includes a new parking structure, and two new buildings – one for KCRW and one for the academic program. Construction will continue through the end of 2015.
- Performing Arts Center East Wing: This a new two-story building east of the Broad Stage and should be completed around the end of 2015.

Projects in Planning

- Student Services Building: The design stage for this project should be completed and sent to the Division of State Architect (DSA) by March 2015. Most likely, the project will be in DSA for one year; construction will take about two years. A presentation planned for the Board of Trustees meeting in February will be made at the next Citizens’ Bond Oversight Committee meeting in April.
- Malibu Center: The District continues to work through the planning and approval process with the City of Malibu and Los Angeles County. The project is now in DSA for review and should be out no later than summer.
- Early Childhood Education Center: This is a laboratory school located on the Civic Center property for SMC students to be operated by a third party for children in the community (enrollment of 106 children). The college is working with the City of Santa Monica on this project and will be going through various stages of approval on the building. A presentation made to the Board of Trustees in December 2014 will be made at the next Citizens’ Bond Oversight Committee in April.

Measure U, S and AA and Bond Sales Expenses Reports (reports included with agenda)

- Since the last meeting, the District sold \$145 million worth of Measure AA Series B bonds to cover construction expenditures in the next three years. The District recently received a bond rating of Aa2 (Moody’s) and AA (Standard and Poor’s).
- Measure U: Total Measure U expenditures last period were \$518,458; total remaining funds are \$16,375,382. Remaining Measure U funds will be used for the Student Services Project.
- Measure S: Total expenditures last period were \$246,266 total remaining funds are \$68,373,736. Remaining Measure S funds will be used for the Early Childhood Education Center, Health/P.E./Fitness/Central Plant project, Malibu, and the Student Services Project.
- Measure AA: Total expenditures last period were \$11,017,050; total remaining funds are \$205,581,726. Remaining Measure AA funds will be used for the Academy of Entertainment and Technology, Information Technology, Health/P.E./Fitness/Central Plant Project, Madison East Wing, the Student Services Project, and security projects.
- The *Bond Sales/Expenses Report* indicates total bond amounts, bond issue dates/ amounts, unsold bond amount and total available as of December 31 2014.

Total Bond	\$598,500,000
Total Available	\$528,492,559
Total Expenses	\$308,169,156
Total Available Remaining	\$220,343,403
Total Unsold Bond	\$ 70,007,441

- 2013-2014 Prop 39 Financial Audit and Performance Audit Reports  
Renée Graves and Sara Banta, representing the District's auditing firm of Vicenti Lloyd & Stutzman, LLP provided an overview of the 2013-2014 Prop. 39 Financial Audit and Performance Audit Reports. The Auditor indicated that there were no instances of noncompliance in both audits and did not identify any exceptions or deficiencies. Both audits will be presented to the Board of Trustees along with the District's Audit Report at the Board meeting on February 3, 2015.
- The *SMC Bond Construction Program Contractor List* as of December 31, 2014 was presented for information.
- Current information on all bond construction projects is available at:  
<http://smcbondprogram.com/>

**6. SCHEDULE OF MEETINGS, 2014-2015**

Wednesdays at 8 a.m.

April 15, 2015

**7. ADJOURNMENT – 9:23 a.m.**

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, April 15, 2015 at 8 a.m. in Drescher Hall 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

<b>BOARD OF TRUSTEES</b>	<b>REGULAR MEETING</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	February 3, 2015

**XI. REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

**XII. BOARD COMMENTS AND REQUESTS**

**XIII. ADJOURNMENT** – 10:42 p.m.

The meeting was adjourned in memory of Clarence “Gene” Dowler, retired SMC printer press operator.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, March 3, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

1. Report: Strategic Initiative – GRIT
2. My Ed Plan Demonstration

The Board of Trustees will hold a Study Session on Tuesday, March 17, 2015 at 5:30 p.m. at 919 Santa Monica Boulevard, Santa Monica, California.

**UNRESTRICTED GENERAL FUND 01.0  
2014-2015 REVENUE BUDGET**

<b>ACCOUNTS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>December 31, 2014 ACTUAL REVENUE</b>	<b>2014-2015 PROJECTED BUDGET</b>
<b>FEDERAL</b>			
FIN AID ADM ALLOWANCES	120,468	75,403	120,468
<b>TOTAL FEDERAL</b>	<b>120,468</b>	<b>75,403</b>	<b>120,468</b>
<b>STATE</b>			
GENERAL APPORTIONMENT	59,394,673	32,610,109	60,452,835
EDUCATION PROTECTION ACCOUNT - PROP 30	15,754,781	7,931,472	15,862,943
ACCESS/RESTORATION OF WORKLOAD REDUCTION	2,696,760	-	2,693,237
COLA	896,634	462,701	895,561
PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	682,018	682,018
HOMEOWNERS EXEMPT	95,357	-	95,400
STATE LOTTERY REVENUE	3,402,888	13,927	3,363,708
MANDATED COST BLOCK GRANT	594,489	-	1,543,662
OTHER STATE	833,411	433,374	833,411
<b>TOTAL STATE</b>	<b>83,668,993</b>	<b>42,133,601</b>	<b>86,422,775</b>
<b>LOCAL</b>			
PROP TAX SHIFT (ERAF)	1,721,467	490,567	490,567
SECURED TAX	12,960,567	5,230,669	10,948,310
SUPPLEMENTAL TAXES	132,304	84,898	246,656
UNSECURED TAX	476,047	486,732	486,732
PRIOR YRS TAXES	99,794	536,579	653,436
PROPERTY TAX - RDA PASS THRU	522,824	-	213,627
PROPERTY TAX - RDA RESIDUAL	665,487	604,192	1,792,327
RENTS	150,000	48,424	140,000
INTEREST	155,200	37,672	167,300
ENROLLMENT FEES	13,324,522	8,821,993	13,788,832
STUDENT RECORDS	447,300	175,908	442,200
NON-RESIDENT TUITION/INTENSIVE ESL	30,388,369	17,416,428	30,388,369
FEE BASED INSTRUCTION	750,000	606,823	750,000
OTHER STUDENT FEES & CHARGES	110,100	50,058	108,800
F1 APPLICATION FEES	310,900	123,729	310,900
OTHER LOCAL	649,100	343,079	649,100
I. D. CARD SERVICE CHARGE	1,180,100	681,178	1,166,500
LIBRARY CARDS	100	80	100
LIBRARY FINES	9,720	3,302	9,720
PARKING FINES	235,700	59,249	235,700
<b>TOTAL LOCAL</b>	<b>64,289,601</b>	<b>35,801,560</b>	<b>62,989,176</b>
<b>TOTAL REVENUE</b>	<b>148,079,062</b>	<b>78,010,564</b>	<b>149,532,419</b>
TRANSFER IN	117,710	34,039	130,017
SALE OF EQUIPMENT AND SUPPLIES	-	3,587	3,587
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>117,710</b>	<b>37,626</b>	<b>133,604</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>148,196,772</b>	<b>78,048,190</b>	<b>149,666,023</b>

**UNRESTRICTED GENERAL FUND 01.0  
2014-2015 EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>December 31, 2014 ACTUAL EXPENDITURES</b>	<b>2014-2015 PROJECTED BUDGET</b>
INSTRUCTION	25,052,003	9,770,592	24,893,853
ACADEMIC MANAGERS	6,160,401	2,718,752	6,492,850
NON-INSTRUCTION	6,619,309	2,395,244	6,636,704
HOURLY INSTRUCTION	29,791,549	14,509,453	29,791,549
HOURLY INSTRUCTION - FEE BASED INSTRUCTION	188,758	244,819	302,583
HOURLY NON-INSTRUCTION	4,284,683	2,085,920	4,356,784
VACANT POSITIONS	1,072,543	-	471,624
VACANCY SAVINGS	(536,272)	-	(353,718)
<b>TOTAL ACADEMIC</b>	<b>72,632,974</b>	<b>31,724,780</b>	<b>72,592,229</b>
CLASSIFIED REGULAR	20,427,173	8,279,504	20,279,976
CLASSIFIED MANAGERS	4,130,193	1,782,086	4,267,565
CLASS REG INSTRUCTION	3,005,933	1,194,528	3,092,976
CLASSIFIED HOURLY	1,776,979	1,118,492	2,049,411
CLASS HRLY INSTRUCTION	565,197	251,816	565,197
VACANT POSITIONS	2,958,019	-	3,491,833
VACANCY SAVINGS	(1,479,009)	-	(2,618,875)
<b>TOTAL CLASSIFIED</b>	<b>31,384,485</b>	<b>12,626,426</b>	<b>31,128,083</b>
STRS	4,902,396	2,121,286	4,922,347
PERS	3,835,787	1,550,921	3,847,243
OASDI/MEDICARE	3,300,210	1,465,258	3,314,425
H/W	12,864,112	4,228,442	12,864,112
RETIREEES' H/W	2,813,910	1,528,563	2,813,910
RETIREE - OPEB	1,000,000	-	1,000,000
SUI	180,749	71,201	181,056
WORKERS' COMPENSATION	1,669,415	720,852	1,679,641
ALTERNATIVE RETIREMENT	500,000	205,040	500,000
BENEFITS REL TO FEE BASED INSTRUCTION	32,750	42,476	52,498
BENEFITS RELATED TO VACANT POSITIONS	886,720	-	871,963
BENEFITS RELATED TO VACANCY SAVINGS	(443,360)	-	(653,972)
<b>TOTAL BENEFITS</b>	<b>31,542,689</b>	<b>11,934,039</b>	<b>31,393,223</b>
SUPPLIES	979,115	369,301	1,008,272
<b>TOTAL SUPPLIES</b>	<b>979,115</b>	<b>369,301</b>	<b>1,008,272</b>
CONTRACTS/SERVICES	12,371,638	5,425,050	12,388,878
INSURANCE	981,837	911,312	963,837
UTILITIES	2,913,574	1,544,918	2,935,584
<b>TOTAL SERVICES</b>	<b>16,267,049</b>	<b>7,881,280</b>	<b>16,288,299</b>
<b>TOTAL EXPENDITURES</b>	<b>152,806,312</b>	<b>64,535,826</b>	<b>152,410,105</b>
OUTGOING TRANSFER/FINANCIAL AID	304,208	128,451	314,958
<b>TOTAL TRANSFERS/FINANCIAL AID</b>	<b>304,208</b>	<b>128,451</b>	<b>314,958</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>153,110,520</b>	<b>64,664,277</b>	<b>152,725,063</b>

**UNRESTRICTED GENERAL FUND 01.0  
2014-2015 FUND BALANCE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	December 31, 2014 ACTUAL FUND BALANCE	2014-2015 PROJECTED BUDGET
TOTAL REVENUE AND TRANSFERS	147,975,622	77,134,524	147,812,956
TOTAL EXPENDITURES AND TRANSFERS	150,651,879	64,664,277	151,516,208
VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	4,917,282	-	4,835,420
VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(2,458,641)	-	(3,626,565)
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(5,134,898)</b>	<b>12,470,247</b>	<b>(4,912,107)</b>
ONE-TIME ITEMS			
PRIOR YEAR APPORTIONMENT ADJ	-	682,018	682,018
DEFICIT FACTOR TO APPORTIONMENT	(604,987)	-	(604,261)
MANDATED COST BLOCK GRANT	594,489	-	1,543,662
MEDICARE PART D SUBS & EDD REFUND	231,648	231,648	231,648
<b>OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS</b>	<b>(4,913,748)</b>	<b>13,383,913</b>	<b>(3,059,040)</b>
BEGINNING BALANCE***	12,609,047	12,609,047	12,609,047
TRANSFER TO DESIGNATED RESERVE - NET	(892,504)	(892,504)	(892,504)
<b>ENDING FUND BALANCE, NET OF DESIGNATED RESERVES</b>	<b>6,802,795</b>	<b>25,100,456</b>	<b>8,657,503</b>
<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS **</b>	<b>4.44%</b>	<b>38.82%</b>	<b>5.67%</b>
<b>ENDING FUND BALANCE - UNDESIGNATED</b>	<b>6,802,795</b>	<b>25,100,456</b>	<b>8,657,503</b>
DESIGNATED RESERVE FOR:			
CLASSIFIED EMPLOYEE WELFARE FUND	278,862	278,862	278,862
NEW FACULTY TO BE HIRED	1,976,374	1,976,374	1,976,374
<b>TOTAL</b>	<b>2,255,236</b>	<b>2,255,236</b>	<b>2,255,236</b>
<b>TOTAL FUND BALANCE</b>	<b>9,058,031</b>	<b>27,355,692</b>	<b>10,912,739</b>
<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS **</b>	<b>5.92%</b>	<b>42.30%</b>	<b>7.15%</b>

\*\* Chancellor's Office recommended ratio is 5%.



**RESTRICTED GENERAL FUND 01.3  
2014-2015 REVENUE BUDGET**

<b>ACCOUNTS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>December 31, 2014 ACTUAL REVENUE</b>	<b>2014-2015 PROJECTED BUDGET</b>
<b>FEDERAL</b>			
PERKINS IV TITLE I-C	619,899	14,436	619,899
FWS-FEDERAL WORK STUDY	447,536	140,865	447,538
RADIO GRANTS	1,095,218	1,010,362	1,443,373
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	58,251	30,291	58,251
FEDERAL CARRYOVERS	1,594,704	438,619	1,594,702
OTHER FEDERAL	2,360,575	100,430	2,672,581
<b>TOTAL FEDERAL</b>	<b>6,176,183</b>	<b>1,735,003</b>	<b>6,836,344</b>
<b>STATE</b>			
LOTTERY	903,926	80,120	903,926
BASIC SKILLS INITIATIVE	359,257	186,814	359,257
SFAA-STUDENT FINANCIAL AID ADMIN	864,209	443,519	864,209
EOPS-EXTENDED OPPORTUNITY PROG & SERV	969,639	504,212	969,639
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	53,086	27,605	53,086
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,310,405	681,411	2,217,643
CALWORKS	285,634	148,530	278,929
STUDENT SUCCESS (CREDIT)	1,645,754	1,571,948	3,022,977
STUDENT SUCCESS (NON-CREDIT)	57,425	22,953	44,140
STUDENT SUCCESS (STUDENT EQUITY)	-	566,714	1,089,834
EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY	7,940	4,129	7,940
ENROLLMENT GROWTH	-	-	106,787
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,420,113	738,460	1,420,113
STATE CARRYOVERS	942,386	933,300	942,386
OTHER STATE	756,628	12,307	957,600
<b>TOTAL STATE</b>	<b>9,576,402</b>	<b>5,922,022</b>	<b>13,238,466</b>
<b>LOCAL</b>			
PICO PROMISE	156,782	78,391	156,782
HEALTH FEES	1,384,094	836,368	1,384,094
PARKING FEES	1,893,552	1,040,472	1,893,552
DONATIONS-KCRW	2,174,594	720,991	2,174,594
COMMUNITY SERVICES	704,503	285,523	704,503
COUNTY CALWORKS	38,000	19,399	38,000
CONSOLIDATED CONTRACT ED-LOCAL	350,000	-	350,000
LOCAL CARRYOVERS	195,733	151,141	224,004
OTHER LOCAL	5,913,914	2,853,613	5,966,236
<b>TOTAL LOCAL</b>	<b>12,811,172</b>	<b>5,985,898</b>	<b>12,891,765</b>
TRANSFER IN	361,996	23,704	361,996
<b>TOTAL TRANSFER IN</b>	<b>361,996</b>	<b>23,704</b>	<b>361,996</b>
<b>TOTAL REVENUE</b>	<b>28,925,753</b>	<b>13,666,627</b>	<b>33,328,571</b>

**RESTRICTED GENERAL FUND 01.3  
2014-2015 EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>December 31, 2014 ACTUAL EXPENDITURES</b>	<b>2014-2015 PROJECTED BUDGET</b>
INSTRUCTION	16,000	7,470	57,507
MANAGEMENT	1,301,365	496,304	1,330,205
NON-INSTRUCTION	1,126,184	649,043	1,354,923
HOURLY INSTRUCTION	258,940	27,960	389,520
HOURLY NON-INSTRUCTION	2,335,616	1,701,323	3,599,712
<b>TOTAL ACADEMIC</b>	<b>5,038,105</b>	<b>2,882,100</b>	<b>6,731,867</b>
CLASSIFIED REGULAR	2,885,679	1,260,259	3,654,433
CLASSIFIED MANAGERS	373,219	152,299	444,575
CLASS REG INSTRUCTION	172,677	762,988	52,600
CLASSIFIED HOURLY	1,902,884	124,550	2,106,113
CLASS HRLY INSTRUCTION	234,376	-	314,376
<b>TOTAL CLASSIFIED</b>	<b>5,568,835</b>	<b>2,300,096</b>	<b>6,572,097</b>
BENEFITS HOLDING ACCOUNT	2,575,095		2,095,797
STRS	-	201,804	201,804
PERS	-	185,828	185,828
OASDI/MEDICARE	-	180,160	180,160
H/W	-	356,747	356,747
SUI	-	2,466	2,466
WORKERS' COMP.	-	81,092	81,092
ALTERNATIVE RETIREMENT	-	34,248	34,248
<b>TOTAL BENEFITS</b>	<b>2,575,095</b>	<b>1,042,345</b>	<b>3,138,142</b>
<b>TOTAL SUPPLIES</b>	<b>1,061,299</b>	<b>239,008</b>	<b>1,052,330</b>
CONTRACTS/SERVICES	4,915,591	1,715,215	6,061,869
INSURANCE	4,309,140	2,185,226	4,309,140
UTILITIES	140,600	70,876	140,600
<b>TOTAL SERVICES</b>	<b>9,365,331</b>	<b>3,971,317</b>	<b>10,511,609</b>
BLDG & SITES	1,738,394	250,044	1,738,394
EQUIPMENT/LEASE PURCHASE	2,894,647	877,907	2,878,949
<b>TOTAL CAPITAL</b>	<b>4,633,041</b>	<b>1,127,951</b>	<b>4,617,343</b>
<b>TOTAL EXPENDITURES</b>	<b>28,241,706</b>	<b>11,562,817</b>	<b>32,623,388</b>
OTHER OUTGO - STUDENT AID	475,065	151,469	483,894
OTHER OUTGO - TRANSFERS	117,710	34,039	130,017
<b>TOTAL OTHER OUTGO</b>	<b>592,775</b>	<b>185,508</b>	<b>613,911</b>
<b>TOTAL EXPENDITURES &amp; OTHER OUTGO</b>	<b>28,834,481</b>	<b>11,748,325</b>	<b>33,237,299</b>

**RESTRICTED GENERAL FUND 01.3  
2014-2015 FUND BALANCE BUDGET**

<b>ACCOUNTS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>December 31, 2014 ACTUAL FUND BALANCE</b>	<b>2014-2015 PROJECTED BUDGET</b>
TOTAL REVENUE AND TRANSFERS	28,925,753	13,666,627	33,328,571
TOTAL EXPENDITURES AND TRANSFERS	28,834,481	11,748,325	33,237,299
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>91,272</b>	<b>1,918,302</b>	<b>91,272</b>
BEGINNING BALANCE	6,050,541	6,050,541	6,050,541
<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	<b>6,141,813</b>	<b>7,968,843</b>	<b>6,141,813</b>
<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>	<b>21.30%</b>	<b>67.83%</b>	<b>18.48%</b>

**CAPITAL OUTLAY FUND 40.0**  
**2014-2015 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>December 31, 2014 ACTUAL</b>	<b>2014-2015 PROJECTED BUDGET</b>
<b>REVENUE</b>			
<b>STATE</b>			
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,420,112	738,457	1,420,112
PROP 39 - CLEAN ENERGY PROJECTS	606,330	606,330	606,330
STATE CARRYOVERS	96,870	96,870	96,870
<b>TOTAL STATE</b>	<b>2,123,312</b>	<b>1,441,657</b>	<b>2,123,312</b>
<b>LOCAL</b>			
PROPERTY TAX - RDA PASS THRU	-	-	236,114
RENTS	47,000	26,800	47,000
INTEREST	88,000	22,047	88,000
NON-RESIDENT CAPITAL CHARGE	2,623,794	1,663,759	2,623,794
LOCAL INCOME	151,500	66,323	151,500
<b>TOTAL LOCAL</b>	<b>2,910,294</b>	<b>1,778,929</b>	<b>3,146,408</b>
<b>TOTAL REVENUES</b>	<b>5,033,606</b>	<b>3,220,586</b>	<b>5,269,720</b>
<b>EXPENDITURES</b>			
SUPPLIES	57,500	6,812	57,500
CONTRACT SERVICES	570,450	299,983	570,450
CAPITAL OUTLAY	16,552,686	1,576,402	16,788,800
<b>TOTAL EXPENDITURES</b>	<b>17,180,636</b>	<b>1,883,197</b>	<b>17,416,750</b>
OTHER OUTGO - TRANSFERS	361,996	23,704	361,996
<b>TOTAL TRANSFERS</b>	<b>361,996</b>	<b>23,704</b>	<b>361,996</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>17,542,632</b>	<b>1,906,901</b>	<b>17,778,746</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(12,509,026)</b>	<b>1,313,685</b>	<b>(12,509,026)</b>
<b>BEGINNING BALANCE</b>	12,509,026	12,509,026	12,509,026
<b>ENDING FUND BALANCE</b>	-	<b>13,822,711</b>	-

**MEASURE U FUND 42.2**  
**2014-2015 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	December 31, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
<b>REVENUE</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	148,000	42,741	148,000
<b>TOTAL REVENUE</b>	<b>148,000</b>	<b>42,741</b>	<b>148,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	25,000	-	25,000
CONTRACT SERVICES	327,000	-	327,000
CAPITAL OUTLAY	23,462,409	890,909	23,462,409
<b>TOTAL EXPENDITURES</b>	<b>23,814,409</b>	<b>890,909</b>	<b>23,814,409</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(23,666,409)</b>	<b>(848,168)</b>	<b>(23,666,409)</b>
<b>BEGINNING BALANCE</b>	23,666,409	23,666,409	23,666,409
<b>ENDING FUND BALANCE</b>	-	<b>22,818,241</b>	-

**MEASURE S FUND 42.3**  
**2014-2015 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	December 31, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
<b>REVENUE</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	362,000	104,341	362,000
<b>TOTAL REVENUE</b>	<b>362,000</b>	<b>104,341</b>	<b>362,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	100,000	-	100,000
CONTRACT SERVICES	2,340,000	146,002	2,340,000
CAPITAL OUTLAY	55,664,254	192,365	55,664,254
<b>TOTAL EXPENDITURES</b>	<b>58,104,254</b>	<b>338,367</b>	<b>58,104,254</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(57,742,254)</b>	<b>(234,026)</b>	<b>(57,742,254)</b>
<b>BEGINNING BALANCE</b>	57,742,254	57,742,254	57,742,254
<b>ENDING FUND BALANCE</b>	-	<b>57,508,228</b>	-

**MEASURE AA FUND 42.4  
2014-2015 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>December 31, 2014 ACTUAL</b>	<b>2014-2015 PROJECTED BUDGET</b>
<b>REVENUE</b>			
OTHER FINANCING SOURCES	145,000,000	144,710,829	145,000,000
INTEREST	931,000	50,587	931,000
<b>TOTAL REVENUE</b>	<b>145,931,000</b>	<b>144,761,416</b>	<b>145,931,000</b>
<b>EXPENDITURES</b>			
SUPPLIES	112,500	18,655	112,500
CONTRACT SERVICES	2,523,000	73,576	2,523,000
CAPITAL OUTLAY	169,267,303	12,178,108	169,267,303
<b>TOTAL EXPENDITURES</b>	<b>171,902,803</b>	<b>12,270,339</b>	<b>171,902,803</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(25,971,803)</b>	<b>132,491,077</b>	<b>(25,971,803)</b>
<b>BEGINNING BALANCE</b>	25,971,803	25,971,803	25,971,803
<b>ENDING FUND BALANCE</b>	-	<b>158,462,880</b>	-

**STUDENT FINANCIAL AID FUND 74.0  
2014-2015 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2014-2015 ADOPTED BUDGET</b>	<b>December 31, 2014 ACTUAL</b>	<b>2014-2015 PROJECTED BUDGET</b>
<b>REVENUE</b>			
FEDERAL GRANTS	32,812,125	15,605,038	32,812,125
FEDERAL LOANS	2,800,000	922,280	2,800,000
CAL GRANTS	1,370,000	1,055,580	1,370,000
TRANSFER	274,208	87,702	274,208
<b>TOTAL REVENUE</b>	<b>37,256,333</b>	<b>17,670,600</b>	<b>37,256,333</b>
<b>EXPENDITURES</b>			
FINANCIAL AID	37,256,333	17,767,057	37,256,333
<b>TOTAL EXPENDITURES</b>	<b>37,256,333</b>	<b>17,767,057</b>	<b>37,256,333</b>
<b>ENDING FUND BALANCE*</b>	<b>-</b>	<b>(96,457)</b>	<b>-</b>

\*Negative ending balance is a result of a timing difference between financial aid check issuance and deposit of Federal and CAL Grant Funds.



**SCHOLARSHIP TRUST FUND 75.0**  
**2014-2015 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	December 31, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
<b>BEGINNING BALANCE</b>	<b>15,078</b>	<b>15,078</b>	<b>15,078</b>
<b>REVENUE</b>			
TRANSFER	30,000	30,000	30,000
INTEREST	80	22	80
<b>TOTAL REVENUE</b>	<b>30,080</b>	<b>30,022</b>	<b>30,080</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>45,158</b>	<b>45,100</b>	<b>45,158</b>
<b>EXPENDITURES</b>			
SCHOLARSHIP	30,000	30,000	30,000
<b>TOTAL EXPENDITURES</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>ENDING FUND BALANCE</b>	<b>15,158</b>	<b>15,100</b>	<b>15,158</b>

**AUXILIARY FUND  
2014-2015 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ADOPTED BUDGET	December 31, 2014 ACTUAL	2014-2015 PROJECTED BUDGET
<b>BEGINNING BALANCE</b>	2,163,320	2,163,320	2,163,320
ADJ. TO BEG. BALANCE	-	-	-
<b>ADJUSTED BEGINNING BALANCE</b>	<u>2,163,320</u>	<u>2,163,320</u>	<u>2,163,320</u>
<b>REVENUE</b>			
GROSS SALES	6,160,920	3,075,501	6,160,920
LESS: COST OF GOODS	<u>(4,254,164)</u>	<u>(2,283,271)</u>	<u>(4,254,164)</u>
NET	1,906,756	792,230	1,906,756
VENDOR INCOME	624,969	306,917	624,969
AUXILIARY PROGRAM INCOME	<u>339,037</u>	<u>262,194</u>	<u>339,037</u>
NET INCOME	2,870,762	1,361,341	2,870,762
INTEREST	14,000	8,163	14,000
OTHER INCOME	-	-	-
<b>TOTAL REVENUE</b>	<u>2,884,762</u>	<u>1,369,504</u>	<u>2,884,762</u>
<b>TOTAL FUNDS AVAILABLE</b>	<u>5,048,082</u>	<u>3,532,824</u>	<u>5,048,082</u>
<b>EXPENDITURES</b>			
STAFFING	1,116,400	508,317	1,116,400
FRINGE BENEFITS	304,500	114,700	304,500
OPERATING	<u>2,089,226</u>	<u>547,277</u>	<u>2,089,226</u>
<b>TOTAL EXPENDITURES</b>	<u>3,510,126</u>	<u>1,170,294</u>	<u>3,510,126</u>
<b>ENDING FUND BALANCE</b>	<u>1,537,956</u>	<u>2,362,530</u>	<u>1,537,956</u>

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q  
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2014-2015

District: (780) SANTA MONICA

Quarter Ended: (Q2) Dec 31, 2014

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2011-12	Actual 2012-13	Actual 2013-14	Projected 2014-2015
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
<b>A. Revenues:</b>					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	130,112,632	133,791,295	144,834,471	149,532,419
A.2	Other Financing Sources (Object 8900)	143,887	125,558	111,105	133,604
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>130,256,519</b>	<b>133,916,853</b>	<b>144,945,576</b>	<b>149,666,023</b>
<b>B. Expenditures:</b>					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	138,821,019	138,258,404	141,148,243	152,410,105
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	275,973	275,011	346,364	314,958
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>139,096,992</b>	<b>138,533,415</b>	<b>141,494,607</b>	<b>152,725,063</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>-8,840,473</b>	<b>-4,616,562</b>	<b>3,450,969</b>	<b>-3,059,040</b>
<b>D. Fund Balance, Beginning</b>					
D.1	Prior Year Adjustments + (-)	889,002	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>23,977,845</b>	<b>15,137,372</b>	<b>10,520,810</b>	<b>13,971,779</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>15,137,372</b>	<b>10,520,810</b>	<b>13,971,779</b>	<b>10,912,739</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	10.9%	7.6%	9.9%	7.1%

**II. Annualized Attendance FTES:**

G.1	Annualized FTES (excluding apprentice and non-resident)	21,359	21,265	21,415	22,242
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Line	Description	As of the specified quarter ended for each fiscal year			
		2011-12	2012-13	2013-14	2014-2015
<b>III. Total General Fund Cash Balance (Unrestricted and Restricted)</b>					
H.1	Cash, excluding borrowed funds		18,649,770	28,793,874	32,588,528
H.2	Cash, borrowed funds only		6,500,000	0	0
H.3	<b>Total Cash (H.1 + H.2)</b>	<b>38,571,129</b>	<b>25,149,770</b>	<b>28,793,874</b>	<b>32,588,528</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	148,079,062	149,532,419	78,010,564	52.2%
I.2	Other Financing Sources (Object 8900)	117,710	133,604	37,626	28.2%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>148,196,772</b>	<b>149,666,023</b>	<b>78,048,190</b>	<b>52.1%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	152,806,312	152,410,105	64,535,826	42.3%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	304,208	314,958	128,451	40.8%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>153,110,520</b>	<b>152,725,063</b>	<b>64,664,277</b>	<b>42.3%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>-4,913,748</b>	<b>-3,059,040</b>	<b>13,383,913</b>	
L.	Adjusted Fund Balance, Beginning	13,971,779	13,971,779	13,971,779	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>9,058,031</b>	<b>10,912,739</b>	<b>27,355,692</b>	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	5.9%	7.1%		

V. Has the district settled any employee contracts during this quarter? **YES**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Permanent	Academic	Temporary	Classified

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>								
Year 1: 2014-15							62,806	2.3%
Year 2: 2015-16							6,998	0.66%
Year 3:								
<b>b. BENEFITS:</b>								
Year 1: 2014-15							16,452	2.3%
Year 2: 2015-16							1,941	0.66%
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.  
 The collective bargaining agreement between the District and the SMC Police Officers Association was ratified by the Board of Trustees on December 2, 2014. The District plans to fund salary increases from anticipated increases in non-resident tuition. In addition, the District has implemented a hiring review process by Senior Administration to control personnel related expenditures.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)  
 The District issued and sold General Obligation Bond, 2008 Election 2014 Series B in the form of Capital Appreciation Bond and Convertible Capital Appreciation Bond in the aggregate amount of \$144,995,829 on November 13, 2014 to enable the continuance of the District's approved construction plan.

VII. Does the district have significant fiscal problems that must be addressed? **This year? YES**  
**Next year? NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)  
 The uncertainty related to the proposed revisions to the growth formula coupled with the increased required employer contributions for retirement plans (STRS and PERS) may result in a higher deficit in the future years than what the District is currently projecting. This may be mitigated by the passing of the increase in funding proposed by the Governor in the FY 2015-16 budget.