

# M - N U T E S



## SANTA MONICA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MAY 2, 2017

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

Board Room (Business Building Room 117)

*The complete minutes may be accessed on the  
Santa Monica College website:  
<http://www.smc.edu/admin/trustees/meetings/>*

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| <b>BOARD OF TRUSTEES</b>                | <b>REGULAR MEETING</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | May 2, 2017            |

## ***MINUTES***

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, May 2, 2017.

### **I. ORGANIZATIONAL FUNCTIONS**

- CALL TO ORDER – 5:30 p.m.
- ROLL CALL  
 Dr. Andrew Walzer, Chair - Present  
 Barry Snell, Vice-Chair - Present  
 Dr. Susan Aminoff - Present  
 Dr. Nancy Greenstein - Present  
 Dr. Louise Jaffe - Present  
 Dr. Margaret Quiñones-Perez - Present  
 Rob Rader - Present  
 Laura Zwicker, Student Trustee – Present (for Public Session)
- PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

### **II. CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Marcia Wade, Vice-President, Human Resources  
 Robert Myers, Campus Counsel

Employee Organization: CSEA Chapter #36

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9)

- C.W. Driver, Inc. v. Santa Monica Community College District, Los Angeles Superior Court Case No. BC630289

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

### **III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 6:30 p.m.**

- PLEDGE OF ALLEGIANCE – Laura Zwicker
- CLOSED SESSION REPORT - None

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

MOTION MADE BY: Barry Snell  
 SECONDED BY: Rob Rader  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

IV. ***SUPERINTENDENT'S REPORT***

V. ***PUBLIC COMMENTS***

Nancy Morse  
 Linda Sinclair  
 Martha Romano

VI. ***ACADEMIC SENATE REPORT***

VII. ***REPORTS FROM DPAC CONSTITUENCIES***

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. ***MAJOR ITEMS OF BUSINESS***

- 1 Information: Results of Sale of General Obligation Bonds
- #2 Classified School Employees Week
- #3 Resolution: Poppy Month
- #4 Salary Schedule Adjustments for Employees Represented by CSEA, Chapter #36, and SMC Police Officers Association
- #5 Collective Bargaining Unit Proposal for Reopener Negotiations for 2016-2017 by the CSEA Chapter #36 to Santa Monica College
- #6 2017 Institutional Effectiveness Update/Student Success Scorecard
- #7 Agreement for Program and Construction Management Services for District Bond Construction Program
- #8 2016-2017 Quarterly Budget Report and 311Q
- #9 Public Hearing and Adoption of Education Protection Account (EPA-Prop 30) Funding and Expenditures
- #10 Receipt of Personnel Commission 2016-2017 Proposed Budget
- #11 Santa Monica Big Blue Bus Three-Year Contract, 2017-2020
- #12 Licensing of Name "KCRW" to Berlin Radio Station
- #13 Annual Authorization of Privileges for Student Trustee
- #14 First Reading: Board Policy Chapter 2 – Board of Trustees

IX. ***INFORMATION/DISCUSSION***

- 15 Discussion: Board of Trustees' Budget Objectives and Principles (**Tabled**)

X. **CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**Approval of Minutes**

#16 Approval of Minutes: April 4, 2017 (Regular Meeting)

**Academic and Student Affairs**

#17 New Courses and Degrees, Spring 2017

**Grants and Contracts**

#18 Ratification of Contracts and Consultants

**Human Resources**

#19 Academic Personnel

#20 Classified Personnel – Regular

#21 Classified Personnel – Limited Duration

#22 Classified Personnel – Non Merit

**Facilities and Fiscal**

#23 Facilities

A Change Order No. 29 – AET Campus

B Change Order No. 16– Health, PE, Fitness, Dance and Central Plant

C Change Order No. 1 – Student Services Building

D Amendment No. 7 to Agreement for Engineering Services – Security and Fire Alarm Upgrade

E Award of Bid – Campus Door Remediation Re-Bid

F Change Order No. 1 – Center for Teaching Excellence

G Amendment No. 11 to Agreement for Engineering Services

H Land Use Covenant with the California Department of Toxic Substance Control

I Amendment to Agreement for LEED Certification Services – Student Services

#24 Acceptance of Grant and Budget Augmentation

#25 Budget Transfers

#26 Authorization of Signature to Approve Invoices, 2017

#27 Commercial Warrant Register

#28 Payroll Warrant Register

#29 Reissue of Payroll Warrants

#30 Auxiliary Payments and Purchase Orders

#31 Providers for Community and Contract Education

#32 Organizational Memberships

#33 Purchasing

A Award of Contract

B Award of Purchase Orders

C Purchasing Agreement

XI. **CONSENT AGENDA – Pulled Recommendations**

*Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.*

XII. **BOARD COMMENTS AND REQUESTS**

XIII. ***ADJOURNMENT***

There will be a special meeting of the Santa Monica Community College District Board of Trustees on **Tuesday, May 16, 2017** at 5:30 p.m. in the Santa Monica College Board Room, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, June 6, 2017** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

APPENDIX A 2016-2017 Quarterly Budget Report and 311Q



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| <b>BOARD OF TRUSTEES</b>                | <b>REGULAR MEETING</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | May 2, 2017            |

#### IV. SUPERINTENDENT'S REPORT

##### **RECOGNITION:**

###### SMC Student Newspaper the Corsair Wins State and PPAGLA Awards

*The Corsair* and student journalists have won several awards from the Journalism Association of Community Colleges (JACC) and the Press Photographers Association of Greater Los Angeles (PPAGLA). The *Corsair* newsroom won 6 awards from the JACC at its state convention in Sacramento on March 31, including general excellence for the print and online editions. About 40 community colleges competed for the JACC awards, which represents the best of student journalism from California community colleges.

Additionally, the Press Photographers Association of Greater Los Angeles (PPAGLA) announced on April 1 that past *Corsair* photo editor Jose Lopez won first place in the PPAGLA 2016 Student Photojournalist of the Year contest; current *Corsair* photo co-editor Daniel Bowyer was runner-up.

###### SMC Debate Team Wins Eight Awards at National Tournament

The SMC Speech and Debate Team took home eight awards—in six different events—at the Phi Ro Pi national speech and debate tournament held April 10-15 in Tysons Corner, Virginia. Around 60 U.S. community colleges participated in the only full service national tournament for community. The SMC Speech and Debate team also won a Silver sweepstakes team award in the Wheeler division.

The team also won several awards at the Pacific Southwest Collegiate Forensics Association “Cool-Off” Tournament held at Rio Hondo College from April 29-30. SMC students Leila Tovran and Edward Lee received gold medals in the International Public Debate Association (IPDA) debate division. Albert Cueva received a silver medal. The SMC debate team also won several awards in the individual speaking events division. Edward Lee received 1<sup>st</sup> place in impromptu speaking and Garrett Parker was a finalist in extemporaneous speaking.

###### SMC Corsairs Men's Volleyball Team

The 2017 Santa Monica men's volleyball team had another successful season. They made the state final four for the fourth straight year. The team was made up of 20 student athletes who showed great leadership throughout the year.

###### SMC Corsairs Women's Tennis Team

The Santa Monica College Corsairs Women's Tennis Team won the Women's Community College Team Trophy at the 117<sup>th</sup> Annual Ojai Tennis Tournament held April 27-30, 2017.

This was Santa Monica College's fifth appearance in the Ojai Doubles final since 2010. This is the fourth time in the history of the tournament that Santa Monica College has won the Ojai Team title. SMC also won team titles in 1985, 2011 and 2015.

###### Men's Track and Field Team

Congratulations to our Men's Track and Field Team for taking third place in the Western State Conference Championships held at Moorpark College.

### Alpha Gamma Sigma

The Alpha Gamma Sigma chapter at Santa Monica College nominated the three students for AGS state scholarships for academic excellence, community service, and leadership. Tianyao Deng and Betty (Mengyuan) Wang were each awarded a Kathleen D. Loly scholarship award for academic excellence. Elizabeth King was recognized for her community service with an Ed Walsh scholarship award. The Alpha Gamma chapter at Santa Monica College is led by club president Elizabeth King and 17 peer officers, club advisers Terry Green, Iris Miano, John Quevedo, Brian Rodas, and Betty Wong.

### **Updates**

- The Broad Stage held its Annual Season Announcement Party on April 24<sup>th</sup> to kick off the 2017-2018 season.
- Over 150 colleges and universities from around the world participated in the 2017 College Fair.



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| <b>BOARD OF TRUSTEES</b>                | <b>INFORMATION</b> |
| Santa Monica Community College District | May 2, 2017        |

MAJOR ITEMS OF BUSINESS

**INFORMATION ITEM 1**

**SUBJECT:**                    **RESULTS OF SALE OF GENERAL OBLIGATION BONDS**

**SUBMITTED BY:**            Vice-President, Business/Administration

**SUMMARY:**                    On March 7, 2017, the Board of Trustees authorized the issuance and sale of the remainder of the District's General Obligation Bond Authorizations related to the Measure S 2004 Election (\$20,000,000) and the Measure AA 2008 Election (\$50,000,000), along with the refunding of certain outstanding general obligation bonds from such elections (\$25,395,000). The bond sales took place on March 30, 2017, and the District successfully closed and issued the Bonds on April 13, 2017. As a result of such bond sales, the District achieved a true borrowing cost of 3.21% and generated total taxpayer savings of \$1.7 million.

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 2**

**SUBJECT:** **CLASSIFIED SCHOOL EMPLOYEES WEEK**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees adopt the following resolution in recognition and observation of Classified School Employees Week, May 15-19, 2017.

*WHEREAS*, classified employees provide valuable services to the College and students of the Santa Monica Community College District; and

*WHEREAS*, classified employees contribute to the establishment and promotion of a positive instructional environment; and

*WHEREAS*, classified employees play a vital role in providing for the welfare and safety of Santa Monica Community College District's students; and

*WHEREAS*, classified employees employed by the Santa Monica Community College District strive for excellence in all areas relative to their workplace,

*THEREFORE BE IT RESOLVED*, that the Santa Monica Community College District hereby recognizes and wishes to honor the contribution of the classified employees to quality education in the state of California and in the Santa Monica Community College District and declares the week of May 15-19, 2017 as Classified School Employees Week in the Santa Monica Community College District.

**COMMENT:** The District will recognize classified service employees during Classified School Employees Week with the following activities:

- Vice-President Open House, May 15<sup>th</sup>, 8:30-10:30 a.m., 2714 Pico Blvd.
- Pizza Party, May 15<sup>th</sup>, 11 a.m. to 1:30 p.m., Clock Tower
- Game Day, May 16<sup>th</sup>, 11:30 .m. – 1:30 p.m., Clock Tower
- Vice-President Open House, May 17<sup>th</sup>, Admissions Complex
- Management Association Ice-Cream Social, May 18<sup>th</sup>, 1-3 p.m., Staff Lounge
- Breakfast, May 19<sup>th</sup>, to be announced
- California Chicken Café Lunch and Salad Bar, May 19<sup>th</sup> 11 a.m. – 1:30 p.m., North Quad
- Management Association Ice Cream Social, May 19<sup>th</sup> 4:30-6:30 p.m., Staff Lounge

**MOTION MADE BY:** Barry Snell

**SECONDED BY:** Rob Rader

**STUDENT ADVISORY:** Aye

**AYES:** 7

**NOES:** 0

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 3**

**SUBJECT:**                    **RESOLUTION: POPPY MONTH**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**    It is recommended that the Board of Trustees adopt the following resolution in recognition and observation of the month of May as *Poppy Month* in honor and acknowledgement of SMC faculty, staff and students who have served and sacrificed in the name of freedom and country.

*WHEREAS*, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers;

*WHEREAS*, Millions who have answered the call to arms have died on the field of battle;

*WHEREAS*, A nation at peace must be reminded of the price of war and the debt owed to those who have died in war;

*WHEREAS*, The red poppy has been designated as a symbol of sacrifice of lives in all wars; and

*WHEREAS*, The American Legion Auxiliary has pledged to remind America annually of this debt through the distribution of the memorial flower;

*THEREFORE*, the Santa Monica Community College District does hereby proclaim the month of May as *Poppy Month* and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on Memorial Day, May 29, 2017.

MOTION MADE BY:        Nancy Greenstein  
 SECONDED BY:            Rob Rader  
 STUDENT ADVISORY:    Aye  
 AYES:                        7  
 NOES:                        0

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 4**

**SUBJECT:** **SALARY SCHEDULE ADJUSTMENTS FOR EMPLOYEES REPRESENTED BY CSEA, CHAPTER #36 AND SMC POLICE OFFICERS ASSOCIATION**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** In accordance with wage provisions in the collective bargaining agreements between the District and CSEA, Chapter #36 and the District and SMC Police Officers Association, it is recommended that the Board of Trustees approve a 2.8% salary adjustment in Fiscal Year 2016-2017 and a 2.2% salary adjustment for Fiscal Year 2017-2018 for represented Classified Support Service Personnel and represented Sworn Police Officers.

| <b>Estimated Cost Impact of CSEA Increase for<br/>Fiscal Years 2016-17 (2.80%), 2017-18 (2.20%)</b>   |                         |   |                       |
|---|-------------------------|---|-----------------------|
|   | <u>2016-2017</u>        |   | <u>2017-2018</u>      |
| Salary  | 906,712                 | - | 732,365               |
| PERS  | 125,924                 |   | 113,517               |
| OASDI   | 56,216                  |   | 45,407                |
| Medicare  | 13,147                  |   | 10,619                |
| SUI   | 453                     |   | 366                   |
| Workers' Compensation   | 16,324                  |   | 13,185                |
| <b>Total Projected Cost:</b>  | <u><b>1,118,776</b></u> |   | <u><b>915,459</b></u> |
| <b>Estimated Cost Impact of SMCPOA Increase for<br/>Fiscal Years 2016-17 (2.80%), 2017-18 (2.20%)</b> |                         |   |                       |
|   | <u>2016-2017</u>        |   | <u>2017-2018</u>      |
| Salary  | 32,367                  |   | 26,143                |
| PERS  | 4,495                   | # | 4,052                 |
| OASDI   | 2,007                   | # | 1,621                 |
| Medicare  | 469                     | # | 379                   |
| SUI   | 16                      | # | 13                    |
| Workers' Compensation   | 583                     | # | 471                   |
| <b>Total Projected Cost:</b>  | <u><b>39,937</b></u>    |   | <u><b>32,679</b></u>  |

**MOTION MADE BY:** Barry Snell  
**SECONDED BY:** Rob Rader  
**STUDENT ADVISORY:** Aye  
**AYES:** 7  
**NOES:** 0

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 5**

**SUBJECT:** **COLLECTIVE BARGAINING UNIT PROPOSAL FOR REOPENER NEGOTIATIONS FOR 2016-2017 BY THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #36 TO SANTA MONICA COLLEGE**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees acknowledge receipt of the Collective Bargaining Unit Proposal for Reopener Negotiations for 2016-2017 by the California School Employees Association Chapter #6 to Santa Monica College.

SUMMARY: The following article is the issue and interests presented by the California School Employees Association (CSEA) for negotiations with the Santa Monica Community College District:

1. CSEA has an interest in negotiating a fair and equitable ongoing salary increase for its bargaining unit members (Article #11).
2. CSEA reserves the right to amend its proposal.

The Educational Employment Relations Act requires that subjects of negotiations be presented publicly and that members of the public be given an opportunity to comment upon them in a lawful meeting of the Board of Trustees.

MOTION MADE BY: Rob Rader  
 SECONDED BY: Barry Snell  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 6**

**SUBJECT:** 2017 INSTITUTIONAL EFFECTIVENESS UPDATE/STUDENT SUCCESS SCORECARD

**SUBMITTED BY:** Vice-President, Enrollment Development

**STAFF REPORT:** The ultimate purpose of the institutional effectiveness process is to build and sustain college effectiveness. Santa Monica College assesses institutional effectiveness by monitoring the College's performance on over 40 metrics on the SMC Institutional Effectiveness Dashboard that align with the five broad areas of the College: academics, support for students, fiscal, physical infrastructure, and collegiality. The process informs the College by identifying and prioritizing the areas needing critical attention and improvement. The data ultimately inform the development of institutional objectives on the Master Plan for Education.

Elisa Meyer (Chair of the Academic Senate Joint Institutional Effectiveness Committee) and Hannah Lawler (Vice-Chair of the Academic Senate Joint Institutional Effectiveness Committee and Dean of Institutional Research) presented the internal data on institutional effectiveness and provide a summary of the college's performance on the statewide accountability systems, the Student Success Scorecard and Institutional Effectiveness Partnership Initiative Framework of Indicators.

The Student Success Scorecard, a comprehensive accountability system for California Community Colleges, replaces the old system known as the Accountability Reporting for the Community Colleges (ARCC). The Student Success Scorecard was developed to address a recommendation of the Student Success Task Force to build on the existing reporting system (ARCC) and develop a more clear and concise tool to track student progress and success. Legislation requires that each college's local Board of Trustees review the College's Scorecard annually. No action is required by the Board; review of the 2016 SMC Student Success Scorecard fulfills this legislative requirement.

The Institutional Effectiveness Partnership Initiative (IEPI) is a state-wide initiative aimed to assist California community colleges advance institutional effectiveness by improving four primary operational areas: (1) student performance, (2) accreditation, (3) fiscal health, and (4) programmatic compliance with state and federal guidelines. A framework of indicators helps colleges monitor the ongoing condition of the College's operational environmental for the four defined areas. For the third of implementation (2016-2017), legislation is mandating that colleges develop, adopt, and post both short-term and longer-term (6 years) goals, and that each college's local Board of Trustees adopt and approve the goals framework by June 30, 2017.

The SMC IE Dashboard and accompanying narrative report, the Student Success Scorecard report, and the IEPI Framework is available on following website: [www.smc.edu/iedashboard](http://www.smc.edu/iedashboard)

**REQUESTED ACTION:** It is recommended that the Board of Trustees adopt and approve the IEPI goals framework as required by legislation.

**MOTION MADE BY:** Barry Snell  
**SECONDED BY:** Rob Rader  
**STUDENT ADVISORY:** Aye  
**AYES:** 6  
**NOES:** 1 (Quiñones-Perez)

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 7**

**SUBJECT:** **AGREEMENT FOR PROGRAM AND CONSTRUCTION MANAGEMENT SERVICES FOR DISTRICT BOND CONSTRUCTION PROGRAM**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the District to enter into an agreement with Vanir Construction Management for Program and Construction Management Services for the period from June 1, 2017 through May 30, 2020 for an amount not to exceed \$6,097,335 plus reimbursable expenses.

FUNDING SOURCE Measure U, S, AA, V, State Capital Outlay, District Capital Funds

COMMENT: This agreement provides program and construction management services for the District’s bond construction program. Program management includes assisting District staff with budgeting and scheduling bond projects, managing the design process, and maintaining effective communications internally and externally. Construction management includes the bidding process, construction administration, and project closeout of bond projects.

With the passage of Measure V last November, the District’s bond program will be starting a new phase that will continue the program for many years. As part of the program the District evaluated a number of program and construction management firms. Forty-five firms received *Requests for Qualifications* and the District received responses from ten qualified firms. Academic, classified and management staff conducted a paper screening and final interviews were conducted with the college Superintendent/President and senior staff members.

Vanir is a nationally known firm with over 30 years of experience in construction, managing over \$16 billion dollars in projects. They have had experience managing the programs with many California community college districts including Los Angeles, Rio Hondo, West Valley Mission, and Sierra. They have proposed a well-experienced diverse team of construction professionals to work with SMC.

MOTION MADE BY: Margaret Quiñones-Perez  
 SECONDED BY: Barry Snell  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 8**

**SUBJECT:** 2016-2017 QUARTERLY BUDGET REPORT AND 311Q

**SUBMITTED BY:** Vice-President, Business/Administration

**REQUESTED ACTION:** Acknowledge receipt of the 2016-2017 Quarterly Budget Report, as of March 31, 2017 (Appendix A).

**COMMENT:** The Board of Trustees is presented on a quarterly basis with a set of financial statements for the general fund along with the quarterly 311Q report required by the Chancellor's Office.

**MOTION MADE BY:** Louise Jaffe

**SECONDED BY:** Rob Rader

**STUDENT ADVISORY:** Aye

**AYES:** 7

**NOES:** 0



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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 9**

**SUBJECT:** **PUBLIC HEARING AND ADOPTION OF EDUCATION PROTECTION ACCOUNT (EPA – PROP 30) FUNDING AND EXPENDITURES**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a public hearing to receive comments on the Santa Monica Community College District’s Education Protection Account (Proposition 55, an extension of Proposition 30) Funding and Expenditures and to approve the plan to expend the Education Protection Account (EPA) funds of \$16,508,349 on instructional salaries.

SUMMARY: Proposition 55, *The California Children’s Education and Health Care Protection Act of 2016* is an extension of Proposition 30. This proposition temporarily raises the income tax rate for upper-income-earners (over \$250,000 for single filers, over \$500,000 for joint filers, and over \$340,000 for heads of households) through 2030-31 but does not extend the sales and use tax which expired on January 1, 2017, to provide continuing funding for local school districts and community colleges. EPA is created in the General Fund to receive and disburse these temporary tax revenues.

Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its Internet web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA.

This recommendation is submitted to comply with the Chancellor’s Office and with Proposition 55 provision requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA that the District will receive as of P1 are \$16,508,349. Accordingly, the amount for EPA funds as of recalculation for 2015-16 increased from P2 of \$16,715,978 to \$16,852,261 or an increase of \$136,283 . The entire amount for 2016-17 and increase in 2015-16 will be spent on instructional salaries. The EPA funds are NOT additional funds but rather are components of the “computational revenue” calculations.

PUBLIC HEARING OPENED: 10:06 p.m.

PUBLIC COMMENTS: None

PUBLIC HEARING CLOSED: 10:07 p.m.

MOTION MADE BY: Rob Rader  
 SECONDED BY: Barry Snell  
 STUDENT ADVISORY: Aye  
 AYES: 7  
 NOES: 0

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 10**

**SUBJECT:** **RECEIPT OF PERSONNEL COMMISSION 2017-2018 PROPOSED BUDGET**

**SUBMITTED BY:** Personnel Commission

**REQUESTED ACTION:** It is recommended that the Board of Trustees acknowledge receipt of the 2017-2018 proposed budget for the Santa Monica Community College District Personnel Commission. The Personnel Commission Budget will be discussed as part of the District's regular budget process.

**SUMMARY:** Per Merit Rule 2.4, the Director of Classified Personnel shall prepare and submit to the Personnel Commission a proposed operating budget for the Commission for the next ensuing fiscal year. The budget shall be submitted not later than the appropriate Commission meeting in April.

The Director of Classified Personnel presented an initial draft of the proposed operating budget for a first reading at the Personnel Commission meeting on April 19, 2017. The Personnel Commission will hold a public hearing on its proposed budget on May 17, 2017 at which time it will fully consider all comments and suggestions that may be offered by District administration, the Board, or other concerned persons or organizations.

The Personnel Commission budget for fiscal year 2017-2018 reflects the following adjustments against the prior year's budget:

- 8% increase in total salary and benefits due to the following mandatory changes:
  - 2% increase in PERS employer contribution rates
  - 2.8% salary increase for CSEA represented staff
  - Step and column increases in salary
  - 8% average increase in Health and Welfare benefits
- 2% increase in Total Operating Expenses, based on an increase in software licensing rates for NeoGov, the applicant management system

The Personnel Commission is not requesting any discretionary increases in personnel costs for the next fiscal year. Overall, the Personnel Commission is requesting a 7.3% increase to its budget for fiscal year 2017-2018.

**MOTION MADE BY:** Louise Jaffe  
**SECONDED BY:** Rob Rader  
**STUDENT ADVISORY:** Aye  
**AYES:** 7  
**NOES:** 0

**PERSONNEL COMMISSION BUDGET 2017-2018**

| <b>Description</b>                 | <b>Object</b> | <b>2016/17</b>        | <b>2017/18</b>        | <b>Difference</b>  | <b>% Change</b> |
|------------------------------------|---------------|-----------------------|-----------------------|--------------------|-----------------|
| Administrative & Management        | 2110          | \$344,524.00          | \$351,846.00          | \$7,322.00         |                 |
| Clerical                           | 2120          | \$409,635.00          | \$436,498.00          | \$26,863.00        |                 |
| Clerical Hourly                    | 2323          | 11,000.00             | 11,000.00             | 0.00               |                 |
| Clerical Overtime                  | 2324          | 2,000.00              | 2,000.00              | 0.00               |                 |
| Personnel Commissioners            | 2380          | 7,725.00              | 7,725.00              | 0.00               |                 |
| Other Classified Hourly            | 2393          | 0.00                  | 0.00                  | 0.00               |                 |
| Benefits (Staff - <b>37%</b> )     | Various       | \$248,872.00          | \$293,450.00          | \$44,578.00        |                 |
| Benefits (Commissioners)           | Various       | \$79,000.00           | \$82,990.00           | \$3,990.00         |                 |
| <b>Total Salary &amp; Benefits</b> |               | <b>\$1,102,756.00</b> | <b>\$1,185,509.00</b> | <b>\$82,753.00</b> | <b>8%</b>       |
| Supplies                           | 4550          | \$4,396.00            | \$4,396.00            | \$0.00             |                 |
| Mileage                            | 5210          | \$150.00              | \$150.00              | \$-                |                 |
| Conf./Training/Staff Development   | 5220          | \$6,200.00            | \$6,200.00            | \$0.00             |                 |
| Meeting Reimbursements             | 5241          | \$-                   | \$-                   | \$-                |                 |
| Meals/Catering for Raters          | 5242          | \$2,000.00            | \$2,000.00            | \$0.00             |                 |
| Dues & Memberships                 | 5310          | \$3,500.00            | \$3,500.00            | \$-                |                 |
| Repairs & Equipment Maintenance    | 5650          | \$400.00              | \$400.00              | \$0.00             |                 |
| Legal                              | 5730          | \$20,000.00           | \$20,000.00           | \$-                |                 |
| Off Campus Printing                | 5820          | \$-                   | \$-                   | \$0.00             |                 |
| Advertising                        | 5830          | \$6,500.00            | \$6,500.00            | \$0.00             |                 |
| Software Licensing                 | 5840          | \$8,000.00            | \$9,000.00            | \$1,000.00         |                 |
| Postage                            | 5850          | \$-                   | \$-                   | \$-                |                 |
| Other Contract Services            | 5890          | \$-                   | \$-                   | \$-                |                 |
| <b>Total Operating Expenses</b>    |               | <b>\$51,146.00</b>    | <b>\$52,146.00</b>    | <b>\$1,000.00</b>  | <b>2%</b>       |
| <b>Total Budget</b>                |               | <b>\$1,153,902.00</b> | <b>\$1,237,655.00</b> | <b>\$83,753.00</b> | <b>7.3%</b>     |

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 11**

**SUBJECT:** **SANTA MONICA BIG BLUE BUS THREE-YEAR CONTRACT, 2017-2020**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees approve a three-year contract, 2017-2020, with Santa Monica Big Blue Bus, as follows:

- 2017-2018 – \$1,453,171.56 (0% increase)
- 2018-2019 – \$1,504,032.56 (3.5% increase)
- 2019-2020 – \$1,556,673.70 (3.5% increase)

**SUMMARY:** SMC staff recommends renewal of the current three-year agreement to provide for sustained financial planning for both SMC and Big Blue Bus. This program provides a system-wide pass for all current SMC students and staff with identification to ride the Big Blue Bus any time, any line, at no charge to the rider. This will be the tenth, eleventh, and twelfth year of the Any Line, Any Time program. SMC and the City of Santa Monica have engaged in discussion on the importance of program continuation and the appropriate level of financial support given BBB’s 2016 increase in basic fare of 25%; BBB’s need for consistent fare structures with other colleges and student groups; weighed against a small migration of SMC student transit users to Expo Light Rail. Big Blue Bus has proposed an agreement for reimbursement for transit services to be provided in fiscal year 2017-2018 with no increase over the current year rate; an increase of 3.5 percent (\$50,861.00) in fiscal year 2018-2019; and an increase of 3.5 percent (\$52,641.14) in fiscal year 2019-2020.

For reference, the cost of the program for each of years one through five was \$1,219,480; in year six was \$1,317,040, an increase of 8 percent; in year seven was \$1,356,551.20, an increase of 3%; in year eight was \$1,404,030.49, an increase of 3.5%; and in year nine was \$1,453,171.56, an increase of 3.5%. The overall increase since inception has been comparable to U.S. Consumer Price Index inflation.

The proposed terms of this three-year contract represents a savings of \$157,985.72 compared to a simple extension of the current contract.

Ridership on Big Blue remains robust, with more than 2 million trips anticipated in the current year to be made by SMC students and staff.

**FUNDING SOURCE:** Funding will be from the 2017-2018, 2018-2019, and 2019-2020 District/Transportation Budget with an offset that is anticipated to be provided by the Associated Students of approximately 50 percent.

**MOTION MADE BY:** Louise Jaffe  
**SECONDED BY:** Rob Rader  
**STUDENT ADVISORY:** Aye  
**AYES:** 7  
**NOES:** 0

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 12**

**SUBJECT:**                    **LICENSING OF NAME "KCRW" TO BERLIN RADIO STATION**

**SUBMITTED BY:**            Senior Director, Government Relations and Institutional Communications

**REQUESTED ACTION:**    It is recommended that the Board of Trustees approve the licensing of the name "KCRW" to a German nonprofit organization, to program and operate a Berlin radio station. The station currently operates as "NPR Berlin" and would operate as "KCRW Berlin."

**COMMENT:**                    KCRW has an opportunity to program and brand a Berlin radio station. KCRW will work with a German nonprofit organization that is being created by KCRW Foundation board member Karen Roth to program this station and call it KCRW Berlin. It would carry KCRW and Berlin-based programming. All programming would be determined by KCRW. Live "KCRW Berlin" events would also be planned by a Berlin-based staff. KCRW would not own the license, nor be financially responsible for running the station. The nonprofit is expected to be named "KCRW Media Berlin gmbH."

The nonprofit would reimburse KCRW for all costs associated with running the station including the costs of paying for a full time employee in Santa Monica to coordinate all aspects of programming.

There is a time deadline of May 15, 2017. This is when the German government organization will accept the application from the German nonprofit to take over the license that is being surrendered by NPR. That application must include a business plan as well as commitment from KCRW as to its involvement, in the form of an agreement between the German nonprofit and the KCRW Foundation.

Either party, upon 90 days notice, may terminate the arrangement. Upon such termination, the new station and the nonprofit operator will each have 180 days to change its name so that it no longer uses "KCRW" as part of its name.

The advantages are getting KCRW's name out internationally in a city with a lot of English-speakers who love music, art, film, culture and politics. There are cross-programming exchange opportunities for KCRW as well, including exchanges with DJs, culture, and political analysis. Also, KCRW would not take on any financial risk or operational costs. If the offer of reimbursement relationship changes, KCRW would pull out of the operational obligations.

On April 11, 2017 the KCRW Foundation board agreed to move forward with this opportunity, pending approval by the Foundation Executive Committee for the agreement between the German nonprofit and KCRW.

Board of Trustees action is needed to approve the licensing of the name KCRW to the German nonprofit for the operation of a radio station in Berlin, subject to final review and approval by the SMC Superintendent/President of the agreement between the German nonprofit and KCRW.

## BACKGROUND ON THE BERLIN STATION

The Berlin radio frequency is one of three reserved for former allies of Germany—the United Kingdom, France, and the United States—and can't be programmed as a regular German station. This is why NPR was an attractive operator and before that, Voice of America, and is the basis for the proposed KCRW Berlin.

In December 2005, the Medienanstalt Berlin-Brandenburg (MABB) granted NPR (National Public Radio) the license to operate FM station 104.1 NPR Berlin, featuring popular NPR and public radio programs. The MABB's decision represented the historic relationship between Berlin-Brandenburg and the United States, the United Kingdom, and France. Beginning in 1995, in honor of the region's longstanding relationship with these countries, each was granted the right to program an individual regional FM frequency, with the primary criterion that its programming reflect its national cultural voice. The MABB designated the BBC as programmer for a U.K. station and Radio France International for the French one. The MABB had designated Voice of America as the programmer for the U.S. frequency. With the expiration of the VOA's license term, the MABB granted the license to NPR. However, NPR has chosen at this time to no longer operate the station.

|                   |                    |
|-------------------|--------------------|
| MOTION MADE BY:   | Rob Rader          |
| SECONDED BY:      | Andrew Walzer      |
| STUDENT ADVISORY: | Aye                |
| AYES:             | 6                  |
| NOES:             | 0                  |
| ABSENT:           | 1 (Quiñones-Perez) |

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 13**

**SUBJECT:** **ANNUAL AUTHORIZATION OF PRIVILEGES FOR STUDENT TRUSTEE**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees authorize the continuation of privileges for the student trustee in accordance with Board Policy 1412 and Education Code Section 72023.5.

1. The student trustee may make and second motions.
2. The Student Trustee is entitled to an advisory vote which shall be cast before the rest of the Board of Trustees and be recorded as such in the official minutes. The vote shall not be included in determining the vote required to carry any measure before the Board.
3. The student trustee may receive compensation up to the amount prescribed by Education Code Section 72425 and Board Policy. The term of compensation for the student trustee shall run from June through May.

**SUMMARY:** Education Code Section 72023.5 states that Board action to determine the privileges of the student trustee is required each year by May 15<sup>th</sup> for the succeeding year.

Rights and responsibilities dealing with term, closed sessions and conference attendance are included in Board Policy.

**MOTION MADE BY:** Susan Aminoff  
**SECONDED BY:** Barry Snell  
**STUDENT ADVISORY:** Aye  
**STUDENT ADVISORY:** Aye  
**AYES:** 6  
**NOES:** 0  
**ABSENT:** 1 (Quiñones-Perez)

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | May 2, 2017   |

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 14**

**SUBJECT:** **FIRST READING: BOARD POLICY CHAPTERS 1 AND 2**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees conduct a first reading of updated Board Policies Chapter 1, The District, and Chapter 2, Board of Trustees.

**COMMENT:** Jane Wright, the consultant working with the District to revise and update the Board Policy Manual, provided templates for Chapters 1 and 2, which incorporated all current policy language and revisions reflecting legally required, legally advised and good practices. Trustee Susan Aminoff, Student Trustee Laura Zwicker, and Board Recording Secretary Lisa Rose reviewed all documents, made necessary adjustments and revisions, and present Chapters 1 and 2 to the Board of Trustees for a first reading.

It was recommended that the Board’s subcommittee meet again to consider suggestions, incorporate them where appropriate and present Chapter 2 for a second reading.

**MOTION MADE BY:** Barry Snell  
**SECONDED BY:** Nancy Greenstein  
**STUDENT ADVISORY:** Aye  
**AYES:** 6  
**NOES:** 0  
**ABSENT:** 1 (Quiñones-Perez)



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| <b>BOARD OF TRUSTEES</b>                | <b>INFORMATION</b> |
| Santa Monica Community College District | May 2, 2017        |

**DISCUSSION ITEM 15**

**SUBJECT:** **BOARD OF TRUSTEES' BUDGET OBJECTIVES AND PRINCIPLES (TABLED)**

**SUBMITTED BY:** Chair and Vice-Chair, Board of Trustees

**SUMMARY:** The Board of Trustees will review and discuss updating Budget Objectives and Principles adopted on June 7, 2016 to reflect current budget realities and projections. At its meeting on April 4, 2017, the Board agreed to maintain Principles A, D, E, F G. H J, and O. Further discussion will continue on Principles B, C, I, K, L, M, N and P.

**COMMENT:** Santa Monica College is currently experiencing the “perfect fiscal storm” of years of declining enrollment coupled with unsustainable expenditure growth. In 2009-2010, the College served 22,545.99 credit FTES while the projection for 2016-2017 is that the College will serve approximately 20,500 credit FTES. This represents a decline in credit FTES over the last seven years of **<9.1%>**. During that same period of time our expenditures have increased from \$132,288,713 in 2009-2010 to a projected \$178,780,450 in 2016-2017; a **35.1%** increase in expenditures. The College was able to mitigate these increases in expenditures by leveraging increases to the Non-resident Tuition rate and State Apportionment over that seven years period. However, the continued decline in enrollment coupled with the State’s directing the vast amount of new funding towards restricted programs rather than general apportionment has made it nearly impossible to manage the College’s budget. The “fixed Costs” for operating the District are currently increasing at a rate of approximately 4 percent per year.

- Strategies to consider for reducing the District’s operating costs include:
- Using attrition to generate savings in personnel and benefit costs
  - Leveraging the District’s other funds to relieve the general fund
  - Reviewing all hires, purchases, and contracts

In the prior three fiscal years, the May Revision provided significant boosts in both one-time and on-going revenues. It does not look promising for this year as state general funds continue to trend below the Governor’s estimates. Additionally, there is uncertainty regarding the federal policies and the effect on California’s general fund revenues.

The 2017-18 budget year is pivotal; after years of increasing revenues, the District will be faced with decreasing revenues and increasing expenses. The District will be tasked to adjust expenditures accordingly while still providing sufficient programs and services to ensure student success and retaining Santa Monica College’s position as one of the premier community colleges in the state.

Santa Monica Community College District  
**Board of Trustees 2015-2016**  
**Budget Objectives and Principles**  
Adopted June 7, 2016

OBJECTIVES

1. Develop a budget plan that brings available ongoing revenues and expenditures into balance effective with the adoption budget for 2016-2017
2. Protect the College's ongoing operation by maintaining a fund balance for the District of 7.5% or more going forward from 2016-2017.

The following budget principles have been developed in response to the changing environment, including enrollment trends and funding formulas.

PRINCIPLES

- A. The College is committed to student access and success and service to the community.
- B. Ensure that enrollment targets are consistent with the state-funded FTES cap, and, to the degree that they are the basis for revenue projections, can realistically be achieved within the fiscal limitations of the College.
- C. Maintain course offerings that are responsive to student needs and consistent with the State priorities of student success, transfer, career technical, and basic skills education.
- D. Programs will not be eliminated or reduced without careful review of program viability.
- E. Establish and maintain an acceptable cost effective level of learning resources and student support services based on comparative performance data as determined by the College.
- F. Develop and implement a variety of expenditure reduction strategies.
- G. Expedite changes that may produce lower costs over time such as energy saving retrofits, alternative energy sources, reduction or consolidation of facility usage, etc.
- H. Use staff attrition and/or existing vacancies as one means of reaching budget targets, where possible, or as an opportunity for reorganization to increase efficiency.
- I. Seek to spread cost reductions strategically.
- J. Budget planning should attempt to avoid future layoffs of permanent employees. If necessary, the District may seek salary freezes, furloughs, salary reductions, and other temporary or ongoing adjustments.
- K. Continue to seek external sources of funding, such as grants, to support the College's core missions, but avoid those with matching, management, or reporting requirements that demand significant college resources.

- L. Develop a budget process that manages the growth of expenditures based on: analysis of program need (rather than historical allocations); realistic expectations of revenues; updated financial information; and performance measurements.
- M. Review ongoing and future planning initiatives in terms of their long term advantages to the College in meeting public demand for classes and services, improving student success outcomes, or to provide new revenues. Modify, defer, or abandon as appropriate those for which the costs outweigh their potential for furthering the College's core missions and goals.
- N. Make effective use of the College's established planning structures and processes to recommend specific actions to reach the stated objectives, following the principles listed above. The College President shall clarify how these recommendations will be evaluated and the timelines necessary to arrive at a set of final recommendations for any particular budget cycle.
- O. Develop strategies to address employee health and benefit increases as well as future retiree health and pension liabilities.
- P. Encourage the generation of revenue through entrepreneurial and asset management activity.

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | May 2, 2017   |

**VIII. CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #16 -#33

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

**IX. CONSENT AGENDA – Pulled Recommendations**

Recommendation No. 15 – Ratification of Contracts and Consultants

#18- E and F: Literacy Pro Systems Inc./Community Pro Suites

MOTION MADE BY: Louise Jaffe

SECONDED BY: Barry Snell

STUDENT ADVISORY: Aye

AYES: 5

NOES: 0

ABSTAIN: 1 (Rader)

ABSENT: 1 (Quiñones-Perez)

#18- H and I: ETP Contracts

MOTION MADE BY: Rob Rader

SECONDED BY: Louise

STUDENT ADVISORY: Aye

AYES: 6

NOES: 0

ABSENT: 1 (Quiñones-Perez)

#18- K: Public Policy Institute

*Trustees Susan Aminoff and Rob Rader recused themselves from voting due to the appearance of a conflict of interest on the contract with Barbara Grover.*

MOTION MADE BY: Nancy Greenstein  
SECONDED BY: Louise Jaffe  
STUDENT ADVISORY: Aye  
AYES: 4  
NOES: 0  
ABSENT: 3 (Aminoff, Quiñones-Perez, Rader)

#19: Academic Personnel

MOTION MADE BY: Louise Jaffe  
SECONDED BY: Rob Rader  
STUDENT ADVISORY: Aye  
AYES: 6  
NOES: 0  
ABSENT: 1 (Quiñones-Perez)

#23-G Facilities: Amendment No. 11 to Agreement for Engineering Services

MOTION MADE BY: Rob Rader  
SECONDED BY: Barry Snell  
STUDENT ADVISORY: Aye  
AYES: 6  
NOES: 0  
ABSENT: 1 (Quiñones-Perez)

#24 Acceptance of Grants and Budget Augmentation

MOTION MADE BY: Louise Jaffe  
SECONDED BY: Barry Snell  
STUDENT ADVISORY: Aye  
AYES: 6  
NOES: 0  
ABSENT: 1 (Quiñones-Perez)

**RECOMMENDATION NO. 16 APPROVAL OF MINUTES**

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

April 4, 2017 (Regular Board of Trustees Meeting)

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

**RECOMMENDATION NO. 17 NEW COURSES AND DEGREES, SPRING 2017**

*Requested Action: Approval/Ratification*

*Requested by: Curriculum Committee*

*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*

New Courses

- CS 7 Programming for Non-Computer Science Majors
- ECE 24 Preschool and Early Primary Development
- ECE 25 Assessment in Transitional Kindergarten and Kindergarten
- ECE 26 CA Preschool Foundations and Frameworks 1
- ECE 27 CA Preschool Foundations and Frameworks 2
- ECE 28 Practicum in Transitional Kindergarten Teaching
- ECE 29 Reflective Practice Seminar
- ENGL 25 Intensive College Writing Skills
- KIN PE 34D Advanced Karate
- POL SC 94 Law - Experiential Learning

Course Reinstatement

- OFTECH 33 (formerly OIS 33) Records Management
- RES TH 2 Respiratory Therapy Fundamentals

Distance Education

- CS 7 Programming for Non-Computer Science Majors
- CS 80 Internet Programming
- ECE 24 Preschool and Early Primary Development
- ECE 25 Assessment in Transitional Kindergarten and Kindergarten
- ECE 26 CA Preschool Foundations and Frameworks 1
- ECE 27 CA Preschool Foundations and Frameworks 2
- ECE 28 Practicum in Transitional Kindergarten Teaching
- ECE 29 Reflective Practice Seminar
- IXD 410 Project Management for Design
- IXD 450 Interaction Design Portfolio
- OFTECH 33 Records Management
- POL SC 51 / PHILOS 51 Political Philosophy

New Programs

- Psychology Associate in Arts for Transfer (AA-T)

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 18 RATIFICATION OF CONTRACTS AND CONSULTANTS**

*Requested Action: Ratification*

*Approved by: Kathryn E. Jeffery, Superintendent/President*

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts*

*Approved by Board of Trustees: 9/8/08*

*Reference: Education Code Sections 81655, 81656*

| Provider/Contract  | Term/Amount                                      | Service   | Funding Source                              |
|--|--|---|---|
| A<br>Comevo, Inc.  | July 1, 2017 to<br>June 30, 2018<br><br>\$48,400 | Comevo, Inc. will provide its Launch Online Orientation Software and will customize an ultra-responsive template with a custom design inspired by SMC's website, branding, look, and feel. The new orientation will feature comprehensive multimedia capabilities and will guide users down appropriate paths and provide appropriate resource information based on answers to questions. | SSSP  |
| <i>Requested by: Brenda Benson, Senior Administrative Dean, Counseling, Retention and Student Wellness</i> |  |   |   |
| <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>  |  |   |   |
| B<br>Don Lofthouse/<br>A Taste of<br>Gourmet<br>Catering   | April 26, 2017<br><br>Not to exceed \$5,000      | The catering services will provide food, beverages and flatware along with servers for the community partner event held on April 26, 2017.  | Adult Education<br>Block Grant<br>2016-2017 |
| C<br>Laemmle<br>Monica Film<br>Center  | April 26, 2017<br><br>Not to exceed: \$625       | The rental cost for the theatre. The theatre will provide a seating and the lobby area to host the community partner event held on April 26, 2017.  | Adult Education<br>Block Grant<br>2016-2017 |

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 18 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

| Provider/Contract  | Term/Amount  | Service  | Funding Source  |
|--|--|--|---|
| D<br>The State of Washington State Board for Community and Technical Colleges. Integrated Basic Education Skills Training (I-BEST) | May 12, 2017-<br>May 13, 2017<br><br>Not to exceed \$5,000     | I-BEST model uses a team-teaching approach to combine college-readiness classes with our hands-on competency based classes. This training includes six research-based strategies, evidence-based theory, video samples of effective instruction, and curricula samples and/or links. The resources in this section can function as a self-directed learning module or as the basis for group instruction. The training will be facilitated by certified I-BEST trainers. | Adult Education Block Grant 2016-2017                       |
| E<br>Literacy Pro Systems Inc. / Community Pro Suites  | June 1, 2017 –<br>June 30, 2019<br><br>Not to exceed: \$47,500 | The funding will be used to address AEBG data collection needs required by AB104, foster regional and local system integration, coordinate regional intake, assessment, and referral, align efforts under the Workforce Innovation and Opportunity Act, and ultimately connect to a state level AEBG Data System.  | Adult Education Block Grant Data and Accountability Funding |
| F<br>Literacy Pro Systems Inc./ Community Pro Suites   | June 1, 2017 –<br>June 30, 2019<br><br>Not to exceed: \$28,125 | Will provide data quality and systems analysis and support to adopt the system and to meet state accountability requirements.  | Adult Education Block Grant Data and Accountability Funding |

*B, C, D, E and F*  
*Requested by: Dione Carter, Dean, Noncredit and External Programs*  
*Laura H. Manyweather, Project Manager, AEBG, WIOA-AEFLA, SSSP (Noncredit)*  
*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*



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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 18 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

| Provider/Contract                                 | Term/Amount   | Service   | Funding Source  |
|---|---|---|-----------------|
| G Sustainable Technologies Program guest speakers | May 1 – June 30, 2017<br><br>Not to exceed \$200<br><br>Apollo Fraidany \$50<br>Mallory Burden \$50<br>Susi Borlido \$50<br>Tashanda Giles \$50<br>Tania Ragland \$50 | The guest speakers will be presenting to the Sustainable Technologies Program course Recycling and Resources Management concepts, ideas, best practices on Mandatory Commercial Organics Recycling, Statewide Waste Characterization data, and Sustainable Works Business Green Programs, and Sustainability in schools including waste assessment and state mandates.<br><br>These presentations will provide students with information on state regulations on commercial recycling, organic recycling, green business programs, and sustainability in schools. Students will learn about tools, resources and indicators used to achieve sustainability. | Perkins 2016-17 |
| H The Employer Training and Compliance Company    | April 1, 2017 – December 31, 2017<br><br>Not to exceed \$37,400   | The Employer Training and Compliance Company will provide specialized training to ETP (Employer Training Panel) clients who request specialized training. Classes in Manufacturing Skills, Continuous Improvement & Quality Control including LEAN & Six Sigma, Assembly, Inventory and Warehousing Control and Process Improvement etc, are approved categories of training for ETP contractors. Scope of work and class learning outcomes are clearly outlined by the Santa Monica College ETP Program, and adhered to by The Employer Training and Compliance Company.   | ETP Contract    |

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 18 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

| Provider/Contract   |  | Term/Amount   | Service   | Funding Source                                  |
|---|--|---|---|---|
| I   | ER Consulting, LLA<br>Dba The Company<br>Doctors | April 1, 2017 –<br>December 31, 2017<br><br>Not to exceed<br>\$37,400   | ER Consulting will provide specialized training to ETP (Employer Training Panel) clients who request specialized training. Classes in Manufacturing Skills, Continuous Improvement & Quality Control including LEAN & Six Sigma, Assembly, Inventory and Warehousing Control and Process Improvement etc, are approved categories of training for ETP contractors. Scope of work and class learning outcomes are clearly outlined by the Santa Monica College ETP Program, and adhered to by ER Consulting. | ETP Contract                                    |
| <p><i>E, F and G</i><br/> <i>Requested by: Patricia G. Ramos, Dean - Workforce &amp; Economic Development</i><br/> <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i></p>     |  |   |   |   |
| J   | SectorPoint, Inc.                                | January 30 –<br>June 30, 2017<br><br><u>Amendment</u><br>Augmentation to previously approved contract for total amount of \$50,000, plus reimbursable expenses (originally approved for an amount of \$20,000). | Professional services to apply a web package to SMC's content management system (the underlying software of SMC's website). The package includes modifications to the master template, page layouts, and new web parts. Services will also include assistance in site administrative functions for indexing and inventory to track pages, scanning of broken links, and miscellaneous other duties.   | District Budget<br>Communications/<br>Marketing |
| <p><i>Requested by: Kiersten Elliott, Dean, Community and Academic Relations</i><br/> <i>Approved by: Donald Girard, Senior Director, Government Relations/Institutional Communications</i></p> |  |   |   |   |

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 18 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

| <p>K<br/> The following contracts are for the Public Policy Institute (PPI) Symposium, May 8-11, 2017<br/> Funding Source: 2016-2017 Public Policy Institute (PPI) (50 percent)<br/> Associated Students (50 Percent)</p> |   |                    |
|---|---|--------------------|
| <b>Provider/Contract</b>  | <b>Service</b>  | <b>Amount</b>      |
| Santa Monica Bay Woman's Club   | Venue rental for the keynote panel of the Public Policy Institute's Annual Spring Symposium. The keynote panel will feature local and state elected representatives.  | \$2,000            |
| Aero Theatre, Santa Monica  | Venue rental for the screening of two films to be screened as part of the Public Policy Institute's Annual Spring Symposium. The films are: Agents of Change and Swimming in Auschwitz. The films will be screened at the Aero Theatre in Santa Monica on Monday, May 8 <sup>th</sup> and Tuesday, May 9 <sup>th</sup> , respectively.  | \$4,000            |
| K. Bradford   | K. Bradford will receive an honorarium for her participation in the 2017 Annual Public Policy Institute's Spring Symposium: Liberty and Justice for All – Californians as Guardians of the Galaxy in a Post-Truth Era. She will be working directly with the symposium's project in developing a performance program in conjunction with the presentation of the Sanctuary-State Superheroes to the Rescue that will be featured on the SMC campus Thursday, May 11 <sup>th</sup> during the activity hour. | \$3,000 honorarium |
| Barbara Grover  | Ms. Grover will receive an honorarium for her participation in the 2017 Annual Public Policy Institute's Spring Symposium: Liberty and Justice for All – Californians as Guardians of the Galaxy in a Post-Truth Era. She will be working directly with the symposium's project in developing advocacy tools through video in conjunction with the symposium event, We the People: A Projection Installation scheduled for Wednesday, May 10 <sup>th</sup> on the Main Campus.                              | \$3,000 honorarium |
| <p><i>Requested by: Public Policy Institute</i><br/> <i>Approved by: Don Girard, Senior Director, Government Relations/Institutional Communications</i></p>   |   |                    |

|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 19 ACADEMIC PERSONNEL**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

ELECTIONS

EFFECTIVE DATE

FULL-TIME FACULTY

Fall 2017

Chevant-Askoy, Aurielle, French  
 Robinson, Bridgette, English

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources)

ABOLISH ADMINISTRATIVE POSITIONS

Vice-President, Planning and Development (Range 12)  
 Senior Director, Institutional Advancement/SMC Foundation President (Range 12)

SALARY REALLOCATION

Executive Vice-President  
 From: Range 14  
 To: Range 15

REDUCED ASSIGNMENT

Dworsky, Amy, Counselor  
 reduced assignment to 60%)

08/28/2017 – 6/12/18

RETIREMENT

Shapiro, Elisha, English Instructor (12 years of service)  
 Womack, Carol, Librarian (16 years of service)

06/14/17  
 06/13/17

|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 20 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*

*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*

*Approved by: Marcia Wade, Vice-President, Human Resources*

|   | <u>EFFECTIVE DATE</u>            |
|---|----------------------------------|
| <u>ESTABLISH NEW CLASS DESCRIPTION AND SALARY ALLOCATION</u><br>Research Assistant, Classified Range 36   | 05/04/17                         |
| <u>ESTABLISH</u><br>Lead Custodian (1 position)<br>Operations, 12 months, 40 hours, NS-III<br>Comment: Shift and differential pending outcome of promotional recruitment, per MOU   | 05/03/17                         |
| <u>ELECTIONS</u>  |                                  |
| <u>PROMOTION</u><br>Leahy, Ann Marie<br>From: Administrative Assistant II, Admissions and Records<br>To: Career Services Advisor, Career Services   | 04/26/17                         |
| <u>PROBATIONARY</u><br>Mehrazar, Saman, Administrative Assistant II, Non-Credit Education<br>Zepeda, Juliana, Community College Police Dispatcher, Campus Police  | 05/16/17<br>05/16/17             |
| <u>PROBATIONARY/ADVANCE STEP PLACEMENT</u><br>Brown, Chiquita, C. C. Police Sergeant, Campus Police (Step B)<br>Milano, David, Student Services Clerk, A & R (Step C)<br>Williams, Keinan, Student Services Clerk, A & R (Step C) | 05/03/17<br>04/24/17<br>05/01/17 |
| <u>VOLUNTARY LATERAL TRANSFER (CSEA/DISTRICT AGREEMENT)</u><br>Barton, Cleve<br>From: Student Services Specialist- Admissions & Records<br>To: Student Services Specialist – Academic Records Evaluator                           | 04/01/17                         |
| Ruezga, Estela<br>From: Senior Student Services Specialist- Admissions & Records<br>To: Senior Student Services Specialist – Academic Records Evaluator   | 04/01/17                         |
| <u>WORKING OUT OF CLASSIFICATION (PROVISIONAL)</u><br>Hightower, LaToya<br>From: Student Services Clerk, ISC<br>To: Student Services Assistant, ISC, 50%  | 04/24 – 05/12/2017               |

SEPARATION

LAST DAY OF PAID SERVICE

RELEASE FROM PROBATION

Ventura, Jose, Student Services Specialist – EOP&S

04/13/17

RESIGNATION

McIntosh, Chelsea, Instructional Assistant - English

04/06/17

RETIREMENT

Wyban, Bruce, Director of Facilities Management (8 years)

06/30/17

|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 21 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

Provisional: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days who have not come from an eligibility list.

**PROVISIONAL:** Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

|  |                             |
|--|-----------------------------|
| Dixon, Kautouya R., Student Services Specialist, STEM    | 05/01/2017-08/14/2017       |
| Minor, Earl, Custodian, Operations                       | 04/11/2017-06/30/2017       |
| Urban, Kevin, Personnel Specialist, Personnel Commission | From: 01/18/2017-05/10/2017 |
|  | To: 01/18/2017-06/21/2017   |

**LIMITED TERM:** Position established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appoints are made from eligibility lists or former employees in good standing.

|  |                             |
|--|-----------------------------|
| Arias, Kelly A., Administrative Assistant I, LRC               | From: 10/17/2016-04/21/2017 |
|  | To: 10/17/2016-04/30/2017   |
| Arsene, Cristina, Instructional Assistant - English, English   | From: 11/14/2016-04/06/2017 |
|  | To: 11/14/2016-06/30/2017   |
| Crawford, Lucretia M., Administrative Asst. II, NC Education   | From: 03/01/2017-03/31/2017 |
|  | To: 03/01/2017-04/28/2017   |
| Marutyan, Nelli, Instructional Assistant - ESL, ESL            | 04/24/2017-06/30/2017       |
| Pabst, Ester A., Bookstore Clerk/ Cashier, Bookstore           | 04/11/2017-06/30/2017       |
| Pacheco, Wendy E., Bookstore Clerk/ Cashier, Bookstore         | 04/11/2017-06/30/2017       |
| Pant, Namit, Student Services Clerk, Admissions/ Matriculation | 04/12/2017-06/30/2017       |
| Sandoval, Ana X., Custodian, Operations                        | 04/20/2017-06/30/2017       |
| Villasenor, Luis, Custodian, Operations                        | From: 03/07/2017-06/30/2017 |
|  | To: 03/07/2017-03/31/2017   |

**SUBSTITUTE - LIMITED TERM:**

Positions established to replace temporarily absent employees. Substitute limited-term appointment may be made for the duration of the absence of a regular employee but need not be for the full duration of the absence.

|  |                             |
|--|-----------------------------|
| Nears, Pamela, Recycling Program Specialist, Grounds | From: 11/16/2016-05/15/2017 |
|  | To: 11/16/2016-04/28/2017   |

|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 22 CLASSIFIED PERSONNEL - NON MERIT**

*Requested Action: Approval/Ratification*

*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*

*Approved by: Marcia Wade, Vice-President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

|  |    |
|--|----|
| College Student Assistant, \$10.50/hour (STHP)           | 19 |
| College Work-Study Student Assistant, \$10.50/hour (FWS) | 23 |

SPECIAL SERVICE

|                         |   |
|-------------------------|---|
| Art Model, \$23.00/hour | 1 |
|-------------------------|---|



|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 23 FACILITIES**

*Requested by: Greg Brown, Director, Facilities Planning*

*Approved by: Robert Isomoto, Vice President of Business and Administration*

*Requested Action: Approval/Ratification*

**23-A CHANGE ORDER NO. 29 – AET CAMPUS**

Change Order No. 29 – C.W. Driver on the AET Campus portion of the project in the amount of \$19,653.

|   |                  |
|---|------------------|
| Original Contract Amount                                    | \$59,160,000     |
| Previously Approved Change Orders (AET Campus)              | \$ 4,664,687     |
| Previously Approved Change Orders (AET Parking Structure A) | \$ 796,870       |
| Change Order No. 29 – AET Campus                            | \$ <u>19,653</u> |
| Revised Contract Amount                                     | \$64,641,210     |

Change Order No. 29 for the AET Campus project may result in a change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 29 for AET Campus includes the following labor and material costs to:

- Demo the existing restrooms at Building D. Original scope of work did not include reconstruction of existing restrooms and further inspection disclosed areas that did not meet current code;
- Credit for labor and material costs to delete new doors in Building B for Rooms 129D and 129C.
- Reroute sprinkler line so that existing duct in Building B could be repaired or replaced and allow for proper air flow;
- Demo existing structural slab to relocate maintenance sink in janitor’s closet to tie into existing drain and allow adequate work space;
- Chip concrete, add metal decking and edge metal and add new beam and concrete in Building B;
- Furnish and install closure metal not shown on original plans at existing opening in parapet wall at Building D;
- Furnish and install one (1) additional R4-E light fixture at Building C Vestibule 180A and tie into circuitry to provide adequate coverage.

|   |               |
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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 23 FACILITIES** *(continued)*

23-B CHANGE ORDER NO. 16 – HEALTH, PE, FITNESS, DANCE AND CENTRAL PLANT

Change Order No. 16 – BERNARDS BROS. on the Health, PE, Fitness, Dance and Central Plant project in the amount of \$151,974.

|                                   |               |
|-----------------------------------|---------------|
| Original Contract Amount          | \$ 39,556,000 |
| Previously Approved Change Orders | \$ 2,497,909  |
| Change Order No. 16               | \$ 151,974    |
| Revised Contract Amount           | \$ 42,205,883 |

This change order may result in a change to the contract length.

Funding Source: Measure AA

- Comment: Change Order No. 16 includes the labor and material cost for the following:
- Provide and install wireless seventeen (17) wireless clocks per the college’s standard in the Core Performance Center and Pavillion;
  - Re-route new storm drain line to avoid existing underground utilities near the southeast corner of the Gymnasium building;
  - Abatement and disposal of unforeseen hazardous materials found throughout the Pavillion Building first floor and basement.

23-C CHANGE ORDER NO. 1 – STUDENT SERVICES BUILDING

Change Order No. 1 – BERNARDS BROS. on the Student Services Building project in the amount of \$17,634.

|                                   |               |
|-----------------------------------|---------------|
| Original Contract Amount          | \$ 77,438,000 |
| Previously Approved Change Orders | \$ 0          |
| Change Order No. 1                | \$ 17,634     |
| Revised Contract Amount           | \$ 77,455,634 |

This change order may result in a change to the contract length.

Funding Source: Measure U, S, AA

- Comment: Change Order No. 1 includes the labor and material cost for the following:
- Additional complete joint penetration welds required at built up moment frame embed columns for corner conditions not indicated on drawings;
  - Provide additional grout holes at various column base plates to allow grout and vibration installation.

|   |               |
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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 23 FACILITIES** *(continued)*

23-D AMENDMENT NO. 7 TO AGREEMENT FOR ENGINEERING SERVICES – SECURITY AND FIRE ALARM UPGRADE

Amend the agreement with MDC ENGINEERS for the SECURITY UPGRADE project in the amount of \$72,500 plus reimbursable expenses.

|                          |                 |
|--------------------------|-----------------|
| Original Contract Amount | \$365,000       |
| Amendment # 1            | \$275,000       |
| Amendment # 2            | \$81,340        |
| Amendment # 3            | \$58,400        |
| Amendment # 4            | \$50,850        |
| Amendment # 5            | \$58,400        |
| Amendment # 6            | \$118,800       |
| <u>Amendment # 7</u>     | <u>\$72,500</u> |
| Total To Date            | \$1,080,290     |

Funding Source: Measure AA

Comment: Amendment No. 7 provides for the design, preparation of bid documents and bid walk, construction administration and coordination between Fire Alarm contractor and security integrator and final closeout for the following buildings: Student Services/Admissions, Art, Business, Liberal Arts, Letters and Science, Humanities & Social Science, Math Complex, 1510 Pico, 1516 Pico, PAC Broad Stage, and 919 Santa Monica.

23-E AWARD OF BID – CAMPUS DOOR REMEDIATION RE-BID

Award the bid to the lowest responsive bidder for the Campus Door Remediation Re-Bid project

| <u>Bidder</u>               | <u>Amount</u> |
|-----------------------------|---------------|
| Medallion Contracting, Inc. | \$719,987     |

Funding Source: Measure AA

Comment: This project includes the remediation, repair, upgrade or replacement of doors and exterior gates throughout various SMC Campuses. Doors and related systems to support the installation and integration of Access Control System components, which may include electrified locking hardware, position sensor switches, warning devices and required power supply units for doors in the following buildings: Student Services/Admissions, Art, Business, Liberal Arts, Letters and Science, Student Health Services, Science, 1510 Pico, 1516 Pico, 919 Santa Monica and Bundy.

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 23 FACILITIES** *(continued)*

23-F CHANGE ORDER NO. 1 – CENTER FOR TEACHING EXCELLENCE

Change Order No. 1 – EIDIM GROUP on the Center for Teaching Excellence project in the amount of \$11,870.

|                                   |    |               |
|-----------------------------------|----|---------------|
| Original Contract Amount          | \$ | 153,360       |
| Previously Approved Change Orders | \$ | 0             |
| Change Order No. 1                | \$ | <u>11,870</u> |
| Revised Contract Amount           | \$ | 165,230       |

This change order may result in a change to the contract length.

Funding Source: Measure AA

Comment: Change Order 1 includes the labor and material cost for the following:

- Removal of eight (8) side wall display mounts;
- Replacement of a display mount;
- Adding ceiling mount for Visualizer;
- Additional programming for the system;
- Provide additional manuals.

23-G AMENDMENT NO. 11 TO AGREEMENT FOR ENGINEERING SERVICES

Amendment No. 11 to agreement with Base Architecture Planning & Engineering Inc. to provide professional Architectural and Engineering services in preparation for bidding:

- Replacement of the existing air handlers on the roof of the Life Sciences Building in the amount of \$41,616
- Repair the leaks and deck of the Emeritus Building in the amount of \$12,150

|                                   |           |
|-----------------------------------|-----------|
| Original Contract Amount          | \$40,774  |
| Previously Approved Change Orders | \$214,895 |
| Amendment No. 11                  | \$53,766  |
| Revised Contract Amount           | \$309,435 |

Funding Source: 40.0 Scheduled Maintenance

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 23 FACILITIES** *(continued)*

23-H LAND USE COVENANT WITH THE CALIFORNIA DEPARTMENT OF TOXIC SUBSTANCE CONTROL

As a result of toxic substance remediation on the AET Site uncovered during construction, the Department of Toxic Substances Control (DTSC) approved a Supplemental Site Investigation Report on December 8, 2015, for the Proposed Santa Monica College, Academy of Entertainment and Technology. As part of the approval, the Department required that the College execute a Land Use Covenant with the Department as required by California law. The Land Use Covenant restricts future residential development of the property. In the event of changed circumstances in the future, California law sets forth a process to alter or remove the land use covenant. Approval of the Land Use Covenant is required prior to occupancy of the property.

23-I AMENDMENT TO AGREEMENT FOR LEED CERTIFICATION SERVICES – STUDENT SERVICES

Amend the agreement with EnerNOC, Inc. for LEED certification services for the Student Services building as follows:

- (1) Substitute the name “EnerNoc, Inc.” for “Empowered Solutions LLC” wherever it appears in the contract; and
- (2) Empowered Solutions LLC hereby unconditionally assumes, and agrees to be bound by, all obligations and liabilities of EnerNOC, Inc. under or relating to the contract

Funding Source: Measure U, S, AA

Comment: The engineering firm that is certifying the Student Services building is reorganizing their company structure and changing their contract name. There is no financial impact.

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 24 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requestor: Teresita Rodriguez, Vice President Enrollment Development*

*Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services*

*Approved by: Bob Isomoto, Vice President, Business and Administration*

Title of Grant: Full Time Student Success Grant (FTSSG)  
 Granting Agency: California Community Colleges Chancellor's Office  
 Augmentation Amount: \$52,000 (Amended Allocation \$570,100)  
 Matching Funds: None  
 Performance Period: July 1, 2016 – June 30, 2017  
 Summary: The Chancellor's Office has increased the allocated funds for the 2016-2017 Full Time Student Success Grant in the amount of \$52,000. This increase is because the State estimated that there are going to be more "full time" Cal Grant B recipients than previously projected. The intent is to support student persistence, retention, and success—and to strengthen the value of the Cal Grant B Access award for the most disadvantaged students.

Eligible FTSSG recipients can receive up to \$300 per primary term—and up to \$600 annually.

|                      |                                 |                  |
|----------------------|---------------------------------|------------------|
| Budget Augmentation: | Restricted Fund 74.0            |                  |
|                      | <b>Revenue</b>                  |                  |
|                      | 8600 State                      | \$ 52,000        |
|                      | <b>Expenditures</b>             |                  |
|                      | 1000 Academic Salary            | 0                |
|                      | 2000 Non-Academic Salary        | 0                |
|                      | 3000 Employee Benefit           | 0                |
|                      | 4000 Supplies & Materials       | 0                |
|                      | 5000 Other Operational Expenses | 0                |
|                      | 6000 Capital Outlay             | 0                |
|                      | 7300 Other Outgo                | 0                |
|                      | 7500 Financial Aid              | \$ 52,000        |
|                      | <b>Total</b>                    | <b>\$ 52,000</b> |

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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 24 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requested by: Georgia Lorenz, Vice-President, Academic Affairs*

*Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services*

*Approved by: Robert G. Isomoto, Vice President, Business and Administration*

Title of Grant: Strong Workforce Program - Regional  
 Granting Agency: California Community Colleges Chancellor's Office  
 Fiscal Agent: Rancho Santiago Community College District  
 Award Amount: \$2,214,665  
 Matching Funds: \$0  
 Performance Period: July 1, 2016 – June 30, 2020

Summary: The Strong Workforce Program funds require colleges to increase the quantity of career technical education (CTE) enrollments, courses, programs and pathways and to improve the quality of CTE.

Program investments will target and support outcomes that develop and improve:

- a) CTE Instructional programming to help promote retention, completion, and job placements for all current and new CTE programs.
- b) Coordination of regular and ongoing curricular development and alignment between CTE programs at community colleges, local high schools, and industry.
- c) Create new CTE programming and pathways to high wage, high-growth careers focused on regional employer needs.
- d) Faculty professional development that leads to increased innovation and diversity in the local workplace.
- e) Creation of robust relationships by convening educators, and marketing to industry and community partners the workforce preparation programs SMC provides.

Budget: Restricted Fund 01.3

**Revenue**

8600 State \$ 2,214,665

**Expenditures**

1000 Academic Salaries \$ 442,061  
 2000 Non-Academic Salaries \$ 15,080  
 3000 Employee Benefits \$ 131,315  
 4000 Supplies & Materials \$ 67,638  
 5000 Other Operating Expenditures \$ 1,318,039  
 6000 Capital Outlay \$ 240,532  
 7300 Other Outgo/Indirect \$ 0  
 7600 Student Aid \$ 0

**Total**

|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 25 BUDGET TRANSFERS**

25-A FUND 01.0 – GENERAL FUND - UNRESTRICTED  
 Period: March 23, 2017 through April 19, 2017

| Object Code | Description                     | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000        | Academic Salaries               | 0                      |
| 2000        | Classified/Student Salaries     | 7,305                  |
| 3000        | Benefits                        | 0                      |
| 4000        | Supplies                        | -55,830                |
| 5000        | Contract Services/Operating Exp | 113,592                |
| 6000        | Sites/Buildings/Equipment       | 9,933                  |
| 7100-7699   | Other Outgo/Student Payments    | 0                      |
| 7900        | Contingency Reserve             | -75,000                |
| Net Total:  |                                 | 0                      |

25-B FUND 01.3 – GENERAL FUND - RESTRICTED  
 Period: March 23, 2017 through April 19, 2017

| Object Code | Description                     | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000        | Academic Salaries               | 8,158                  |
| 2000        | Classified/Student Salaries     | -27,654                |
| 3000        | Benefits                        | -4,352                 |
| 4000        | Supplies                        | 287,791                |
| 5000        | Contract Services/Operating Exp | 372,748                |
| 6000        | Sites/Buildings/Equipment       | 0                      |
| 7100/7699   | Other Outgo/Student Payments    | -7,991                 |
| 7900        | Contingency Reserve             | -628,700               |
| Net Total:  |                                 | 0                      |

25-C FUND 40.0 – CAPITAL PROJECTS FUND  
 Period: March 23, 2017 through April 19, 2017

| Object Code | Description                     | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000        | Academic Salaries               | 0                      |
| 2000        | Classified/Student Salaries     | 0                      |
| 3000        | Benefits                        | 0                      |
| 4000        | Supplies                        | 0                      |
| 5000        | Contract Services/Operating Exp | 38,583                 |
| 6000        | Sites/Buildings/Equipment       | -38,583                |
| 7100/7699   | Other Outgo/Student Payments    | 0                      |
| 7900        | Contingency Reserve             | 0                      |
| Net Total:  |                                 | 0                      |



|   |               |
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| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 25 BUDGET TRANSFERS** *(continued)*

25-D FUND 42.3 – REVENUE BOND CONSTRUCTION FUND (MEASURE S)

Period: March 23, 2017 through April 19, 2017

| Object Code | Description                     | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000        | Academic Salaries               | 0                      |
| 2000        | Classified/Student Salaries     | 0                      |
| 3000        | Benefits                        | 0                      |
| 4000        | Supplies                        | 0                      |
| 5000        | Contract Services/Operating Exp | 1,698                  |
| 6000        | Sites/Buildings/Equipment       | -1,698                 |
| 7100/7699   | Other Outgo/Student Payments    | 0                      |
| 7900        | Contingency Reserve             | 0                      |
| Net Total:  |                                 | 0                      |

25-E FUND 42.4 – REVENUE BOND CONSTRUCTION FUND (MEASURE AA)

Period: March 23, 2017 through April 19, 2017

| Object Code | Description                     | Net Amount of Transfer |
|-------------|---------------------------------|------------------------|
| 1000        | Academic Salaries               | 0                      |
| 2000        | Classified/Student Salaries     | 0                      |
| 3000        | Benefits                        | 0                      |
| 4000        | Supplies                        | 7,598                  |
| 5000        | Contract Services/Operating Exp | 357                    |
| 6000        | Sites/Buildings/Equipment       | -7,955                 |
| 7100/7699   | Other Outgo/Student Payments    | 0                      |
| 7900        | Contingency Reserve             | 0                      |
| Net Total:  |                                 | 0                      |

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 26 AUTHORIZATION OF SIGNATURE TO APPROVE INVOICES, 2017**

*Requested by: Christopher Bonvenuto Chief Director, Business Services*

*Approved by: Robert Isomoto, Vice President of Business and Administration*

*Requested Action: Approval/Ratification*

Authorization of signatures for the following staff member to approve invoices as indicated for the period May 2 through August 14, 2017.

| Name/Title  | Invoices |
|---|----------|
| Yahnian, Vanan, Project Manager<br>HSI – Title III STEM | X        |

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 27 COMMERCIAL WARRANT REGISTER**

*Requested by: Chris Bonvenuto, Chief Director of Business Services*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

Commercial Warrant Register

March 1 -31, 2017                      7394 through 7438                      \$13,312,429.76

Comment:     The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 28 PAYROLL WARRANT REGISTER**

*Requested by: Ian Fraser, Payroll Manager*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

Payroll Warrant Register

March 1-31, 2017                      C1H- C2I                      \$11,645,007.59

Comment:     The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 29 REISSUE OF PAYROLL WARRANTS**

| <u>Employee Name</u> | <u>Warrant #</u> | <u>Issue Date</u> | <u>Amount</u> |
|----------------------|------------------|-------------------|---------------|
| Maria L. Cook        | 4698002          | 02/27/1998        | \$2,542.25    |
| Lisa Courto          | 5542055          | 12/30/2009        | \$4,313.15    |
| John L. Mayer        | 7940404          | 03/31/2014        | \$2,001.92    |
| Susan P. Chapman     | 6393196          | 05/31/2011        | \$1,781.25    |
| Susan P. Chapman     | 5980412          | 09/30/2010        | \$1,384.98    |
| Susan P. Chapman     | 6343545          | 04/29/2011        | \$1,395.96    |
| Dontraneil Clayborne | 8051757          | 05/30/2014        | \$2,351.30    |
| Caprice Y. Walker    | 7923461          | 03/14/2014        | \$8.62        |

|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 30 AUXILIARY PAYMENTS AND PURCHASE ORDERS**

*Requested by: Mitch Heskell, Dean (Interim), Education Enterprise*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

Auxiliary Operations Payments and Purchase Orders

March 1 – 31, 2017

Covered by check & voucher numbers: 011996-012436 & 01098-01139

|                                   |                       |
|-----------------------------------|-----------------------|
| Bookstore fund Payments           | \$905,504.60          |
| Other Auxiliary Fund Payments     | \$96,044.99           |
| Trust and Fiduciary Fund Payments | \$443,686.01          |
| <b>TOTAL</b>                      | <b>\$1,446,235.60</b> |

Purchase Orders issued

March 1 – 31, 2017 \$8,152.58

**Comment:** It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

**RECOMMENDATION NO. 31 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested by: Michelle King, Director, Career and Contract Education*  
*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*  
*Requested Action: Approval/Ratification*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

**RECOMMENDATION NO. 32 ORGANIZATIONAL MEMBERSHIPS**

*Requested by: Chris Bonvenuto, Chief Director of Business Services*  
*Approved by: Robert Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

| <u>Organizational Memberships</u> | <u>Number of Memberships</u> | <u>Amount</u> |
|-----------------------------------|------------------------------|---------------|
|                                   | 1                            | \$300         |

**Funding Sources:** Departmental Budgets

**Comment:** The list of organizational memberships in on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| Santa Monica Community College District | May 2, 2017   |

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 33 PURCHASING**

*Requested by: Cynthia Moore, Director of Purchasing*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

33-A AWARD OF CONTRACT

Contractor: A-Z Bus Sales  
Amount: \$151,084.51  
Funding Source: General Fund Transportation to be reimbursed by Auxiliary Services  
Summary: Award of Bid# 040617SF Medium Duty Paratransit CNG Bus with Lift for use by the SMC Transportation Department. One additional bid was received from Nations Bus Corp. for \$153,149.

33-B AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

March 1 – 31, 2017 \$69,466,568.84

33-C PURCHASING AGREEMENT

Authorize the awards of purchase orders from approved department budgets against the following competitive bid agreements not to exceed legal dollar threshold limits:

- Educational & Institutional Cooperative Purchasing, Contract CNR-01341, with Ferguson Facilities Supply 10/19/2012 - 10/31/2017 (with one 5-year renewal) for plumbing supplies and equipment

|   |               |
|---|---------------|
| <b>BOARD OF TRUSTEES</b>                | <b>ACTION</b> |
| SANTA MONICA COMMUNITY COLLEGE DISTRICT | May 2, 2017   |

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT - 11:07 p.m.

The meeting was adjourned in memory of **Jesus Bohorquez**, father of Cristobal Bohorquez, Financial Aid Systems Specialist; and **Mel Risher**, long-time SMC supporter.

There will be a special meeting of the Santa Monica Community College District Board of Trustees on **Tuesday, May 16, 2017** at 5:30 p.m. in the Santa Monica College Board Room, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, June 6, 2016** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

1. Tentative 2016-2017 Budget
2. Report: Strategic Planning
3. Report: Campus Climate
4. Five-Year Construction Plan
5. Annual Agreements

**UNRESTRICTED GENERAL FUND 01.0  
2016-2017 REVENUE BUDGET**

| <b>ACCOUNTS</b>                              | <b>2016-17<br/>ADOPTED<br/>BUDGET</b> | <b>March 31, 2017<br/>ACTUAL<br/>REVENUES</b> | <b>2016-2017<br/>PROJECTED<br/>BUDGET</b> |
|--|---------------------------------------|---|---|
| <b>FEDERAL</b>                               |                                       |   |   |
| FIN AID ADM ALLOWANCES                       | 116,798                               | 104,493                                       | 104,493                                   |
| <b>TOTAL FEDERAL</b>                         | <b>116,798</b>                        | <b>104,493</b>                                | <b>104,493</b>                            |
| <b>STATE</b>                                 |                                       |   |   |
| GENERAL APPORTIONMENT                        | 63,622,481                            | 44,014,738                                    | 58,611,716                                |
| EDUCATION PROTECTION ACCOUNT - PROP 30       | 15,936,584                            | 12,374,049                                    | 16,508,349                                |
| GROWTH                                       | -                                     | -   | 73,084                                    |
| PRIOR YEAR APPORTIONMENT ADJUSTMENTS         | -                                     | 1,584,111                                     | 2,303,675                                 |
| PRIOR YEAR APPORTIONMENT ADJUSTMENTS - EPA   | -                                     | -   | 136,283                                   |
| HOMEOWNERS EXEMPT                            | 96,478                                | 47,896  | 95,784                                    |
| STATE LOTTERY REVENUE                        | 3,783,348                             | 1,334,261                                     | 3,867,120                                 |
| MANDATED PROGRAM COSTS                       | 2,610,606                             | 2,611,038                                     | 2,619,044                                 |
| STATE ON-BEHALF PENSION CONTRIBUTION TO STRS | 4,070,357                             | -   | 4,070,357                                 |
| OTHER STATE                                  | 1,270,603                             | 653,066                                       | 1,211,617                                 |
| <b>TOTAL STATE</b>                           | <b>91,390,457</b>                     | <b>62,619,159</b>                             | <b>89,497,029</b>                         |
| <b>LOCAL</b>                                 |                                       |   |   |
| PROP TAX SHIFT (ERAF)                        | 10,341,290                            | 639,444                                       | 12,135,141                                |
| SECURED TAX                                  | 10,006,961                            | 8,612,299                                     | 14,992,617                                |
| SUPPLEMENTAL TAXES                           | 388,567                               | 199,840                                       | 388,567                                   |
| UNSECURED TAX                                | 567,993                               | 573,351                                       | 573,351                                   |
| PRIOR YRS TAXES                              | 313,955                               | 134,030                                       | 134,030                                   |
| PROPERTY TAX - RDA PASS THRU                 | 1,196,922                             | 664,024                                       | 664,024                                   |
| PROPERTY TAX - RDA RESIDUAL                  | 1,611,787                             | 986,402                                       | 986,402                                   |
| RENTS  | 300,000                               | 81,697  | 206,000                                   |
| INTEREST                                     | 256,500                               | 176,842                                       | 361,000                                   |
| ENROLLMENT FEES                              | 13,892,659                            | 13,485,267                                    | 14,430,627                                |
| STUDENT RECORDS                              | 417,800                               | 276,828                                       | 379,160                                   |
| NON-RESIDENT TUITION/INTENSIVE ESL           | 33,038,107                            | 31,526,478                                    | 33,446,786                                |
| FEE BASED INSTRUCTION                        | 390,000                               | 154,961                                       | 316,384                                   |
| OTHER STUDENT FEES & CHARGES                 | 112,000                               | 85,591  | 111,972                                   |
| F1 APPLICATION FEES                          | 298,800                               | 171,195                                       | 255,000                                   |
| OTHER LOCAL                                  | 586,300                               | -   | 469,000                                   |
| I. D. CARD SERVICE CHARGE                    | 1,136,600                             | 876,288                                       | 1,136,317                                 |
| LIBRARY CARDS                                | 140                                   | -   | 140                                       |
| LIBRARY FINES                                | 7,834                                 | 3,265   | 7,834                                     |
| PARKING FINES                                | 225,465                               | 118,525                                       | 225,465                                   |
| <b>TOTAL LOCAL</b>                           | <b>75,089,680</b>                     | <b>58,766,327</b>                             | <b>81,219,817</b>                         |
| <b>TOTAL REVENUE</b>                         | <b>166,596,935</b>                    | <b>121,489,979</b>                            | <b>170,821,339</b>                        |
| TRANSFER IN                                  | 83,219                                | 48,354  | 124,943                                   |
| SALE OF EQUIPMENT AND SUPPLIES               | -                                     | 5,356   | 5,356                                     |
| <b>TOTAL OTHER FINANCING SOURCES</b>         | <b>83,219</b>                         | <b>53,710</b>                                 | <b>130,299</b>                            |
| <b>TOTAL REVENUE AND TRANSFERS</b>           | <b>166,680,154</b>                    | <b>121,543,689</b>                            | <b>170,951,638</b>                        |

**UNRESTRICTED GENERAL FUND 01.0  
2016-2017 EXPENDITURE BUDGET**

| ACCOUNTS                                   | 2016-2017<br>ADOPTED<br>BUDGET | March 31, 2017<br>ACTUAL<br>EXPENDITURES | 2016-2017<br>PROJECTED<br>BUDGET |
|--|--------------------------------|--|----------------------------------|
| INSTRUCTION                                | 27,115,586                     | 17,333,783                               | 27,623,667                       |
| ACADEMIC MANAGERS                          | 6,850,507                      | 4,677,735                                | 6,789,790                        |
| NON-INSTRUCTION                            | 6,198,965                      | 3,857,635                                | 6,321,016                        |
| HOURLY INSTRUCTION                         | 32,352,405                     | 21,691,068                               | 33,954,555                       |
| HOURLY INSTRUCTION - FEE BASED INSTRUCTION | 100,569                        | 32,862                                   | 78,714                           |
| HOURLY NON-INSTRUCTION                     | 4,656,702                      | 3,007,633                                | 4,559,146                        |
| VACANT POSITIONS                           | -                              | -  | 397,938                          |
| VACANCY SAVINGS                            | -                              | -  | (364,113)                        |
| <b>TOTAL ACADEMIC</b>                      | <b>77,274,734</b>              | <b>50,600,716</b>                        | <b>79,360,713</b>                |
| CLASSIFIED REGULAR                         | 22,024,140                     | 14,566,694                               | 22,839,283                       |
| CLASSIFIED MANAGERS                        | 5,688,827                      | 3,794,516                                | 5,733,083                        |
| CLASS REG INSTRUCTION                      | 3,160,183                      | 2,189,001                                | 3,381,841                        |
| CLASSIFIED HOURLY                          | 1,521,974                      | 1,708,539                                | 2,611,939                        |
| CLASS HRLY INSTRUCTION                     | 585,740                        | 296,664                                  | 612,434                          |
| VACANT POSITIONS                           | 1,848,722                      | -  | 1,407,130                        |
| VACANCY SAVINGS                            | (1,220,157)                    | -  | (1,287,524)                      |
| <b>TOTAL CLASSIFIED</b>                    | <b>33,609,429</b>              | <b>22,555,414</b>                        | <b>35,298,186</b>                |
| STRS                                       | 6,919,881                      | 4,726,378                                | 7,076,657                        |
| STATE ON-BEHALF PENSION CONTRIB TO STRS    | 4,070,357                      | -  | 4,070,357                        |
| PERS                                       | 5,102,073                      | 3,347,585                                | 5,236,266                        |
| OASDI/MEDICARE                             | 3,633,276                      | 2,521,962                                | 3,779,431                        |
| H/W  | 14,104,007                     | 8,746,419                                | 14,653,738                       |
| RETIREEES' H/W                             | 3,414,309                      | 2,668,682                                | 3,571,593                        |
| RETIREE - OPEB                             | 2,000,000                      | -  | -                                |
| SUI  | 184,978                        | 95,164                                   | 186,194                          |
| WORKERS' COMPENSATION                      | 1,990,850                      | 1,317,593                                | 2,068,666                        |
| ALTERNATIVE RETIREMENT                     | 500,000                        | 347,091                                  | 500,000                          |
| BENEFITS REL TO FEE BASED INSTRUCTION      | 22,124                         | 9,156                                    | 17,317                           |
| BENEFITS RELATED TO VACANT POSITIONS       | 443,690                        | -  | 433,219                          |
| BENEFITS RELATED TO VACANCY SAVINGS        | (292,838)                      | -  | (396,395)                        |
| <b>TOTAL BENEFITS</b>                      | <b>42,092,707</b>              | <b>23,780,030</b>                        | <b>41,197,043</b>                |
| SUPPLIES                                   | 1,094,840                      | 544,213                                  | 965,826                          |
| TCO-SUPPLIES                               | -                              | 98,654                                   | 100,000                          |
| <b>TOTAL SUPPLIES</b>                      | <b>1,094,840</b>               | <b>642,867</b>                           | <b>1,065,826</b>                 |
| CONTRACTS/SERVICES                         | 14,002,571                     | 8,623,866                                | 13,360,637                       |
| INSURANCE                                  | 995,855                        | 914,635                                  | 995,855                          |
| UTILITIES                                  | 3,000,394                      | 2,165,085                                | 3,000,394                        |
| <b>TOTAL SERVICES</b>                      | <b>17,998,820</b>              | <b>11,703,586</b>                        | <b>17,356,886</b>                |
| EQUIPMENT                                  | 200,000                        | -  | -                                |
| TECHNOLOGY REPLACEMENT                     | 183,600                        | -  | -                                |
| TCO - EQUIPMENT REPLACEMENT                | 250,000                        | -  | -                                |
| <b>TOTAL CAPITAL</b>                       | <b>633,600</b>                 | <b>-</b>                                 | <b>-</b>                         |
| <b>TOTAL EXPENDITURES</b>                  | <b>172,704,130</b>             | <b>109,282,613</b>                       | <b>174,278,654</b>               |
| OTHER OUTGO - TRANSFERS                    | 314,876                        | 203,769                                  | 314,876                          |
| OTHER OUTGO - STUDENT AID                  | 2,500                          | -  | 2,500                            |
| <b>TOTAL TRANSFERS/FINANCIAL AID</b>       | <b>317,376</b>                 | <b>203,769</b>                           | <b>317,376</b>                   |
| <b>TOTAL EXPENDITURES &amp; TRANSFERS</b>  | <b>173,021,506</b>             | <b>109,486,382</b>                       | <b>174,596,030</b>               |



**UNRESTRICTED GENERAL FUND 01.0  
2016-2017 FUND BALANCE BUDGET**

| ACCOUNTS   | 2016-2017<br>ADOPTED<br>BUDGET | March 31, 2017<br>ACTUAL<br>FUND BALANCE | 2016-2017<br>PROJECTED<br>BUDGET |
|--|--------------------------------|--|----------------------------------|
| TOTAL REVENUE AND TRANSFERS                                      | 164,677,905                    | 117,957,329                              | 163,522,346                      |
| TOTAL EXPENDITURES AND TRANSFERS                                 | 170,503,274                    | 108,451,531                              | 171,456,965                      |
| VACANT POSITIONS WITH PAYROLL RELATED BENEFITS                   | 2,292,412                      | -  | 2,238,287                        |
| VACANT SAVINGS WITH PAYROLL RELATED BENEFITS                     | (1,512,995)                    | -  | (2,048,032)                      |
| <b>OPERATING SURPLUS/(DEFICIT)</b>                               | <b>(6,604,786)</b>             | <b>9,505,798</b>                         | <b>(8,124,874)</b>               |
| ONE-TIME ITEMS   |                                |  |                                  |
| PRIOR YEAR APPORTIONMENT ADJ                                     | -                              | 1,584,111                                | 2,439,958                        |
| FTES BORROWING   | -                              | -  | 2,987,085                        |
| MANDATED COST BLOCK GRANT  | 2,002,249                      | 2,002,249                                | 2,002,249                        |
| ONE-TIME BUDGET AUGMENTATION                                     | (1,105,215)                    | (936,197)                                | (2,848,810)                      |
| EQUIPMENT, TECHNOLOGY REPLACEMENT, TCO-EQPT REPL                 | (633,600)                      | (98,654)                                 | (100,000)                        |
| <b>OPERATING SURPLUS/(DEFICIT) INCLUDING ONE-TIME ITEMS</b>      | <b>(6,341,352)</b>             | <b>12,057,307</b>                        | <b>(3,644,392)</b>               |
| BEGINNING BALANCE  | 23,925,591                     | 23,925,591                               | 23,925,591                       |
| <b>ENDING FUND BALANCE</b>                                       | <b>17,584,239</b>              | <b>35,982,898</b>                        | <b>20,281,199</b>                |
| <b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS **</b> | <b>10.16%</b>                  | <b>32.87%</b>                            | <b>11.62%</b>                    |

**DESIGNATION OF FUND BALANCE**

| ACCOUNTS   | 2016-2017<br>ADOPTED<br>BUDGET | March 31, 2017<br>ACTUAL<br>FUND BALANCE | 2016-2017<br>PROJECTED<br>BUDGET |
|--|--------------------------------|--|----------------------------------|
| <b>UNDESIGNATED FUND BALANCE</b>                                 | <b>14,236,800</b>              | <b>32,635,459</b>                        | <b>16,933,760</b>                |
| <b>UNDESIGNATED FB RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b> | <b>8.16%</b>                   | <b>29.81%</b>                            | <b>9.71%</b>                     |
| <b>DESIGNATED RESERVE FOR:</b>                                   |                                |  |                                  |
| CLASSIFIED EMPLOYEE WELFARE FUND                                 | 467,026                        | 467,026                                  | 467,026                          |
| RESERVE FOR FUTURE STRS AND PERS INCREASES                       | 2,880,413                      | 2,880,413                                | 2,880,413                        |
| <b>TOTAL</b>   | <b>3,347,439</b>               | <b>3,347,439</b>                         | <b>3,347,439</b>                 |
| <b>DESIGNATED FB RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>   | <b>1.92%</b>                   | <b>3.06%</b>                             | <b>1.92%</b>                     |
| <b>TOTAL ENDING FUND BALANCE</b>                                 | <b>17,584,239</b>              | <b>35,982,898</b>                        | <b>20,281,199</b>                |
| <b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS **</b> | <b>10.16%</b>                  | <b>32.87%</b>                            | <b>11.62%</b>                    |

\*\* Chancellor's Office recommended ratio is 5%.

**RESTRICTED GENERAL FUND 01.3  
2016-2017 REVENUE BUDGET**

| <b>ACCOUNTS</b>                              | <b>2016-2017<br/>ADOPTED<br/>BUDGET</b> | <b>March 31, 2017<br/>ACTUAL<br/>REVENUES</b> | <b>2016-2017<br/>PROJECTED<br/>BUDGET</b> |
|--|---|---|---|
| <b>FEDERAL</b>                               |   |   |   |
| PERKINS IV TITLE I-C                         | 677,180                                 | 377,907                                       | 677,180                                   |
| FWS-FEDERAL WORK STUDY                       | 496,100                                 | 197,387                                       | 496,100                                   |
| TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES | 58,631                                  | 45,336  | 59,652                                    |
| FEDERAL CARRYOVERS                           | 1,308,352                               | 1,120,797                                     | 1,308,352                                 |
| OTHER FEDERAL                                | 1,798,372                               | 761,299                                       | 3,050,310                                 |
| <b>TOTAL FEDERAL</b>                         | <b>4,338,635</b>                        | <b>2,502,726</b>                              | <b>5,591,594</b>                          |
| <b>STATE</b>                                 |   |   |   |
| LOTTERY                                      | 1,182,296                               | 105,340                                       | 1,182,296                                 |
| BASIC SKILLS INITIATIVE                      | 351,560                                 | 267,186                                       | 351,560                                   |
| SFAA-STUDENT FINANCIAL AID ADMIN             | 887,982                                 | 674,866                                       | 887,982                                   |
| EOPS-EXTENDED OPPORTUNITY PROG & SERV        | 1,315,554                               | 999,821                                       | 1,315,554                                 |
| CARE-COOP AGENCIES RESOURCES FOR EDUCATION   | 88,792                                  | 67,482  | 88,792                                    |
| DSPTS-DISABLED STUDENTS PROGRAM & SERVICES   | 2,232,010                               | 1,666,203                                     | 2,232,010                                 |
| CALWORKS                                     | 267,669                                 | 241,302                                       | 317,502                                   |
| STUDENT SUCCESS (CREDIT)                     | 4,922,659                               | 4,843,230                                     | 4,922,659                                 |
| STUDENT SUCCESS (NON-CREDIT)                 | 65,883                                  | 60,824  | 80,031                                    |
| STUDENT SUCCESS (STUDENT EQUITY)             | 1,523,065                               | 1,482,666                                     | 1,950,876                                 |
| ENROLLMENT GROWTH                            | 154,000                                 | 117,040                                       | 154,000                                   |
| STRONG WORKFORCE PROGRAM                     | -                                       | 871,012                                       | 871,012                                   |
| PHYSICAL PLANT & INSTRUCTIONAL SUPPORT       | 1,464,456                               | 1,331,051                                     | 1,751,382                                 |
| STATE ON-BEHALF PENSION CONTRIBUTION TO STRS | 632,052                                 | -   | 632,052                                   |
| STATE CARRYOVERS                             | 5,302,122                               | 5,070,185                                     | 5,352,122                                 |
| OTHER STATE                                  | 2,207,621                               | 1,249,925                                     | 2,396,127                                 |
| <b>TOTAL STATE</b>                           | <b>22,597,721</b>                       | <b>19,048,133</b>                             | <b>24,485,957</b>                         |
| <b>LOCAL</b>                                 |   |   |   |
| PICO PROMISE                                 | 141,782                                 | 72,309  | 144,618                                   |
| HEALTH FEES                                  | 1,366,750                               | 1,201,444                                     | 1,366,750                                 |
| PARKING FEES                                 | 1,844,371                               | 1,649,995                                     | 1,844,371                                 |
| DONATIONS-KCRW                               | 2,998,849                               | 1,055,964                                     | 2,903,190                                 |
| RADIO GRANTS                                 | 1,206,947                               | 900,276                                       | 1,286,109                                 |
| COMMUNITY SERVICES                           | 861,020                                 | 433,423                                       | 722,703                                   |
| CONSOLIDATED CONTRACT ED-LOCAL               | 256,140                                 | 58,528  | 342,448                                   |
| LOCAL CARRYOVERS                             | 241,489                                 | 331,379                                       | 337,148                                   |
| OTHER LOCAL                                  | 5,825,000                               | 4,840,482                                     | 5,845,000                                 |
| <b>TOTAL LOCAL</b>                           | <b>14,742,348</b>                       | <b>10,543,800</b>                             | <b>14,792,337</b>                         |
| <b>TOTAL REVENUE</b>                         | <b>41,678,704</b>                       | <b>32,094,659</b>                             | <b>44,869,888</b>                         |

**RESTRICTED GENERAL FUND 01.3  
2016-2017 EXPENDITURE BUDGET**

| <b>ACCOUNTS</b>                             | <b>2016-2017<br/>ADOPTED<br/>BUDGET</b> | <b>March 31, 2017<br/>ACTUAL<br/>EXPENDITURES</b> | <b>2016-2017<br/>PROJECTED<br/>BUDGET</b> |
|---|---|---|---|
| INSTRUCTION                                 | 76,008                                  | -   | 37,258                                    |
| MANAGEMENT                                  | 1,706,344                               | 1,025,578   | 2,007,754                                 |
| NON-INSTRUCTION                             | 1,893,634                               | 1,719,991   | 2,214,197                                 |
| HOURLY INSTRUCTION                          | 96,840                                  | 58,085  | 205,509                                   |
| HOURLY NON-INSTRUCTION                      | 5,107,514                               | 3,151,952   | 5,556,322                                 |
| <b>TOTAL ACADEMIC</b>                       | <b>8,880,340</b>                        | <b>5,955,606</b>                                  | <b>10,021,040</b>                         |
| CLASSIFIED REGULAR                          | 4,597,660                               | 2,825,644   | 4,772,684                                 |
| CLASSIFIED MANAGERS                         | 578,581                                 | 314,724   | 576,047                                   |
| CLASS REG INSTRUCTION                       | 33,250                                  | 26,522  | 76,579                                    |
| CLASSIFIED HOURLY                           | 1,837,777                               | 1,059,938   | 2,124,132                                 |
| CLASS HRLY INSTRUCTION                      | 232,500                                 | 119,633   | 204,266                                   |
| <b>TOTAL CLASSIFIED</b>                     | <b>7,279,768</b>                        | <b>4,346,461</b>                                  | <b>7,753,708</b>                          |
| BENEFITS HOLDING ACCOUNT                    | 5,152,656                               |   | 1,988,708                                 |
| STRS  | -                                       | 537,050   | 537,050                                   |
| STATE ON-BEHALF PENSION CONTRIB TO STRS     | -                                       | -   | 632,052                                   |
| PERS  | -                                       | 491,454   | 491,454                                   |
| OASDI/MEDICARE                              | -                                       | 384,295   | 384,295                                   |
| H/W   | -                                       | 969,063   | 969,063                                   |
| SUI   | -                                       | 4,895   | 4,895                                     |
| WORKERS' COMP.                              | -                                       | 177,718   | 177,718                                   |
| ALTERNATIVE RETIREMENT                      | -                                       | 51,541  | 51,541                                    |
| <b>TOTAL BENEFITS</b>                       | <b>5,152,656</b>                        | <b>2,616,016</b>                                  | <b>5,236,776</b>                          |
| <b>TOTAL SUPPLIES</b>                       | <b>1,038,863</b>                        | <b>545,060</b>                                    | <b>1,469,255</b>                          |
| CONTRACTS/SERVICES                          | 7,216,393                               | 3,629,452   | 8,330,236                                 |
| INSURANCE                                   | 4,709,360                               | 2,213,648   | 4,709,360                                 |
| UTILITIES                                   | 178,800                                 | 96,538  | 178,800                                   |
| <b>TOTAL SERVICES</b>                       | <b>12,104,553</b>                       | <b>5,939,638</b>                                  | <b>13,218,396</b>                         |
| BLDG & SITES                                | 1,911,110                               | 206,400   | 1,753,310                                 |
| EQUIPMENT/LEASE PURCHASE                    | 4,001,859                               | 1,380,159   | 4,604,537                                 |
| <b>TOTAL CAPITAL</b>                        | <b>5,912,969</b>                        | <b>1,586,559</b>                                  | <b>6,357,847</b>                          |
| <b>TOTAL EXPENDITURES</b>                   | <b>40,369,149</b>                       | <b>20,989,340</b>                                 | <b>44,057,022</b>                         |
| OTHER OUTGO - STUDENT AID                   | 548,357                                 | 290,347   | 638,644                                   |
| OTHER OUTGO - TRANSFERS                     | 83,219                                  | 48,354  | 124,943                                   |
| <b>TOTAL OTHER OUTGO</b>                    | <b>631,576</b>                          | <b>338,701</b>                                    | <b>763,587</b>                            |
| <b>TOTAL EXPENDITURES &amp; OTHER OUTGO</b> | <b>41,000,725</b>                       | <b>21,328,041</b>                                 | <b>44,820,609</b>                         |

**RESTRICTED GENERAL FUND 01.3  
2016-2017 FUND BALANCE BUDGET**

| ACCOUNTS  | 2016-2017<br>ADOPTED<br>BUDGET | March 31, 2017<br>ACTUAL<br>FUND BALANCE | 2016-2017<br>PROJECTED<br>BUDGET |
|---|--------------------------------|--|----------------------------------|
| TOTAL REVENUE AND TRANSFERS                                   | 41,678,704                     | 32,094,659                               | 44,869,888                       |
| TOTAL EXPENDITURES AND TRANSFERS                              | 41,000,725                     | 21,328,041                               | 44,820,609                       |
| <b>OPERATING SURPLUS/(DEFICIT)</b>                            | <b>677,979</b>                 | <b>10,766,618</b>                        | <b>49,279</b>                    |
| BEGINNING BALANCE   | 8,045,967                      | 8,045,967                                | 8,045,967                        |
| <b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>                | <b>8,723,946</b>               | <b>18,812,585</b>                        | <b>8,095,246</b>                 |
| <b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b> | <b>21.28%</b>                  | <b>88.21%</b>                            | <b>18.06%</b>                    |

**CAPITAL OUTLAY FUND 40.0  
2016-2017 REVENUE AND EXPENDITURE BUDGET**

| <b>ACCOUNTS</b>                         | <b>2016-2017<br/>ADOPTED<br/>BUDGET</b> | <b>March 31, 2017<br/>ACTUAL</b> | <b>2016-2017<br/>PROJECTED<br/>BUDGET</b> |
|---|---|----------------------------------|---|
| <b>REVENUE</b>                          |   |                                  |   |
| <b>STATE</b>                            |   |                                  |   |
| PHYSICAL PLANT & INSTRUCTIONAL SUPPORT  | 1,464,456                               | 1,331,052                        | 1,751,382                                 |
| PROP 39 - CLEAN ENERGY PROJECTS         | 794,724                                 | 794,724                          | 794,724                                   |
| STATE CARRYOVERS                        | 1,408,210                               | 1,408,210                        | 1,408,210                                 |
| <b>TOTAL STATE</b>                      | <b>3,667,390</b>                        | <b>3,533,986</b>                 | <b>3,954,316</b>                          |
| <b>LOCAL</b>                            |   |                                  |   |
| PROPERTY TAX - RDA PASS THRU            | -                                       | 733,922                          | 733,922                                   |
| RENTS                                   | 260,817                                 | 76,625                           | 260,817                                   |
| INTEREST                                | 142,219                                 | 79,221                           | 142,219                                   |
| NON-RESIDENT CAPITAL CHARGE             | 2,946,451                               | 2,800,174                        | 2,946,451                                 |
| LOCAL INCOME                            | 137,688                                 | 3,315                            | 137,688                                   |
| <b>TOTAL LOCAL</b>                      | <b>3,487,175</b>                        | <b>3,693,257</b>                 | <b>4,221,097</b>                          |
| <b>TOTAL REVENUES</b>                   | <b>7,154,565</b>                        | <b>7,227,243</b>                 | <b>8,175,413</b>                          |
| <b>EXPENDITURES</b>                     |   |                                  |   |
| SUPPLIES                                | 1,500                                   | -                                | 1,500                                     |
| CONTRACT SERVICES                       | 370,000                                 | 1,396,545                        | 1,700,000                                 |
| CAPITAL OUTLAY                          | 21,449,767                              | 2,179,278                        | 21,140,615                                |
| <b>TOTAL EXPENDITURES</b>               | <b>21,821,267</b>                       | <b>3,575,823</b>                 | <b>22,842,115</b>                         |
| <b>TOTAL EXPENDITURES AND TRANSFERS</b> | <b>21,821,267</b>                       | <b>3,575,823</b>                 | <b>22,842,115</b>                         |
| <b>OPERATING SURPLUS/(DEFICIT)</b>      | <b>(14,666,702)</b>                     | <b>3,651,420</b>                 | <b>(14,666,702)</b>                       |
| <b>BEGINNING BALANCE</b>                | <b>14,666,702</b>                       | <b>14,666,702</b>                | <b>14,666,702</b>                         |
| <b>ENDING FUND BALANCE</b>              | <b>-</b>                                | <b>18,318,122</b>                | <b>-</b>                                  |

**MEASURE U FUND 42.2  
2016-2017 REVENUE AND EXPENDITURE BUDGET**

| <b>ACCOUNTS</b>                    | <b>2016-2017<br/>ADOPTED<br/>BUDGET</b> | <b>March 31, 2017<br/>ACTUAL</b> | <b>2016-2017<br/>PROJECTED<br/>BUDGET</b> |
|------------------------------------|---|----------------------------------|---|
| <b>REVENUE</b>                     |   |                                  |   |
| OTHER FINANCING SOURCES            | -                                       | -                                | -   |
| INTEREST                           | 143,673                                 | 90,159                           | 143,673                                   |
| <b>TOTAL REVENUE</b>               | <b>143,673</b>                          | <b>90,159</b>                    | <b>143,673</b>                            |
| <b>EXPENDITURES</b>                |   |                                  |   |
| SUPPLIES                           | -                                       | -                                | -   |
| CONTRACT SERVICES                  | -                                       | -                                | -   |
| CAPITAL OUTLAY                     | 19,007,304                              | 9,956,402                        | 19,007,304                                |
| <b>TOTAL EXPENDITURES</b>          | <b>19,007,304</b>                       | <b>9,956,402</b>                 | <b>19,007,304</b>                         |
| <b>OPERATING SURPLUS/(DEFICIT)</b> | <b>(18,863,631)</b>                     | <b>(9,866,243)</b>               | <b>(18,863,631)</b>                       |
| <b>BEGINNING BALANCE</b>           | <b>18,863,631</b>                       | <b>18,863,631</b>                | <b>18,863,631</b>                         |
| <b>ENDING FUND BALANCE</b>         | <b>-</b>                                | <b>8,997,388</b>                 | <b>-</b>                                  |

**MEASURE S FUND 42.3**  
**2016-2017 REVENUE AND EXPENDITURE BUDGET**

| ACCOUNTS                           | 2016-2017<br>ADOPTED<br>BUDGET | March 31, 2017<br>ACTUAL | 2016-2017<br>PROJECTED<br>BUDGET |
|------------------------------------|--------------------------------|--------------------------|----------------------------------|
| <b>REVENUE</b>                     |                                |                          |                                  |
| OTHER FINANCING SOURCES            | 20,000,000                     | -                        | 20,000,000                       |
| INTEREST                           | 481,920                        | 222,002                  | 481,920                          |
| <b>TOTAL REVENUE</b>               | <b>20,481,920</b>              | <b>222,002</b>           | <b>20,481,920</b>                |
| <b>EXPENDITURES</b>                |                                |                          |                                  |
| SUPPLIES                           | -                              | -                        | -                                |
| CONTRACT SERVICES                  | 208,500                        | 37,413                   | 208,500                          |
| CAPITAL OUTLAY                     | 65,851,327                     | 4,347,445                | 65,851,327                       |
| <b>TOTAL EXPENDITURES</b>          | <b>66,059,827</b>              | <b>4,384,858</b>         | <b>66,059,827</b>                |
| <b>OPERATING SURPLUS/(DEFICIT)</b> | <b>(45,577,907)</b>            | <b>(4,162,856)</b>       | <b>(45,577,907)</b>              |
| <b>BEGINNING BALANCE</b>           | 45,577,907                     | 45,577,907               | 45,577,907                       |
| <b>ENDING FUND BALANCE</b>         | -                              | <b>41,415,051</b>        | -                                |

**MEASURE AA FUND 42.4**  
**2016-2017 REVENUE AND EXPENDITURE BUDGET**

| ACCOUNTS                           | 2016-2017<br>ADOPTED<br>BUDGET | March 31, 2017<br>ACTUAL | 2016-2017<br>PROJECTED<br>BUDGET |
|------------------------------------|--------------------------------|--------------------------|----------------------------------|
| <b>REVENUE</b>                     |                                |                          |                                  |
| OTHER FINANCING SOURCES            | 50,000,000                     | -                        | 50,000,000                       |
| INTEREST                           | 693,621                        | 343,079                  | 693,621                          |
| <b>TOTAL REVENUE</b>               | <b>50,693,621</b>              | <b>343,079</b>           | <b>50,693,621</b>                |
| <b>EXPENDITURES</b>                |                                |                          |                                  |
| SUPPLIES                           | 4,500                          | 16,153                   | 4,500                            |
| CONTRACT SERVICES                  | 138,750                        | 57,235                   | 138,750                          |
| CAPITAL OUTLAY                     | 123,376,610                    | 42,834,549               | 123,376,610                      |
| <b>TOTAL EXPENDITURES</b>          | <b>123,519,860</b>             | <b>42,907,937</b>        | <b>123,519,860</b>               |
| <b>OPERATING SURPLUS/(DEFICIT)</b> | <b>(72,826,239)</b>            | <b>(42,564,858)</b>      | <b>(72,826,239)</b>              |
| <b>BEGINNING BALANCE</b>           | 72,826,239                     | 72,826,239               | 72,826,239                       |
| <b>ENDING FUND BALANCE</b>         | -                              | <b>30,261,381</b>        | -                                |



**STUDENT FINANCIAL AID FUND 74.0  
2016-2017 REVENUE AND EXPENDITURE BUDGET**

| <b>ACCOUNTS</b>                 | <b>2016-2017<br/>ADOPTED<br/>BUDGET</b> | <b>March 31, 2017<br/>ACTUAL</b> | <b>2016-2017<br/>PROJECTED<br/>BUDGET</b> |
|---------------------------------|---|----------------------------------|---|
| <b>REVENUE</b>                  |   |                                  |   |
| FEDERAL GRANTS                  | 31,915,627                              | 20,070,862                       | 31,915,627                                |
| FEDERAL LOANS                   | 2,650,000                               | 1,978,510                        | 2,650,000                                 |
| CAL GRANTS                      | 2,083,000                               | 2,157,609                        | 2,083,000                                 |
| FULL TIME STUDENT SUCCESS GRANT | 518,100                                 | 662,482                          | 662,482                                   |
| TRANSFER                        | 284,876                                 | 173,769                          | 284,876                                   |
| <b>TOTAL REVENUE</b>            | <b>37,451,603</b>                       | <b>25,043,232</b>                | <b>37,595,985</b>                         |
| <b>EXPENDITURES</b>             |   |                                  |   |
| FINANCIAL AID                   | 37,451,603                              | 25,652,892                       | 37,595,985                                |
| <b>TOTAL EXPENDITURES</b>       | <b>37,451,603</b>                       | <b>25,652,892</b>                | <b>37,595,985</b>                         |
| <b>ENDING FUND BALANCE*</b>     | <b>-</b>                                | <b>(609,660)</b>                 | <b>-</b>                                  |

\*Negative ending balance is a result of a timing difference between financial aid check issuance and deposit of Federal and CAL Grant Funds.

**SCHOLARSHIP TRUST FUND 75.0**  
**2016-2017 REVENUE AND EXPENDITURE BUDGET**

| ACCOUNTS                     | 2016-2017<br>ADOPTED<br>BUDGET | March 31, 2017<br>ACTUAL | 2016-2017<br>PROJECTED<br>BUDGET |
|------------------------------|--------------------------------|--------------------------|----------------------------------|
| <b>BEGINNING BALANCE</b>     | 15,286                         | 15,286                   | 15,286                           |
| <b>REVENUE</b>               |                                |                          |                                  |
| TRANSFER                     | 30,000                         | 30,000                   | 30,000                           |
| INTEREST                     | 100                            | 81                       | 100                              |
| <b>TOTAL REVENUE</b>         | <b>30,100</b>                  | <b>30,081</b>            | <b>30,100</b>                    |
| <b>TOTAL FUNDS AVAILABLE</b> | <b>45,386</b>                  | <b>45,367</b>            | <b>45,386</b>                    |
| <b>EXPENDITURES</b>          |                                |                          |                                  |
| SCHOLARSHIP                  | 30,000                         | 22,500                   | 30,000                           |
| <b>TOTAL EXPENDITURES</b>    | <b>30,000</b>                  | <b>22,500</b>            | <b>30,000</b>                    |
| <b>ENDING FUND BALANCE</b>   | <b>15,386</b>                  | <b>22,867</b>            | <b>15,386</b>                    |

**AUXILIARY FUND  
2016-2017 REVENUE AND EXPENDITURE BUDGET**

| ACCOUNTS                          | 2016-2017<br>ADOPTED<br>BUDGET | March 31, 2017<br>ACTUAL | 2016-2017<br>PROJECTED<br>BUDGET |
|-----------------------------------|--------------------------------|--------------------------|----------------------------------|
| <b>BEGINNING BALANCE</b>          | 2,595,962                      | 2,595,962                | 2,595,962                        |
| ADJ. TO BEG. BALANCE              | -                              | -                        | -                                |
| <b>ADJUSTED BEGINNING BALANCE</b> | <u>2,595,962</u>               | <u>2,595,962</u>         | <u>2,595,962</u>                 |
| <b>REVENUE</b>                    |                                |                          |                                  |
| GROSS SALES                       | 6,029,478                      | 4,822,416                | 5,760,502                        |
| LESS: COST OF GOODS               | <u>(4,217,863)</u>             | <u>(3,470,236)</u>       | <u>(4,071,856)</u>               |
| NET                               | 1,811,615                      | 1,352,180                | 1,688,646                        |
| VENDOR INCOME                     | 726,000                        | 502,231                  | 726,000                          |
| AUXILIARY PROGRAM INCOME          | <u>523,615</u>                 | <u>379,009</u>           | <u>523,615</u>                   |
| NET INCOME                        | 3,061,230                      | 2,233,420                | 2,938,261                        |
| INTEREST                          | <u>18,000</u>                  | <u>15,200</u>            | <u>18,000</u>                    |
| <b>TOTAL REVENUE</b>              | <u>3,079,230</u>               | <u>2,248,620</u>         | <u>2,956,261</u>                 |
| <b>TOTAL FUNDS AVAILABLE</b>      | <u>5,675,192</u>               | <u>4,844,582</u>         | <u>5,552,223</u>                 |
| <b>EXPENDITURES</b>               |                                |                          |                                  |
| STAFFING                          | 982,752                        | 704,868                  | 902,000                          |
| FRINGE BENEFITS                   | 316,050                        | 197,961                  | 291,050                          |
| OPERATING                         | <u>1,900,681</u>               | <u>1,061,442</u>         | <u>1,883,439</u>                 |
| <b>TOTAL EXPENDITURES</b>         | <u>3,199,483</u>               | <u>1,964,271</u>         | <u>3,076,489</u>                 |
| <b>ENDING FUND BALANCE</b>        | <u>2,475,709</u>               | <u>2,880,311</u>         | <u>2,475,734</u>                 |

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q**  
**VIEW QUARTERLY DATA**

**CHANGE THE PERIOD** ▾

**Fiscal Year: 2016-2017**

**District: (780) SANTA MONICA**

**Quarter Ended: (Q3) Mar 31, 2017**

| Line   | Description   | As of June 30 for the fiscal year specified |                    |                    |                        |
|--|---|---|--------------------|--------------------|------------------------|
|  |   | Actual<br>2013-14                           | Actual<br>2014-15  | Actual<br>2015-16  | Projected<br>2016-2017 |
| <b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b> |   |   |                    |                    |                        |
| A.   | <b>Revenues:</b>  |   |                    |                    |                        |
| A.1  | Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) | 144,834,471                                 | 150,335,559        | 175,904,203        | 170,821,339            |
| A.2  | Other Financing Sources (Object 8900)                         | 111,105                                     | 120,779            | 128,383            | 130,299                |
| A.3  | <b>Total Unrestricted Revenue (A.1 + A.2)</b>                 | <b>144,945,576</b>                          | <b>150,456,338</b> | <b>176,032,586</b> | <b>170,951,638</b>     |
| B.   | <b>Expenditures:</b>  |   |                    |                    |                        |
| B.1  | Unrestricted General Fund Expenditures (Objects 1000-6000)    | 141,148,243                                 | 150,318,178        | 165,574,581        | 174,278,654            |
| B.2  | Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)      | 346,364                                     | 328,362            | 313,991            | 317,376                |
| B.3  | <b>Total Unrestricted Expenditures (B.1 + B.2)</b>            | <b>141,494,607</b>                          | <b>150,646,540</b> | <b>165,888,572</b> | <b>174,596,030</b>     |
| C.   | <b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>          | <b>3,450,969</b>                            | <b>-190,202</b>    | <b>10,144,014</b>  | <b>-3,644,392</b>      |
| D.   | <b>Fund Balance, Beginning</b>                                | <b>10,520,810</b>                           | <b>13,971,779</b>  | <b>13,781,577</b>  | <b>23,925,591</b>      |
| D.1  | Prior Year Adjustments + (-)                                  | 0   | 0                  | 0                  | 0                      |
| D.2  | <b>Adjusted Fund Balance, Beginning (D + D.1)</b>             | <b>10,520,810</b>                           | <b>13,971,779</b>  | <b>13,781,577</b>  | <b>23,925,591</b>      |
| E.   | <b>Fund Balance, Ending (C. + D.2)</b>                        | <b>13,971,779</b>                           | <b>13,781,577</b>  | <b>23,925,591</b>  | <b>20,281,199</b>      |
| F.1  | Percentage of GF Fund Balance to GF Expenditures (E. / B.3)   | 9.9%  | 9.1%               | 14.4%              | 11.6%                  |

**II. Annualized Attendance FTES:**

|     |  |        |        |        |        |
|-----|--|--------|--------|--------|--------|
| G.1 | <b>Annualized FTES (excluding apprentice and non-resident)</b> | 21,415 | 21,694 | 21,727 | 21,448 |
|-----|--|--------|--------|--------|--------|

**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

|     | Description                    | As of the specified quarter ended for each fiscal year |                   |                   |                   |
|-----|--------------------------------|--|-------------------|-------------------|-------------------|
|     |                                | 2013-14  | 2014-15           | 2015-16           | 2016-2017         |
| H.1 | Cash, excluding borrowed funds |  | 41,866,247        | 46,753,379        | 49,331,842        |
| H.2 | Cash, borrowed funds only      |  | 0                 | 0                 | 0                 |
| H.3 | <b>Total Cash (H.1+ H.2)</b>   | <b>33,740,878</b>                                      | <b>41,866,247</b> | <b>46,753,379</b> | <b>49,331,842</b> |

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

| Line                    | Description   | Adopted<br>Budget<br>(Col. 1) | Annual<br>Current<br>Budget<br>(Col. 2) | Year-to-Date<br>Actuals<br>(Col. 3) | Percentage<br>(Col. 3/Col. 2) |
|-------------------------|---|-------------------------------|---|-------------------------------------|-------------------------------|
| <b>I. Revenues:</b>     |   |                               |   |                                     |                               |
| I.1                     | Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) | 166,596,935                   | 170,821,339                             | 121,489,979                         | 71.1%                         |
| I.2                     | Other Financing Sources (Object 8900)                         | 83,219                        | 130,299                                 | 53,710                              | 41.2%                         |
| I.3                     | <b>Total Unrestricted Revenue (I.1 + I.2)</b>                 | <b>166,680,154</b>            | <b>170,951,638</b>                      | <b>121,543,689</b>                  | <b>71.1%</b>                  |
| <b>J. Expenditures:</b> |   |                               |   |                                     |                               |
| J.1                     | Unrestricted General Fund Expenditures (Objects 1000-6000)    | 172,704,130                   | 174,278,654                             | 109,282,613                         | 62.7%                         |
| J.2                     | Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)      | 317,376                       | 317,376                                 | 203,769                             | 64.2%                         |
| J.3                     | <b>Total Unrestricted Expenditures (J.1 + J.2)</b>            | <b>173,021,506</b>            | <b>174,596,030</b>                      | <b>109,486,382</b>                  | <b>62.7%</b>                  |
| K.                      | <b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>          | <b>-6,341,352</b>             | <b>-3,644,392</b>                       | <b>12,057,307</b>                   |                               |
| L.                      | Adjusted Fund Balance, Beginning                              | 23,925,591                    | 23,925,591                              | 23,925,591                          |                               |
| L.1                     | <b>Fund Balance, Ending (C. + L.2)</b>                        | <b>17,584,239</b>             | <b>20,281,199</b>                       | <b>35,982,898</b>                   |                               |
| M                       | Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)  | 10.2%                         | 11.6%                                   |                                     |                               |

**V. Has the district settled any employee contracts during this quarter?**

**YES**

**If yes, complete the following: (If multi-year settlement, provide information for all years covered.)**

| Contract Period Settled<br>(Specify) | Management | Academic  |           | Classified |
|--------------------------------------|------------|-----------|-----------|------------|
|                                      |            | Permanent | Temporary |            |
|                                      |            |           |           |            |

| YYYY-YY                | Total Cost Increase | % * | Total Cost Increase | % *  | Total Cost Increase | % *  | Total Cost Increase | % *  |
|------------------------|---------------------|-----|---------------------|------|---------------------|------|---------------------|------|
| <b>a. SALARIES:</b>    |                     |     |                     |      |                     |      |                     |      |
| <b>Year 1:</b> 2016-17 |                     |     | 1,323,382           | 2.8% | 1,703,519           | 2.8% | 939,079             | 2.8% |
| <b>Year 2:</b> 2017-18 |                     |     | 795,808             | 2.2% | 1,106,764           | 2.2% | 758,508             | 2.2% |
| <b>Year 3:</b> 2018-19 |                     |     |                     |      | 171,875             |      |                     |      |
| <b>b. BENEFITS:</b>    |                     |     |                     |      |                     |      |                     |      |
| <b>Year 1:</b> 2016-17 |                     |     | 210,158             | 2.8% | 270,526             | 2.8% | 219,634             | 2.8% |
| <b>Year 2:</b> 2017-18 |                     |     | 141,100             | 2.2% | 196,233             | 2.2% | 189,630             | 2.2% |
| <b>Year 3:</b> 2018-19 |                     |     |                     |      | 33,653              |      |                     |      |

\* As specified in Collective Bargaining Agreement or other Employment Contract

**c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.**

The increases will be funded with a combination of budget reductions in supplies, contracts and equipment coupled with a suspension of the District annual payment into our irrevocable OPEB trust.

**VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?** **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

**VII. Does the district have significant fiscal problems that must be addressed?** **This year? NO**  
**Next year? YES**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The District is currently experiencing a decline in resident credit enrollment that exceeds what was planned for at the Adopted Budget. This decline coupled with a lack of material growth in the area of non-resident FTES has impaired the District's ability to generate revenue. This projected impairment in generating additional revenues coupled with increases in expenditures related to salary (step/column, longevity and negotiated increases to the salary schedule), increases in pension contribution rates and increases in health and welfare costs has resulted in a significant structural deficit in the current year. Additionally, in 2015-2016 the District borrowed credit FTES to meet budgetary targets and maximize growth funding. The current decline in enrollment, coupled with borrowing, will result in a loss of more than <\$2.9> million in apportionment funding in future years if enrollment does not improve dramatically. While the District's reserves are healthy, without additional revenue generation or expenditure reductions, the District will face serious restraints in 2017-2018 and beyond.