



# MINUTES

SANTA MONICA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING

TUESDAY, APRIL 6, 2021

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

Via Zoom Conference

The complete minutes may be accessed on the  
Santa Monica College website:  
<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

## MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, April 6, 2021. The meeting will be conducted via Zoom Webinar.

5:05 p.m.

### I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER  
 Rob Rader, Chair - Present  
 Dr. Louise Jaffe, Vice-Chair - Present  
 Dr. Susan Aminoff - Present  
 Dr. Nancy Greenstein - Present  
 Dr. Margaret Quiñones-Perez - Present  
 Dr. Sion Roy - Present  
 Barry A. Snell - Excused Absence  
 Joshua Elizondo, Student Trustee - Present
- PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

### II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources  
 Robert Myers, Campus Counsel

Employee Organizations: SMC Faculty Association  
 CSEA Chapter 36  
 SMC Police Officers Association

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

5:53 p.m.

### III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE- Associated Students President Tafari Alan
- CLOSED SESSION REPORT – None
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: None

### IV. SUPERINTENDENT'S REPORT

### V. PUBLIC COMMENTS

Yasamin Hatefi  
 Kamiko Greenwood  
 Jenna Glaskin

VI. ACADEMIC SENATE REPORT - None

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

Approval of Minutes

- #1 Approval of Minutes: March 2, 2021 (Regular Meeting)  
March 16, 2021 (Special Meeting/Study Session)

Academic Affairs

- #2 New Courses and Degrees, Spring 2021

KCRW

- #3 KCRW Foundation Donations of Equipment to SMCCD

Contracts and Consultants

- #4-A Approval Contracts and Consultants  
(*Greater than the amount specified in Public Contract Code Section 20651*)  
➤ *Amendments to Previously Approved Contracts*  
➤ *New Contract*
- #4-B Ratification of Contracts and Consultants  
(*Less than the amount specified in Public Contract Code Section 20651*)  
➤ *Amendments to Previously Approved Contracts*  
➤ *New Contracts*

Human Resources

- #5 Academic Personnel  
#6 Classified Personnel – Regular  
#7 Classified Personnel – Limited Duration  
#8 Classified Personnel – Non Merit

Facilities and Fiscal

- #9 Facilities  
A Amendment No. 13 to Contract for Architectural Services (Morris Architects)  
B Amendment No. 5 to Contract for Engineering Services (P25 Engineering)  
C Amendment No. 1 to Contract for Professional Services (Ellis Environmental)  
D Project Close Out – Air Handler Equipment Replacement  
E Award of Bid – Cosmetology Floor Project
- #10 Acceptance of Grants and Budget Augmentation  
#11 Budget Transfers  
#12 Commercial Warrant Register  
#13 Payroll Warrant Register  
#14 Auxiliary Payments and Purchase Orders  
#15 Reissue Commercial Warrants  
#16 Organizational Memberships  
#17 Providers for Community and Contract Education  
#18 Purchasing  
A Award of Purchase Orders  
B Award of Competitive Contracts 2020-2021

**IX. CONSENT AGENDA – Pulled Recommendations**

**X. MAJOR ITEMS OF BUSINESS**

- #19 Resolution: Community College Month
- #20 Resolution to Condemn the Surge in Hate Crimes Targeting Asian-Americans and to Reaffirm SMCCD's Commitment to Provide a Safe Environment for All Students and Personnel
- #21 Resolution: Sexual Assault Awareness and Prevention Month
- #22 COVID-19 – One Year Later
- #23 Termination of Furloughs and Freeze on Pay Increases for All SMC Employees
- #24 Ratification of Collective Bargaining Agreement between SMCCD and the SMCPOA
- #25 Restructuring of Student Activity Fees
- #26 Information: Construction Projects Update
- #27 Ballot for CCCT Board of Directors

**XI. BOARD COMMENTS AND REQUESTS**

**XII. ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday May 4, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.

SUPERINTENDENT'S REPORT

## Updates

- Budget

The American Rescue Plan was recently passed by the Federal Government. When coupled with remaining funds from the CARES Act and HEERF 2 the District has approximately \$45,000,000 of institutional funding to spend. The Department of Education has recently provided guidance that these funds can be used to backfill revenue lost due to the pandemic going retroactively to March 2020. Preliminary calculations is that this will allow the College to backfill up to \$41 million in lost revenue for 2019-20, 2020-21 and 2021-22 leaving approximately \$4 million for preparing to return to campus. Senate Bill 85 provides \$121.1 million in one-time funding for immediate assistance to districts and students affected by COVID-19. The funds were allocated as follows:

- \$100 million for emergency student aid. (SMC projected \$1,928,481)
  - Student Eligibility Requirements
    - Currently enrolled in at least 6 semester units
    - Demonstrate financial need
    - Qualify as low-income by meeting the requirement to receive a California College Promise Grant (CCPG) or is projected to receive a CCPG in the upcoming term.
    - Earned a 2.0 grade point average in one of the last three semesters
  - Eligibility requirements can be self-certified by the student
- \$3.1 million for Cal Fresh Outreach. (SMC projected \$50,070)
  - Uses include
    - Create outreach materials
    - Host Cal Fresh sign up events
    - Support to other goods and services needed to be most effective at outreach
- \$18 million for Student Retention and Enrollment Outreach (SMC projected \$246,708)
  - Uses include
    - Engage former community college students who may have withdrawn from college due to the pandemic
    - Engage current or perspective students who are hesitant to enroll due to the pandemic.
- Spring 2021 Enrollment: Comparing day to day this spring to last, credit enrollment is down about 5.41 percent; nonresident enrollment is down about 24.53 percent. There has been encouraging feedback from some of the highest producing international recruiting agencies of an increase in applications due to the offering of some in-person classes. Enrollment for summer and fall 2021 begins on April 26<sup>th</sup>.

## Acknowledgements

- Institutional Flex and Professional Development Days, March 18 and 19, 2021, followed by Classified Professional Development Flex week March 22-31, 2021: The theme was SMC showing authentic care to students, with equity and self-care as the focus. There were 848 participants for the Superintendent/President's address followed by a keynote speaker and a host of other dynamic and highly-regarded speakers.

- National Council for Marketing & Public Relations (NCMPR) Paragon Awards: The SMC marketing, social media, web and community/academic relations team lead by Senior Director of Institutional Communications/ Government Relations Don Girard, was recognized and commended for the numerous Paragon Awards received from the National Council for Marketing and Public Relations (NCMPR). NCMPR is a national organization that recognizes outstanding achievements in design and communication among community colleges throughout the nation. Ming Yea Wei, SMC Marketing Design, reported awards to SMC included gold for the new website, led by web team Regina Ip and Paul Trautwein; silver for the 2020-2021 SMC catalog; silver for the 2019 SMC Foundation holiday card and the We Care logo and tee shirts design.
- The SMC Foundation has been nominated for the *Los Angeles Business Journal* 2021 **Nonprofit and Corporate Citizenship Awards**. All 2021 nominees will be highlighted in the April 19th edition of the Business Journal, with all finalists and winners featured in the April 26th edition.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 6, 2021

**VIII. CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#18.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #5, #7

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Susan Aminoff  
 STUDENT ADVISORY: Aye  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Snell)

**IX. CONSENT AGENDA – Pulled Recommendations**

**Recommendation No. 5 – Academic Personnel**

MOTION MADE BY: Susan Aminoff  
 SECONDED BY: Margaret Quiñones-Perez  
 STUDENT ADVISORY: Aye  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Snell)

**Recommendation No. 7 – Classified Personnel – Limited Duration**

MOTION MADE BY: Joshua Elizondo  
 SECONDED BY: Louise Jaffe  
 STUDENT ADVISORY: Aye  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Snell)

**RECOMMENDATION NO. 1 APPROVAL OF MINUTES**

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

- March 2, 2021 (Regular Meeting)
- March 16, 2021 (Special Meeting/Study Session)

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS**RECOMMENDATION NO. 2 NEW COURSES AND DEGREES, SPRING 2021**

*Requested Action: Approval/Ratification*

*Requested by: Curriculum Committee*

*Approved by: Jennifer Merlic, Vice-President, Academic Affairs*

New Courses**BUS 34C Digital Marketing Analytics**

This course provides an overview of approaches and practices in digital marketing measurements and analysis and offers an understanding of how tools, such as Google Analytics, can be utilized to inform strategic direction. Focusing on key performance indicators for digital marketing, students will learn how to measure and track online performance to determine digital marketing return on investment. Students will review factors that drive conversion and how to optimize conversion rates using data and A/B testing.

**CIS 30T Tableau Desktop Essentials**

This course introduces students to Tableau, a popular platform for data visualization and simplification of complex data. It was designed to help the user to create visuals and graphics without the help of any programmer or any prior knowledge of programming. Topics include: connecting to different data types, exploring and analyzing the data visually, build custom calculations. Students will build a fully interactive dashboard, build a story to present and share the findings with publishing online or via Tableau server.

**CS 79X Data Science on Azure (Skills Advisory: CS 79A)**

In this course, students will learn how Machine Learning can yield deeper insights in different industry domains. Students will learn the various Azure tools and services for developing and deploying predictive solutions using Azure Artificial Intelligence, Machine Learning and Deep Learning. By using application use cases, frameworks and infrastructure, students will build, train, and deploy learning models at scale. Since data is a vital part of machine learning, we will cover how data is stored, moved and processed throughout the machine learning pipeline.

**CS 82A Introduction to Data Science**

In this course, students will explore the field of data science and the possible career pathway that can be taken. Students will learn how the data science process can be used to address real-world problems. The course will cover a basic introduction to the key areas of data science including data acquisition and management, data modeling, analysis visualization, and data reporting. Students will be introduced to tools to analyze and visualize data for data-driven decision making.

**CS 82B Principles of Data Science (Skills Advisory: CS 82A)**

In this course students will focus on the data science pipeline including problem formulation, data cleaning and preprocessing, exploration of data with visualization, model prediction and inference for decision making. Students will use different software tools and programming for each step of the data science pipeline, include data exploration and transformation, algorithms for machine learning concepts such as classification, regression, and clustering. In addition, students will learn how to effectively present any findings to an audience.



### CS 82C R Programming (Skills Advisory: CS 82A)

R is a commonly used programming language for data analysis, data visualization, machine learning, and data science. In this course students will learn the fundamentals of R syntax, how to organize and modify data, prepare data for analysis, and create visualizations.

### TH ART 48A Introduction to Acting Shakespeare

This course introduces students to acting in the world of Shakespeare. Students will explore the historical, social and poetic aspects of Shakespeare's theatrical works and how they relate to the performance of his plays on the stage. Students will employ acting techniques and theatrical conventions through the performance of selected scenes from Shakespeare plays.

### Global Citizenship

AHIS 2 Western Art History II

AHIS 71 African American Art History

### Distance Education

AHIS 71 African American Art History

ENGL 38 Literature of the Absurd

NURSNG 17 Pharmacological Aspects of Nursing

SST 905 Organics Recycling

### Approved for Online in an Emergency Context Only

ANIM 10 Quick-Sketch & Rapid Visualization

PSYCH 320 Cognitive Psychology

### New Programs

Data Science Certificate of Achievement (21-24 units)

Data science is an applied field that uses scientific methods, processes, algorithms and systems to extract knowledge and insights from both structured and unstructured data sources. Data science incorporates data mining, machine learning and big data to make predictions and identify actions that organizations can take to be more effective. Data scientists are responsible for breaking down big data into usable information and creating software and algorithms that help companies and organizations determine optimal operations. This certificate will prepare students for jobs in this field by providing students with skills in different technologies and techniques that are used for data science and machine learning. Students may also choose to transfer to four-year universities with established undergraduate programs in Data Science.

CONSENT AGENDA: KCRW**RECOMMENDATION NO. 3 KCRW FOUNDATION DONATIONS OF EQUIPMENT TO SMCCD**Requested by: *Jennifer Ferro, General Manager, KCRW*Approved by: *Don Girard, Government Relations/Institutional Communications*

The following are donations of equipment from the KCRW Foundation to the Santa Monica Community College District. In the normal course of business, the KCRW Foundation uses member donations and underwriting revenues to purchase equipment used in operating the Station. The ownership of the assets is transferred to the District and is inventoried and depreciated by the District. This Board action is primarily a recordkeeping action. The assets continue to be used in operating the Station.

Items	Amount
November 2020: Galaxy Tablet Active2 16GB LTE: KCRW newsroom Tablet (1 of 2) Samsung Unlocked Galaxy Tab Active2 Water-Resistant 8" Rugged Tablet, Order# 111-5712457-5578623 dated 11/17/2020. Paid via Visa Credit card due 12/25/2020	\$ 502.69
Galaxy Tablet Active2 16GB LTE: KCRW newsroom Tablet (2 of 2) Samsung Unlocked Galaxy Tab Active2 Water-Resistant 8" Rugged Tablet, Order# 111-6139595-8517801 dated 11/17/2020 Paid via Visa Credit card due 12/25/2020	\$ 502.69
December 2020: Norsat 1107HA LNB: KCRW spare parts for satellite dishes, 2 at \$275 each. Invoice # INV31875 dated 12/17 /20. Paid Check # 0049578977 12/24/2020, cleared 12/30/2020	\$ 550.00
Total Donations: 2020-2021 1 <sup>st</sup> Quarter – approved at Dec 1, 2020 BOT	\$ 1,555.38
Total Donations: 2020-2021 2 <sup>ND</sup> Quarter	<u>\$ 2,079.38</u>
Total Donations to Date: Fiscal Year 2020-2021	\$ 3,634.76

CONSENT AGENDA: CONTRACTS AND CONSULTANTSRECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS4-A APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651, and are presented to the Board of Trustees for approval.

➤ AMENDMENTS TO PREVIOUSLY APPROVED CONTRACTS

Provider/Contract	Term/Amount	Service	Funding Source
1 Sign Up Interpreting	Increase Contract Amounts:  Sign Up Interpreting – Increase \$60,000  Original amount: \$86,000  New amount: \$146,000	Provides closed and remote captioning services. Due to the remote learning, usage of services has been increased.	2020-2021 DSPS DHH Allocation and District Budget
2 Quick Caption	Increase Contract Amounts:  Quick Caption-Increase \$140,000 Original amount: \$86,000 New amount: \$226,000	Provides closed and remote captioning services. Due to the remote learning, usage of services has been increased.	2020-2021 DSPS DHH Allocation and District Budget
<u>#1 and #2</u> <i>Requested by: Denise Henninger, DSPS</i> <i>Approved by: Mike Tuitasi, Vice President, Student Affairs</i>			
3 Pro Sound CA, Inc.	Time extension of project completion originally estimated October 30, 2021 extended to April 30, 2021  No change to contract amount approved on September 1, 2020 in the amount of \$305,270.52	Extension of Broad Stage Audio System Replacement project due to pandemic related delays for equipment and installation.	Restricted General Fund SMC Performing Arts Center
<i>Requested by: Rob Rudolph, Production Manager</i> <i>Approved by: Don Girard, Senior Director of Government Relations and Institutional Communications</i>			

CONSENT AGENDA: CONTRACTS AND CONSULTANTS**4-A APPROVAL OF CONTRACTS AND CONSULTANTS**➤ AMENDMENTS TO PREVIOUSLY APPROVED CONTRACTS

Provider/Contract	Term/Amount	Service	Funding Source
4 Collier Simon	June 1, 2020 - December 1, 2021 (originally approved through June 30, 2021)  Not to exceed: \$1,250,000 (no change to previously approved amount)	This contract was previously approved on June 2, 2020. This is a request for extension of time to the contract in order to continue the program impact/momentum without pause, while seeking an additional round of funding to continue this important program into 2022 and beyond. The contract will be extended from 12 to 18 months with NO additional funds needed.  Collier Simon (CoSi) will continue to build comprehensive social content strategy and communication plan with timing and rollout details for continuing advertising programs for CCLA; create on-demand dashboard for the LA19 teams; meet with client leadership and other agency partners to provide weekly reports; create brand kits for each college; and provide an influencer program to increase awareness in an effort to grow enrollment for CCLA career education programs.	Strong Workforce Program (SWP), Regional Funds
5 Blackboard Inc.	Extension of term of contract only June 1, 2020 - December 31, 2021 (originally approved through June 30, 2021)  Not to exceed: \$1,250,000 (no change to previously approved amount)	This contract was previously approved on June 2, 2020. This is a request for extension of time to the contract in order to continue the program impact/momentum without pause, while seeking an additional round of funding to continue this important program into 2022 and beyond. The contract will be extended from 12 to 18 months with NO additional funds needed.  Blackboard will continue to provide a comprehensive marketing and enrollment lead qualification and transfer services to support the 19 community colleges in LA County; manage marketing campaigns and social media spending; and provide specialized training on the colleges, program attributes, and transfer process to the enrollment associates who represent the college.	Strong Workforce Program (SWP), Regional Funds

4 and 5

Requested by: Patricia Ramos, Dean, Academic Affairs

Approved by: Jennifer Merlic, Vice-President, Academic Affairs

CONSENT AGENDA: CONTRACTS AND CONSULTANTS**4-A APPROVAL OF CONTRACTS AND CONSULTANTS**➤ NEW CONTRACT

Provider/Contract		Term/Amount	Service	Funding Source
6	Loma Media	2021, 2022 and 2023  Year 1 \$37,146 Year 2 \$37,146 Year 3 \$38,261  \$112,553.00 Three years	Commencement live streaming and filming: 2021, 2022, and 2023 graduation commencement speaker video recordings, live webcast services, and seven student profile videos, for marketing and campus promotion purposes.  Comment: 89 notified vendors; seven responses Other bidders: <ul style="list-style-type: none"> <li>• Theo Jamison</li> <li>• Good Sides</li> <li>• Video Approach</li> <li>• IPTV</li> <li>• Alas Media</li> <li>• Sanchez Media</li> </ul>	Community and Academic Relations
<i>Requested by: Kiersten Elliott, Dean Community and Academic Relations</i> <i>Approved by: Don Girard, Senior Director, Government Relations &amp; Institutional Communications</i>				

CONSENT AGENDA: CONTRACTS AND CONSULTANTS**RECOMMENDATION NO. 4**      **CONTRACTS AND CONSULTANTS****4-B**      **RATIFICATION OF CONTRACTS AND CONSULTANTS**

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6340, Bids and Contracts*

*Approved by Board of Trustees: 9/8/2008; revised 12/4/2018*

*Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115*

➤ **AMENDMENTS TO PREVIOUSLY APPROVED CONTRACTS**

	Provider	Term/Amount	Service	Funding Source
1	R.Lawrence Kirkegaard & Associates Inc. (Kirkegaard & Associates)	Time extension of project completion originally estimated October 30, 2021 extended to April 30, 2021  No change to contract amount approved on February 4, 2020 in the amount of \$73,270, plus reimbursables not to exceed \$7,800.	Extension of consulting and design services for Broad Stage Audio System Replacement project due to pandemic related delays.	Restricted General Fund SMC Performing Arts Center

*Requested by: Rob Rudolph, Production Manager*

*Approved by: Don Girard, Senior Director of Government Relations and Institutional Communications*

➤ **NEW CONTRACTS**

	Provider	Term/Amount	Service	Funding Source
2	Dr. Patricia Eshaghian	August 30, 2021 – August 30, 2026  \$60,000 (\$12,000 per year for five-year contract)	Medical Director to meet accreditation standards for the Respiratory Therapy Program. The medical director of the program will provide input necessary to ensure the medical components of the curriculum, both didactic and supervised clinical practicum meet standards of medical practice.	General Fund

*Requested by: Salvador Santana, Interim Faculty Chair, Respiratory Therapy*

*Approved by: Jennifer Merlic, Vice-President, Academic Affairs*

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 6, 2021

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

4-B RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

➤ NEW CONTRACTS (continued)

	Provider	Term/Amount	Service	Funding Source
3	ARROW UP	April 7, 2021 – July 30, 2021  Not to exceed \$15,000	Agreement to provide a course/online platform to address the immediate concerns and points of clarifications that business owners and their employees are and will continue to face a COVID-19 environment.  Services include: <ul style="list-style-type: none"> <li>• Organize information on how to find resources and provide links to resources.</li> <li>• Research and produce content to develop informational sections to help businesses owners understand safety compliance and implement protocols.</li> <li>• Develop comprehensive 'Sensitivity Training' courses to help businesses owners and employees further develop skills for working together as well as maintaining a high level of customer service during COVID-19.</li> <li>• Develop COVID-19 safety course in English and Spanish.</li> <li>• Provide ongoing research, analysis, updating, and adjustment to keep the audience engaged, and to reflect the nature of COVID-19 on the business community.</li> </ul>	Employment Training Panel (ETP)

*Requested by: Patricia G. Ramos, Dean - Workforce & Economic Development*  
*Approved by: Jennifer Merlic, Vice-President, Academic Affairs*

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 6, 2021

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 4**      **CONTRACTS AND CONSULTANTS**

**4-B**      **RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)**

➤      NEW CONTRACTS – NO COST TO DISTRICT

	Provider	Term/Amount	Service	Funding Source
4	Grad Images	June 1,2021- May 31,2026 (5 Year Contract)  Subject to annual review  No cost to District	District Graduation Photography Services. Grad Images will capture each graduate receiving his or her degree or certificate and make the photos available for purchase by the graduates.	N/A
<i>Requested by: Esau Tovar, Dean, Admissions/Records</i>				
<i>Approved by: Teresita Rodriquez, Vice President, Enrollment Development</i>				
5	Biocept	March 1, 2021 - February 28, 2022  No cost to District	Covid-19 Testing for Athletes	N/A
<i>Requested by: Reggie Ellis, Athletic Director</i>				
<i>Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration</i>				



BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 5      ACADEMIC PERSONNEL**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

ESTABLISH

Project Manager – Dream Resource Liaison (50%) 04/07/2021

ELECTION

Throckmorton, Elena - Long Term Substitute - DSPS/HTTC Faculty Specialist 08/31/20-06/30/21

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

SEPARATION

RETIREMENT

Merlic, Jennifer, Vice President, Academic Affairs (30 years of service) 06/30/2021

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

<u>ESTABLISH NEW POSITIONS</u>	<u>EFFECTIVE DATE</u>
Director of Grants (1 position) SMC Foundation, 12 months, 40 hours	04/07/2021

Athletic and Kinesiology Equipment Specialist (2 positions) Kinesiology, 11 months, 40 hours, Variable Hours	04/07/2021
---	------------

<u>CLASSIFICATION RE-TITLE</u>	<u>EFFECTIVE DATE</u>
From: Associate Director of the Santa Monica College Foundation To: Director of the Santa Monica College Foundation Classified Management Schedule- Range M26	04/07/2021

<u>RECLASSIFICATION</u>	<u>EFFECTIVE DATE</u>
Reyes, Miguel From: Network Systems Support Analyst Classified Salary Schedule - Range 47 To: Information Systems Administrator Classified Salary Schedule - Range 52	04/01/2021

<u>PROMOTION/ADVANCE STEP PLACEMENT</u>	<u>EFFECTIVE DATE</u>
Cruz, Edwin (Step C) From: Instructional Assistant- Math, 11 months, 40 hours To: Supplemental Instruction Coordinator, Supplemental Instruction, 12 months, 40 hours	03/01/2021

<u>PROMOTION</u>	<u>EFFECTIVE DATE</u>
Bice, Jonathan From: Mail Services Worker I, Procurement, Logistics & Contracts To: Receiving, Stockroom and Delivery Worker, Procurement, Logistics & Contracts	03/16/2021

<u>PROBATIONARY/ADVANCE STEP PLACEMENT</u>	<u>EFFECTIVE DATE</u>
Gallego, Luis, Mail Services Worker I, P, C & L . (Step C)	03/16/2021

<u>TRANSFER</u>	<u>EFFECTIVE DATE</u>
McCarroll, Alan From: Payroll Specialist, Fiscal Services, 12 months, 40 hours To: Mailroom Services Worker II, PCAL, 12 months, 40 hours	03/29/2021

<u>CSEA EDUCATIONAL PAY DIFFERENTIAL</u>	<u>EFFECTIVE DATE</u>
Fong, Yim Fai, Senior Programmer Analyst, MIS 75%	04/01/2021
Prieto, Fabio, Student Services Assistant, Office of School Relations 1.5%	04/01/2021

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Gutierrez, Hector

From: Grounds and Equipment Operator, Weekend Shift

To: ... Grounds Supervisor, Regular Shift

Percentage: More than 50%

\*extension of working out of class assignment

01/11/2021 - 03/11/2021

03/12/2021 - 04/16/2021\*

04/17/2021 - 05/14/2021\*

Guzman, Jose

From: Personnel Technician, Personnel Commission

To: Personnel Analyst, Personnel Commission

Percentage: More than 50%

\*extension of working out of class assignment

01/11/2021 - 04/02/2021

04/03/2021 - 05/21/2021\*

Hull, Chelsea

From: IA – English, English Dept., 20 hrs, Variable Shift

To: Tutoring Coordinator – English and Humanities, 40 hours, Regular Shift

Percentage: More than 50%

02/22/2021 – 04/30/2021

Johnson, Gail

From: Administrative Assistant II, Madison Theatre

To: Administrative Assistant III, Madison Theatre

Percentage: Less than 50%

12/09/2020 – 12/23/2020

01/04/2021 – 04/28/2021

Reyes, Miguel

From: Network Services Support Analyst

To: Information Systems Administrator

Percentage: More than 50%

\*extension of working out of class assignment

11/20/2020 - 03/25/2021

03/26/2021 - 03/31/2021\*

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Chanaiwa, Isom, Associate Director-SMC Foundation, Institutional Advancement  
 From: 09/08/2020-03/01/2021  
 To: 09/08/2020-04/02/2021

Lopez, Vanessa, Student Services Clerk, Cashier’s Office  
 From: 01/01/2021-06/30/2021  
 To: 01/01/2021-03/30/2021  
 To: 01/01/2021-04/16/2021

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Gerhold, Thomas, Accompanist–Performance, Emeritus  
 From: 02/08/2021-06/30/2021  
 To: 02/16/2021-06/30/2021

**RECOMMENDATION NO. 8 CLASSIFIED PERSONNEL – NON MERIT**

*Requested Action: Approval/Ratification*  
*Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources*  
*Approved by: Sherri Lee- Lewis, Vice President, Human Resources*

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$15.00/hour (STHP)	26
College Work-Study Student Assistant, \$15.00/hour (FWS)	19
College CalWorks, \$15.00/hour	3

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 9 FACILITIES**

*Requested by: John Greenlee, Director, Facilities Finance  
Devin Starnes, Director of Facilities Management  
: Charlie Yen, Director of Facilities Planning  
Kim Tran, Chief Director, Business Services  
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration  
Requested Action: Approval/Ratification*

**9-A AMENDMENT NO. 13 TO CONTRACT FOR ARCHITECTURAL SERVICES (MORRIS ARCHITECTS)**

Amendment No. 13 will provide an extension of the term of the Morris contract from December 31, 2019 to December 31, 2021. Other than extending the term, there will be no additional financial impact. All costs incurred under this extension are covered under the existing contract. Morris’s services provided are in connection to the Student Services Building (SSB).

Funding Source: Measure V

Comment: This extension is needed for the architect to complete various closeout items associated with the SSB.

**9-B AMENDMENT NO. 5 TO CONTRACT FOR ENGINEERING SERVICES (P2S ENGINEERING)**

Amendment No. 5 will provide an extension of the term of the P2S contract from December 31, 2020 to December 31, 2021. Other than extending the term, there will be no additional financial impact. All costs incurred under this extension are covered under the existing contract. P2S’s services provided are in connection with the design, engineering and testing of the Air Conditioning Projects underway throughout the District’s campuses.

Funding Source: Measure V

Comment: This extension is needed for P2S to complete the originally anticipated scope of work under the existing contract.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 9      FACILITIES (continued)**

**9-C AMENDMENT NO. 1 TO CONTRACT FOR PROFESSIONAL SERVICES (ELLIS ENVIRONMENTAL MANAGEMENT)**

Amendment No. 1 will allow for additional services and costs in connection with the roofing project at the 2714 Pico Blvd. site:

- a) Additional Services: Under the existing contract, Ellis performed the initial “Hazardous Material Inspection and Testing” at the 2714 Pico Blvd site. As a result of roofing material confirmed to have lead or asbestos, SMC is requesting Ellis to perform the on-going testing and monitoring of lead and asbestos abatement throughout the life of the roofing project. The estimated date for final completion for the project is expected to be no later than December 31, 2021.
- b) Additional Costs: The contract will be increased from the existing amount of \$1,747.40 to \$11,761.32.

Funding Source: State Funded Scheduled Maintenance Funds

Comment: The scope of the work has broadened with the need for removal of roof penetration mastic and paint stabilization at perimeter flashing. The original contract is dated December 15, 2020.

**9-D PROJECT CLOSE OUT – AIR HANDLER EQUIPMENT REPLACEMENT LIFE AND PHYSICAL SCIENCE BUILDING**

Subject to completion of punch list items by Bon Air, authorize the District Representative without further action of the Board of Trustees, to accept the project described as AIR HANDLER EQUIPMENT REPLACEMENT LIFE AND PHYSICAL SCIENCE BUILDING as being complete. Upon completion of punch list items by Bon Air, the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance disbursement of the final payment is authorized.

**9-E AWARD OF BID - COSMETOLOGY FLOOR PROJECT**

Award of bid in the amount of \$119,980 to Modern Construction Management, Inc. (MCM Construction) for Cosmetology Floor replacement (remove existing floor tiles and polish existing concrete flooring).

Funding Source: State Scheduled Maintenance

Comment: 14 bidders attended the mandatory job walk and 6 bids were received. The additional bidders were as follows:

- \$127,000 Williamson Construction, Inc.
- \$133,911 D2L Construction, Inc.
- \$144,000 R Dependable Construction, Inc.
- \$237,336 Minako America Corporation
- \$239,119 MMJ Contracting, Inc.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requested by: Jennifer Merlic, Vice President, Academic Affairs*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: Strong Workforce Program – Regional Share Round 4: fiscal year 2020-21  
 Granting Agency: California Community Colleges Chancellor’s Office  
 Award Amount: \$909,500  
 Matching Funds: Not applicable  
 Performance Period: July 1, 2020 – June 30, 2022  
 Summary:

The Strong Workforce Program regional funds require colleges to collectively increase specific metrics that include the quantity of career technical education (CTE) enrollments, courses, programs, job placement, and wage gains while also improving the quality of Career Education (CE).  
 Santa Monica College (SMC) Regional Share allocation for fiscal year 2020-21 approved projects is a total of \$909,500. SMC will continue to lead the California Cloud Workforce project and participate in six others: Bioscience Training, Career Pathways Specialist, eCTE Distance & Digital Learning, Marketing, Noncredit Career Pathways and Transportation Workforce Readiness.

Budget: Restricted Fund 01.3

Revenue		
8600	State	\$ 909,500
Expenditures		
1000	Academic Salaries	\$ 226,196
2000	Non-Academic Salaries	\$ 136,250
3000	Employee Benefits	\$ 100,856
4000	Supplies & Materials	\$ 42,000
5000	Other Operating Expenditures	\$ 304,198
6000	Capital Outlay	\$ 100,000
7300	Other Outgo/Indirect	\$ 0
7600	Student Aid	\$ 0
Total		\$ 909,500

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requested by: Michael Tuitasi, Vice President, Student Affairs*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: Higher Education Emergency Relief Fund – Minority Serving Institutions II  
Granting Agency: United States Department of Education  
Augmentation Amount: \$1,391,345 (Amended Award: \$2,202,189)  
Matching Funds: Not Applicable  
Performance Period: June 1, 2020 - May 31, 2022  
Summary:

The CARES Act established the Higher Education Emergency Relief Fund (HEERF) which included funding to institutions of higher education to help cover any costs associated with the coronavirus. Additional funds were made available through the Covid Relief Supplemental Appropriations Act, 2021 (CRSAA). An amended Grant Award Notice dated March 14, 2021 was received by the Santa Monica College advising of an increase in funding of \$1,391,345. This award may be used to defray expenses incurred by the district since the declaration of national emergency due to COVID-19 on March 13, 2020, including lost revenue, for reimbursement of expenses, including technology costs associated with a transition to distance education, faculty and staff training and payroll.

Budget Augmentation:

Restrict Fund 01.3		
Revenue		
8100	Higher Education Act	\$1,391,345
Expenditure		
1000	Academic Salaries	0
2000	Non-Academic Salaries	0
3000	Employee Benefits	0
4000	Supplies & Materials	\$1,391,345
5000	Other Operating Expenditures	0
6000	Capital Outlay	0
7000	Other Outgo	0
Total		\$1,391,345



BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10-C ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requestor: Michael Tuitasi, Vice President, Student Affairs*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: Disabled Students Programs and Services (DSPS)  
 Granting Agency: California Community Colleges Chancellor's Office (CCCCO)  
 Augmentation Amount: \$161,077 (Amended Total Amount: \$2,361,380)  
 Matching Funds: Not Applicable  
 Performance Period: July 1, 2020 – June 30, 2021  
 Summary: The DSPS program provides support services, specialized instruction, and education accommodations to students with disabilities so that they can participate as fully and benefit as equitably from the college experience as their non-disabled peers.

Santa Monica College (SMC) received a revised apportionment schedule from the Chancellor's Office for the DSPS program providing an additional \$103,927 in funding. SMC also submitted a mid-year request form for additional DSPS funding and was awarded \$57,150, bringing the total funding increase to \$161,077. SMC will use the funds to provide services to students. Services available through DSPS include test-taking facilitation, assessment for learning disabilities, specialized counseling, interpreter services for the hearing-impaired, note taker services, access to adaptive equipment and specialized instruction.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8600	State	\$ 161,077
Expenditures		
1000	Academic Salaries	\$ 40,000
2000	Non-Academic Salaries	\$ 60,000
3000	Employee Benefits	\$ 0
4000	Supplies & Materials	\$ 0
5000	Other Operating Expenditures	\$ 61,077
6000	Capital Outlay	\$ 0
7300	Other Outgo/Indirect	\$ 0
7600	Student Aid	\$ 0
Total		\$ 161,077

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10-D ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requestor: Michael Tuitasi, Vice President, Student Affairs*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: Veterans Resource Center Program Grant  
 Granting Agency: California Community Colleges Chancellor's Office  
 Augmentation Amount: \$106,049  
 Matching Funds: NA  
 Performance Period: August 3, 2020 – June 30, 2023

Summary: The mission of the Santa Monica College (SMC) Veterans' Resource Center is to assist our student veterans and their families in making a successful transition from the military to civilian life. Our goal is to provide a "One stop shop" approach with specialized integrated services, such as academic and mental health counseling, tutoring, Women Warriors Program, Disability Services, peer to peer support, provide up to date information of Veterans Affairs Benefits, and VA Certification so that they may receive their benefits.

Through the CCCCCO's Veterans Resource Center Grant Program, SMC is receiving ongoing funding allocation for 2021-2022 in the amount of \$106,049. This funding will be primarily used to expand the capacity of its existing center to provide student veterans and their families with the support and services they need to achieve success.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8000	State	\$ 106,049
Expenditures		
1000	Academic Salaries	\$ 0
2000	Non-Academic Salaries	\$ 0
3000	Employee Benefits	\$ 0
4000	Supplies & Materials	\$ 16,049
5000	Other Operating Expenditures	\$ 25,000
6000	Capital Outlay	\$ 25,000
7000	Other Outgo/Indirect	\$ 40,000
Total		\$ 106,049

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 10-E ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requestor: Michael Tuitasi, Vice President, Student Affairs*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

Title of Grant: Veterans Resource Center Program Grant  
 Granting Agency: California Community Colleges Chancellor’s Office (CCCCO)  
 Augmentation Amount: \$55,655  
 Matching Funds: NA  
 Performance Period: November 9, 2020 – June 30, 2023  
 Summary:

The mission of the Santa Monica College (SMC) Veterans’ Resource Center is to assist our student veterans and their families in making a successful transition from the military to civilian life. Our goal is to provide a “One stop shop” approach with specialized integrated services, such as academic and mental health counseling, tutoring, Women Warriors Program, Disability Services, peer to peer support, provide up to date information of Veterans Affairs Benefits, and VA Certification so that they may receive their benefits.

Through the CCCCCO’s Veterans Resource Center Grant Program, SMC is receiving a one-time allocation for 2021-2022 in the amount of \$55,655. Similar to the ongoing funding, this funding will be used primarily to expand the capacity of its existing center to provide student veterans and their families with the support and services they need to achieve success.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8000	State	\$ 55,655
Expenditures		
1000	Academic Salaries	\$ 0
2000	Non-Academic Salaries	\$ 0
3000	Employee Benefits	\$ 0
4000	Supplies & Materials	\$ 2,655
5000	Other Operating Expenditures	\$ 21,500
6000	Capital Outlay	\$ 21,500
7000	Other Outgo/Indirect	\$ 10,000
Total		\$ 55,655

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

**CONSENT AGENDA: FACILITIES AND FISCAL**

**RECOMMENDATION NO. 11 BUDGET TRANSFERS**

*Requested Action: Approval/Ratification*

*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

**11-A FUND 01.0 – GENERAL FUND - UNRESTRICTED**

Period: February 18 through March 24, 2021

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	56,429
3000	Benefits	0
4000	Supplies	-41,414
5000	Contract Services/Operating Exp	6,981
6000	Sites/Buildings/Equipment	0
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-21,996
Net Total:		0

**11-B FUND 01.3 – GENERAL FUND - RESTRICTED**

Period: February 18 through March 24, 2021

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	11,513
2000	Classified/Student Salaries	-11,304
3000	Benefits	714
4000	Supplies	-923
5000	Contract Services/Operating Exp	0
6000	Sites/Buildings/Equipment	0
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.



BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO.15 REISSUE COMMERCIAL WARRANTS**

*Requested by: Mitchell Heskell, Dean Education Enterprise*  
*Approved by: Chris Bonvenuto, Vice-President Business and Administration*  
*Requested Action: Approval/Ratification*

Warrants not presented to the Los Angeles County Treasurer within six months are void. Therefore, it is requested that LACOE draw new warrants to replace the following expired warrants:

<u>Employee Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Yang, Ya Yu	24829085	10/10/18	\$1,100
Romero, Vincent Lewis	17059332	3/30/09	\$ 354
Lerner-Sinsheimer, Zachary	23502799	1/18/17	\$ 236

**RECOMMENDATION NO. 16 ORGANIZATIONAL MEMBERSHIPS**

*Requested Action: Approval/Ratification*  
*Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

April 2021	3	\$2,695
Funding Sources:	Unrestricted General Fund	

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
April 2021	1	\$300
Funding Sources:	Restricted Fund 01.3	

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

**RECOMMENDATION NO. 17 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested Action: Approval/Ratification*  
*Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs*  
*Patricia Ramos, Dean, Academic Affairs*  
*Approved by: Jennifer Merlic, Vice-President, Academic Affairs*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 18 PURCHASING**

*Requested Action: Approval/Ratification*

*Requested by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

**18-A AWARD OF PURCHASE ORDERS**

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

February 2021

\$3,087,805.33

**18-B AWARD OF COMPETITIVE CONTRACTS 2020-2021**

The annual award of competitive contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and service as well as reduce administrative cost. These indirect (MRO) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent.

- Foundation for California Community Colleges (FCCC), Agreement No. 00004215, with Biocept, Inc., for COVID-19 testing products/services

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6 2021

**MAJOR ITEMS OF BUSINESS**

**RECOMMENDATION NO. 19**

**SUBJECT:**                                **RESOLUTION: COMMUNITY COLLEGE MONTH**

**SUBMITTED BY:**                        Superintendent/President

**REQUESTED ACTION:**                It is recommended that the Board of Trustees adopt the following resolution in recognition of Community College month.

WHEREAS, the month of April has been proclaimed National Community College Month in recognition of the vital role the nation's community colleges play in providing broad access to higher education, serving nearly half of the nation's college students; and

WHEREAS, Santa Monica College serves students with a broad array of educational services including transfer education, two-year degree programs, a bachelor of science degree in Interaction Design, career preparation, basic skills education, continuing education and lifelong learning in a variety of delivery methods including on-line education; and

WHEREAS, Santa Monica College, as an institution of higher education, provides for the understanding and learning needed to foster a livable and sustainable world; and

WHEREAS, Santa Monica College provides for the formation of global citizenship through knowledge of people, customs, and cultures in regions of the world beyond one's own; and

WHEREAS, Santa Monica College supports the diversity of its students, faculty and staff; and

WHEREAS, Santa Monica College is and will continue to be a safe environment for all students and personnel; and

WHEREAS, Santa Monica College enjoys a special partnership with business, industry and government that benefits the regional economy by providing educational opportunities for new and current employees; and

WHEREAS, Santa Monica College is devoted to positive community relations and is a rich resource for the community including cultural programming, educational and career counseling and special events; and

WHEREAS, Santa Monica College has demonstrated that daily it fulfills its vision based upon "Changing Lives in the Global Community through Excellence in Education;" and

WHEREAS, Santa Monica College realizes its success in providing educational and cultural opportunities to the college community because of the excellence of its faculty and staff, and

WHEREAS, Santa Monica College has been a proud part of this tradition since 1929, being recognized locally and internationally as an outstanding institution of higher education; and

THEREFORE, BE IT RESOLVED that the Santa Monica Community College District observe and celebrate National Community College Month during the month of April 2021.

MOTION MADE BY:            Louise Jaffe  
 SECONDED BY:                Susan Aminoff  
 STUDENT ADVISORY:        Aye  
 AYES:                                6  
 NOES:                                0  
 ABSENT:                            1 (Snell)



BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 6, 2021

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 20**

**SUBJECT:**                    **RESOLUTION TO CONDEMN THE SURGE IN HATE CRIMES TARGETING ASIAN AMERICANS AND TO REAFFIRM SANTA MONICA COMMUNITY COLLEGE DISTRICT’S COMMITMENT TO PROVIDE A SAFE ENVIRONMENT FOR ALL STUDENTS AND PERSONNEL**

**SUBMITTED BY:**            Superintendent/President  
Chair, Board of Trustees

Whereas, the Santa Monica Community College District recognizes the rights of all students and their families, regardless of ethnicity, immigration status, family structure, sexual orientation, religious beliefs, gender identity, or marital status; and

Whereas, the Santa Monica Community College District Board of Trustees acknowledges that civil and human rights are deeply rooted in the fabric of democratic and principled societies; and

Whereas, prominent among Santa Monica College’s institutional values are mutual respect, to treat one another with dignity, trust and fairness; to appreciate the diversity of our community, students and workforce in a collegial and cooperative manner; to positively engage the college community in developing a deep appreciation of, and collegiality among all cultures; and

Whereas, Santa Monica College is a leader and innovator in learning and achievement by fostering its core values: knowledge, intellectual inquiry, research-based planning and evaluation, academic integrity, ethical behavior, democratic processes, communication and collegiality, global awareness, and sustainability; and

Whereas, Santa Monica College is and will continue to be a safe environment for all students and personnel; and

Whereas, Santa Monica College will continue to work with the college community, national and state wide education leaders and elected officials to ensure that our students are able to pursue their educational goals; and

WHEREAS, scientists have confirmed that the COVID-19 disease does not respect borders and is not caused by ethnicity, and the World Health Organization has cautioned against using geographic descriptors because they can fuel ethnic discrimination; and

WHEREAS, using geographic descriptors related to the COVID-19 disease is inaccurate and stigmatizing, tends to incite fear and xenophobia, and may put some students and personnel at risk of retaliation; and

WHEREAS, as the COVID-19 virus has spread, numerous Asian Americans and Pacific Islanders have reported experiencing microaggressions, racial profiling, hate incidents and, in some cases, hate violence; and

WHEREAS, the Santa Monica Community College District affirms its commitment to the well-being and safety of Asian American community members and ensure they know they are not alone and that they can speak out to help stop the spread of bigotry; and

WHEREAS, the United Nations Special Rapporteur on freedom of religion and belief reported on April 22, 2020, an alarming upsurge in the scapegoating religious or belief communities, including Christians, Jews, and Muslims, for the spread of the virus; and

Whereas, Santa Monica College confirms its commitment to the well-being and safety of all students and personnel

Therefore, Be It Resolved that the Santa Monica Community College District Board of Trustees stands united in continuing to provide a safe environment for all students who choose to better their lives through education and will maintain the following strategies to be consistent with the college's values:

- Santa Monica College will continue to advocate for educational opportunities for all students regardless of ethnicity or immigration status, family structure, sexual orientation, religious beliefs, gender identity, or marital status.
- The Santa Monica Community College District Board of Trustees denounces hate speech or actions and reaffirms the College's commitment to create a campus atmosphere of respect by denouncing hate speech directed at immigrant, ethnic minority, religious and LGBTQ students and personnel, and by informing the campus community of existing resources for reporting and responding to identity-based hate incidents; and
- The Santa Monica Community College District stands with the Asian American and Pacific Islander (AAPI) community and calls on all citizens and leaders to join in condemning racist attacks against Asian Americans, in all forms, and renewing the commitment to speak out against such attacks, defend and protect those targeted and seek out and punish those who commit hate crimes against AAPI members of our community.
- The Santa Monica Community College District will partner with local agencies including the City of Santa Monica, City of Malibu, the Santa Monica-Malibu Unified School District, Santa Monica Police Department, County of Los Angeles, Los Angeles Sheriff's Department and non-profit agencies and legal services agencies to provide referrals to resources and support for families with deportation concerns; and

MOTION MADE BY: Nancy Greenstein  
SECONDED BY: Sion Roy  
STUDENT ADVISORY: Aye  
AYES: 6  
NOES: 0  
ABSENT: 1 (Snell)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 6, 2021

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

**SUBJECT:**                                **RESOLUTION: SEXUAL ASSAULT AWARENESS MONTH**

**SUBMITTED BY:**                        Superintendent/President

**REQUESTED ACTION:**                It is recommended that the Board of Trustees adopt the following resolution in support of the goals and ideals of Sexual Assault Awareness Month and, declaring April as “Sexual Assault Awareness Month” and April 28, 2021 as “Denim Day” at the Santa Monica Community College District.

WHEREAS, April is nationally recognized as “Sexual Assault Awareness Month,” and Peace Over Violence has declared April 28, 2021 as “Denim Day” in Los Angeles County; and

WHEREAS, both events are intended to draw attention to the fact that sexual assault and sexual violence, including rape, domestic violence, dating violence and stalking remains a serious issue in our society; and

WHEREAS, harmful attitudes about rape, other forms of sexual violence, and abuse of power allow these crimes to persist and allow victims/survivors to be re-victimized; and

WHEREAS, systems of oppression give greater social power to some people over others based on race, religion, age, ethnicity, ability, gender, sexual orientation, and social and economic groups in the United States; and

WHEREAS, every 73 seconds, someone in the United States, is sexually assaulted, approximately 1 in 5 women have experienced completed or attempted rape during their lifetime; and

WHEREAS, according to the United States Department of Justice, individuals between the ages of 18 to 24 are at significant risk of sexual assault, whether they are in college or not, and, individuals under the age of 18 account for about 44% of all reported assaults; and

WHEREAS, female college students between the ages of 18 to 24 are about 5 times more likely to be sexually assaulted than the population at large, while non-students are about 6 times more likely; and

WHEREAS, for males between the ages of 18-24, the risk is higher (5 times) among college students than non-students, men make up 17% of all college student victims, and about 4% of non-student victims; and,

WHEREAS, sexual violence disproportionately impacts Black, Indigenous People of Color (BIPOC) and LGTBQ+ communities; and

WHEREAS, while 80% of rapes are reported by white women, sexual violence disproportionately impacts women of color, LGBTQ+ women, and women who have disabilities and routinely goes unreported and thus under-addressed; and

WHEREAS, CDC's National Intimate Partner and Sexual Violence Survey (NISVS) found 18% of Asian or Pacific Islander women reported experiencing rape, physical violence, and/or stalking by an intimate partner in their lifetime, as compared to 48% of American Indians or Alaska Native women, 45% of Black women, 34% of Hispanic women, and 37% of White women; and

WHEREAS, NISVS found within the LGBTQ+ community, transgender people and bisexual women face the most alarming rates of sexual violence. Association of American Universities (AAU), Report on the AAU Campus Climate Survey on Sexual Assault and Sexual Misconduct found 21% of TGQN (transgender, genderqueer, nonconforming) college students have been sexually assaulted, compared to 18% of non-TGQN women, and 4% of non-TGQN men. The assaults are higher for LGBTQ+ people of color; and

WHEREAS, in addition to the immediate physical and emotional costs, sexual violence has associated consequences that may include post-traumatic stress disorder, substance abuse, depression, homelessness, eating disorders, and suicide. According to the Department of Justice, 38% of victims of sexual violence also experience increased work or school problems; and,

WHEREAS, during this time of continued sheltering in place, isolation, and living and working remotely in a mass effort to save lives to stop the spread of coronavirus, have also put vulnerable groups more at risk. People who are experiencing violence in their relationships particularly women and children who live with domestic violence have no escape from their abusers. Though the National Domestic Violence Hotline found reports of domestic violence increased by 9%, shame, fear of reporting, lack of shelters, and being exposed to COVID 19 has impacted victims of domestic violence coming forward, and

WHEREAS, all forms of sexual violence are unacceptable, whether committed by a stranger, family member, or acquaintance of the victim; and

WHEREAS, "Sexual Assault Awareness Month" and "Denim Day" were also instituted to call attention to misconceptions and misinformation about rape and other forms of sexual assault, and the problem that many in society remain disturbingly uninformed with respect to issues of sexual assault including forcible rape; and

WHEREAS, "Sexual Assault Awareness Month" and "Denim Day" provides a special opportunity to educate the people of the United States about sexual violence and to encourage the prevention of sexual assault, the improved treatment of its victims, and the prosecution of its perpetrators; and

WHEREAS, free, confidential help is available to all victims/survivors of sexual violence through such organizations as the Rape Treatment Center at UCLA Santa Monica Medical Center, Peace Over Violence, Sojourn, Center for the Pacific Asian Family, Sexual Assault Online Hotline (RAINN), and more than 1,000 sexual assault service providers across the nation; and

WHEREAS, with proper education on the matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and

WHEREAS, working towards a future without sexual violence means that advocates, survivors and communities need to respond to a complex and layered reality that centers the needs of those survivors most marginalized, silenced and unseen.

NOW, THEREFORE BE IT RESOLVED that Santa Monica Community College District does support the goals and ideals of "Sexual Assault Awareness Month," and hereby proclaims the month of April 2021 as "Sexual Assault Awareness Month," and designates April 28, 2021 as "Denim Day," the District also:

- Recognizes that "Sexual Assault Awareness Month," provides a special opportunity to educate the people about sexual violence, encourages the prevention of sexual assault, and has improved treatment of its victims, and the prosecution of its perpetrators; and

- Recognizes national and community organizations, health professionals, private-sector supporters and advocates, and applauds their work in promoting awareness about sexual assault and sexual violence by providing information and treatment to its survivors, and education in our community about the true impact of rape, sexual assault, sexual violence; and
- Recognizes that activism has increased public awareness and safety, and supports law enforcement in their hard work to bring cases to justice that results in the successful prosecution and incarceration of its perpetrators, and
- Urges everyone to wear denim on April 28, 2021 to help communicate the message that there is “no excuse and never an invitation to rape.”

MOTION MADE BY: Susan Aminoff  
SECONDED BY: Sion Roy  
STUDENT ADVISORY: Aye  
AYES: 6  
NOES: 0  
ABSENT: 1 (Snell)

MAJOR ITEMS OF BUSINESSINFORMATION ITEM NO. 22

**SUBJECT:** COVID-19 – ONE YEAR LATER

**SUBMITTED BY:** Superintendent/President

**SUMMARY:** SMC Staff provided a review of responses and activities related to the COVID-19 pandemic during this past year; moving from red to orange tier; and what is ahead on the Roadmap to Recovery plan.

Topics included instruction, basic needs, and financial support added by SMC to assist students throughout the year; actions taken to convert to online delivery of courses and services; actions taken to safeguard on-ground operational staff; ongoing safety training; responses to community; planning in anticipation of recovery; the hopeful promise of vaccination to protect against COVID-19; pilot programs of return to ground; employee participation in planning for return to ground for staff and students; and considerations regarding return to ground.

A full summary of SMC activities related to COVID-19 was posted to the SMC website following the presentation and will be periodically updated.

Presenters included the following:

Christopher Bonvenuto, Vice-President, Business/Administration  
Don Girard, Senior Director, Government Relations/Institutional Communications  
Sherri Lee-Lewis, Vice-President, Human Resources  
Jennifer Merlic, Vice-President, Academic Affairs  
Michael Tuitasi, Vice-President, Student Affairs  
SMC Chief of Police Johnnie Adams  
Campus Police Captain Vincent Carter  
Lizzy Moore, Dean, SMC Foundation/Institutional Advancement  
Daniel Phillips, Director, Safety and Risk Management  
Devin Starnes, Director, Facilities Management

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

**SUBJECT:** **TERMINATION OF FURLOUGHS AND FREEZE ON PAY INCREASES FOR ALL SANTA MONICA COLLEGE EMPLOYEES**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees approve the following actions:

1. Approve an MOU between the District and CSEA providing paid time off to secure a COVID-19 vaccination.
2. Approve an MOU between the District and CSEA to provide a \$325 training stipend for completing five hours of COVID-19 related return to work training.
3. Approve an MOU between the District and the Faculty Association providing paid time off to secure a COVID-19 vaccination and providing a \$325 training stipend for completing five hours of COVID-19 related return to work training.
4. Approve providing Management and Confidential Personnel with a \$325 training stipend for completing five hours of COVID-19 related return to work training.
5. Effective April 1, 2021, terminate all furloughs for Classified, Management, and Confidential Personnel.
6. Effective April 1, 2021, terminate the freeze on pay increases in any form, whether by step, column, or longevity increments, for Classified, Management, and Confidential Personnel.

**COMMENT:** The Board of Trustees approved a resolution on June 2, 2020, to declare a fiscal emergency due to the Novel Coronavirus (COVID-19) global pandemic, freezing salaries, and imposing furloughs for all management and confidential personnel. The Board of Trustees approved a Memorandum of Understanding with CSEA Chapter 36 on August 4, 2020, to freeze salaries, reduce the work hours by one furlough day per month and not impose any layoffs before January 1, 2021.

On March 11, 2021, President Joseph Biden signed into law the American Rescue Plan Act of 2021, also called the COVID-19 Stimulus Package or American Rescue Plan, which is a \$1.9 trillion economic stimulus bill created to assist in recovery from the economic and health effects of the COVID-19 pandemic. Preliminary estimates indicate that the District will receive between \$20 and \$22 million in one-time institutional funding to defray expenditures related to the pandemic, including backfilling the approximately \$21.8 million in lost revenue the District has experienced due to the pandemic.

This proposed action results from the passage of the American Rescue Plan and the ability it gives to the District to offset lost revenue due to the pandemic.

MOTION MADE BY: Susan Aminoff

SECONDED BY: Louise Jaffe

STUDENT ADVISORY: Aye

AYES: 6

NOES: 0

ABSENT: 1 (Snell)





BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 25

**SUBJECT:**                    **RESTRUCTURING OF STUDENT ACTIVITY FEES**

**SUBMITTED BY:**            Vice-President, Student Affairs

**REQUESTED ACTION:**    It is recommended that the Board of Trustees approve the restructuring of the following optional Student Activity fees, effective summer 2021.

(Current) A.S. Membership Fee- \$19.50

(New) Associated Students Resource Fee \$10:

- Academic Support (Scantrons, bluebooks, pencils, textbook loan)
- Basic Needs (Food Programs, FLVR, etc.)
- Campus Life (Social Activities, Celebrate America, Homecoming, VIP Welcome)
- Club Funding
- Cultural Education Diversity and Inclusion Health (Physical and mental health support)
- Student Leadership & Student Government (Associated Students & ICC)
- Sustainability (Organic Learning Garden, Center for Urban and Environmental Education)
- Cayton Center Renovation

(Current) Student ID Card Fee- \$13

(New) Student Benefits Fee \$22.50: Activities/Resources/Benefits Fee (\$22.50)

- Technology (Access to WiFi, Computer lab, printing, loan program)
- Transportation (Big Blue Bus, Shuttles, Rideshare, Bike Program)
- Live Safe
- Breeze Bike

**SUMMARY:**                    **Committee Formation and Task:**

A committee comprised of members of the Associated Students Board of Directors, Inter Club Council members, representatives from Auxiliary Services, Admissions & Records, and Student Life began meeting in October 2020. The committee was tasked with examining the current Associated Students Activity Fee and the Student ID fee and develop a recommendation for re-naming and re-structuring both optional fees that more accurately represent the nature of these fees.

**Committee Work:**

The committee analyzed the CCC Student Fee Handbook’s policies on optional fees. Additionally, the committee examined the amount of fees collected for the past three years, including opt-outs, and evaluated the items that the Associated Students funded over the last three years. Based on this work, the committee developed various options for re-structuring these optional fees.

Student Feedback:

The committee noted the importance of student feedback and collaborated with Institutional Research to develop a survey for all SMC students. The survey was sent to all SMC students on February 22, 2021 and it closed on February 28, 2021. A total of 786 students responded to the survey (497-complete, 289-partial). The committee discussed the student feedback and finalized a recommendation.

Committee Recommendation:

The proposed Associated Students Resource Fee will continue to fund programs and initiatives such as clubs, basic needs, student government, academic support, student leadership, sustainability efforts, and other campus activities, to name a few. The optional Student Benefits fee will fund activities such as the Live Safe app, technology initiatives and programs, and transportation initiatives, including the Big Blue Bus, which is currently partially funded by the A.S. Membership fee.

This recommendation aligns with the student survey feedback and is supported by the work and research of the committee. The total for both fees will not change (\$32.50). This update will re-structure these fees, and update their name, individual total, and the programs they will fund. This proposal was unanimously approved by the SMC Associated Students on March 29, 2021 and approved by SMC's Senior Staff on March 30, 2021.

Next Steps

Inform all SMC students via email, inform the SMC community via Bulletins, collaborate with Admissions & Records on updating the Catalog, and work with Information Technology to implement updates.

MOTION MADE BY: Louise Jaffe  
SECONDED BY: Joshua Elizondo  
STUDENT ADVISORY: Aye  
AYES: 5  
NOES: 0  
ABSTAIN: 1 (Quiñones-Perez)  
ABSENT: 1 (Snell)

BOARD OF TRUSTEES Santa Monica Community College District	INFORMATION April 6, 2021
--	------------------------------

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 26

**SUBJECT:** CONSTRUCTION PROJECTS UPDATE

**SUBMITTED BY:** Vice-President, Business/Administration

**SUMMARY:** SMC Staff presented updates on the following construction projects:

Santa Monica Early Childhood Lab School. This is a locally-funded joint use and community partnership project. This project provides childcare services to the community while serving SMC as an instructional facility. The City of Santa Monica is a partner of this project, providing the site at the Civic Center and contributing financially to the project budget. The facility will serve infants, toddlers, and pre-K children, including children with disabilities. Key to the success of the ECLS is alignment of the pre-K curriculum with the community college curriculum. SMC has contracted with Growing Place, a nationally accredited private nonprofit early care and learning provider, to develop and deliver the lab school's pre-K curriculum in conjunction with SMC's early childhood education training curriculum. The pre-K curriculum offers both indoor and outdoor programming, including music, art, dramatic play, STEM, woodworking, gardening, and other creative strategies for engaging young children in early learning. Priority enrollment considerations are in place with the intent that a minimum of 30 percent of total children in attendance are Santa Monica residents, and a minimum of 15 percent are of low income status, but that no space shall remain vacant. Construction started in 2019. The project is complete.

Santa Monica College Malibu Campus and Los Angeles County Sheriff Sub-Station. This is a locally-funded joint use and community partnership project. The satellite campus features a two-story building that includes classrooms, science and computer labs, a lecture hall, an art studio, study space, an interpretive center, a multipurpose room, a conference room, offices, and 179 parking spaces. The Los Angeles County Sheriff's Department will occupy a one-story wing of the building. The multipurpose room, also to be open to the Malibu community, will be shared by the Sheriff's Department and Santa Monica College. The project employs various sustainability strategies including low water consumption fixtures, the use of reclaimed water for irrigation, green building materials, and equipment commissioning. The project is anticipated to receive LEED Gold Certification. The estimated completion date is October 2022.

HVAC Upgrade and Connection to the Campus Central Plant. This is a locally-funded project. The college successfully implemented Phase 1 of the project in 2017, which included adding a new air conditioning system to the HSS building and connecting the Business Building, Science Building East Wing, and the HSS Building to the campus wide central plant loop. Phase 2 adds new air conditioning systems to the Science Building west wing, Corsair Gym, Student Activities/Cayton Center, and the Madison instructional building at the Performing Arts Center campus. The project provides efficient cooling to these buildings while reducing energy consumption and aligns with SMC's long-term sustainability goals. The estimated completion date is July 2021.

Replacement Art Complex. This is a state-funded and locally-funded project. The project is currently under design. SMC is proposing to construct and operate a new Arts Complex replacing the existing 70-year old art studios and classrooms on the main campus and the ceramic kilns at the Airport Arts campus. The Arts Complex would support studio and workshop classes in Drawing, Design, Digital 2-D and 3-D Design and Printing, Watercolor, Acrylic Painting, Oil Painting, Sculpture, Glass Sculpture, Ceramics, and Printmaking. The complex would also include a large classroom supporting Art History, and additional informal teaching spaces and offices. Parking at the facility is staff only, with 17 parking spaces on site. The estimated completion date is August 2024.

### Pearl Street Projects

Math & Science Extension Building. This is a state-funded and locally-funded project. Santa Monica College is renowned for its science and allied health programs; however, the existing labs for Life, Physical, and Earth Sciences are at maximum capacity. Furthermore, part of the Math Department is currently housed in temporary trailers that lacks the infrastructure for smart classrooms or support for the use of modern technology for instructional use. The new building consolidates the Math and Science programs and strengthens interdisciplinary interaction. The new building also consolidates the Earth Sciences program with the other science programs. The project has qualified for approximately \$40 million in State funding. The building features a new community-serving planetarium and a new rooftop observatory. The demolition and site preparation phase of the project is nearly complete, and the construction phase will begin shortly. The estimated completion date is January 2024.

John Adams Middle School Performing Arts Center. This is a joint use and community partnership project funded locally by both SMMUSD and SMCCD. SMMUSD is constructing a 750-seat performing arts auditorium and a companion rehearsal space; SMMUSD will own and operate the facility and SMC has entered into a funding and joint facilities use agreement with SMMUSD. The proscenium opening is 45 feet wide, the same width as the Broad Stage, by 22.5 feet tall (1.5 feet shorter than the Broad Stage). The stage is 43 feet deep from the edge of the apron to the rear wall of the stage and is 90 feet wide. It can accommodate an orchestra of up to 75 musicians. The auditorium will feature an electroacoustic audio system that will allow one person to instantly change the sonic environment of the room at the push of a button on a control panel backstage. By using strategically placed microphones and speakers, as well as advanced processing equipment, the electroacoustic system can change the room from sounding like an intimate lecture space to a cavernous stone church without requiring any physical changes to the environment. A separate 2,000 sq. ft. rehearsal space is being constructed just west of the auditorium entrance and is large enough to accommodate the music, dance, and theater groups who will be performing on the auditorium stage; it can also be utilized for community meetings. The estimated completion date is November 2021.

Next Steps. Efforts will continue towards completing the Facilities Master Plan, last previewed just prior to the shift from on-ground to online instruction, and the hiring of a design team for the Modular Replacement Building project.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 6, 2021

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 27

**SUBJECT:** **BALLOT FOR CCCT BOARD OF DIRECTORS**

**SUBMITTED BY:** Chair, Board of Trustees

**REQUESTED ACTION:** It is recommended that the Board of Trustees prepare the following ballot for the California Community College Trustees (CCCT) Board of Directors. Candidates indicated in **bold** were approved for submission.

- 1. Yvette Davis, Glendale CCD**
2. Tina Arias Miller, Rancho Santiago CCD
3. Marguerite Bulkin, Yosemite CCD
4. Edralin Maduli, Chabot- Las Positas CCD
5. Bernardo Perez, Ventura County CCD
- 6. Gregory Pensa, Allan Hancock Joint CCD\***
7. Kendall Pierson, Shasta-Tehama-Trinity Joint CCD
8. Mary Strobridge, San Luis Obispo County CCD
9. Alan Siemer, Lassen CCD
10. Cindi Reiss, Peralta CCD
11. Mark Edney, Imperial CCD
- 12. Barbara Calhoun, Compton CCD**
- 13. Nan Gomez-Heitzeberg, Kern CCD**
14. Margaret Fishman, Sonoma County Junior College District
- 15. Mary Lombardo, Copper Mountain CCD**
- 16. Michele Jenkins, Santa Clarita CCD**
17. Carolyn Inmon, South Orange County CCD
- 18. Deborah Ikeda, State Center CCD**

\* Incumbent

**COMMENT:** This year there are seven (7) seats up for election on the Board, with one (1) incumbent running, and six (6) vacancies. Each member community college has one vote for each of the vacancies.

MOTION MADE BY: Susan Aminoff  
 SECONDED BY: Sion Roy  
 STUDENT ADVISORY: Aye  
 AYES: 5  
 NOES: 0  
 ABSENT: 2 (Quiñones-Perez, Snell)

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 6, 2021

XII. BOARD COMMENTS

XIII. ADJOURNMENT – 9:42 p.m.

The meeting was adjourned in memory of **Tommy Martinez**, retired SMC Campus Store warehouse receiving, stockroom and delivery worker; **Lyle Stevenson**, retired Automotive Department faculty member and chair; and the **victims of the recent mass shootings**.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, May 4, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.