MINUTES
SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, APRIL 6, 2021

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Via Zoom Conference

The complete minutes may be accessed on the
Santa Monica College website:
https://www.smc.edu/administration/governance/board-of-trustees/meetings.php
A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, April 6, 2021. The meeting will be conducted via Zoom Webinar.

5:05 p.m.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER
  Rob Rader, Chair - Present
  Dr. Louise Jaffe, Vice-Chair - Present
  Dr. Susan Aminoff - Present
  Dr. Nancy Greenstein - Present
  Dr. Margaret Quiñones-Perez - Present
  Dr. Sion Roy - Present
  Barry A. Snell - Excused Absence
  Joshua Elizondo, Student Trustee - Present

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

II. CLOSED SESSION

CONFERECE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
Robert Myers, Campus Counsel
Employee Organizations:
  SMC Faculty Association
  CSEA Chapter 36
  SMC Police Officers Association

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

5:53 p.m.

III. PUBLIC SESSION – ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE - Associated Students President Tafari Alan

- CLOSED SESSION REPORT – None

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: None

IV. SUPERINTENDENT’S REPORT

V. PUBLIC COMMENTS
   Yasamin Hatefi
   Kamiko Greenwood
   Jenna Glaskin
VI. ACADEMIC SENATE REPORT - None

VII. REPORTS FROM DPAC CONSTITUENCIES
- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

Approval of Minutes
#1 Approval of Minutes: March 2, 2021 (Regular Meeting)
March 16, 2021 (Special Meeting/Study Session)

Academic Affairs
#2 New Courses and Degrees, Spring 2021

KCRW
#3 KCRW Foundation Donations of Equipment to SMCCD

Contracts and Consultants
#4-A Approval Contracts and Consultants
(Greater than the amount specified in Public Contract Code Section 20651)
- Amendments to Previously Approved Contracts
- New Contract
#4-B Ratification of Contracts and Consultants
(Less than the amount specified in Public Contract Code Section 20651)
- Amendments to Previously Approved Contracts
- New Contracts

Human Resources
#5 Academic Personnel
#6 Classified Personnel – Regular
#7 Classified Personnel – Limited Duration
#8 Classified Personnel – Non Merit

Facilities and Fiscal
#9 Facilities
A Amendment No. 13 to Contract for Architectural Services (Morris Architects)
B Amendment No. 5 to Contract for Engineering Services (P25 Engineering)
C Amendment No. 1 to Contract for Professional Services (Ellis Environmental)
D Project Close Out – Air Handler Equipment Replacement
E Award of Bid – Cosmetology Floor Project
#10 Acceptance of Grants and Budget Augmentation
#11 Budget Transfers
#12 Commercial Warrant Register
#13 Payroll Warrant Register
#14 Auxiliary Payments and Purchase Orders
#15 Reissue Commercial Warrants
#16 Organizational Memberships
#17 Providers for Community and Contract Education
#18 Purchasing
A Award of Purchase Orders
B Award of Competitive Contracts 2020-2021
IX. CONSENT AGENDA – Pulled Recommendations

X. MAJOR ITEMS OF BUSINESS
#19 Resolution: Community College Month
#20 Resolution to Condemn the Surge in Hate Crimes Targeting Asian-Americans and to Reaffirm SMCCD’s Commitment to Provide a Safe Environment for All Students and Personnel
#21 Resolution: Sexual Assault Awareness and Prevention Month
#22 COVID-19 – One Year Later
#23 Termination of Furloughs and Freeze on Pay Increases for All SMC Employees
#24 Ratification of Collective Bargaining Agreement between SMCCD and the SMCPOA
#25 Restructuring of Student Activity Fees
#26 Information: Construction Projects Update
#27 Ballot for CCCT Board of Directors

XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday May 4, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.
SUPERINTENDENT’S REPORT

Updates

• Budget
The American Rescue Plan was recently passed by the Federal Government. When coupled with remaining funds from the CARES Act and HEERF 2 the District has approximately $45,000,000 of institutional funding to spend. The Department of Education has recently provided guidance that these funds can be used to backfill revenue lost due to the pandemic going retroactively to March 2020. Preliminary calculations is that this will allow the College to backfill up to $41 million in lost revenue for 2019-20, 2020-21 and 2021-22 leaving approximately $4 million for preparing to return to campus. Senate Bill 85 provides $121.1 million in one-time funding for immediate assistance to districts and students affected by COVID-19. The funds were allocated as follows:
  • $100 million for emergency student aid. (SMC projected $1,928,481)
    o Student Eligibility Requirements
      • Currently enrolled in at least 6 semester units
      • Demonstrate financial need
      • Qualify as low-income by meeting the requirement to receive a California College Promise Grant (CCPG) or is projected to receive a CCPG in the upcoming term.
      • Earned a 2.0 grade point average in one of the last three semesters
    o Eligibility requirements can be self-certified by the student
  • $3.1 million for Cal Fresh Outreach. (SMC projected $50,070)
    o Uses include
      • Create outreach materials
      • Host Cal Fresh sign up events
      • Support to other goods and services needed to be most effective at outreach
  • $18 million for Student Retention and Enrollment Outreach (SMC projected $246,708)
    o Uses include
      • Engage former community college students who may have withdrawn from college due to the pandemic
      • Engage current or perspective students who are hesitant to enroll due to the pandemic.

• Spring 2021 Enrollment: Comparing day to day this spring to last, credit enrollment is down about 5.41 percent; nonresident enrollment is down about 24.53 percent. There has been encouraging feedback from some of the highest producing international recruiting agencies of an increase in applications due to the offering of some in-person classes. Enrollment for summer and fall 2021 begins on April 26th.

Acknowledgements
• Institutional Flex and Professional Development Days, March 18 and 19, 2021, followed by Classified Professional Development Flex week March 22-31, 2021: The theme was SMC showing authentic care to students, with equity and self-care as the focus. There were 848 participants for the Superintendent/President’s address followed by a keynote speaker and a host of other dynamic and highly-regarded speakers.
• National Council for Marketing & Public Relations (NCMPR) Paragon Awards: The SMC marketing, social media, web and community/academic relations team lead by Senior Director of Institutional Communications/ Government Relations Don Girard, was recognized and commended for the numerous Paragon Awards received from the National Council for Marketing and Public Relations (NCMPR). NCMPR is a national organization that recognizes outstanding achievements in design and communication among community colleges throughout the nation. Ming Yea Wei, SMC Marketing Design, reported awards to SMC included gold for the new website, led by web team Regina Ip and Paul Trautwein; silver for the 2020-2021 SMC catalog; silver for the 2019 SMC Foundation holiday card and the We Care logo and tee shirts design.

• The SMC Foundation has been nominated for the *Los Angeles Business Journal 2021 Nonprofit and Corporate Citizenship Awards*. All 2021 nominees will be highlighted in the April 19th edition of the Business Journal, with all finalists and winners featured in the April 26th edition.
VIII. CONSENT AGENDA
Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#18.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:  #5, #7

MOTION MADE BY: Louise Jaffe
SECONDED BY: Susan Aminoff
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Snell)

IX. CONSENT AGENDA – Pulled Recommendations

Recommendation No. 5 – Academic Personnel
MOTION MADE BY: Susan Aminoff
SECONDED BY: Margaret Quiñones-Perez
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Snell)

Recommendation No. 7 – Classified Personnel – Limited Duration
MOTION MADE BY: Joshua Elizondo
SECONDED BY: Louise Jaffee
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Snell)

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

March 2, 2021 (Regular Meeting)
March 16, 2021 (Special Meeting/Study Session)
CONSENT AGENDA:  ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 2  NEW COURSES AND DEGREES, SPRING 2021

Requested Action:  Approval/Ratification  
Requested by:  Curriculum Committee  
Approved by:  Jennifer Merlic, Vice-President, Academic Affairs

New Courses

BUS 34C Digital Marketing Analytics
This course provides an overview of approaches and practices in digital marketing measurements and analysis and offers an understanding of how tools, such as Google Analytics, can be utilized to inform strategic direction. Focusing on key performance indicators for digital marketing, students will learn how to measure and track online performance to determine digital marketing return on investment. Students will review factors that drive conversion and how to optimize conversion rates using data and A/B testing.

CIS 30T Tableau Desktop Essentials
This course introduces students to Tableau, a popular platform for data visualization and simplification of complex data. It was designed to help the user to create visuals and graphics without the help of any programmer or any prior knowledge of programming. Topics include: connecting to different data types, exploring and analyzing the data visually, build custom calculations. Students will build a fully interactive dashboard, build a story to present and share the findings with publishing online or via Tableau server.

CS 79X Data Science on Azure (Skills Advisory: CS 79A)
In this course, students will learn how Machine Learning can yield deeper insights in different industry domains. Students will learn the various Azure tools and services for developing and deploying predictive solutions using Azure Artificial Intelligence, Machine Learning and Deep Learning. By using application use cases, frameworks and infrastructure, students will build, train, and deploy learning models at scale. Since data is a vital part of machine learning, we will cover how data is stored, moved and processed throughout the machine learning pipeline.

CS 82A Introduction to Data Science
In this course, students will explore the field of data science and the possible career pathway that can be taken. Students will learn how the data science process can be used to address real-world problems. The course will cover a basic introduction to the key areas of data science including data acquisition and management, data modeling, analysis visualization, and data reporting. Students will be introduced to tools to analyze and visualize data for data-driven decision making.

CS 82B Principles of Data Science (Skills Advisory: CS 82A)
In this course students will focus on the data science pipeline including problem formulation, data cleaning and preprocessing, exploration of data with visualization, model prediction and inference for decision making. Students will use different software tools and programming for each step of the data science pipeline, include data exploration and transformation, algorithms for machine learning concepts such as classification, regression, and clustering. In addition, students will learn how to effectively present any findings to an audience.
CS 82C R Programming (Skills Advisory: CS 82A)
R is a commonly used programming language for data analysis, data visualization, machine learning, and data science. In this course students will learn the fundamentals of R syntax, how to organize and modify data, prepare data for analysis, and create visualizations.

TH ART 48A Introduction to Acting Shakespeare
This course introduces students to acting in the world of Shakespeare. Students will explore the historical, social and poetic aspects of Shakespeare’s theatrical works and how they relates to the performance of his plays on the stage. Students will employ acting techniques and theatrical conventions through the performance of selected scenes from Shakespeare plays.

Global Citizenship
AHIS 2 Western Art History II
AHIS 71 African American Art History

Distance Education
AHIS 71 African American Art History
ENGL 38 Literature of the Absurd
NURSNG 17 Pharmacological Aspects of Nursing
SST 905 Organics Recycling

Approved for Online in an Emergency Context Only
ANIM 10 Quick-Sketch & Rapid Visualization
PSYCH 320 Cognitive Psychology

New Programs
Data Science Certificate of Achievement (21-24 units)

Data science is an applied field that uses scientific methods, processes, algorithms and systems to extract knowledge and insights from both structured and unstructured data sources. Data science incorporates data mining, machine learning and big data to make predictions and identify actions that organizations can take to be more effective. Data scientists are responsible for breaking down big data into usable information and creating software and algorithms that help companies and organizations determine optimal operations. This certificate will prepare students for jobs in this field by providing students with skills in different technologies and techniques that are used for data science and machine learning. Students may also choose to transfer to four-year universities with established undergraduate programs in Data Science.
CONSENT AGENDA:  KCRW

RECOMMENDATION NO. 3  KCRW FOUNDATION DONATIONS OF EQUIPMENT TO SMCCD

Requested by: Jennifer Ferro, General Manager, KCRW
Approved by: Don Girard, Government Relations/Institutional Communications

The following are donations of equipment from the KCRW Foundation to the Santa Monica Community College District. In the normal course of business, the KCRW Foundation uses member donations and underwriting revenues to purchase equipment used in operating the Station. The ownership of the assets is transferred to the District and is inventoried and depreciated by the District. This Board action is primarily a recordkeeping action. The assets continue to be used in operating the Station.

<table>
<thead>
<tr>
<th>Items</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 2020:</td>
<td></td>
</tr>
<tr>
<td>Galaxy Tablet Active2 16GB LTE: KCRW newsroom Tablet (1 of 2) Samsung Unlocke</td>
<td>$502.69</td>
</tr>
<tr>
<td>Galaxy Tab Active2 Water-Resistant 8” Rugged Tablet, Order# 111-5712457-5578623 dated 11/17/2020. Paid via Visa Credit card due 12/25/2020</td>
<td></td>
</tr>
<tr>
<td>Galaxy Tablet Active2 16GB LTE: KCRW newsroom Tablet (2 of 2) Samsung Unlocke</td>
<td>$502.69</td>
</tr>
<tr>
<td>Galaxy Tab Active2 Water-Resistant 8” Rugged Tablet, Order# 111-6139595-8517801 dated 11/17/2020 Paid via Visa Credit card due 12/25/2020</td>
<td></td>
</tr>
<tr>
<td>December 2020:</td>
<td></td>
</tr>
<tr>
<td>Norsat 1107HA LNB: KCRW spare parts for satellite dishes, 2 at $275 each. Invoice</td>
<td>$550.00</td>
</tr>
<tr>
<td># INV31875 dated 12/17 /20. Paid Check # 0049578977 12/24/2020, cleared 12/30/2020</td>
<td></td>
</tr>
<tr>
<td>Total Donations: 2020-2021 1st Quarter – approved at Dec 1, 2020 BOT</td>
<td>$1,555.38</td>
</tr>
<tr>
<td>Total Donations: 2020-2021 2nd Quarter</td>
<td>$2,079.38</td>
</tr>
<tr>
<td>Total Donations to Date: Fiscal Year 2020-2021</td>
<td>$3,634.76</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

4-A APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651, and are presented to the Board of Trustees for approval.

AMENDMENTS TO PREVIOUSLY APPROVED CONTRACTS

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Sign Up Interpreting</td>
<td>Increase Contract Amounts: Sign Up Interpreting – Increase $60,000 Original amount: $86,000 New amount: $146,000</td>
<td>Provides closed and remote captioning services. Due to the remote learning, usage of services has been increased.</td>
<td>2020-2021 DSPS DHH Allocation and District Budget</td>
</tr>
<tr>
<td>2 Quick Caption</td>
<td>Increase Contract Amounts: Quick Caption- Increase $140,000 Original amount: $86,000 New amount: $226,000</td>
<td>Provides closed and remote captioning services. Due to the remote learning, usage of services has been increased.</td>
<td>2020-2021 DSPS DHH Allocation and District Budget</td>
</tr>
<tr>
<td>3 Pro Sound CA, Inc.</td>
<td>Time extension of project completion originally estimated October 30, 2021 extended to April 30, 2021 No change to contract amount approved on September 1, 2020 in the amount of $305,270.52</td>
<td>Extension of Broad Stage Audio System Replacement project due to pandemic related delays for equipment and installation.</td>
<td>Restricted General Fund SMC Performing Arts Center</td>
</tr>
</tbody>
</table>

#1 and #2
Requested by: Denise Henninger, DSPS
Approved by: Mike Tuitasi, Vice President, Student Affairs

Requested by: Rob Rudolph, Production Manager
Approved by: Don Girard, Senior Director of Government Relations and Institutional Communications
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

4-A APPROVAL OF CONTRACTS AND CONSULTANTS

AMENDMENTS TO PREVIOUSLY APPROVED CONTRACTS

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Collier Simon</td>
<td>June 1, 2020 - December 1, 2021 (originally approved through June 30, 2021) &lt;br&gt;Not to exceed: $1,250,000 (no change to previously approved amount)</td>
<td>This contract was previously approved on June 2, 2020. This is a request for extension of time to the contract in order to continue the program impact/momentum without pause, while seeking an additional round of funding to continue this important program into 2022 and beyond. The contract will be extended from 12 to 18 months with NO additional funds needed. &lt;br&gt;Collier Simon (CoSi) will continue to build comprehensive social content strategy and communication plan with timing and rollout details for continuing advertising programs for CCLA; create on-demand dashboard for the LA19 teams; meet with client leadership and other agency partners to provide weekly reports; create brand kits for each college; and provide an influencer program to increase awareness in an effort to grow enrollment for CCLA career education programs.</td>
</tr>
<tr>
<td>5</td>
<td>Blackboard Inc.</td>
<td>Extension of term of contract only June 1, 2020 - December 31, 2021 (originally approved through June 30, 2021) &lt;br&gt;Not to exceed: $1,250,000 (no change to previously approved amount)</td>
<td>This contract was previously approved on June 2, 2020. This is a request for extension of time to the contract in order to continue the program impact/momentum without pause, while seeking an additional round of funding to continue this important program into 2022 and beyond. The contract will be extended from 12 to 18 months with NO additional funds needed. &lt;br&gt;Blackboard will continue to provide a comprehensive marketing and enrollment lead qualification and transfer services to support the 19 community colleges in LA County; manage marketing campaigns and social media spending; and provide specialized training on the colleges, program attributes, and transfer process to the enrollment associates who represent the college.</td>
</tr>
</tbody>
</table>

Requested by: Patricia Ramos, Dean, Academic Affairs  
Approved by: Jennifer Merlic, Vice-President, Academic Affairs
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

4-A APPROVAL OF CONTRACTS AND CONSULTANTS

NEW CONTRACT

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loma Media</td>
<td>2021, 2022 and 2023</td>
<td>Commencement live streaming and filming: 2021, 2022, and 2023 graduation commencement speaker video recordings, live webcast services, and seven student profile videos, for marketing and campus promotion purposes.</td>
<td>Community and Academic Relations</td>
</tr>
<tr>
<td></td>
<td>Year 1 $37,146</td>
<td>Comment: 89 notified vendors; seven responses</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Year 2 $37,146</td>
<td>Other bidders:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Year 3 $38,261</td>
<td>• Theo Jamison</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$112,553.00</td>
<td>• Good Sides</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Three years</td>
<td>• Video Approach</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• IPTV</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Alas Media</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Sanchez Media</td>
<td></td>
</tr>
</tbody>
</table>

Requested by: Kiersten Elliott, Dean Community and Academic Relations
Approved by: Don Girard, Senior Director, Government Relations & Institutional Communications
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

4-B RATIFICATION OF CONTRACTS AND CONSULTANTS
The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts
Approved by Board of Trustees: 9/8/2008; revised 12/4/2018
Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

AMENDMENTS TO PREVIOUSLY APPROVED CONTRACTS

<table>
<thead>
<tr>
<th>Provider</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 R.Lawrence Kirkegaard &amp; Associates Inc.</td>
<td>Time extension of project</td>
<td>Extension of consulting and design services for Broad Stage Audio System Replacement project due to pandemic related delays.</td>
<td>Restricted General Fund SMC Performing Arts Center</td>
</tr>
<tr>
<td>(Kirkegaard &amp; Associates)</td>
<td>completion originally estimated October 30, 2021 extended to April 30, 2021</td>
<td>No change to contract amount approved on February 4, 2020 in the amount of $73,270, plus reimbursables not to exceed $7,800.</td>
<td></td>
</tr>
</tbody>
</table>

Requested by: Rob Rudolph, Production Manager
Approved by: Don Girard, Senior Director of Government Relations and Institutional Communications

NEW CONTRACTS

<table>
<thead>
<tr>
<th>Provider</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Dr. Patricia Eshaghian</td>
<td>August 30, 2021 – August 30, 2026</td>
<td>Medical Director to meet accreditation standards for the Respiratory Therapy Program. The medical director of the program will provide input necessary to ensure the medical components of the curriculum, both didactic and supervised clinical practicum meet standards of medical practice.</td>
<td>General Fund</td>
</tr>
<tr>
<td></td>
<td>$60,000 ($12,000 per year for five-year contract)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Requested by: Salvador Santana, Interim Faculty Chair, Respiratory Therapy
Approved by: Jennifer Merlic, Vice-President, Academic Affairs
## CONSENT AGENDA: CONTRACTS AND CONSULTANTS

**RECOMMENDATION NO. 4**  
CONTRACTS AND CONSULTANTS

### 4-B  RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

- **NEW CONTRACTS (continued)**

<table>
<thead>
<tr>
<th>Provider</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
</table>
| ARROW UP | April 7, 2021 – July 30, 2021  
Not to exceed $15,000 | Agreement to provide a course/online platform to address the immediate concerns and points of clarifications that business owners and their employees are and will continue to face a COVID-19 environment. Services include:  
- Organize information on how to find resources and provide links to resources.  
- Research and produce content to develop informational sections to help businesses owners understand safety compliance and implement protocols.  
- Develop comprehensive 'Sensitivity Training' courses to help business owners and employees further develop skills for working together as well as maintaining a high level of customer service during COVID-19.  
- Develop COVID-19 safety course in English and Spanish.  
- Provide ongoing research, analysis, updating, and adjustment to keep the audience engaged, and to reflect the nature of COVID-19 on the business community. | Employment Training Panel (ETP) |

Requested by: Patricia G. Ramos, Dean - Workforce & Economic Development  
Approved by: Jennifer Merlic, Vice-President, Academic Affairs
CONSENT AGENDA:  CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4   CONTRACTS AND CONSULTANTS

4-B   RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

> NEW CONTRACTS – NO COST TO DISTRICT

<table>
<thead>
<tr>
<th>Provider</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
</table>
| 4 Grad Images | June 1, 2021- May 31, 2026  
(5 Year Contract)  
Subject to annual review  
No cost to District | District Graduation Photography Services. Grad Images will capture each graduate receiving his or her degree or certificate and make the photos available for purchase by the graduates. | N/A |

Requested by: Esau Tovar, Dean, Admissions/Records  
Approved by: Teresita Rodriguez, Vice President, Enrollment Development

<table>
<thead>
<tr>
<th>Provider</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
</table>
| 5 Biocept | March 1, 2021 - February 28, 2022  
No cost to District | Covid-19 Testing for Athletes | N/A |

Requested by: Reggie Ellis, Athletic Director  
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 5  ACADEMIC PERSONNEL
Requested Action:  Approval/Ratification
Reviewed by:  Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by:  Sherri Lee- Lewis, Vice President, Human Resources

ESTABLISH
Project Manager – Dream Resource Liaison (50%)  04/07/2021

ELECTION
Throckmorton, Elena - Long Term Substitute - DSPS/HTTC Faculty Specialist  08/31/20-06/30/21

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

SEPARATION

RETIREMENT
Merlic, Jennifer, Vice President, Academic Affairs (30 years of service)  06/30/2021
**RECOMMENDATION NO. 6  CLASSIFIED PERSONNEL - REGULAR**

**Requested Action:** Approval/Ratification  
**Reviewed by:** Tre’Shawn Hall-Baker, Dean, Human Resources  
**Approved by:** Sherri Lee-Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

### ESTABLISH NEW POSITIONS

<table>
<thead>
<tr>
<th>Position Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Grants (1 position)</td>
<td>04/07/2021</td>
</tr>
<tr>
<td>SMC Foundation, 12 months, 40 hours</td>
<td></td>
</tr>
<tr>
<td>Athletic and Kinesiology Equipment Specialist (2 positions)</td>
<td>04/07/2021</td>
</tr>
<tr>
<td>Kinesiology, 11 months, 40 hours, Variable Hours</td>
<td></td>
</tr>
</tbody>
</table>

### CLASSIFICATION RE-TITLE

| From: Associate Director of the Santa Monica College Foundation | Date: 04/07/2021 |
| To: Director of the Santa Monica College Foundation             |                 |
| Classified Management Schedule - Range M26                     |                 |

### RECLASSIFICATION

| From: Network Systems Support Analyst | Date: 04/01/2021 |
| Classified Salary Schedule - Range 47 |                 |
| To: Information Systems Administrator |                 |
| Classified Salary Schedule - Range 52 |                 |

### PROMOTION/ADVANCE STEP PLACEMENT

| From: Instructional Assistant- Math, 11 months, 40 hours | Date: 03/01/2021 |
| To: Supplemental Instruction Coordinator, Supplemental Instruction, 12 months, 40 hours |                 |

### PROMOTION

| From: Mail Services Worker I, Procurement, Logistics & Contracts | Date: 03/16/2021 |
| To: Receiving, Stockroom and Delivery Worker, Procurement, Logistics & Contracts |                 |

### PROBATIONARY/ADVANCE STEP PLACEMENT

| From: Mail Services Worker I, P, C & L . (Step C) | Date: 03/16/2021 |
| To:                                           |                 |

### TRANSFER

| From: Payroll Specialist, Fiscal Services, 12 months, 40 hours | Date: 03/29/2021 |
| To: Mailroom Services Worker II, PCAL, 12 months, 40 hours    |                 |

### CSEA EDUCATIONAL PAY DIFFERENTIAL

| From: Senior Programmer Analyst, MIS | Date: 04/01/2021 |
| To: Student Services Assistant, Office of School Relations |                 |
|                                    |                 |
**WORKING OUT OF CLASSIFICATION (PROVISIONAL)**

**Gutierrez, Hector**

From: Grounds and Equipment Operator, Weekend Shift

To: Grounds Supervisor, Regular Shift

Percentage: More than 50%

*extension of working out of class assignment

**Guzman, Jose**

From: Personnel Technician, Personnel Commission

To: Personnel Analyst, Personnel Commission

Percentage: More than 50%

*extension of working out of class assignment

**Hull, Chelsea**

From: IA – English, English Dept., 20 hrs, Variable Shift

To: Tutoring Coordinator – English and Humanities, 40 hours, Regular Shift

Percentage: More than 50%

**Johnson, Gail**

From: Administrative Assistant II, Madison Theatre

To: Administrative Assistant III, Madison Theatre

Percentage: Less than 50%

**Reyes, Miguel**

From: Network Services Support Analyst

To: Information Systems Administrator

Percentage: More than 50%

*extension of working out of class assignment
RECOMMENDATION NO. 7  CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’S Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Chanaiwa, Isom, Associate Director-SMC Foundation, Institutional Advancement
From: 09/08/2020-03/01/2021
To: 09/08/2020-04/02/2021

Lopez, Vanessa, Student Services Clerk, Cashier’s Office
From: 01/01/2021-06/30/2021
To: 01/01/2021-03/30/2021
To: 01/01/2021-04/16/2021

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Gerhold, Thomas, Accompanist–Performance, Emeritus
From: 02/08/2021-06/30/2021
To: 02/16/2021-06/30/2021

RECOMMENDATION NO. 8  CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification
Reviewed by: Tre’S Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, $15.00/hour (STHP)  26
College Work-Study Student Assistant, $15.00/hour (FWS)  19
College CalWorks, $15.00/hour  3
## RECOMMENDATION NO. 9  FACILITIES

**Requested by:** John Greenlee, Director, Facilities Finance  
Devin Starnes, Director of Facilities Management  
Charlie Yen, Director of Facilities Planning  
Kim Tran, Chief Director, Business Services

**Approved by:** Christopher Bonvenuto, Vice-President, Business/Administration

**Requested Action:** Approval/Ratification

### 9-A AMENDMENT NO. 13 TO CONTRACT FOR ARCHITECTURAL SERVICES (MORRIS ARCHITECTS)

Amendment No. 13 will provide an extension of the term of the Morris contract from December 31, 2019 to December 31, 2021. Other than extending the term, there will be no additional financial impact. All costs incurred under this extension are covered under the existing contract. Morris’s services provided are in connection to the Student Services Building (SSB).

**Funding Source:** Measure V

**Comment:** This extension is needed for the architect to complete various closeout items associated with the SSB.

### 9-B AMENDMENT NO. 5 TO CONTRACT FOR ENGINEERING SERVICES (P2S ENGINEERING)

Amendment No. 5 will provide an extension of the term of the P2S contract from December 31, 2020 to December 31, 2021. Other than extending the term, there will be no additional financial impact. All costs incurred under this extension are covered under the existing contract. P2S’s services provided are in connection with the design, engineering and testing of the Air Conditioning Projects underway throughout the District’s campuses.

**Funding Source:** Measure V

**Comment:** This extension is needed for P2S to complete the originally anticipated scope of work under the existing contract.
9-C AMENDMENT NO. 1 TO CONTRACT FOR PROFESSIONAL SERVICES (ELLIS ENVIRONMENTAL MANAGEMENT)
Amendment No. 1 will allow for additional services and costs in connection with the roofing project at the 2714 Pico Blvd. site:

a) Additional Services: Under the existing contract, Ellis performed the initial “Hazardous Material Inspection and Testing” at the 2714 Pico Blvd site. As a result of roofing material confirmed to have lead or asbestos, SMC is requesting Ellis to perform the on-going testing and monitoring of lead and asbestos abatement throughout the life of the roofing project. The estimated date for final completion for the project is expected to be no later than December 31, 2021.
b) Additional Costs: The contract will be increased from the existing amount of $1,747.40 to $11,761.32.

Funding Source: State Funded Scheduled Maintenance Funds

Comment: The scope of the work has broadened with the need for removal of roof penetration mastic and paint stabilization at perimeter flashing. The original contract is dated December 15, 2020.

9-D PROJECT CLOSE OUT – AIR HANDLER EQUIPMENT REPLACEMENT LIFE AND PHYSICAL SCIENCE BUILDING
Subject to completion of punch list items by Bon Air, authorize the District Representative without further action of the Board of Trustees, to accept the project described as AIR HANDLER EQUIPMENT REPLACEMENT LIFE AND PHYSICAL SCIENCE BUILDING as being complete. Upon completion of punch list items by Bon Air, the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance disbursement of the final payment is authorized.

9-E AWARD OF BID - COSMETOLOGY FLOOR PROJECT
Award of bid in the amount of $119,980 to Modern Construction Management, Inc. (MCM Construction) for Cosmetology Floor replacement (remove existing floor tiles and polish existing concrete flooring).

Funding Source: State Scheduled Maintenance

Comment: 14 bidders attended the mandatory job walk and 6 bids were received. The additional bidders were as follows:

- $127,000 Williamson Construction, Inc.
- $133,911 D2L Construction, Inc.
- $144,000 R Dependable Construction, Inc.
- $237,336 Minako America Corporation
- $239,119 MMJ Contracting, Inc.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Jennifer Merlic, Vice President, Academic Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Strong Workforce Program – Regional Share Round 4: fiscal year 2020-21
Granting Agency: California Community Colleges Chancellor’s Office
Award Amount: $909,500
Matching Funds: Not applicable
Performance Period: July 1, 2020 – June 30, 2022
Summary: The Strong Workforce Program regional funds require colleges to collectively increase specific metrics that include the quantity of career technical education (CTE) enrollments, courses, programs, job placement, and wage gains while also improving the quality of Career Education (CE).
Santa Monica College (SMC) Regional Share allocation for fiscal year 2020-21 approved projects is a total of $909,500. SMC will continue to lead the California Cloud Workforce project and participate in six others: Bioscience Training, Career Pathways Specialist, eCTE Distance & Digital Learning, Marketing, Noncredit Career Pathways and Transportation Workforce Readiness.

Budget:

<table>
<thead>
<tr>
<th>Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8600  State</td>
<td>$ 909,500</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1000  Academic Salaries</td>
<td>$ 226,196</td>
</tr>
<tr>
<td>2000  Non-Academic Salaries</td>
<td>$ 136,250</td>
</tr>
<tr>
<td>3000  Employee Benefits</td>
<td>$ 100,856</td>
</tr>
<tr>
<td>4000  Supplies &amp; Materials</td>
<td>$ 42,000</td>
</tr>
<tr>
<td>5000  Other Operating Expenditures</td>
<td>$ 304,198</td>
</tr>
<tr>
<td>6000  Capital Outlay</td>
<td>$ 100,000</td>
</tr>
<tr>
<td>7300  Other Outgo/Indirect</td>
<td>$ 0</td>
</tr>
<tr>
<td>7600  Student Aid</td>
<td>$ 0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 909,500</strong></td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-B  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Michael Tuitasi, Vice President, Student Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Higher Education Emergency Relief Fund – Minority Serving Institutions II
Granting Agency: United States Department of Education
Augmentation Amount: $1,391,345 (Amended Award: $2,202,189)
Matching Funds: Not Applicable
Performance Period: June 1, 2020 - May 31, 2022
Summary: The CARES Act established the Higher Education Emergency Relief Fund (HEERF) which included funding to institutions of higher education to help cover any costs associated with the coronavirus. Additional funds were made available through the Covid Relief Supplemental Appropriations Act, 2021 (CRSAA). An amended Grant Award Notice dated March 14, 2021 was received by the Santa Monica College advising of an increase in funding of $1,391,345. This award may be used to defray expenses incurred by the district since the declaration of national emergency due to COVID-19 on March 13, 2020, including lost revenue, for reimbursement of expenses, including technology costs associated with a transition to distance education, faculty and staff training and payroll.

Budget Augmentation: Restrict Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8100 Higher Education Act</td>
<td>$1,391,345</td>
</tr>
<tr>
<td>Expenditure</td>
<td></td>
</tr>
<tr>
<td>1000 Academic Salaries</td>
<td>0</td>
</tr>
<tr>
<td>2000 Non-Academic Salaries</td>
<td>0</td>
</tr>
<tr>
<td>3000 Employee Benefits</td>
<td>0</td>
</tr>
<tr>
<td>4000 Supplies &amp; Materials</td>
<td>$1,391,345</td>
</tr>
<tr>
<td>5000 Other Operating Expenditures</td>
<td>0</td>
</tr>
<tr>
<td>6000 Capital Outlay</td>
<td>0</td>
</tr>
<tr>
<td>7000 Other Outgo</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>$1,391,345</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:   FACILITIES AND FISCAL

RECOMMENDATION NO. 10-C   ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requestor: Michael Tuitasi, Vice President, Student Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Disabled Students Programs and Services (DSPS)
Granting Agency: California Community Colleges Chancellor’s Office (CCCCO)
Augmentation Amount: $161,077 (Amended Total Amount: $2,361,380)
Matching Funds: Not Applicable
Performance Period: July 1, 2020 – June 30, 2021
Summary: The DSPS program provides support services, specialized instruction, and education accommodations to students with disabilities so that they can participate as fully and benefit as equitably from the college experience as their non-disabled peers.

Santa Monica College (SMC) received a revised apportionment schedule from the Chancellor’s Office for the DSPS program providing an additional $103,927 in funding. SMC also submitted a mid-year request form for additional DSPS funding and was awarded $57,150, bringing the total funding increase to $161,077. SMC will use the funds to provide services to students. Services available through DSPS include test-taking facilitation, assessment for learning disabilities, specialized counseling, interpreter services for the hearing-impaired, note taker services, access to adaptive equipment and specialized instruction.

Budget Augmentation:

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>8600 State</td>
<td>Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>Non-Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>Employee Benefits</td>
</tr>
<tr>
<td></td>
<td>Supplies &amp; Materials</td>
</tr>
<tr>
<td></td>
<td>Other Operating Expenditures</td>
</tr>
<tr>
<td></td>
<td>Capital Outlay</td>
</tr>
<tr>
<td></td>
<td>Other Outgo/Indirect</td>
</tr>
<tr>
<td></td>
<td>Student Aid</td>
</tr>
<tr>
<td></td>
<td>Total</td>
</tr>
</tbody>
</table>

$ 161,077

$ 40,000

$ 60,000

$ 0

$ 61,077

$ 0

$ 0

$ 0

$ 161,077
RECOMMENDATION NO. 10-D   ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requestor: Michael Tuitasi, Vice President, Student Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Veterans Resource Center Program Grant
Granting Agency: California Community Colleges Chancellor’s Office
Augmentation Amount: $106,049
Matching Funds: NA
Performance Period: August 3, 2020 – June 30, 2023
Summary: The mission of the Santa Monica College (SMC) Veterans’ Resource Center is to assist our student veterans and their families in making a successful transition from the military to civilian life. Our goal is to provide a “One stop shop” approach with specialized integrated services, such as academic and mental health counseling, tutoring, Women Warriors Program, Disability Services, peer to peer support, provide up to date information of Veterans Affairs Benefits, and VA Certification so that they may receive their benefits.

Through the CCCCO’s Veterans Resource Center Grant Program, SMC is receiving ongoing funding allocation for 2021-2022 in the amount of $106,049. This funding will be primarily used to expand the capacity of its existing center to provide student veterans and their families with the support and services they need to achieve success.

Budget Augmentation: Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>8000 State</td>
<td>1000 Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>2000 Non-Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>3000 Employee Benefits</td>
</tr>
<tr>
<td></td>
<td>4000 Supplies &amp; Materials</td>
</tr>
<tr>
<td></td>
<td>5000 Other Operating Expenditures</td>
</tr>
<tr>
<td></td>
<td>6000 Capital Outlay</td>
</tr>
<tr>
<td></td>
<td>7000 Other Outgo/Indirect</td>
</tr>
<tr>
<td></td>
<td>Total</td>
</tr>
<tr>
<td>$106,049</td>
<td>$ 0</td>
</tr>
<tr>
<td></td>
<td>$ 0</td>
</tr>
<tr>
<td></td>
<td>$ 16,049</td>
</tr>
<tr>
<td></td>
<td>$ 25,000</td>
</tr>
<tr>
<td></td>
<td>$ 25,000</td>
</tr>
<tr>
<td></td>
<td>$ 40,000</td>
</tr>
<tr>
<td></td>
<td>$106,049</td>
</tr>
</tbody>
</table>
RECOMMENDATION NO. 10-E  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requestor: Michael Tuitasi, Vice President, Student Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Veterans Resource Center Program Grant
Granting Agency: California Community Colleges Chancellor’s Office (CCCCO)
Augmentation Amount: $55,655
Matching Funds: NA
Performance Period: November 9, 2020 – June 30, 2023

Summary: The mission of the Santa Monica College (SMC) Veterans’ Resource Center is to assist our student veterans and their families in making a successful transition from the military to civilian life. Our goal is to provide a “One stop shop” approach with specialized integrated services, such as academic and mental health counseling, tutoring, Women Warriors Program, Disability Services, peer to peer support, provide up to date information of Veterans Affairs Benefits, and VA Certification so that they may receive their benefits.

Through the CCCCCO’s Veterans Resource Center Grant Program, SMC is receiving a one-time allocation for 2021-2022 in the amount of $55,655. Similar to the ongoing funding, this funding will be used primarily to expand the capacity of its existing center to provide student veterans and their families with the support and services they need to achieve success.

Budget Augmentation: Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th>$55,655</th>
</tr>
</thead>
<tbody>
<tr>
<td>8000 State</td>
<td></td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
</tr>
<tr>
<td>1000 Academic Salaries</td>
<td>$0</td>
</tr>
<tr>
<td>2000 Non-Academic Salaries</td>
<td>$0</td>
</tr>
<tr>
<td>3000 Employee Benefits</td>
<td>$0</td>
</tr>
<tr>
<td>4000 Supplies &amp; Materials</td>
<td>$2,655</td>
</tr>
<tr>
<td>5000 Other Operating Expenditures</td>
<td>$21,500</td>
</tr>
<tr>
<td>6000 Capital Outlay</td>
<td>$21,500</td>
</tr>
<tr>
<td>7000 Other Outgo/Indirect</td>
<td>$10,000</td>
</tr>
<tr>
<td>Total</td>
<td>$55,655</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11  BUDGET TRANSFERS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

11-A  FUND 01.0 – GENERAL FUND - UNRESTRICTED
Period: February 18 through March 24, 2021

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>0</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>56,429</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>-41,414</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>6,981</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>0</td>
</tr>
<tr>
<td>7100-7699</td>
<td>Other Outgo/Student Payments</td>
<td>0</td>
</tr>
<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>-21,996</td>
</tr>
<tr>
<td>Net Total:</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

11-B  FUND 01.3 – GENERAL FUND - RESTRICTED
Period: February 18 through March 24, 2021

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>11,513</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>-11,304</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>714</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>-923</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>0</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>0</td>
</tr>
<tr>
<td>7100/7699</td>
<td>Other Outgo/Student Payments</td>
<td>0</td>
</tr>
<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>0</td>
</tr>
<tr>
<td>Net Total:</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.
## RECOMMENDATION NO. 12 COMMERCIAL WARRANT REGISTER

**Requested Action:** Approval/Ratification  
**Reviewed and approved by:** Christopher M. Bonvenuto, Vice President, Business and Administration

<table>
<thead>
<tr>
<th>Commercial Warrant Register</th>
<th>February 2021</th>
<th>9322 through 9356</th>
<th>$22,525,796.49</th>
</tr>
</thead>
</table>

**Comment:** The detailed Commercial Warrant documents are on file in the Accounting Department.

## RECOMMENDATION NO. 13 PAYROLL WARRANT REGISTER

**Requested Action:** Approval/Ratification  
**Requested by:** Ian Fraser, Payroll Manager  
**Approved by:** Christopher M. Bonvenuto, Vice-President, Business/Administration

<table>
<thead>
<tr>
<th>Payroll Warrant Register</th>
<th>February 2021</th>
<th>C1G – C2H</th>
<th>$11,816,512.92</th>
</tr>
</thead>
</table>

**Comment:** The detailed payroll register documents are on file in the Accounting Department.

## RECOMMENDATION NO. 14 AUXILIARY PAYMENTS AND PURCHASE ORDERS

**Requested Action:** Approval/Ratification  
**Requested by:** Mitch Heskel, Dean, Educational Enterprise  
**Approved by:** Christopher M. Bonvenuto, Vice-President, Business/Administration

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified.

<table>
<thead>
<tr>
<th>Auxiliary Operations Payments and Purchase Orders</th>
<th>February 2021</th>
<th>Covered by check &amp; voucher numbers: 027010-027147 &amp; 02290-02291</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bookstore Fund Payments</td>
<td>$ 281,605.04</td>
<td></td>
</tr>
<tr>
<td>Other Auxiliary Fund Payments</td>
<td>$ 9,971.71</td>
<td></td>
</tr>
<tr>
<td>Trust and Fiduciary Fund Payments</td>
<td>$ 437,257.68</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$ 728,834.43</td>
<td></td>
</tr>
</tbody>
</table>

**Purchase Orders issued**  
**February 2021**  
**$ 0**

**Comment:** All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15  REISSUE COMMERCIAL WARRANTS
Requested by: Mitchell Heskel, Dean Education Enterprise
Approved by: Chris Bonvenuto, Vice-President Business and Administration
Requested Action: Approval/Ratification

Warrants not presented to the Los Angeles County Treasurer within six months are void. Therefore, it is requested that LACOE draw new warrants to replace the following expired warrants:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Warrant #</th>
<th>Issue Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yang, Ya Yu</td>
<td>24829085</td>
<td>10/10/18</td>
<td>$1,100</td>
</tr>
<tr>
<td>Romero, Vincent Lewis</td>
<td>17059332</td>
<td>3/30/09</td>
<td>$354</td>
</tr>
<tr>
<td>Lerner-Sinsheimer, Zachary</td>
<td>23502799</td>
<td>1/18/17</td>
<td>$236</td>
</tr>
</tbody>
</table>

RECOMMENDATION NO. 16  ORGANIZATIONAL MEMBERSHIPS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Funding Sources: Unrestricted General Fund

<table>
<thead>
<tr>
<th>Organizational Memberships</th>
<th>Number of Memberships</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 2021</td>
<td>1</td>
<td>$300</td>
</tr>
</tbody>
</table>

Funding Sources: Restricted Fund 01.3

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 17  PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested Action: Approval/Ratification
Requested by Scott Silverman, Interim Dean, Noncredit and External Programs
Patricia Ramos, Dean, Academic Affairs
Approved by: Jennifer Merlic, Vice-President, Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.
CONSENT AGENDA:   FACILITIES AND FISCAL

RECOMMENDATION NO. 18   PURCHASING
Requested Action:   Approval/Ratification
Requested by:   Kim Tran, Chief Director, Business Services
Approved by:   Christopher M. Bonvenuto, Vice-President, Business/Administration

18-A   AWARD OF PURCHASE ORDERS
Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

February 2021                      $3,087,805.33

18-B   AWARD OF COMPETITIVE CONTRACTS 2020-2021
The annual award of competitive contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and service as well as reduce administrative cost. These indirect (MRO) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent.

- Foundation for California Community Colleges (FCCC), Agreement No. 00004215, with Biocept, Inc., for COVID-19 testing products/services
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: RESOLUTION: COMMUNITY COLLEGE MONTH

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution in recognition of Community College month.

WHEREAS, the month of April has been proclaimed National Community College Month in recognition of the vital role the nation’s community colleges play in providing broad access to higher education, serving nearly half of the nation’s college students; and

WHEREAS, Santa Monica College serves students with a broad array of educational services including transfer education, two-year degree programs, a bachelor of science degree in Interaction Design, career preparation, basic skills education, continuing education and lifelong learning in a variety of delivery methods including online education; and

WHEREAS, Santa Monica College, as an institution of higher education, provides for the understanding and learning needed to foster a livable and sustainable world; and

WHEREAS, Santa Monica College provides for the formation of global citizenship through knowledge of people, customs, and cultures in regions of the world beyond one’s own; and

WHEREAS, Santa Monica College supports the diversity of its students, faculty and staff; and

WHEREAS, Santa Monica College is and will continue to be a safe environment for all students and personnel; and

WHEREAS, Santa Monica College enjoys a special partnership with business, industry and government that benefits the regional economy by providing educational opportunities for new and current employees; and

WHEREAS, Santa Monica College is devoted to positive community relations and is a rich resource for the community including cultural programming, educational and career counseling and special events; and

WHEREAS, Santa Monica College has demonstrated that daily it fulfills its vision based upon “Changing Lives in the Global Community through Excellence in Education;” and

WHEREAS, Santa Monica College realizes its success in providing educational and cultural opportunities to the college community because of the excellence of its faculty and staff, and

WHEREAS, Santa Monica College has been a proud part of this tradition since 1929, being recognized locally and internationally as an outstanding institution of higher education; and

THEREFORE, BE IT RESOLVED that the Santa Monica Community College District observe and celebrate National Community College Month during the month of April 2021.

MOTION MADE BY: Louise Jaffe
SECONDED BY: Susan Aminoff
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Snell)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: RESOLUTION TO CONDEMN THE SURGE IN HATE CRIMES TARGETING ASIAN AMERICANS AND TO REAFFIRM SANTA MONICA COMMUNITY COLLEGE DISTRICT’S COMMITMENT TO PROVIDE A SAFE ENVIRONMENT FOR ALL STUDENTS AND PERSONNEL

SUBMITTED BY: Superintendent/President
Chair, Board of Trustees

Whereas, the Santa Monica Community College District recognizes the rights of all students and their families, regardless of ethnicity, immigration status, family structure, sexual orientation, religious beliefs, gender identity, or marital status; and

Whereas, the Santa Monica Community College District Board of Trustees acknowledges that civil and human rights are deeply rooted in the fabric of democratic and principled societies; and

Whereas, prominent among Santa Monica College’s institutional values are mutual respect, to treat one another with dignity, trust and fairness; to appreciate the diversity of our community, students and workforce in a collegial and cooperative manner; to positively engage the college community in developing a deep appreciation of, and collegiality among all cultures; and

Whereas, Santa Monica College is a leader and innovator in learning and achievement by fostering its core values: knowledge, intellectual inquiry, research-based planning and evaluation, academic integrity, ethical behavior, democratic processes, communication and collegiality, global awareness, and sustainability; and

WHEREAS, scientists have confirmed that the COVID-19 disease does not respect borders and is not caused by ethnicity, and the World Health Organization has cautioned against using geographic descriptors because they can fuel ethnic discrimination; and

WHEREAS, using geographic descriptors related to the COVID-19 disease is inaccurate and stigmatizing, tends to incite fear and xenophobia, and may put some students and personnel at risk of retaliation; and

WHEREAS, as the COVID-19 virus has spread, numerous Asian Americans and Pacific Islanders have reported experiencing microaggressions, racial profiling, hate incidents and, in some cases, hate violence; and
WHEREAS, the Santa Monica Community College District affirms its commitment to the well-being and safety of Asian American community members and ensure they know they are not alone and that they can speak out to help stop the spread of bigotry; and

WHEREAS, the United Nations Special Rapporteur on freedom of religion and belief reported on April 22, 2020, an alarming upsurge in the scapegoating religious or belief communities, including Christians, Jews, and Muslims, for the spread of the virus; and

Whereas, Santa Monica College confirms its commitment to the well-being and safety of all students and personnel

Therefore, Be It Resolved that the Santa Monica Community College District Board of Trustees stands united in continuing to provide a safe environment for all students who choose to better their lives through education and will maintain the following strategies to be consistent with the college’s values:

• Santa Monica College will continue to advocate for educational opportunities for all students regardless of ethnicity or immigration status, family structure, sexual orientation, religious beliefs, gender identity, or marital status.

• The Santa Monica Community College District Board of Trustees denounces hate speech or actions and reaffirms the College’s commitment to create a campus atmosphere of respect by denouncing hate speech directed at immigrant, ethnic minority, religious and LGBTQ students and personnel, and by informing the campus community of existing resources for reporting and responding to identity-based hate incidents; and

• The Santa Monica Community College District stands with the Asian American and Pacific Islander (AAPI) community and calls on all citizens and leaders to join in condemning racist attacks against Asian Americans, in all forms, and renewing the commitment to speak out against such attacks, defend and protect those targeted and seek out and punish those who commit hate crimes against AAPI members of our community.

• The Santa Monica Community College District will partner with local agencies including the City of Santa Monica, City of Malibu, the Santa Monica-Malibu Unified School District, Santa Monica Police Department, County of Los Angeles, Los Angeles Sheriff’s Department and non-profit agencies and legal services agencies to provide referrals to resources and support for families with deportation concerns; and

MOTION MADE BY: Nancy Greenstein
SECONDED BY: Sion Roy
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Snell)
RECOMMENDATION NO. 21

SUBJECT: RESOLUTION: SEXUAL ASSAULT AWARENESS MONTH

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution in support of the goals and ideals of Sexual Assault Awareness Month and, declaring April as “Sexual Assault Awareness Month” and April 28, 2021 as “Denim Day” at the Santa Monica Community College District.

WHEREAS, April is nationally recognized as “Sexual Assault Awareness Month,” and Peace Over Violence has declared April 28, 2021 as “Denim Day” in Los Angeles County; and

WHEREAS, both events are intended to draw attention to the fact that sexual assault and sexual violence, including rape, domestic violence, dating violence and stalking remains a serious issue in our society; and

WHEREAS, harmful attitudes about rape, other forms of sexual violence, and abuse of power allow these crimes to persist and allow victims/survivors to be re-victimized; and

WHEREAS, systems of oppression give greater social power to some people over others based on race, religion, age, ethnicity, ability, gender, sexual orientation, and social and economic groups in the United States; and

WHEREAS, every 73 seconds, someone in the United States, is sexually assaulted, approximately 1 in 5 women have experienced completed or attempted rape during their lifetime; and

WHEREAS, according to the United States Department of Justice, individuals between the ages of 18 to 24 are at significant risk of sexual assault, whether they are in college or not, and, individuals under the age of 18 account for about 44% of all reported assaults; and

WHEREAS, female college students between the ages of 18 to 24 are about 5 times more likely to be sexually assaulted than the population at large, while non-students are about 6 times more likely; and

WHEREAS, for males between the ages of 18-24, the risk is higher (5 times) among college students than non-students, men make up 17% of all college student victims, and about 4% of non-student victims; and,

WHEREAS, sexual violence disproportionally impacts Black, Indigenous People of Color (BIPOC) and LGTBTO+ communities; and

WHEREAS, while 80% of rapes are reported by white women, sexual violence disproportionately impacts women of color, LGTBQ+ women, and women who have disabilities and routinely goes unreported and thus under-addressed; and
WHEREAS, CDC’s National Intimate Partner and Sexual Violence Survey (NISVS) found 18% of Asian or Pacific Islander women reported experiencing rape, physical violence, and/or stalking by an intimate partner in their lifetime, as compared to 48% of American Indians or Alaska Native women, 45% of Black women, 34% of Hispanic women, and 37% of White women; and

WHEREAS, NISVS found within the LGBTQ+ community, transgender people and bisexual women face the most alarming rates of sexual violence. Association of American Universities (AAU), Report on the AAU Campus Climate Survey on Sexual Assault and Sexual Misconduct found 21% of TGQN (transgender, genderqueer, nonconforming) college students have been sexually assaulted, compared to 18% of non-TGQN women, and 4% of non-TGQN men. The assaults are higher for LGBTQ+ people of color; and

WHEREAS, in addition to the immediate physical and emotional costs, sexual violence has associated consequences that may include post-traumatic stress disorder, substance abuse, depression, homelessness, eating disorders, and suicide. According to the Department of Justice, 38% of victims of sexual violence also experience increased work or school problems; and,

WHEREAS, during this time of continued sheltering in place, isolation, and living and working remotely in a mass effort to save lives to stop the spread of coronavirus, have also put vulnerable groups more at risk. People who are experiencing violence in their relationships particularly women and children who live with domestic violence have no escape from their abusers. Though the National Domestic Violence Hotline found reports of domestic violence increased by 9%, shame, fear of reporting, lack of shelters, and being exposed to COVID 19 has impacted victims of domestic violence coming forward, and

WHEREAS, all forms of sexual violence are unacceptable, whether committed by a stranger, family member, or acquaintance of the victim; and

WHEREAS, “Sexual Assault Awareness Month” and “Denim Day” were also instituted to call attention to misconceptions and misinformation about rape and other forms of sexual assault, and the problem that many in society remain disturbingly uninformed with respect to issues of sexual assault including forcible rape; and

WHEREAS, “Sexual Assault Awareness Month” and “Denim Day” provides a special opportunity to educate the people of the United States about sexual violence and to encourage the prevention of sexual assault, the improved treatment of its victims, and the prosecution of its perpetrators; and

WHEREAS, free, confidential help is available to all victims/survivors of sexual violence through such organizations as the Rape Treatment Center at UCLA Santa Monica Medical Center, Peace Over Violence, Sojourn, Center for the Pacific Asian Family, Sexual Assault Online Hotline (RAINN), and more than 1,000 sexual assault service providers across the nation; and

WHEREAS, with proper education on the matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and

WHEREAS, working towards a future without sexual violence means that advocates, survivors and communities need to respond to a complex and layered reality that centers the needs of those survivors most marginalized, silenced and unseen.

NOW, THEREFORE BE IT RESOLVED that Santa Monica Community College District does support the goals and ideals of “Sexual Assault Awareness Month,” and hereby proclaims the month of April 2021 as “Sexual Assault Awareness Month,” and designates April 28, 2021 as “Denim Day,” the District also:

- Recognizes that “Sexual Assault Awareness Month,” provides a special opportunity to educate the people about sexual violence, encourages the prevention of sexual assault, and has improved treatment of its victims, and the prosecution of its perpetrators; and
• Recognizes national and community organizations, health professionals, private-sector supporters and advocates, and applauds their work in promoting awareness about sexual assault and sexual violence by providing information and treatment to its survivors, and education in our community about the true impact of rape, sexual assault, sexual violence; and

• Recognizes that activism has increased public awareness and safety, and supports law enforcement in their hard work to bring cases to justice that results in the successful prosecution and incarceration of its perpetrators, and

• Urges everyone to wear denim on April 28, 2021 to help communicate the message that there is “no excuse and never an invitation to rape.”

MOTION MADE BY: Susan Aminoff
SECONDED BY: Sion Roy
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Snell)
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 22

SUBJECT: COVID-19 – ONE YEAR LATER

SUBMITTED BY: Superintendent/President

SUMMARY: SMC Staff provided a review of responses and activities related to the COVID-19 pandemic during this past year; moving from red to orange tier; and what is ahead on the Roadmap to Recovery plan.

Topics included instruction, basic needs, and financial support added by SMC to assist students throughout the year; actions taken to convert to online delivery of courses and services; actions taken to safeguard on-ground operational staff; ongoing safety training; responses to community; planning in anticipation of recovery; the hopeful promise of vaccination to protect against COVID-19; pilot programs of return to ground; employee participation in planning for return to ground for staff and students; and considerations regarding return to ground.

A full summary of SMC activities related to COVID-19 was posted to the SMC website following the presentation and will be periodically updated.

Presenters included the following:

Christopher Bonvenuto, Vice-President, Business/Administration
Don Girard, Senior Director, Government Relations/Institutional Communications
Sherri Lee-Lewis, Vice-President, Human Resources
Jennifer Merlic, Vice-President, Academic Affairs
Michael Tuitasi, Vice-President, Student Affairs
SMC Chief of Police Johnnie Adams
Campus Police Captain Vincent Carter
Lizzy Moore, Dean, SMC Foundation/Institutional Advancement
Daniel Phillips, Director, Safety and Risk Management
Devin Starnes, Director, Facilities Management
RECOMMENDATION NO. 23

SUBJECT: TERMINATION OF FURLoughS AND FREEZE ON PAY INCREASES FOR ALL SANTA MONICA COLLeGE EMPLOYEES

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following actions:

1. Approve an MOU between the District and CSEA providing paid time off to secure a COVID-19 vaccination.
2. Approve an MOU between the District and CSEA to provide a $325 training stipend for completing five hours of COVID-19 related return to work training.
3. Approve an MOU between the District and the Faculty Association providing paid time off to secure a COVID-19 vaccination and providing a $325 training stipend for completing five hours of COVID-19 related return to work training.
4. Approve providing Management and Confidential Personnel with a $325 training stipend for completing five hours of COVID-19 related return to work training.
5. Effective April 1, 2021, terminate all furloughs for Classified, Management, and Confidential Personnel.
6. Effective April 1, 2021, terminate the freeze on pay increases in any form, whether by step, column, or longevity increments, for Classified, Management, and Confidential Personnel.

COMMENT: The Board of Trustees approved a resolution on June 2, 2020, to declare a fiscal emergency due to the Novel Coronavirus (COVID-19) global pandemic, freezing salaries, and imposing furloughs for all management and confidential personnel. The Board of Trustees approved a Memorandum of Understanding with CSEA Chapter 36 on August 4, 2020, to freeze salaries, reduce the work hours by one furlough day per month and not impose any layoffs before January 1, 2021.

On March 11, 2021, President Joseph Biden signed into law the American Rescue Plan Act of 2021, also called the COVID-19 Stimulus Package or American Rescue Plan, which is a $1.9 trillion economic stimulus bill created to assist in recovery from the economic and health effects of the COVID-19 pandemic. Preliminary estimates indicate that the District will receive between $20 and $22 million in one-time institutional funding to defray expenditures related to the pandemic, including backfilling the approximately $21.8 million in lost revenue the District has experienced due to the pandemic.

This proposed action results from the passage of the American Rescue Plan and the ability it gives to the District to offset lost revenue due to the pandemic.

MOTION MADE BY: Susan Aminoff
SECONDED BY: Louise Jaffe
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Snell)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 24

SUBJECT: RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT BETWEEN SANTA MONICA COMMUNITY COLLEGE DISTRICT AND THE SANTA MONICA COLLEGE POLICE OFFICERS ASSOCIATION

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees ratify the collective bargaining agreement with the Santa Monica College Police Officers Association.

The District and SMCPOA last negotiated a contract for the period July 1, 2014, to June 30, 2016. This agreement was extended without change through June 30, 2019. The proposed agreement extends the collective bargaining agreement for the period from July 1, 2019, through June 30, 2021.

The proposed agreement makes changes to training provisions for police officers as well as conforming the union dues article to comply with state law. Police officers were previously provided with the same pay raises provided to CSEA during the time period of the agreement.

Link to: Agreement between SMCCD and SMC Police Officers Association

MOTION MADE BY: Sion Roy
SECONDED BY: Nancy Greenstein
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Snell)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 25

SUBJECT: RESTRUCTURING OF STUDENT ACTIVITY FEES

SUBMITTED BY: Vice-President, Student Affairs

REQUESTED ACTION: It is recommended that the Board of Trustees approve the restructuring of the following optional Student Activity fees, effective summer 2021.

(Current) A.S. Membership Fee- $19.50
(New) Associated Students Resource Fee $10:
   · Academic Support (Scantrons, bluebooks, pencils, textbook loan)
   · Basic Needs (Food Programs, FLVR, etc.)
   · Campus Life (Social Activities, Celebrate America, Homecoming, VIP Welcome)
   · Club Funding
   · Cultural Education Diversity and Inclusion Health (Physical and mental health support)
   · Student Leadership & Student Government (Associated Students & ICC)
   · Sustainability (Organic Learning Garden, Center for Urban and Environmental Education)
   · Cayton Center Renovation

(Current) Student ID Card Fee- $13
(New) Student Benefits Fee $22.50: Activities/Resources/Benefits Fee ($22.50)
   · Technology (Access to WiFi, Computer lab, printing, loan program)
   · Transportation (Big Blue Bus, Shuttles, Rideshare, Bike Program)
   · Live Safe
   · Breeze Bike

SUMMARY: Committee Formation and Task:
A committee comprised of members of the Associated Students Board of Directors, Inter Club Council members, representatives from Auxiliary Services, Admissions & Records, and Student Life began meeting in October 2020. The committee was tasked with examining the current Associated Students Activity Fee and the Student ID fee and develop a recommendation for re-naming and re-structuring both optional fees that more accurately represent the nature of these fees.

Committee Work:
The committee analyzed the CCC Student Fee Handbook’s policies on optional fees. Additionally, the committee examined the amount of fees collected for the past three years, including opt-outs, and evaluated the items that the Associated Students funded over the last three years. Based on this work, the committee developed various options for re-structuring these optional fees.
Student Feedback:
The committee noted the importance of student feedback and collaborated with Institutional Research to develop a survey for all SMC students. The survey was sent to all SMC students on February 22, 2021 and it closed on February 28, 2021. A total of 786 students responded to the survey (497-complete, 289-partial). The committee discussed the student feedback and finalized a recommendation.

Committee Recommendation:
The proposed Associated Students Resource Fee will continue to fund programs and initiatives such as clubs, basic needs, student government, academic support, student leadership, sustainability efforts, and other campus activities, to name a few. The optional Student Benefits fee will fund activities such as the Live Safe app, technology initiatives and programs, and transportation initiatives, including the Big Blue Bus, which is currently partially funded by the A.S. Membership fee.

This recommendation aligns with the student survey feedback and is supported by the work and research of the committee. The total for both fees will not change ($32.50). This update will re-structure these fees, and update their name, individual total, and the programs they will fund. This proposal was unanimously approved by the SMC Associated Students on March 29, 2021 and approved by SMC’s Senior Staff on March 30, 2021.

Next Steps
Inform all SMC students via email, inform the SMC community via Bulletins, collaborate with Admissions & Records on updating the Catalog, and work with Information Technology to implement updates.

MOTION MADE BY: Louise Jaffe
SECONDED BY: Joshua Elizondo
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSTAIN: 1 (Quiñones-Perez)
ABSENT: 1 (Snell)
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 26

SUBJECT: CONSTRUCTION PROJECTS UPDATE

SUBMITTED BY: Vice-President, Business/Administration

SUMMARY: SMC Staff presented updates on the following construction projects:

Santa Monica Early Childhood Lab School. This is a locally-funded joint use and community partnership project. This project provides childcare services to the community while serving SMC as an instructional facility. The City of Santa Monica is a partner of this project, providing the site at the Civic Center and contributing financially to the project budget. The facility will serve infants, toddlers, and pre-K children, including children with disabilities. Key to the success of the ECLS is alignment of the pre-K curriculum with the community college curriculum. SMC has contracted with Growing Place, a nationally accredited private nonprofit early care and learning provider, to develop and deliver the lab school’s pre-K curriculum in conjunction with SMC’s early childhood education training curriculum. The pre-K curriculum offers both indoor and outdoor programming, including music, art, dramatic play, STEM, woodworking, gardening, and other creative strategies for engaging young children in early learning. Priority enrollment considerations are in place with the intent that a minimum of 30 percent of total children in attendance are Santa Monica residents, and a minimum of 15 percent are of low income status, but that no space shall remain vacant. Construction started in 2019. The project is complete.

Santa Monica College Malibu Campus and Los Angeles County Sheriff Sub-Station. This is a locally-funded joint use and community partnership project. The satellite campus features a two-story building that includes classrooms, science and computer labs, a lecture hall, an art studio, study space, an interpretive center, a multipurpose room, a conference room, offices, and 179 parking spaces. The Los Angeles County Sheriff’s Department will occupy a one-story wing of the building. The multipurpose room, also to be open to the Malibu community, will be shared by the Sheriff’s Department and Santa Monica College. The project employs various sustainability strategies including low water consumption fixtures, the use of reclaimed water for irrigation, green building materials, and equipment commissioning. The project is anticipated to receive LEED Gold Certification. The estimated completion date is October 2022.

HVAC Upgrade and Connection to the Campus Central Plant. This is a locally-funded project. The college successfully implemented Phase 1 of the project in 2017, which included adding a new air conditioning system to the HSS building and connecting the Business Building, Science Building East Wing, and the HSS Building to the campus wide central plant loop. Phase 2 adds new air conditioning systems to the Science Building west wing, Corsair Gym, Student Activities/Cayton Center, and the Madison instructional building at the Performing Arts Center campus. The project provides efficient cooling to these buildings while reducing energy consumption and aligns with SMC’s long-term sustainability goals. The estimated completion date is July 2021.
Replacement Art Complex. This is a state-funded and locally-funded project. The project is currently under design. SMC is proposing to construct and operate a new Arts Complex replacing the existing 70-year old art studios and classrooms on the main campus and the ceramic kilns at the Airport Arts campus. The Arts Complex would support studio and workshop classes in Drawing, Design, Digital 2-D and 3-D Design and Printing, Watercolor, Acrylic Painting, Oil Painting, Sculpture, Glass Sculpture, Ceramics, and Printmaking. The complex would also include a large classroom supporting Art History, and additional informal teaching spaces and offices. Parking at the facility is staff only, with 17 parking spaces on site. The estimated completion date is August 2024.

Pearl Street Projects

Math & Science Extension Building. This is a state-funded and locally-funded project. Santa Monica College is renowned for its science and allied health programs; however, the existing labs for Life, Physical, and Earth Sciences are at maximum capacity. Furthermore, part of the Math Department is currently housed in temporary trailers that lack the infrastructure for smart classrooms or support for the use of modern technology for instructional use. The new building consolidates the Math and Science programs and strengthens interdisciplinary interaction. The new building also consolidates the Earth Sciences program with the other science programs. The project has qualified for approximately $40 million in State funding. The building features a new community-serving planetarium and a new rooftop observatory. The demolition and site preparation phase of the project is nearly complete, and the construction phase will begin shortly. The estimated completion date is January 2024.

John Adams Middle School Performing Arts Center. This is a joint use and community partnership project funded locally by both SMMUSD and SMCCD. SMMUSD is constructing a 750-seat performing arts auditorium and a companion rehearsal space; SMMUSD will own and operate the facility and SMC has entered into a funding and joint facilities use agreement with SMMUSD. The proscenium opening is 45 feet wide, the same width as the Broad Stage, by 22.5 feet tall (1.5 feet shorter than the Broad Stage). The stage is 43 feet deep from the edge of the apron to the rear wall of the stage and is 90 feet wide. It can accommodate an orchestra of up to 75 musicians. The auditorium will feature an electroacoustic audio system that will allow one person to instantly change the sonic environment of the room at the push of a button on a control panel backstage. By using strategically placed microphones and speakers, as well as advanced processing equipment, the electroacoustic system can change the room from sounding like an intimate lecture space to a cavernous stone church without requiring any physical changes to the environment. A separate 2,000 sq. ft. rehearsal space is being constructed just west of the auditorium entrance and is large enough to accommodate the music, dance, and theater groups who will be performing on the auditorium stage; it can also be utilized for community meetings. The estimated completion date is November 2021.

Next Steps. Efforts will continue towards completing the Facilities Master Plan, last previewed just prior to the shift from on-ground to online instruction, and the hiring of a design team for the Modular Replacement Building project.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 27

SUBJECT: BALLOT FOR CCCT BOARD OF DIRECTORS

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees prepare the following ballot for the California Community College Trustees (CCCT) Board of Directors. Candidates indicated in bold were approved for submission.

1. Yvette Davis, Glendale CCD
2. Tina Arias Miller, Rancho Santiago CCD
3. Marguerite Bulkin, Yosemite CCD
4. Edralin Maduli, Chabot- Las Positas CCD
5. Bernardo Perez, Ventura County CCD
6. Gregory Pensa, Allan Hancock Joint CCD*
7. Kendall Pierson, Shasta-Tehama-Trinity Joint CCD
8. Mary Strobridge, San Luis Obispo County CCD
9. Alan Siemer, Lassen CCD
10. Cindi Reiss, Peralta CCD
11. Mark Edney, Imperial CCD
12. Barbara Calhoun, Compton CCD
13. Nan Gomez-Heitzeberg, Kern CCD
14. Margaret Fishman, Sonoma County Junior College District
15. Mary Lombardo, Copper Mountain CCD
16. Michele Jenkins, Santa Clarita CCD
17. Carolyn Inmon, South Orange County CCD
18. Deborah Ikeda, State Center CCD

* Incumbent

COMMENT: This year there are seven (7) seats up for election on the Board, with one (1) incumbent running, and six (6) vacancies. Each member community college has one vote for each of the vacancies.

MOTION MADE BY: Susan Aminoff
SECONDED BY: Sion Roy
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Quiñones-Perez, Snell)
XII. BOARD COMMENTS

XIII. ADJOURNMENT – 9:42 p.m.

The meeting was adjourned in memory of Tommy Martinez, retired SMC Campus Store warehouse receiving, stockroom and delivery worker; Lyle Stevenson, retired Automotive Department faculty member and chair; and the victims of the recent mass shootings.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, May 4, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.