AGENDA
SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, JULY 6, 2021

Via Zoom Webinar

The complete agenda may be accessed on the
Santa Monica College website:
https://www.smc.edu/administration/governance/board-of-trustees/meetings.php

5 p.m.      Public Meeting Convenes

Board Adjourns to Closed Session

6:15 p.m.   Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to
participate in the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.
PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES DURING A ZOOM WEBINAR

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees will be conducting virtual meetings using Zoom Webinar.

Virtual meetings have been authorized by Executive Order N-25-20 issued by Governor Gavin Newsom and dated March 12, 2020, to reduce and minimize the risk of infection by “limiting attendance at public assemblies, conferences, or other mass events.” Zoom meetings will ensure public participation while at the same time complying with Governor’s Stay at Home executive order and Los Angeles County’s Safer at Home order.

Public participation can occur in one of two ways. Members of the public can submit written comments to be read during the public meeting or they may speak during the Zoom meeting. All public comments will be subject to the general rules set forth below.

PUBLIC COMMENTS

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be read at the Board of Trustees meeting shall send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5 p.m. or by 5:45 p.m. for the regular session starting at 6:15 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number
- Comment to be read

Instructions for Participating in Public Meetings by Zoom Webinar

Individuals wishing to speak at a Board of Trustees meeting shall send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5 p.m. or by 5:45p.m. for the regular session starting at 6:15 p.m. The email should contain the subject line “Board Meeting Comments” and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number

When it is time for the speakers to address the board, their name will be called and the microphone on their Zoom account will be activated. A speaker’s Zoom Profile should match their real name to expedite this process.

After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

General Public Comment Rules

- Generally, each speaker may be allowed a maximum of three minutes per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker’s time may not be transferred to another speaker.
- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

- Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

**General Public Comments and Consent Agenda**

- Generally, each speaker may be allowed a maximum of three minutes per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

**Major Items of Business**

- Generally, each speaker may be allowed a maximum of three minutes per topic in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: Time limits do not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda.

*Reference:* Board Policy Section 2350  
*Education Code Section 72121.5*  
*Government Code Sections 54950 et seq*
BOARD OF TRUSTEES
SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING
July 6, 2021

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, July 6, 2021. The meeting will be conducted via Zoom Webinar.

5 p.m.

I. ORGANIZATIONAL FUNCTIONS

• CALL TO ORDER
  Rob Rader, Chair
  Dr. Louise Jaffe, Vice-Chair
  Dr. Susan Aminoff
  Dr. Nancy Greenstein
  Dr. Margaret Quiñones-Perez
  Dr. Sion Roy
  Barry A. Snell
  Ali Shirvani, Student Trustee

The public may join the meeting via Zoom Webinar with the following information:
Please click the link below to join the webinar:
https://cccconfer.zoom.us/j/96490163563?pwd=NIJJM0MzTU5RaWtjSnphakVJVTJOdz09
Passcode: 887636
Or iPhone one-tap:
US: +16699006833,,96490163563#,,,,*887636# or +13462487799,,96490163563#,,,,*887636#
Or Telephone:
Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 6833  or +1 346 248 7799  or +1 253 215 8782  or +1 646 876 9923  or +1 301 715 8592  or +1 312 626 6799
Webinar ID: 964 9016 3563
Passcode: 887636
In the event participation in the Board of Trustees meeting reaches Zoom Webinar capacity, the meeting will be streamed live on the SMC Youtube channel at: https://www.youtube.com/user/4SantaMonicaCollege/videos

• PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

• CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
  Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
  Robert Myers, Campus Counsel
  Employee Organizations:
  SMC Faculty Association
  CSEA Chapter 36
  SMC Police Officers Association

• EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)
III. PUBLIC SESSION – ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE
- CLOSED SESSION REPORT (if any)

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
  
  MOTION MADE BY:
  SECONDED BY:
  STUDENT ADVISORY:
  AYES:
  NOES:

IV. SUPERINTENDENT’S REPORT

Updates
- COVID-19
- Graduation
- Photo Show Awards
- State Budget
- Enrollment

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

Approval of Minutes
#1 Approval of Minutes: June 1, 2021 (Regular Meeting)

Academic Affairs
#2 New Courses and Degrees, Spring 2021

Contracts and Consultants
#3-A Ratification of Contracts and Consultants
(Less than the amount specified in Public Contract Code Section 20651)
  ➤ Amendments to Previously Approved Contracts
  ➤ New Contracts
Human Resources
#4 Academic Personnel 13
#5 Classified Personnel – Regular 14
#6 Classified Personnel – Limited Duration 16
#7 Classified Personnel – Non Merit 17

Facilities and Fiscal
#8 Facilities
   A Commissioning Professional Services Contract for the Art Complex Replacement Project 18
   B Award of Bid for Elevator Services 19
#9 Acceptance of Grants and Budget Augmentation 19
#10 Budget Transfers 22
#11 Commercial Warrant Register 23
#12 Payroll Warrant Register 24
#13 Auxiliary Payments and Purchase Orders 25
#14 Authorization of Signatures to Approve Invoices, 2021-2022 25
#15 Organizational Memberships 26
#16 Providers for Community and Contract Education 26
#17 Purchasing
   A Award of Purchase Orders 26
   B Award of Competitive Contracts, 2020-2021 26

IX. CONSENT AGENDA — Pulled Recommendations
Recommendations pulled from the Section VIII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

X. MAJOR ITEMS OF BUSINESS
#18 Collective Bargaining Unit Initial Proposal for 2021 Successor Negotiations by CSEA Chapter #36 to SMC 27
#19 SMCCD Initial Proposal for 2021 Successor Negotiations with CSEA Chapter #36 31
#20 Five-Year Construction Plan, 2021—2022 through 2026-2027 32
#21 Appointments to Citizens’ Bond Oversight Committee 35
#22 Second Reading and Approval – Board Policy Chapter 1, the District, and Chapter 2, Board of Trustees 36

XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT
The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday August 3, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.
VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#17.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

June 1, 2021 (Regular Meeting)
CONSENT AGENDA:  ACADEMIC AFFAIRS

RECOMMENDATION NO. 2     NEW COURSES AND DEGREES, SPRING 2021
Requested Action:  Approval/Ratification
Requested by:  Curriculum Committee
Approved by:  Vice-President, Academic Affairs

New Courses

ACCTG 40A Data Analytics for Accounting
This course introduces students to data analytics for an accounting professional. This course will teach students how to answer accounting questions by accessing accounting data, extracting accounting data, visualizing the data and how to communicate the results with others. Students will learn the IMPACT model for structuring data analysis. The primary methods for extracting data will center on data requests using system reports, SQL and XBRL. The primary tools for analyzing the data will be Excel and Tableau.

ACCTG 40B Auditing Analytics
This course introduces students to the basis of the modern audit and audit data analytics. Students will learn the impact of automation on the audit planning process. In addition, students will learn to assess different types of audit analytical procedures and determine what procedures should be used in the audit. Students will learn to execute their audit testing procedures and interpret the audit data results. Students will learn to identify key performance indicators, and they will create a dashboard to monitor business results. The primary methods for extracting data will center on data requests using system reports, SQL and XBRL. The primary tools for analyzing the data will be Excel and Tableau.

AUTO 41 Automotive Manual Transmissions and Drive Train Systems
This course examines the fundamental operations and repairs of the automatic manual transmissions and drive train systems. Students will also learn about shop safety and environmental concerns regarding proper oil disposal, related tools and special equipment, and relevant automotive repair industry terms and practices.

AUTO 42 Automatic Transmissions and Transaxles
This is a course which covers the principles, operation, diagnosis, service and repair of automotive transmissions and transaxles. Additional topics include shop safety, environmental concerns and a review of the automotive industry terms and conventions.

AUTO 43 Automotive Heating, Ventilation and Air Conditioning
This is a course which covers the theory, diagnosis, service and repair of automotive, heating, ventilation and air conditioning systems. Other topics include related environmental concerns as well as an overview of relevant regulations and consumer protections.

AUTO 44 Introduction to Hybrid and Electric Vehicle Technology
This is an introductory course which examines the use of hybrid and electric battery power for automobiles. This course also examines the safety procedures for working with high voltage and the overall design and operation of hybrid and electric vehicles. This is a practical hands-on course where students will participate in lab activities relating to shop safety procedures and the diagnosis, maintenance and service of electric powered vehicles.

Note: The four new Automotive courses above will provide a pathway for SMC students to apply to the Bachelor of Science in Automotive Technology program offered at Rio Hondo College.

BUS 7D Business Strategies and Social Sustainability
This course provides an introduction to the varied elements of social sustainability and examines what role business should play. Socially responsible leadership, Corporate Social Responsibility (CSR), the advancement of diversity, equity, inclusion, innovation, activism and changing policies, social impacts on communities, the world’s food systems, global fair trade and impact entrepreneurs will be used to highlight the increasing attention on the need to align of business practices with essential societal needs.

BUS 14A Women in Business
This course will explore the role women play in business management and leadership. It is geared for those interested in building a career in business. Key topics include women in leadership positions and how that relates to communication styles, teamwork, and corporate performance. Students also explore the challenges women face such as the pay gap, difficult people, and “derailment.” Finally, students will explore possible career paths of interest focusing on empowering themselves to harness their strengths and to find a mentor in their field as they begin to envision and to build successful careers for themselves.

BUS 40A Introduction to Business Analytics
This course is an introduction to business analytics, and it is ideal for students who do not have a background in data analytics and would like to know how to apply data driven analytics to make business decisions. A student will learn data analysis skills and tools that will help in any business area such as sales, marketing, operations, and management. This course will emphasize manipulating, analyzing, and visualizing data with the end goal of making better business decisions.

DANCE 26B Intermediate Salsa Dance
This Intermediate Salsa Dance course immerses students in the movement and music of Latin American social dance and its cultural, historic, and geographic origins. Intermediate levels of dance techniques, musical structure, and terminology are studied along with elements of body placement, style, and characteristics of the form including turning techniques, solo work and partnering. Additionally, intermediate levels of Bachata and Cha-cha-cha dance forms will also be studied in this course.

DANCE 77 Navigating Careers in Dance
This course provides students with a comprehensive understanding of dance-related industries and necessary tools for success in dance-related fields. Students will examine past, current and projected industry trends and will be exposed to numerous dance-related career paths through lectures, discussion, research, case studies, and industry guest speakers. Students will learn how to create artist materials such as resumes, bios, cover letters, video reels, and online profiles, as well as learn audition and interview techniques for various dance career contexts. Students will be familiarized with contracts, wages, agencies, and freelance strategies while learning how to locate internships and job opportunities that align with skill sets and goals.

ENGL 64 Graphic Literature
Graphic literature, also referred to as sequential art or graphic fiction, is one of the world’s great storytelling media. Students will explore its rich history, and consider its evolution from its comic book origins into a multi-faceted international genre. Graphic literature is -- in the words of author and artist Eddie Campbell -- “an emerging new literature of our times in which word, picture, and typography interact meaningfully and which is in tune with the complexity of modern life.” Students will learn how to read graphic literature, talk about what makes it powerful or effective, and explore a variety of critical approaches to visual storytelling as both a medium of communication and a unique form of literary art.
HEALTH 985 Nurse Assistant Pre-Certification Foundational Training
This course is designed for students who have expressed an interest in a healthcare career. This course consists of 72 hours of classroom instruction as required by the California Department of Public Health. The content meets Title 22 Health and Safety Code regulations for nursing assistants taking care of the geriatric population in a long-term care setting. Emphasis is placed on the role of nurse assistant, communication/interpersonal skills, prevention and management of catastrophe and unusual occurrences, body mechanics, medical and surgical asepsis, weights and measures, patient care skill, patient care procedures and emergency procedures vital signs, nutrition, emergency procedures, long term care, rehabilitative nursing, observation and charting, death and dying, and patient/resident abuse.

HEALTH 986 Nurse Assistant Pre-Certification Foundational Clinical Training Lab
This course is designed for students who have expressed an interest in a healthcare career. This course consists of 108 hours of supervised practice in a simulated patient care setting and direct patient care in a long-term facility and/or home care setting as required by the California Department of Public Health. The content meets Title 22 Health and Safety Code regulations for nursing assistants taking care of the geriatric population in a long-term care setting. Emphasis is placed on patient care skills related to prevention and management of catastrophe and unusual occurrences, body mechanics, medical and surgical asepsis, weights and measures, patient care skill, patient care procedures, emergency procedures, vital signs, nutrition, long term care, rehabilitative nursing, and observation and charting.

HEALTH 987 Home Health Aide Pre-Certification Foundational Training
This course is designed for students who have completed Health 985 and 986 or are a Certified Nurse Assistant who have expressed an interest in caring for individuals in the home setting. The training consists of 27 hours of classroom instruction as required by the California Department of Public Health. The content meets Title 22 Health and Safety Code regulations for certified nurse assistants caring for individuals in a home health and/or assisted living healthcare setting. Emphasis is placed on the home health aide and agency role, interpretation of medical and social needs of people being served, personal care services, nutrition and cleaning and care tasks in the home.

HEALTH 988 Home Health Aide Pre-Certification Training Clinical Lab
This course is designed for students who are Certified Nurse Assistants who have expressed an interest in caring for individuals in the home setting. The training consists of 27 hours of supervised patient care experiences in a long term care or home health setting as required by the California Department of Public Health. The content meets Title 22 Health and Safety Code regulations for certified nurse assistants caring for individuals in home health and assisted living healthcare settings. Emphasis is placed on patient care skills as it relates to the home health aide and agency role, interpretation of medical and social needs of people being served, personal care services, nutrition and cleaning and care tasks in the home.

Note: The four new Health courses above will comprise a new noncredit program to train Certified Nurse Assistants, pending state board approval.

VAR PE 10V Varsity Basketball for Off-Season Skill Training
This basketball course is intended for high-level skill development for the intercollegiate basketball team in the off-season. The course stresses advanced basketball skill development tailored for the upcoming intercollegiate basketball competition season. This class is recommended for those students that plan on participating on the intercollegiate varsity team. Previous experience on a club, high school, or a college team is preferred.

Distance Education
ACCTG 40A Data Analytics for Accounting
ACCTG 40B Auditing Analytics
BUS 7D Business Strategies and Social Sustainability
BUS 14A Women in Business
BUS 40A Introduction to Business Analytics
ENGL 64 Graphic Literature
JAPAN 3 Intermediate Japanese I
JAPAN 4 Intermediate Japanese II
SST 901 Fundamentals of Sustainability
SST 909 Sustainable Food Systems
JAPAN 1 Elementary Japanese I
JAPAN 2 Elementary Japanese
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3    CONTRACTS AND CONSULTANTS

3-A RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts
Approved by Board of Trustees: 9/8/2008; revised 12/4/2018
Reference: Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

> AMENDMENTS TO PREVIOUSLY APPROVED CONTRACTS

<table>
<thead>
<tr>
<th>Provider</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Brentview Medical Clinic</td>
<td>2021-2022</td>
<td>X-rays to be charged at $60 per employee. (Previously approved in the amount of $50 per employee) Not to exceed $3,500</td>
<td>2021-2022 District Budget/ Human Resources</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Provide Chest X-rays to current District employees who evidence positive TB test result as required by law.</td>
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</table>

Requested by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee-Lewis, Vice-President, Human Resource
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

3-B RATIFICATION OF CONTRACTS AND CONSULTANTS

NEW CONTRACTS

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Dr. Valyncia Raphael-Woodward</td>
<td>June 10 – 23, 2021</td>
<td>SMC Pre-Supervisory Academy Cohort training on micro aggressions, bias mitigation, and leadership development tools for trust building and active intervention strategies plus preparatory meeting time.</td>
<td>2020-2021 District/HR Equal Opportunity Employment (EEO) Grant</td>
</tr>
<tr>
<td></td>
<td>$1,650</td>
<td></td>
<td></td>
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<tr>
<td>International Optimum Solutions dba Kirkpatrick Enterprise Solutions</td>
<td>June 14, 2021 – June 30, 2022</td>
<td>Contractor to develop and deliver a training course to address the immediate concerns and points of clarifications that business owners and their rehired (return to work) employees are facing and will continue to face in a COVID and post-COVID environment. ETP client trainees shall receive four (4) hours in any of the ETP specified COVID 19 training courses</td>
<td>ETP COVID-19 Rapid Reemployment and Retraining Pilot</td>
</tr>
<tr>
<td></td>
<td>$90,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 Tracy Hume</td>
<td>May 28 – June 14, 2021</td>
<td>Consultant assisted SMC Project Manager with developing and writing a Department of Education Title III STEM and Articulation Program Grant for Santa Monica College. This is to compete for a third cycle and continuation of the two previous Title III STEM grants in place at SMC.</td>
<td>General Fund</td>
</tr>
<tr>
<td></td>
<td>$19,500</td>
<td></td>
<td></td>
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</tbody>
</table>

Requested by: Tre’S’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee-Lewis, Vice-President, Human Resource

Requested by: Sasha King, Interim Associate Dean, Career Technical Education & Workforce
Approved by: Vice President of Academic Affairs

Requested by: Dionne Carter, Dean of Academic Affairs
Approved by: Vice President of Academic Affairs
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 4  ACADEMIC PERSONNEL
Requested Action:  Approval/Ratification
Reviewed by:  Tre' Shawn Hall-Baker, Dean, Human Resources
Approved by:  Sherri Lee- Lewis, Vice President, Human Resources

ESTABLISH
Project Manager, Basic Needs  07/07/2021

ELECTIONS

NEW FULL-TIME FACULTY
Park, Sariah, Full-Time Tenure Track Instructor – Fashion Design (correction)  02/14/2022

PROJECT MANAGERS (continuation of contract)
Blye, Deyadra, Project Manager, Pathways  07/01/2021-06/30/2022

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

LONG-TERM SUBSTITUTE
Anderson, Steven (Dale), Instructor, Photography  08/30/21

SEPARATIONS

RESIGNATION
Gartner, Gabriel, Life Sciences  06/30/2021
Zugic, Irena, Project Manager, Pathways  06/30/2021

RETIREMENTS
Parise, Marina, Librarian (30 years of service)  08/01/2021
Ramsdell, Robin, Counseling (36 years of service)  09/17/2021
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL - REGULAR
Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

**ESTABLISH NEW POSITION**

<table>
<thead>
<tr>
<th>Position Description</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Assistant I (1 position)</td>
<td>07/07/2021</td>
</tr>
<tr>
<td>Health &amp; Wellbeing, 12 months, 40 hours</td>
<td></td>
</tr>
<tr>
<td>Campus Safety Officer (2 positions)</td>
<td>07/07/2021</td>
</tr>
<tr>
<td>Campus Police, 12 months, 40 hours, Variable Hours Shift</td>
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</tbody>
</table>

**PROBATIONARY**

<table>
<thead>
<tr>
<th>Employee Details</th>
<th>Effective Date</th>
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</thead>
<tbody>
<tr>
<td>Santin, Ricardo, Custodian, Operations</td>
<td>07/16/2021</td>
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</tbody>
</table>

**PROBATIONARY/ADVANCE STEP PLACEMENT**

<table>
<thead>
<tr>
<th>Employee Details</th>
<th>Effective Date</th>
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</thead>
<tbody>
<tr>
<td>Larred, Gwen, Recycling Program Specialist, Sustainability Center (Step C)</td>
<td>06/16/2021</td>
</tr>
<tr>
<td>Shi, Mengyi, Tutoring Coordinator – Modern Languages (Step C)</td>
<td>07/16/2021</td>
</tr>
<tr>
<td>Tatar, Greg, Director of Procurement, Contracts &amp; Logistics (Step C)</td>
<td>08/02/2021</td>
</tr>
</tbody>
</table>

**PROMOTION**

<table>
<thead>
<tr>
<th>Employee Details</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dawson, Kerry, from Athletic Activities Assistant to Athletic and Kinesiology Equipment Specialist</td>
<td>07/01/2021</td>
</tr>
<tr>
<td>Esquivias, Madalene, from Student Services Clerk, Financial Aid &amp; Scholarships Department to Financial Aid &amp; Scholarships Specialist, Financial Aid &amp; Scholarships Department</td>
<td>06/16/2021</td>
</tr>
<tr>
<td>Villa, Claudia, from Athletic Activities Assistant to Athletic and Kinesiology Equipment Specialist</td>
<td>07/01/2021</td>
</tr>
<tr>
<td>Williams, Torrance, from Student Services Clerk, Financial Aid &amp; Scholarships Department to Financial Aid &amp; Scholarships Specialist, Financial Aid &amp; Scholarships Department</td>
<td>06/16/2021</td>
</tr>
</tbody>
</table>

**WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)**

<table>
<thead>
<tr>
<th>Employee Details</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alfaro, Nancy, from Health Assistant, Health Services to Administrative Assistant I, Health Services</td>
<td>03/01/2021 – 07/06/2021</td>
</tr>
<tr>
<td>Percentage: Less than 50%</td>
<td></td>
</tr>
</tbody>
</table>
Kalinec, Gustavo 06/16/2021 – 10/22/2021
From: Enterprise Business Clerk, Auxiliary Services
To: Enterprise Business Specialist, Auxiliary Services
Percentage: More than 50%

Robinson, Rhonda 06/16/2021 – 10/22/2021
From: Enterprise Business Specialist, Auxiliary Services
To: Payroll Specialist, Fiscal Services
Percentage: More than 50%

CHANGE IN WORK SHIFT/TEMPORARY
Hudson, Felicia 07/01/2020 – 05/31/2021
From: Custodial Operations Supervisor, Operations, 12 mos, 40 hrs/Day
To: Custodial Operations Supervisor, Operations, 12 mos, 40 hrs/Day Variable Hours Shift

ANCILLARY DUTIES STIPEND
Cadena, Ruben, CC Police Officer, College Police +5% 07/01/2021 – 06/30/2022
Comment: Access Control/CCTV

Cadena, Ruben, CC Police Officer, College Police +2.5% 07/01/2021 – 06/30/2022
Comment: Range Master

Echeverria, Alberto, CC Police Officer, Campus Police +5% 07/01/2021 – 06/30/2022
Comment: Range Master

Lopez, David, CC Police Officer, Campus Police +5% 07/01/2021 – 06/30/2022
Comment: Access Control/CCTV

Samano, Summer, CC Police Officer, College Police +5% 07/01/2021 – 06/30/2022
Comment: Access Control/CCTV

Comment: The above listed Community College Police Officer’s will be receiving the noted additional pay. In accordance with the collective bargaining agreement, if an employee has more than one special assignment, the maximum stipend shall be 7.5%.

CSEA EDUCATIONAL PAY DIFFERENTIAL
Alvarado, Carla, DSPS Specialist, Disabled Student Center 1.5% 07/01/2021
Dammer, Michael, Senior Enrollment Services Specialist 1.5% 07/01/2021
Kadomsky, Danny, Custodian, Operations 1.5% 07/01/2021

RESIGNATION RESCINDED
Green, Kennisha, DSPS Specialist, Disabled Student Center 07/30/2021
Comment: This action was approved by the Board of Trustees on June 1, 2021 and is being rescinded.

RESIGNATION LAST DAY OF PAID SERVICE
Basra, Balraj S., Student Services Clerk, ISC 07/30/2021
Ortega, Giovanni, Program Specialist, SMC/UCLA STEM 06/04/2021
Russell, Jamina, Administrative Assistant II, Center for Media and Design 06/30/2021
Wade, Tiffany J., Custodian, Operations 07/14/2021
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee-Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashby, DeAnna</td>
<td>Student Services Clerk, Financial Aid</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Bass, Edward</td>
<td>Stage Construction Tech. - Lighting, Theatre Arts</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Berent, Richard</td>
<td>Accompanist - Performance, Music</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Berent, Richard</td>
<td>Accompanist - Voice, Music</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Brundage, Kirk</td>
<td>Accompanist - Dance, Dance</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Carbone, John</td>
<td>Accompanist - Dance, Dance</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Chan, Oliver</td>
<td>Accompanist - Performance, Music</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Cooper, Alexander</td>
<td>Costume Designer, Theatre Arts</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Gerhold, Thomas</td>
<td>Accompanist - Performance, Emeritus</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Gerhold, Thomas</td>
<td>Accompanist - Performance, Music</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Gerhold, Thomas</td>
<td>Accompanist - Voice, Music</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Halacy, Dylan</td>
<td>Accompanist - Dance, Dance</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Khachma, Arshak</td>
<td>Stage Construction Tech., Theatre Arts</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>McNaughton, Joellen</td>
<td>Accompanist - Performance, Music</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>McNaughton, Joellen</td>
<td>Accompanist - Voice, Music</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Nesteruk, Gary</td>
<td>Accompanist - Performance, Emeritus</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Nesteruk, Gary</td>
<td>Accompanist - Voice, Music</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Newsome, Mary</td>
<td>Sign Language Interpreter III, DSC</td>
<td>02/01/2021-06/30/2021</td>
</tr>
<tr>
<td>Osipova, Yelena</td>
<td>Accompanist - Dance, Dance</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Plotkin, Alla</td>
<td>Accompanist - Dance, Dance</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Soro, Gnenemon</td>
<td>Accompanist - Dance, Dance</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Sow, E. Malick</td>
<td>Accompanist - Dance, Dance</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Ter-Avanesova, Nonna</td>
<td>Accompanist - Dance, Dance</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Zarkades, Zoe</td>
<td>Tutoring Coordinator-Modern Languages, LRC</td>
<td>02/01/2021-06/30/2021</td>
</tr>
</tbody>
</table>

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arsene, Cristina</td>
<td>Instructional Asst. - ESL, ESL</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Brown, Thomas</td>
<td>Instructional Asst. - ESL, ESL</td>
<td>07/01/2021-12/31/2021</td>
</tr>
<tr>
<td>Hoch, Marilyn</td>
<td>Instructional Asst. - ESL, ESL</td>
<td>07/01/2021-12/31/2021</td>
</tr>
</tbody>
</table>
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 7  CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES
College Student Assistant, $15.00/hour (STHP)  10

SPECIAL SERVICE
Art Model, $27.00/hour  36
Art Model w/ Costume, $30.00/hour  26
Community Services Specialist I, $35.00/hour  7
Community Services Specialist II, $50.00/hour  12
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 FACILITIES
Requested by: John Greenlee, Director, Facilities Finance
Devlin Starnes, Director of Facilities Management
: Charlie Yen, Director of Facilities Planning
Kim Tran, Chief Director, Business Services
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

8-A COMMISSIONING PROFESSIONAL SERVICES CONTRACT FOR THE ART COMPLEX REPLACEMENT PROJECT
Agreement with TK1SC Inc., to provide "Fundamental Enhanced Commissioning" services for the Art Complex Replacement Project in accordance with LEED v4.1 2018 NC in the amount of $172,450.

Funding Source: Measure V

Comment: Commissioning, which ensures building elements and systems are designed, installed, and calibrated to operate as intended, it is a prerequisite to achieve LEED certification. TK1SC, Inc. ‘s scope of services includes:

- Development of the Owner’s Project Requirements (OPR),
- Review of Basis of Design (BOD),
- Review of technical specification,
- Commissioning the mechanical, electrical, plumbing, and renewable energy systems to satisfy LEED® V4.1 2018 certification requirement,
- Review building operations 10 months after substantial completion, and
- Develop an on-going commissioning plan

8-B AWARD OF BID FOR ELEVATOR SERVICES
Recommend award of bid to the lowest responsive bidder to Excelsior Elevator for monthly preventative maintenance service, trouble-call service, testing and repairs. The award amount is based on the total for monthly maintenance, trouble-calls, testing. The bid included repair rates (amount and type of repairs unknown) and repair rates were factored into a calculation to determine overall low bidder.

<table>
<thead>
<tr>
<th></th>
<th>Maintenance</th>
<th>Repair Rate Calculation</th>
<th>Total Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excelsior Elevator</td>
<td>$71,676</td>
<td>$48,933</td>
<td>$120,609</td>
</tr>
<tr>
<td>Elevators Etc</td>
<td>$64,260</td>
<td>$60,122</td>
<td>$124,382</td>
</tr>
<tr>
<td>SmartRise Elevator</td>
<td>$71,880</td>
<td>$84,080</td>
<td>$155,960</td>
</tr>
</tbody>
</table>

Funding Source: General Fund
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-A ACCEP TANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Vice President, Academic Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Strong Workforce Program – Regional Share FY 2017-2018 Reallocated Funds
Granting Agency: California Community Colleges Chancellor’s Office
Award Amount: $453,712 (Original award: $4,607,063, Amended Award: $5,060,775)
Matching Funds: Not applicable
Performance Period: April 1, 2021 – April 1, 2022
Summary: The Strong Workforce Program regional funding requires colleges to collectively increase specific metrics that include the quantity of career technical education (CTE) enrollments, courses, programs, job placement, and wage gains while also improving the quality of Career Education (CE).

Santa Monica College (SMC) was awarded additional funding for fiscal year 2017-2018 projects to continue leading the Center for a Competitive Workforce and CCLA Marketing projects. The additional funding includes our participation in the Faculty Innovation Hub project.

Budget:

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>8600 State</td>
<td>1000 Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>2000 Non-Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>3000 Employee Benefits</td>
</tr>
<tr>
<td></td>
<td>4000 Supplies &amp; Materials</td>
</tr>
<tr>
<td></td>
<td>5000 Other Operating Expenditures</td>
</tr>
<tr>
<td></td>
<td>6000 Capital Outlay</td>
</tr>
<tr>
<td></td>
<td>7300 Other Outgo/Indirect</td>
</tr>
<tr>
<td></td>
<td>7600 Student Aid</td>
</tr>
<tr>
<td></td>
<td>Total</td>
</tr>
<tr>
<td></td>
<td>$453,712</td>
</tr>
<tr>
<td></td>
<td>$38,988</td>
</tr>
<tr>
<td></td>
<td>$26,544</td>
</tr>
<tr>
<td></td>
<td>$12,718</td>
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<td></td>
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<tr>
<td></td>
<td>$371,462</td>
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<tr>
<td></td>
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<td></td>
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</tr>
<tr>
<td></td>
<td>$0</td>
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<tr>
<td></td>
<td>$453,712</td>
</tr>
</tbody>
</table>

Total
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Vice President, Academic Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: California Trustee Fellowship Intersession Project Grant
Granting Agency: Aspen Institute, California Community Colleges, Foundation for California Community Colleges (Fiscal Agent: Chabot-Las Positas Community College District)
Augmentation Amount: $65,750
Matching Funds: Not Applicable
Performance Period: July 1, 2021 to June 30, 2022
Summary: The California Trustee Fellowship Intersession Project aims to provide district boards with tools and counsel to advance targeted reform to improve student outcomes. By the end of Spring 2022, the project goal is to decrease the racial equity gaps experienced by Black and Latinx students and increase success rate of all students enrolled in Math 54 +54c (Elementary Statistics). The Math department will review and examine the current data and trends in Math 54 + 54C for pre and post AB705 implementation, research best practices that improve learning and successful course completion in math, and implement proven best practices to reach project goal. Funding will be used to provide intensive professional development for all faculty teaching Math 54 + 54C (highest enrolled AB705 math gateway course). The Board of Trustees will provide ongoing support, review data, ensure ongoing progress, evaluate outcomes and provide feedback.

Budget Augmentation: Restricted Fund 01.3
Revenue
8800 Local $65,750
Expenditures
1000 Academic Salaries 24,000
2000 Non-Academic Salaries 0
3000 Employee Benefits 4,698
4000 Supplies & Materials 0
5000 Other Operating Expenditures 34,525
6000 Capital Outlay 0
7300 Other Outgo/Indirect 2,527
7600 Student Aid 0
Total $65,750
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-C ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Requested Action: Approval/Ratification
Requested by: Teresita Rodriguez, Vice President, Enrollment Development
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Student Success Completion Grant (SSCG)
Granting Agency: California Community Colleges Chancellor’s Office
Augmentation Amount: $263,035 (Total allocation $2,568,494)
Matching Funds: N/A
Performance Period: July 1, 2020 – June 30, 2021
Summary:

The Chancellor’s Office approved an additional $263,035 of Student Success Completion Grant (SSCG) funding based on a request from Santa Monica College Financial Aid Office for additional funds on the SSCG mid-year report. The SSCG grant aims to support persistence, retention and success by providing additional financial assistance to students to enable them to attend full-time and complete their program of choice.

The SSCG provides additional financial aid for Cal Grant B or C recipients enrolled in at least 12 units. The minimum award for students enrolled in 12 units to 14 units per term is $1,298 and a maximum of $4,000 for students enrolled in 15 units or more per term.

Budget Augmentation:

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>8600 State</td>
<td>1000 Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>2000 Non-Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>3000 Employee Benefits</td>
</tr>
<tr>
<td></td>
<td>4000 Supplies &amp; Materials</td>
</tr>
<tr>
<td></td>
<td>5000 Other Operating Expenditures</td>
</tr>
<tr>
<td></td>
<td>6000 Capital Outlay</td>
</tr>
<tr>
<td>7500 Financial Aid</td>
<td>263,035</td>
</tr>
<tr>
<td>Total</td>
<td>Total</td>
</tr>
<tr>
<td></td>
<td>$263,035</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

10-A   FUND 01.0 – GENERAL FUND - UNRESTRICTED
Period: May 20, 2021 through June 23, 2021

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>0</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>34,677</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>25,490</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>36,953</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>0</td>
</tr>
<tr>
<td>7100-7699</td>
<td>Other Outgo/Student Payments</td>
<td>0</td>
</tr>
<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>-97,120</td>
</tr>
</tbody>
</table>

Net Total: 0

10-B   FUND 01.3 – GENERAL FUND - RESTRICTED
Period: May 20, 2021 through June 23, 2021

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>16,071</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>0</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>775</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>-1,410</td>
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<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>-590</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>-19,346</td>
</tr>
<tr>
<td>7100/7699</td>
<td>Other Outgo/Student Payments</td>
<td>4,500</td>
</tr>
<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>0</td>
</tr>
</tbody>
</table>

Net Total: 0
### 10-C  FUND 40.0 – CAPITAL PROJECTS FUND

**Period:** May 20, 2021 through June 23, 2021

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>0</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>0</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>6,762</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>0</td>
</tr>
<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>-6,762</td>
</tr>
<tr>
<td>7100/7699</td>
<td>Other Outgo/Student Payments</td>
<td>0</td>
</tr>
<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>0</td>
</tr>
<tr>
<td><strong>Net Total:</strong></td>
<td></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

**Comment:** The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 COMMERCIAL WARRANT REGISTER
Approved by: Chris Bonvenuto, Vice-President Business and Administration
Requested Action: Approval/Ratification

Commercial Warrant Register
May 2021 9448 through 9486 $12,564,861.96

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER
Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
May 2021 C1J – C2K $12,916,759.70

Comment: The detailed payroll register documents are on file in the Accounting Department.
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 13  AUXILIARY PAYMENTS AND PURCHASE ORDERS
Requested Action:  Approval/Ratification
Requested by:  Mitch Heskel, Dean, Educational Enterprise
Approved by:  Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders
May 2021  Covered by check & voucher numbers: 0273273-027471 & 02315-02319 & 02321-02328

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bookstore Fund Payments</td>
<td>$244,168.10</td>
</tr>
<tr>
<td>Other Auxiliary Fund Payments</td>
<td>$16,365.15</td>
</tr>
<tr>
<td>Trust and Fiduciary Fund Payments</td>
<td>$435,272.40</td>
</tr>
<tr>
<td></td>
<td>$695,805.65</td>
</tr>
</tbody>
</table>

Purchase Orders issued
May 2021  $0

Comment:  All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

Reissue Commercial Warrants
Warrants not presented to the Los Angeles County Treasurer within six months are void. Therefore, it is requested that LACOE draw a new warrant to replace the following expired warrants:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Warrant #</th>
<th>Issue Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landes, Preston</td>
<td>24826533</td>
<td>10/01/18</td>
<td>$1,100.00</td>
</tr>
<tr>
<td>Sarve-Naz, Sarvian</td>
<td>24828227</td>
<td>10/01/18</td>
<td>$105.50</td>
</tr>
</tbody>
</table>

RECOMMENDATION NO. 14  AUTHORIZATION OF SIGNATURES TO APPROVE INVOICES, 2021-2022
Requested Action:  Approval/Ratification
Reviewed and approved by:  Christopher M. Bonvenuto, Vice President, Business and Administration

Authorization of signatures for the following staff members to approve invoices for 2021-2022:

<table>
<thead>
<tr>
<th>Name/Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Herbert, Chief Broadcast Engineer, KCRW</td>
</tr>
</tbody>
</table>

Comment:  To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 ORGANIZATIONAL MEMBERSHIPS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<table>
<thead>
<tr>
<th>Organizational Memberships</th>
<th>Number of Memberships</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 2021</td>
<td>9</td>
<td>$58,281</td>
</tr>
</tbody>
</table>

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 16 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested Action: Approval/Ratification
Requested by Scott Silverman, Interim Dean, Noncredit and External Programs
Patricia Ramos, Dean, Academic Affairs
Approved by Jennifer Merlic, Vice-President, Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 17 PURCHASING
Requested Action: Approval/Ratification
Requested by Kim Tran, Chief Director, Business Services
Approved by Christopher M. Bonvenuto, Vice-President, Business/Administration

17-A AWARD OF PURCHASE ORDERS
Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

May 2021 $5,142,444.90

17-B AWARD OF COMPETITIVE CONTRACTS 2021-2022
Public Contract Code 20118 gives the district the authority to purchase through another public agency bid. This is commonly referred to as piggybacking. The annual award of piggyback-allowed contracts bid through various state and local agencies allows SMC to purchase without advertising for bids, if it is determined it to be in the best interests of the district. The district is recommending participation in the following piggyback-allowed bids, as listed below during the 2021-22 fiscal year. The bids are valid for the entire fiscal year with the exception of those notes with their respective expirations.

Foundation for California Community Colleges (FCCC), Contract CB 15-016 with Office Depot, to 09/30/21 for office supplies.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18

SUBJECT: COLLECTIVE BARGAINING UNIT INITIAL PROPOSAL FOR 2021 SUCCESSOR NEGOTIATIONS BY THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #36 TO SANTA MONICA COLLEGE

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees acknowledge receipt of the Collective Bargaining Unit Initial Proposal for 2021 Successor Negotiations by the California School Employees Association Chapter #36 to Santa Monica College.

SUMMARY: The following articles are the issue and interests presented by the California School Employees Association (CSEA) for negotiations with the Santa Monica Community College District:

- Article 1: Agreement, Designation of Parties, Length of Agreement
- Article 3: Hours of Employment
- Article 4: Evaluation
- Article 5: Safety Conditions of Employment
- Article 6: Transfers
- Article 7: Leaves of Absence
- Article 8: Holidays – add Juneteenth
- Article 9: Vacation
- Article 11: Wages
- Article 13: Disciplinary Action
- Article 15: Layoff and Reemployment
- Article 16: Association Rights
- Article 17: Contracting Out

The Educational Employment Relations Act requires that subjects of negotiations be presented publicly and that members of the public be given an opportunity to comment upon them in a lawful meeting of the Board of Trustees.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY:  
AYES:  
NOES:
Initial Proposal For 2021 Successor Negotiations
From California School Employees Association
and Its Santa Monica College Chapter #36 (CSEA)
To Santa Monica Community College District (District)

Article 1 - Agreement, Designation of Parties, and Length of Agreement

- CSFA is interested in updating the term of the agreement to reflect a new three-year term.

Article 3 – Hours of Employment

- In light of the COVID-19 pandemic, CSEA is interested in adding language regarding
  remote work assignments to create flexibility for employees.
- CSEA is interested in adding language regarding redistribution of workload when there
  are employee reductions.
- CSEA is interested in adding language regarding workload assignments when there is an
  increase of volume in daily job duties.

Article 4 – Evaluation

- CSEA is interested in changing the rating standards on the evaluation forms.
- CSEA is interested in adding language to include completion of onboarding activities on
  the evaluation forms.
- CSEA is interested in adding language to include professional development opportunities
  on the evaluation forms.
- CSEA is interested in adding language to include completed trainings on the evaluation
  forms.

Article 5 – Safety Conditions of Employment

- In light of the COVID-19 pandemic, CSEA is interested in adding language regarding
  following all Public Health and Workplace Safety entity guidelines.

Article 6 – Transfers

- CSEA is interested in increasing the days of notification for administrative transfers.
- CSEA is interested in adding language to distinguish part time administrative transfers
  and temporary administrative transfers.
- CSEA is interested in adding language regarding workload assignments for part time
  administrative transfers.
- CSEA is interested in adding language regarding the administrative transfer process to
  include assessments.
Article 7 – Leaves of Absence

- CSEA is interested in adding language regarding light duty assignments for temporary work limitations.
- In light of the COVID-19 pandemic, CSEA is interested in adding language regarding quarantine leaves.

Article 8 – Holidays

- CSEA is interested in adding language regarding employees with alternative/permanent work weeks holiday observances.
- CSEA is interested in adding language on additional holidays.

Article 9 – Vacation

- CSEA is interested in adding language regarding accelerated accrual.

Article 11 Wages

- CSEA is interested in negotiating a fair and equitable salary increase.
- CSEA is interested in negotiating a fair and equitable parity clause.
- CSEA is interested in expanding hours for shift differentials.
- CSEA is interested in adding language for additional longevity steps.
- CSEA is interested in adding language regarding the working out of classification process.
- CSEA is interested in adding language for step increase when receiving additional degrees, certificates, or licenses.
- CSEA is interested in adding additional language for District provided materials.
- CSEA is interested in adding language regarding release time to be provided for employees in the Professional Development Committee.
- CSEA is interested in adding language regarding notifications for error in pay.
- CSEA is interested in adding language regarding a stipend for increased workload.
- CSEA is interested in adding language regarding a stipend for additional work assignments.
- CSEA is interested in adding language regarding hazard pay.

Article 13 Disciplinary Action

- CSEA is interested in adding language regarding Skelly Review Officer training and selection.

Article 15 – Layoff and Reemployment

- CSEA is interested in adding language regarding developing a process for changes in assignment(s).
Article 16 – Association Rights

- CSEA is interested in updating language regarding dues authorization to reflect current law and best practices.

Article 17 – Contracting Out

- CSEA is interested in adding language regarding the grievance timeline for contracting out.
- CSEA is interested in adding language regarding the notification timeline for contracting out.

CSEA reserves the right to augment this proposal by opening additional articles, Memoranda of Understanding, or appendices upon notice to the District.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: SMCCD INITIAL PROPOSAL FOR 2021 SUCCESSOR NEGOTIATIONS WITH CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #36

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the District’s Initial Proposal for 2021 Successor Negotiations with the California School Employees Association Chapter #36.

SUMMARY: The following articles are the issue and interests presented by the District for negotiations with the California School Employees Association (CSEA) Chapter #36.

Article 3: Provide greater flexibility in work scheduling to better serve students
Article 7: Discuss approaches to address excessive absences by some employees
Article 8: Holidays – add Juneteenth holiday
Article 12: Address impact of change in PERS health care plans

The Educational Employment Relations Act requires that subjects of negotiations be presented publicly and that members of the public be given an opportunity to comment upon them in a lawful meeting of the Board of Trustees.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: FIVE YEAR CONSTRUCTION PLAN FISCAL YEAR 2021-2022 THROUGH FISCAL YEAR 2026-2027

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the filing of the Five-Year Construction Plan, fiscal year 2021-2022, through fiscal year 2026-2027 with the State Chancellor's Office.

Five Year Plan Project Listing: See list included in the agenda
Final Project Proposal (FPP): Business Building Replacement
Initial Project Proposal (IPP): Drescher Hall Replacement Building

FUNDING SOURCE Local Bonds; State Capital Funds; District Capital Funds

COMMENT: State law requires Districts to prepare annually and submit to the California Community College Chancellor's Office (CCCCO) a Five-Year Capital Construction Plan which summarizes current and proposed capital outlay projects. The purpose of the Five-Year Plan is to inform the CCCCO of the District's capital needs and allow for the District to apply for State funding for specific projects. The District submits projects for potential State funding through an "Initial Project Proposal" (IPP). If the state approves the IPP, then the District will develop a "Final Project Proposal" (FPP) for funding consideration.

The following projects have an approved FPP, an approved IPP, or are pending the submission of an IPP. The District only recommends projects for IPP submission that meet the States strict guidelines and are likely candidates to receive funding. These projects were included in the 1998 Facilities Master Plan, the Career and Educational Facilities Master Plan 2010 Update, and/or the draft 2020 Facilities Master Plan.

Math/Science Addition (Approved FPP – State Funding $39,615,000 – Under Construction): This project will consolidate and increase laboratory capacity for the Mathematics and Science programs by constructing a new building that connects to the existing Science building. The Mathematics department is one of the most extensive academic programs at Santa Monica College and is growing beyond what can be reasonably accommodated for students within existing facilities. Math and Science programs are currently forced to offer classes in classrooms and laboratories located at several different buildings on campus, many of which are located across campus from each other. The proposed project includes a 69,565 ASF addition to the existing Science building that will provide 15,815 ASF classroom lecture spaces, 41,387 ASF laboratory spaces, 8,069 ASF office spaces, 2,320 ASF library spaces, and 1,974 ASF of other support spaces. The new facility would consolidate the Mathematics, Earth Science, Life Science, and Physical Science programs into a single building. The project includes demolishing the existing Letters & Science building, Liberal Arts building, and Library Village / Math Complex Portables as a secondary effect.
Art Complex Replacement (Approved FPP – State Funding $10,901,000 – Under Design): The Art Complex at Santa Monica College was initially constructed in 1952 and is experiencing infrastructure issues. Although the building had a minor renovation in 2002, the Art program is currently split between the main campus and Airport Arts campus due to space needs. This project will create a functionally efficient building for the Art program, enabling the program to function in a single location with dedicated space. The existing Art Complex will be demolished and the fine arts space at the Airport Campus will be inactivated as a secondary effect of the proposed project.

Business Replacement (Pending FPP): The Business Building at Santa Monica College was originally constructed in 1980 and received a minor renovation in 1997. The building currently houses multiple departments, including Business, Accounting, Computer Science/Information Systems, Fashion, Cosmetology, and Photography. The existing building no longer meets the various departments' instructional needs and requires significant infrastructure work. This project constructs a new Business Building, modernizing the instructional spaces and creating a design that achieves optimal classroom efficiency.

Drescher Hall Replacement Building (Pending IPP): This project constructs a replacement building for Drescher Hall which was built in the 1960s as a vocational/trades building. The new building will be located on the site where the existing Business building is currently located, which will be offline following occupancy of the Business Replacement project. The existing Drescher Hall does not adequately serve students due to facility deterioration and technological infrastructure shortages. Replacing Drescher Hall with a new building provides instructional benefits to diverse programs such as Astronomy, English, Photography, Modern Languages, STEM, Maker Space, and Bicycle Repair. Any major reconstruction effort within the existing building would require structural/seismic upgrades, deeming the complete building replacement a more cost-effective solution. Secondary effects of the proposed project will include demolition of the Drescher Hall following occupancy of the replacement building.

The chart indicates the following phases: (P) Planning, (W) Working Drawings, (C) Construction, (E) Equipment and (O) Occupancy.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
# Five Year Construction Plan Fiscal Year 2021-2022 Through Fiscal Year 2026-2027

<table>
<thead>
<tr>
<th>Priority</th>
<th>Project Name</th>
<th>Funding Status</th>
<th>2021-2022</th>
<th>2022-2023</th>
<th>2023-2024</th>
<th>2024-2025</th>
<th>2025-2026</th>
<th>2026-2027</th>
<th>Occupancy Date</th>
<th>State Funding</th>
<th>District Funding</th>
<th>Total Cost</th>
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<tr>
<td>1</td>
<td>Malibu Campus</td>
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<td>2022/2023</td>
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<td>$61,582,273</td>
<td>$61,582,273</td>
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<td>2</td>
<td>Math/Science Addition</td>
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<td>C</td>
<td>C/E</td>
<td>O</td>
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<td>C</td>
<td>C/E</td>
<td>O</td>
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<td></td>
<td>2024/2025</td>
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<td>W</td>
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<td>E/O</td>
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</tr>
</tbody>
</table>
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT: APPOINTMENTS TO CITIZENS’ BOND OVERSIGHT COMMITTEE

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve the reappointment of the following members to the Citizens’ Bond Oversight Committee, for a two-year term, 2021-2023.

Patrick Acosta, Local Business/Community
Heather Anderson, Local Community (Malibu)
Elizabeth Greenwood, Local Business
Donald Schort, Local Business

It is further recommended that the Board of Trustees approve appointment of the following new members to the Citizens’ Bond Oversight Committee, for a two-year term, 2021-2023.

Anastasia Foster, Local Business/Taxpayers’ Organization
Elaine Polachek, Local Business/Active in support of the District

SUMMARY: The bylaws state that the Citizens’ Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees as required by Government Code Sections 54950-54962 and Education Code Sections 15278, 15280 and 15282, with at least:

Category
1. one representative of the business community within the District
2. one person active in a senior citizens’ organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
<th>Constituency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patrick Acosta</td>
<td>2021-2023</td>
<td>Local Business/Community</td>
</tr>
<tr>
<td>Heather Anderson</td>
<td>2021-2023</td>
<td>Local Community (Malibu)</td>
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<td>Alfred Barrett</td>
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<td>Anastasia Foster</td>
<td>2021-2023</td>
<td>Local Business/Taxpayers’ Organization</td>
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<tr>
<td>Elizabeth Greenwood</td>
<td>2021-2023</td>
<td>Local Business</td>
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<tr>
<td>Elaine Polachek</td>
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<td>Local Business/Active in support of the District</td>
</tr>
<tr>
<td>Donald Schort</td>
<td>2021-2023</td>
<td>Business Community</td>
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<tr>
<td>(tbd in August)</td>
<td>2021-2022</td>
<td>SMC Student</td>
</tr>
</tbody>
</table>

MOTION MADE BY: 
SECONDED BY: 
STUDENT ADVISORY: 
AYES: 
NOES:
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

SUBJECT: SECOND READING AND APPROVAL - BOARD POLICY CHAPTER 1, THE DISTRICT, AND CHAPTER 2, BOARD OF TRUSTEES

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a second reading and approve the following Board Policies in Chapter 1, The District, and Chapter 2, Board of Trustees.

BP 1200 District Mission – The revision adds optional language to highlight diversity, equity, and inclusion issues.

BP 2200 Board Duties and Responsibilities – The revision adds optional language to highlight diversity, equity, and inclusion issues.

BP 2435 Evaluation of the Superintendent/President – The revision adds optional language to highlight diversity, equity, and inclusion issues.

BP 2720 Communications Among Board Members – Additional suggested language is included in paragraphs 2 and 3. Paragraph 4 reflects new Brown Act requirements allowing members of the Governing Board to engage in conversations on social media platforms that are open and accessible to the public so long as the purpose of the communication is to answer questions, provide information to the public, or solicit information from the public; and as long as the majority of the members of the Board do not discuss District business among themselves.

BP 2745 Board Self-Evaluation – The revision adds optional language to highlight diversity, equity, and inclusion issues.

Comment: This is part of the ongoing updates provided by the CCLC Board Policy and Procedure Subscription Service. The League is redoubling its efforts to integrate diversity, equity, inclusion, and accessibility issues into the reviews of the policy/procedure templates.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
BP 1200 DISTRICT MISSION

The mission of the Santa Monica Community College District is:

Santa Monica College provides a safe and inclusive learning environment that encourages personal and intellectual exploration, and challenges and supports students in achieving their education goals. Students learn to contribute to the global community as they develop an understanding of their relationship to diverse social, cultural, political, economic, technological, and natural environments. The College recognizes the critical importance of each individual’s contribution to the achievement of this mission.

Santa Monica College provides open and affordable access to high-quality undergraduate degrees and certificates, and participates in partnerships with other colleges and universities to facilitate access to baccalaureate and higher degrees. The College’s programs and services assist students in the development of skills needed to succeed in college, prepare students for careers and transfer, and nurture a lifetime commitment to learning.

Santa Monica College is committed to diversity, equity, and inclusion that enriches the District’s mission and supports students in achieving their educational goals.

The District’s mission is evaluated and revised on a regular basis.

Reference:
ACCJC Accreditation Standard I.A

Adopted: June 6, 2017
BP 2435  EVALUATION OF THE SUPERINTENDENT/PRESIDENT

The Board of Trustees shall conduct an evaluation of the Superintendent/President at least annually at a special meeting scheduled on a mutually agreed upon date. Such evaluation shall comply with any requirements set forth in the contract of employment with the Superintendent/President as well as this policy.

The Board shall evaluate the Superintendent/President using an evaluation process developed and jointly agreed to by the Board and the Superintendent/President. Each member of the Board will individually rate the Superintendent/President’s performance.

Annual Performance Criteria
The performance criteria will be drawn each year from goals and priorities identified by the Board of Trustees.

The criteria for evaluation shall be based on board policy, the Superintendent/President’s job description, and performance goals and objectives developed in accordance with BP 2430 Delegation of Authority to the Superintendent/President. The criteria for evaluation of the Superintendent/President shall also include performance goals and objectives related to the District’s commitment to diversity, equity and inclusion.

Reference:
ACCJC Accreditation Standard IV.C.3
BP 2720  COMMUNICATIONS AMONG BOARD MEMBERS

Members of the Board shall not communicate among themselves by the use of any form of communication (e.g., personal intermediaries, e-mail, or other technological device) in order to reach a collective concurrence regarding any item that is within the subject matter jurisdiction of the Board of Trustees.

A majority of the members of the Governing Board shall not, outside a regularly scheduled meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the Board.

This policy shall not be construed as preventing an employee or official of the District from engaging in separate conversations or communications with members of the Board outside of a meeting in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of Board, if that person does not communicate to members of the Board the comments or position of any other member or members of the Board.

This policy shall also not be construed as preventing a member of the Governing Board from engaging in separate conversations or communications on an internet-based social media platform to answer questions, provide information to the public, or to solicit information from the public regarding a matter that is within the subject matter jurisdiction of the Board. In doing so, a majority of the members of the Board may not use the internet-based social media platform to discuss among themselves business of a specific nature that is within the subject matter jurisdiction of the Board. However, a member of the Board shall not respond directly to any communication on an internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the Board that another member of the Board has made, posted, or shared.

Reference:
  Government Code Section 54952.2

Adopted: June 6, 2017
BP 2745 BOARD SELF-EVALUATION

The Board of Trustees is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve its functioning.

To that end, the Board has established the following processes:

The Board of Trustees shall hold an annual self-evaluation on a mutually agreed upon date.

Purpose
No less than once a year, the Board shall evaluate the functioning, strengths, and weaknesses of the Board and identify specific functions working well and those needing improvement.

Methodology
The methodology will be determined by the Board of Trustees each year based on the priorities of the institution. The process for evaluation shall be recommended to and approved by the Board. If an instrument is used, all Board members will be asked to complete the evaluation instrument and submit them to the Recording Secretary.

Elements of Consideration
- To assess the strengths and weaknesses of the Board as a whole.
- To determine the effectiveness of the performance of the trustees in achieving the District’s goals.
- To determine the effectiveness of the policies established by the Board.
- To assess accomplishments relative to the Vision, Mission, and Goals of the District.
  - To evaluate the District’s and Board’s commitment to anti-racism, diversity, equity and inclusion.

A summary of the evaluations will be presented and discussed at a Board session scheduled for that purpose. The results of the discussion will be used to identify accomplishments in the past year and provide the basis for the Board to develop its goals and priorities to address the needs of the college for the next year.

Reference:
ACCJC Accreditation Standard IV.C.10

Adopted: May 1, 2000
Revised: December 1, 2003 and May 6, 2014
Revised: June 6, 2017

(Replaces former SMC BP 1270)
XII. BOARD COMMENTS

XIII. ADJOURNMENT

The meeting will be adjourned in memory of SMC student Steven Dwayne Ates.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, August 3, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.