AGENDA
SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, OCTOBER 11, 2022

Via Zoom Webinar

The complete agenda may be accessed on the Santa Monica College website:
https://www.smc.edu/administration/governance/board-of-trustees/meetings.php

5 p.m.    Public Meeting Convenes
           Board Adjourns to Closed Session

6 p.m.    Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.
PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES DURING A ZOOM WEBINAR

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees has determined in accordance with Government Code Section 54953 that as a result of the ongoing emergency that meeting in person would present imminent risks to the health and safety of the attendees at public meetings.

The Zoom webinar format used by the Board of Trustees Zoom meetings ensure public participation and provide an opportunity for the public to directly address the legislative body.

Public participation can occur in one of two ways. Members of the public can submit written comments to be read during the public meeting or they may speak during the Zoom meeting. All public comments will be subject to the general rules set forth below.

PUBLIC COMMENTS

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be read at the Board of Trustees meeting are requested to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number
- Comment to be read

Instructions for Participating in Public Meetings by Zoom Webinar

Individuals wishing to speak directly to the Board can do so in one of several ways:

It is recommended that Individuals wishing to speak at a Board of Trustees meeting to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the subject line “Board Meeting Comments” and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item: General Public Comments, Consent Agenda (indicate number/subject) or Major Items of Business (indicate number/subject)

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of the Zoom webinar to request to speak.

When it is time for the speakers to address the board, their name will be called and the microphone on their Zoom account will be activated. A speaker’s Zoom Profile should match the name used to request to speak to expedite this process.

After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.
General Public Comment Rules

- Generally, each speaker may be allowed a maximum of three minutes per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker’s time may not be transferred to another speaker.

- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

- Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

General Public Comments and Consent Agenda

- Generally, each speaker may be allowed a maximum of three minutes per topic for general public comments or per item in the Consent Agenda. A general public comment may concern any matter of interest to the public within the jurisdiction of the District. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- Generally, each speaker may be allowed a maximum of three minutes per topic in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: Time limits do not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda.

Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq
A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, October 11, 2022. The meeting will be conducted via Zoom Webinar.

5 p.m.

I. ORGANIZATIONAL FUNCTIONS

• CALL TO ORDER
  Dr. Louise Jaffe, Chair
  Barry Snell, Vice-Chair
  Dr. Susan Aminoff
  Dr. Nancy Greenstein
  Dr. Margaret Quiñones-Perez
  Rob Rader
  Dr. Sion Roy
  Catalina Fuentes Aguirre, Student Trustee

The public may join the meeting via Zoom Webinar with the following information:
Please click the link below to join the webinar:
https://cccconfer.zoom.us/j/96490163563?pwd=NlJJM0MzTU5RaWtjSnphakVJVTJOdz09
Passcode: 887636
Or iPhone one-tap :
US: +16699006833,,96490163563#,,,,*887636# or +13462487799,,96490163563#,,,,*887636#
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or
+1 301 715 8592 or +1 312 626 6799
Webinar ID: 964 9016 3563
Passcode: 887636
In the event participation in the Board of Trustees meeting reaches Zoom Webinar capacity, the meeting will be streamed live on the SMC Youtube channel at: https://www.youtube.com/user/4SantaMonicaCollege/videos

• PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

• CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
  Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
  Robert Myers, Campus Counsel
  Employee Organizations: SMC Faculty Association
  CSEA Chapter 36
  SMC Police Officers Association

• EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)
III. PUBLIC SESSION – ORGANIZATIONAL FUNCTIONS

- **LAND ACKNOWLEDGEMENT**
  We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva or Gabrieliño peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.

- **PLEDGE OF ALLEGIANCE**

- **CLOSED SESSION REPORT** (if any)

- **REVISIONS/SUPPLEMENTAL STAFF REPORTS**: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
  
  MOTION MADE BY:
  SECONDED BY:
  STUDENT ADVISORY:
  AYES:
  NOES:

IV. SUPERINTENDENT’S REPORT

- COVID-19 Update
- Enrollment Update
- SMC Film Major Ethan Swope named the 2022 White House News Photographers Association (WHNPA) ‘Eyes of History’ Student Still Photographer of the Year winner.

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY

  Update: RACE RELAY
  
  RACE RELAY® is an interactive, theatrical, multimedia program that explores race relations in our communities. It presents a live, dynamic performance that combines recollections of real experiences within communities with projected images from various media and national stories. The performance includes movement and sound healing through the guidance of facilitators, which is an integral part of the experience for the audience. They also use a Native American talking stick to encourage active listening and participation within the circle.
  
  Presenter: Redelia Shaw, Communications and Media Studies Professor

  *This supports the Board’s 2021-2022 Annual Goal: #2-Educational Advancement, Quality, and Equity.*
IX. **CONSENT AGENDA**
Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

#1 Approval of Minutes: September 13, 2022 (Regular Meeting)
#2 Resolution: Adopt Findings Pursuant to Government Code Section 54953

**Academic and Student Affairs**

#3 New Courses and Degrees, Fall 2022

**Contracts and Consultants**

#4-A Approval of Contracts and Consultants
#4-B Ratification of Contracts and Consultants

**Human Resources**

#5 Academic Personnel
#6 Classified Personnel – Regular
#7 Classified Personnel – Limited Duration
#8 Classified Personnel – Non Merit

**Facilities and Fiscal**

#9 Facilities
#10 Acceptance of Grants and Budget Augmentation
#11 Commercial Warrant Register
#12 Payroll Warrant Register
#13 Reissue Payroll Warrants
#14 Auxiliary Payments and Purchase Orders
#15 Organizational Memberships
#16 Authorization of Signatures to Approve Invoices, 2022-2023
#17 Providers for Community and Contract Education
#18 Purchasing
   A Award of Purchase Orders
   B Cooperative Contracts
   C Award of Bid – Phone System Upgrade

X. **CONSENT AGENDA** – Pulled Recommendations

Recommendations pulled from the Section IX. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

XI. **MAJOR ITEMS OF BUSINESS**

#19 Report: SMC Local Partnerships and Collaborations, SMMUSD in Santa Monica, Malibu and Charter Schools
#20 Second Reading and Approval of Board Policy Chapter 5, Student Services, BP 5010 and 5140:
#21 Board of Trustees Annual Goals 2022-2023 and Ongoing Priorities
#22 Schedule of Board of Trustees Meetings, 2023

XII. **BOARD COMMENTS AND REQUESTS**

XIII. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, November 1, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.
IX. CONSENT AGENDA
Any recommendation pulled from the Consent Agenda will be held and discussed in Section X, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#18.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

X. CONSENT AGENDA – Pulled Recommendations
Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES
Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

September 13, 2022 (Regular Meeting)

RECOMMENDATION NO. 2 RESOLUTION: ADOPT FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953

Requested Action: Approval
Reviewed by: Robert M. Myers, Campus Counsel

It is recommended that the Board of Trustees adopt the following findings:

1. On September 14, 2021, the Board of Trustees adopted a “RESOLUTION DECLARING THAT ONGOING EMERGENCY CONDITIONS EXIST AT SANTA MONICA COLLEGE AND FINDING THAT IN-PERSON MEETINGS UNDER THE BROWN ACT WOULD PRESENT IMMINENT RISKS TO THE HEALTH AND SAFETY OF ATTENDEES.”

2. In accordance with Government Code Section 54953(e)(3), the Board of Trustees has reconsidered the circumstances of the state of emergency and determined by majority vote that the state of emergency continues to directly impact the ability of members to meet safely in person.
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 3 NEW COURSES AND DEGREES, FALL 2022

Requested Action: Approval/Ratification
Requested by: Curriculum Committee
Approved by: Jason Beardsley, Interim Vice-President, Academic Affairs

New Courses
VAR PE 11D Intercollegiate Strength and Conditioning Speed and Agility Development
This course is specifically intended to develop sprinting, change of direction, and agility technical skills to enhance on-field athletic development. This physical preparation course is recommended for those students that plan on participating on the intercollegiate varsity team.

Non-Substantial Course Changes
CS 22 Introduction to Mobile Robots
CS 25 Embedded Systems
DESIGN 31 Interactive Advertising
DESIGN 41 Industry Project

Distance Education
BUS 64 Business Protocol and Professionalism

Programs Revisions
Data Science Certificate of Achievement
Database Applications Developer AS/Certificate of Achievement
Web Developer AS/Certificate of Achievement
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4  CONTRACTS AND CONSULTANTS

4-A  APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651 and are presented to the Board of Trustees for approval.

➤ AMENDED CONTRACT/EXTENSION

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Lasana O. Hotep</td>
<td>May 20, 2022 – April 30, 2023</td>
<td>This is a contract extension for the SMC Equity Audit services contract approved in May 2022. The contract extension moves the timeframe for completion of the equity audit to October or early November and the equity workshop series to Spring 2023. Original contract term was through October 2022. No change in contract amount.</td>
<td>Restricted General Fund, SEAP</td>
</tr>
<tr>
<td></td>
<td>No change $200,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Requested by: Maria Muñoz, Interim Dean of Equity, Pathways and Inclusion
Approved by: Dr. Kathryn E. Jeffery, Superintendent/President
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4  CONTRACTS AND CONSULTANTS

4-B  RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.
Authorization: Board Policy Section 6340, Bids and Contracts
Approved by Board of Trustees: 9/8/2008; revised 12/4/2018
Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

NEW CONTRACTS

| Provider/Contract | Term/Amount | Service                                                                 | Funding Source |
|-------------------|-------------|-------------------------------------------------------------------------|----------------|--------------|
| 1 ProtoCall Services, Inc. | (1) July – September 2022 Not to exceed $5,700 (2) October, 2022 - September, 2023 Not to exceed: $25,000 | ProtoCall Services provides students with mental health access to trained mental health professionals via telephone when the Center for Wellness & Wellbeing (CWW) is closed (i.e., after hours and on weekends) as well as during the weekday if a student is in crisis and there are not any CWW psychologists immediately available. ProtoCall staff work closely with the on-campus psychologist to ensure continuity of care. | Mental Health Grant |
| 2 Matika Wilbur | October-November 2022 Not to exceed $29,000 Travel expenses are included in fee | SMC will host photographer, writer, podcaster and public speaker Marika Wilbur from the Tulalip and Swinomish Tribes as an artist-in-resident during the 2022-2023 academic year. The Pete and Susan Barrett Art Gallery will show Project 562: Changing the Way We see Native America August 25, 2022 through May 15, 2023. Wilbur will be presenting a keynote speech on October 11, 2022 in the Student Services Center Orientation Hall to be followed by a reception at the Barrett Gallery. | 2022-2023 Multiple funding sources (grants, District Funds, Foundation Funds, Donations, etc.) |

Submitted by: Alison Brown, Ph.D., Coordinator, Center for Wellness and Wellbeing
Approved by: Michael Tuitasi, Vice President, Student Affairs

Submitted by: Walter Meyer, Art Department Chair
Approved by: Dione Carter, Dean, Academic Affairs
Jason Beardsley, Vice-President, Academic Affairs
<table>
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<tr>
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</thead>
<tbody>
<tr>
<td>3 JobElephant</td>
<td>2022-2023</td>
<td>An agency aiding in placing academic recruitment postings online in Equal Employment Opportunity focused online sites.</td>
<td>2022-2023 District Funds/ Human Resources</td>
</tr>
<tr>
<td></td>
<td>Not to exceed $20,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 Watermark Insights</td>
<td>2022-2023 $43,775</td>
<td>Renewal of software contract for student evaluations of faculty. The software supports the contractually mandated student evaluations of full-time and adjunct faculty members that are conducted when faculty are due to be evaluated.</td>
<td>2022-2023 District Funds/ Human Resources</td>
</tr>
<tr>
<td>5 Milli Micro Systems</td>
<td>2022-2023 Not to exceed $4,510</td>
<td>Milli Micro Systems is being engaged to provide certified professional development training for various levels of educational professionals, up to 40 attendees per session, in two topics: De-Escalation Techniques Collaborating with Community College students (Departmental Training; 1 session), Staff and the Public and Leading Effective meetings (2 sessions) in the Fall 2022 semester.</td>
<td>2022-2023 District Funds/ Human Resources</td>
</tr>
</tbody>
</table>

3, 4, and 5
Requested by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee-Lewis, Vice-President, Human Resources
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4  CONTRACTS AND CONSULTANTS (continued)

4-B RATIFICATION OF CONTRACTS AND CONSULTANTS

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Santa Monica Malibu Unified School District</td>
<td>September 30, 2022–June 30, 2023 $70,000</td>
<td>This is a reoccurring agreement between the Santa Monica Unified School district and Santa Monica College’s Dance Department, led by Mark Tomasic. The Dance Department will offer two training programs one to the fourth graders and second to the fifth graders in efforts leading to a culminating event. Agreement will require 13 Dance instructors hired as CSSI &amp; II where CSSII are liaison coordinators to coordinate scheduling, trainings and events.</td>
</tr>
</tbody>
</table>

Requested by: Patricia Ramos, Dean, Workforce and Economic Development
Approved by: Jason Beardsley, Vice-President, Academic Affairs

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>7</td>
<td>Ava T. Shamban, M.D., Inc.</td>
<td>Memorandum of Understanding-October 13, 2022 November 17, 2022 December 8, 2022</td>
<td>Providers will conduct skin clinics for students, which will be held in the Student Health Services Center. Provider shall provide access to skin care resources, and referrals for additional skin care services as needed by SMC students. Services provided at each clinic will be provided at no cost to SMC students.</td>
</tr>
</tbody>
</table>

Requested and Approved by: Michael Tuitasi, Vice-President, Student Affairs
AMENDMENTS TO SUPERINTENDENT/PRESIDENT’S CONTRACT

Section 2: Term
The term of this Agreement is extended through June 30, 2025.

Section 8) Work Year, Vacations, Holidays and Leaves (amendments are underlined):
The President is required to render full and regular service to the District during each month covered by this Agreement and is expected to be on call 24 hours each day in the proper performance of her assignment. During each year of this Agreement, the President will accrue and receive 30 working days paid vacation, 12 days paid sick leave, and will be entitled to all other leaves and holidays provided to District management employees. The President will notify the Board prior to leaving on vacation regarding the details of her proposed absence.

Vacation may accumulate up to a total of 60 unused vacation days. Once the President has accrued a total of 60 unused vacation days, she is not entitled to accrue any additional vacation until her vacation balance is reduced below 60 days. Upon termination of the employment relationship between the President and the District, the President will be paid for any accrued and unused vacation time. Unused sick leave may be transferred in accordance with Education Code provisions but will not be otherwise compensated for upon termination or expiration of this Agreement, except as required by law.

ESTABLISHMENT
Associate Dean- Malibu Campus, Academic Affairs 10/12/2022

ELECTIONS

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

RESIGNATION
Lewis, Stephanie, Full-time Faculty, DSPS 12/20/2022
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6     CLASSIFIED PERSONNEL - REGULAR
Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ESTABLISH POSITION
Custodial Operations Supervisor (1 position)
Operations, 12 Months, 40 Hours, NS-II

CLASSIFICATION SALARY REALLOCATION
Community College Police Sergeant
From: Classified Management Salary Schedule, Range M19
To: Classified Management Salary Schedule, Range M20

Community College Police Captain
From: Classified Management Salary Schedule, Range M31
To: Classified Management Salary Schedule, Range M33

Chief of Police
From: Classified Administrator’s Salary Schedule, Range A18
To: Classified Administrator’s Salary Schedule, Range A20

NEW CLASSIFICATIONS
Health Center Supervisor
Classified Management Salary Schedule, Range M37

Instructional Computer Lab Technician – Digital Photography
Classified Employee Salary Schedule, Range 32

Lead Laboratory Technician-Art (1 position)
Art Department, 12 Months, 40 Hours, NS-I, Weekend Shift
Classified Employee Salary Schedule, Range 35
Comment: Correction of shift approved on September 13, 2022

ELECTIONS

PROMOTION
Fujita, Diana
From: Student Services Clerk, Financial Aid & Scholarships
To: Student Services Assistant, Financial Aid & Scholarships
PROBATIONARY/ADVANCE STEP PLACEMENT
Jones, Raymond, Campus Safety Officer, Campus Police (Step C) 10/17/2022
Lee, Haneul, Accompanist - Music Performance (Step E) 10/17/2022
Lowe, Erica, Library Assistant, Library (Step C) 10/03/2022
Santos, Julian, Instructional Comp. Lab. Tech- DMT (Step C) 10/17/2022
Velez, Sergio, Campus Safety Officer, Campus Police (Step C) 10/17/2022

PROBATIONARY
Taylor, Randall, Media Resources Assistant, LRC 10/17/2022

WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)
Bruce, Jerome 09/01/2022 - 12/31/2022
From: Shuttle Driver
To: Transportation Operations Coordinator
Percentage: More than 50%

Gountoumas, Kasiani 10/15/2022 - 02/03/2023
From: Nurse Practitioner
To: Health Center Supervisor

Hawes, Allyn 07/01/2022 - 11/03/2022
From: Skilled Maintenance Worker II
To: Plumber
Percentage: More than 50%

Ibrahim, John 09/15/2022 - 01/18/2023
From: Property Clerk
To: Buyer II
Percentage: More than 50%

Samano, Mario 07/01/2022 - 11/03/2022
From: Skilled Maintenance Worker II
To: HVAC Mechanic
Percentage: More than 50%

EXTENSION TO PROVISIONAL WORKING OUT OF CLASS ASSIGNMENT
Gutierrez, Rico 07/25/2022 - 09/02/2022
From: Grounds Worker (extension) 09/03/2022 - 10/02/2022
To: Grounds Supervisor

WORKING OUT OF CLASSIFICATION (LIMITED-TERM SUBSTITUTE)
Gray, I. Darryl 07/01/2022 - 02/28/2023
From: Lead Custodian, Operations, NS-II
To: Custodial Operations Supervisor, Operations, NS-II
Percentage: More than 50%
*extension of working out of class assignment

CSEA EDUCATIONAL PAY DIFFERENTIAL
Navarro, Laura, CC Police Dispatcher, Campus Police .75% 10/01/2022

POA EDUCATIONAL PAY DIFFERENTIAL
Icasiano, Jody, CC Police Officer - Advanced POST Cert. 5.00% 10/01/2022
SEPARATIONS

RELEASED
Fernandez, Cielito, Student Services Assistant, ISC 09/27/2022

RESIGNATION
Foster, Jerry, Custodian, Operations 09/28/2022
Ramirez, David, Student Services Assistant, ISC 09/27/2022
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7  CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Lee-Lewis, Richele, Buyer II, Procurement, Contracts & Logistics
From: 08/15/2022 - 09/06/2022
To: 08/15/2022 - 12/22/2022
Kessell, Mark C., Theatre Tech Specialist, Performing Arts Center
Lopez, Anthony D., Custodian, Operations
Moya, Briana N., Custodian, Operations
Patel, Kaushal, Theatre Tech Specialist, Performing Arts Center
Russell, Regan H., Accompanist-Music, Music
Russell, Regan H., Accompanist-Music, Performance, Music

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Nario, Laura, Outreach & Recruitment Specialist, Outreach, Recruitment & Student Engagement
From: 08/15/2022 - 12/30/2022

RECOMMENDATION NO. 8  CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, $15.96/hour (STHP)  61
College Work-Study Student Assistant, $15.96/hour (FWS)  33
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 9  FACILITIES

Requested by:  John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
Charlie Yen, Director of Facilities Planning
Kim Tran, Chief Director, Business Services

Approved by:  Christopher Bonvenuto, Vice-President, Business/Administration

Requested Action:  Approval/Ratification

9-A  CHANGE ORDER NO. 3 – SMC MALIBU CENTER AND SHERIFF SUBSTATION PHASE 2
Change Order 3 – Icon West, Inc., on the SMC Malibu Center and Sheriff Substation Project in the amount of $206,520.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$33,933,420</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>$56,013</td>
</tr>
<tr>
<td>Change Order No. 2</td>
<td>$96,219</td>
</tr>
<tr>
<td>Change Order No. 3</td>
<td>$206,520</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$34,292,172</td>
</tr>
</tbody>
</table>

Total Change Orders represents 1.1% of the original contract

Funding Source: Measure V Funds

Comment: Change Order No. 3 accounts for construction services per SMC request for the SMC MALIBU CENTER AND SHERIFF SUBSTATION project to convert Storage Room into Lactation Room and add a Gender Neutral Restroom.

9-B  CHANGE ORDER NO. 1 – SMC MATH AND SCIENCE REPLACEMENT PROJECT PHASE 2
Change Order No. 1 – Icon West, Inc., on the SMC Math and Science Replacement Project in the amount of $286,902.

<table>
<thead>
<tr>
<th>Description</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$85,997,000</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>$286,902</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$86,283,902</td>
</tr>
</tbody>
</table>

Total Change Order represents 0.3% of the original contract

Funding Source: Measure V Funds

Comment: Change Order No. 1 accounts for construction services per SMC request for the SMC MATH AND SCIENCE REPLACEMENT project to add power assisted swing door operators and power assisted door push plates to all restroom exterior doors. Change Order No. 1 also includes the cost to add hardware for exit stair gate.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9 FACILITIES (continued)

9-C PROJECT CLOSEOUT – EMERITUS ELEVATOR MODERNIZATION PROJECT
Subject to completion of punch list items by SMARTRISE ELEVATOR SERVICE INC., authorize the District Representative without further action of the Board of Trustees, to accept the project described as EMERITUS ELEVATOR MODERNIZATION PROJECT as being complete. Upon completion of punch list items by SMARTRISE ELEVATOR SERVICE INC., the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

9-D AWARD OF BID - EXTERIOR DOOR REPLACEMENT
Recommend award of bid to lowest responsive bidder in the amount of $98,750 to Golden Sun Firm & Co. for replacement of three exterior doors sets in Drescher Hall.

Funding Source: State Scheduled Maintenance Fund

Comment: The doors are all located at entry points to Drescher Hall. The existing doors have been problematic in securing the building and are a different style than other campus locations. The most significant cost is the Electronic Hardware that is required to integrate with existing access control system. Six bidders attended the mandatory job walk and two bids were received. The additional proposal was received from Valle Grande Construction in the amount of $119,841.99.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION
Requested Action: Approval/Ratification
Requested by: Jason Beardsley, Interim Vice President, Academic Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Intelligence Community Centers for Academic Excellence
Granting Agency: Office of the Director of National Intelligence (ODNI) through a sub award from the University of Southern California (USC)
Award Amount: $7,500
(Augmentation to Budget) Not Applicable
Matching Funds: Performance Period: June 27, 2022 to June 26, 2023
Summary:
The purpose of the grant is to build cohorts of technically-trained diverse students in engineering and science inspired by the national security and intelligence mission.
The Intelligence Community Center for Academic Excellence at USC is the lead institution forming a consortium with Santa Monica College (SMC), San Jose State University, and Florida Agricultural and Mechanical University. As a sub recipient of the award, Santa Monica College will build a student community with partner schools allowing SMC students to attend workshops, seminars and recruiting events. Funding will allow SMC to sponsor events providing networking opportunities with retired intelligence community personnel, access to guest speakers, research, internship and career opportunities for SMC students.

Budget Augmentation: Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>$7,500 Other Local</td>
<td>$ 1,800  Academic Salaries</td>
</tr>
<tr>
<td>$4,000 Non-Academic Salaries</td>
<td>$ 433  Employee Benefits</td>
</tr>
<tr>
<td>$500 Supplies &amp; Materials</td>
<td>$ 0  Capital Outlay</td>
</tr>
<tr>
<td>$0 Other Operating Expenditures</td>
<td>$ 0  Other Outgo/Indirect</td>
</tr>
<tr>
<td>$767 Student Aid</td>
<td>Total $ 7,500</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Sherri Lee-Lewis, Vice President, Human Resources
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Innovation and Effectiveness Grant
Granting Agency: California Community College Chancellor’s Office c/o Santa Clarita Community College District (SCCCCD) serving as the fiscal agent.
Augmentation Amount: $196,182 carryover balance (Original Contract $200,000)
Matching Funds: NA
Performance Period: September 15, 2022 to June 30, 2023

Summary:
The Institutional Effectiveness and Partnership Initiative was created to help California’s community colleges improve their operational effectiveness in increasing student success by providing high-quality technical assistance, professional development and resource tools to achieve student success goals. Technical assistance teams, called Partnership Resource Teams (PRT), are made available to colleges requesting assistance.

Santa Monica College (SMC) had an agreement in fiscal year 2021-2022 for funding which expired on June 1, 2022. Funds were not expended as originally planned, as the steering committee determined that to obtain desired outcomes to improve training and professional development, required a redesign of the original program and budget which are now reflected in the amended agreement. SCCC granted an extension through June 30, 2023 to allow SMC to expend the remaining balance of $196,182. Grant funds will be spent with an emphasis on providing equity related training and will provide funding to hire speakers and consultants. Supplies, software, technology, audio visual refurbishments purchases will be made for the Center for Teaching Excellence including funding to allow the Center to create new programs.

Budget Augmentation:

<table>
<thead>
<tr>
<th>Revenue</th>
<th>$ 196,182</th>
</tr>
</thead>
<tbody>
<tr>
<td>8800 Other Local</td>
<td></td>
</tr>
<tr>
<td>Expenditures</td>
<td></td>
</tr>
<tr>
<td>1000 Academic Salaries</td>
<td>$ 725</td>
</tr>
<tr>
<td>2000 Non-Academic Salaries</td>
<td>$ 0</td>
</tr>
<tr>
<td>3000 Employee Benefits</td>
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<tr>
<td>4000 Supplies &amp; Materials</td>
<td>$ 19,031</td>
</tr>
<tr>
<td>5000 Other Operating Expenditures</td>
<td>$ 176,426</td>
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<tr>
<td>6000 Capital Outlay</td>
<td>$ 0</td>
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<tr>
<td>7300 Other Outgo/Indirect</td>
<td>$ 0</td>
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<tr>
<td>7600 Student Aid</td>
<td>$ 0</td>
</tr>
<tr>
<td>Total</td>
<td>$ 196,182</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 COMMERCIAL WARRANT REGISTER
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register
August 2022 567815 through 607211

ACH Numbers
August 2022 79094 through 87279

Total $20,811,814.54

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER
Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
August 2022 C1A – Supplemental 236 $11,573,205.36

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 REISSUE PAYROLL WARRANTS
Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Warrants not presented to the County Treasurer within six months are void; therefore, it is requested that LACOE draw a new warrants to replace the following expired warrants.

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Warrant #</th>
<th>Issue Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choi, Seongyun</td>
<td>W6650124</td>
<td>05/22/2020</td>
<td>$346.08</td>
</tr>
<tr>
<td>Choi, Seongyun</td>
<td>W6664663</td>
<td>06/10/2020</td>
<td>$503.19</td>
</tr>
<tr>
<td>Choi, Seongyun</td>
<td>W6681362</td>
<td>06/25/2020</td>
<td>$278.76</td>
</tr>
<tr>
<td>Wang, Jason</td>
<td>W6643636</td>
<td>05/18/2020</td>
<td>$846.65</td>
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</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14   AUXILIARY PAYMENTS AND PURCHASE ORDERS
Requested Action: Approval/Ratification
Requested by: Mitch Heskel, Dean, Educational Enterprise
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders
August 2022  Covered by check & voucher numbers: 030129-030412 & 02894-02932

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bookstore Fund Payments</td>
<td>$117,704.05</td>
</tr>
<tr>
<td>Other Auxiliary Fund Payments</td>
<td>$93,885.33</td>
</tr>
<tr>
<td>Trust and Fiduciary Fund Payments</td>
<td>$2,227,357.22</td>
</tr>
<tr>
<td>Purchase Orders issued</td>
<td>$2,438,946.60</td>
</tr>
<tr>
<td>Total</td>
<td>$2,438,946.60</td>
</tr>
</tbody>
</table>

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

RECOMMENDATION NO. 15   ORGANIZATIONAL MEMBERSHIPS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<table>
<thead>
<tr>
<th>Organizational Memberships</th>
<th>Number of Memberships</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2022</td>
<td>4</td>
<td>$67,004</td>
</tr>
</tbody>
</table>

Funding Sources: General Fund, Fund 01.0

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 16   AUTHORIZATION OF SIGNATURES TO APPROVE INVOICES, 2022-2023
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Authorization of signature for the following staff member to approve invoices for 2022-2023:

<table>
<thead>
<tr>
<th>Name/Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kasiani Gountoumas</td>
</tr>
<tr>
<td>Health Center Supervisor (WOC)</td>
</tr>
</tbody>
</table>

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested Action: Approval/Ratification
Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs
Patricia Ramos, Dean, Academic Affairs
Approved by: Jason Beardsley, Vice-President of Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 18 PURCHASING
Requested Action: Approval/Ratification
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

18-A AWARD OF PURCHASE ORDERS
Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

August 2022 $6,651,160.96

18-B COOPERATIVE CONTRACTS
The annual award of competitive contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and services as well as reduce administrative cost. These indirect (MRO) contracts are targeted to the products and services which SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings ranging from 20 to 65 percent

- Foundation for California Community Colleges (FCCC), Contract 0000-4410 with Waxie, 5/17/2024 for janitorial supplies.

18-C AWARD OF BID - PHONE SYSTEM UPGRADE
Recommend award of bid to the lowest responsive bidder in the amount of $214,930.48 to Vector Resources to upgrade the phone system from Cisco Unified Communications Manager (CUCM) version 10.5 platform to Cisco CUCM version 12.5 (1) SU6, add E911 and integrate with Microsoft Teams.

Funding Source: Capital Projects Fund

Comment: Five vendors attended the mandatory job walk and three proposals were received. The additional proposals were:
World Wide Technology, $278,277.13
Leverage Information Systems, $556,552.34
INFORMATION ITEM NO. 19

SUBJECT: REPORT: SMC LOCAL PARTNERSHIPS AND COLLABORATIONS, SMMUSD IN SANTA MONICA, MALIBU AND CHARTER SCHOOLS

SUMMARY: This report will include an update on SMC Programs that support local K-12 students. Areas of focus will include on-site counseling, dual enrollment, priority enrollment, outreach activities, and dance classes.

50 percent of Santa Monica High School students attend Santa Monica College. What programs are in place to help local students succeed?

About half of Santa Monica High School students attend SMC, including about 10% of the high school who attend SMC through its dual or concurrent enrollment programs before graduation and another 40% who attend either immediately after or within a few years of graduation.

Santa Monica College has for many years offered programs specifically for Santa Monica and Malibu high school students:

• Young Collegians is a summer program designed to help first-generation underrepresented students earn college credits at SMC while in high school. Students can earn up to 14 college credits over three summers. As many as 60 students participate in Young Collegians.

• Dual Enrollment offers College classes at SMMUSD’s high school campuses. The College has grown its Dual Enrollment program significantly, through enhanced partnership with SMMUSD. The program includes online academic counseling and support.

• This past summer, SMC served 270 SMMUSD students through Concurrent Enrollment by offering Chemistry, Economics, History, Physics, and Political Science. Students were supported with an orientation and a designated concurrent enrollment counselor.

• Pico Partnership is a partnership between Santa Monica College and the City of Santa Monica. The program helps meet the needs of under-resourced youth living in close proximity to the college. This past year, the program served 56 students. The program maintains strong relationships with community partners, referring students to and from Santa Monica High School, Olympic High School, Youth Resource Team (St. Joseph’s Center), Police Activities League, Community Corporation of Santa Monica, and the Boys and Girls Club of Santa Monica. The program employs students in roles of office assistant, student engagement, and tutors for Virginia Avenue Park’s teen center.
SMC has collaborated with the school district on several joint use projects.

- SMC previously provided $3 million in funding and project management for the conversion of the John Adams Middle School field to an all-weather synthetic turf and night lighting. That work was accomplished in 2008.

- SMC previously provided $20 million to assist with the replacement of the John Adams Middle School auditorium as a joint use project with SMMUSD. The new Performing Arts Center auditorium opened in 2021.

SMMUSD recently relocated several high school programs temporarily to the SMC main campus while repairs are underway at one of the school district’s campuses.

Santa Monica College is collaborating with SMMUSD to house nearly 300 high school students on SMC’s main campus. Class instruction for the four programs (Olympic High School, the Off-Campus Learning Center, Independent Study, and Project Based Learning) started August 17, 2022. Both SMMUSD and SMC anticipate many beneficial educational aspects to the move.

“High School on a College Campus” is a concept embedded within many school districts in the country. SMC and SMMUSD will be evaluating this collaboration and its potential as a permanent program.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: SECOND READING AND APPROVAL, BOARD POLICY CHAPTER 5, STUDENT SERVICES
BP 5010: ADMISSIONS AND CONCURRENT ENROLLMENT
BP 5140: DISABLED STUDENT PROGRAMS AND SERVICES (DSPS)

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a second reading and approval of the following Board Policies in Chapter 5, Student Services.
BP 5010: Admissions and Concurrent Enrollment
BP 5140: Disabled Student Programs and Services (DSPS)

COMMENT: The Board of Trustees held a first reading of Board Policy Chapter 5, Student Services on July 5, 2022 and a second reading on August 2, 2022. During the second reading, Board Policies 5010 and 5140 were pulled for further review to address concerns expressed by members of the Board. The policies have been reviewed by senior staff, and it was determined that the procedures related to concurrent enrollment and access to disabled student support services are appropriately addressed in the Administrative Regulations and not in Board Policy.

BP 5010 and AR 5010 accurately describe admission eligibility, including for concurrent enrollment. Administrative Regulation 5011 outlines procedures for high school concurrent students. These procedures have evolved over time to address various concerns and constraints, however, upon further review it is clear that the process has become more complicated than necessary.

As part of a larger effort by Enrollment Development to streamline processes and remove barriers to enrollment, the following recommendations are being forwarded by the Vice-President of Enrollment Development to the Academic Senate Joint Committee on Student Affairs with regard to AR 5011:

- Removal of grade point average requirement to participate in high school concurrent programs
- Change in 2 class limit each term for high school students and replace with upper limit of 11 units per semester
- Remove requirement that courses be prescribed by high school counselor – student should be able to take any course for which they meet the prerequisites
- Remove requirement to submit high school transcript – student, parent, counselor, and principal signatures (required by Ed Code) serve as self-certification
Additionally, to address the concern articulated by the Board regarding access to disabled student support services, an optional question is being added to the CCCApply admission application so that students can request additional information on services for students with disabilities. This data will help the college engage early and offer support services.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
ADMISSIONS AND CONCURRENT ENROLLMENT

The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:

- Any person possessing a high school diploma from a regionally accredited institution or its equivalent.
- Other persons who are 18 years of age or older who, in the judgment of the Superintendent/President or his/her designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
- Persons who are apprentices as defined in Labor Code Section 3077.

The District may deny or place conditions on a student’s enrollment upon a finding by the Board of Trustees or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student’s high school completion. The Superintendent/President shall establish procedures for evaluating the validity of a student’s high school completion.

Admission of Special Part-Time Students
Any student 13 years of age or older who has completed the eighth grade is eligible to attend as a special part-time student for advanced scholastic or vocational courses.

The Superintendent/President shall establish procedures regarding ability to benefit and admission of high school and younger students.

Denial of Requests for Admission
If the Board denies a request for special full time or part time enrollment by a pupil who is identified as highly gifted, the board will record its findings and the reason for denying the request in writing within 60 days.

The written recommendation and denial shall be issued at the next regularly scheduled board meeting that occurs at least 30 days after the pupil submits the request to the District.

The Superintendent/President shall establish procedures regarding evaluation of requests for special full time or part time enrollment by a pupil who is identified as highly gifted.
Claims for State Apportionment for Concurrent Enrollment
Claims for state apportionment submitted by the district based on enrollment of high school pupils shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The Superintendent/President shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.

Also see AR 5010 Admissions, BP/AR 5011 Admission and Concurrent Enrollment of High School and Other Young Students, BP/AR 5012 International Students, AR 5013 Students in the Military, and BP/AR 5020 Nonresident Tuition.

References:
Education Code Sections 76000, 76001, 76002, and 76038;
Labor Code Section 3077;
34 Code of Federal Regulations Section 668.16(p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);
ACCJC Accreditation Standard II.C.6

Adopted: May 7, 2001
Revised:
BP 5140

DISABLED STUDENT PROGRAMS AND SERVICES (DSPS)

Students with disabilities shall be reasonably accommodated pursuant to federal and state requirements in all applicable programs in the District.

The Disabled Student Programs and Services (DSPS) program shall be the primary provider for academic adjustments, auxiliary aids, services, or instruction that facilitate equal educational opportunities for disabled students with disabilities who can profit from instruction as required by federal and state laws.

DSPS services shall be available to students with verified disabilities. The services to be provided include, but are not limited to, reasonable accommodations, academic adjustments, technology accessibility, accessible facilities, equipment, instructional programs, rehabilitation counseling and academic counseling.

Consultation with a DSPS Faculty or the DSPS Coordinator will solidify the student’s accommodation and service needs.

No student with disabilities is required to participate in the DSPS program.

The District shall respond in a timely manner to accommodation requests involving academic adjustments. The Superintendent/President shall establish an administrative regulation to implement this policy which, at a minimum, provides for an individualized review of each such request, and permits interim decisions on such requests pending final resolution by the appropriate administrator or designee.

The Superintendent/President shall assure that the DSPS Program conforms to all requirements established by the relevant law and regulations.

Adjustments for Students with Disabilities

Current State and Federal regulations relating to accommodating students with disabilities will be applied to ensure that the District does not discriminate, or have the effect of discriminating, on the basis of disability.

Also see BP/AR 3410 Nondiscrimination and AR 5140 Disabled Student Programs and Services.

References:

Education Code Sections 67310 and 84850;
Title 5 Sections 56000 et seq.

Adopted: December 4, 2000
Revised:

(Replaces former BP 5230)
RECOMMENDATION NO. 21

SUBJECT: BOARD OF TRUSTEES ANNUAL GOALS 2022-2023 AND ONGOING PRIORITIES

SUBMITTED BY: Board of Trustees Ad Hoc Committee

BACKGROUND: The Board of Trustees discussed its Annual Goals 2022-2023 and Ongoing Priorities at its meeting on September 13, 2022. The following reflects that discussion and also removes the heading “Pandemic Management and Recovery.” It is presented for further discussion and approval.

MOTION MADE BY:
SECONDED BY:
STUDENT TRUSTEE:
AYES:
NOES:
Santa Monica Community College District
BOARD OF TRUSTEES

ANNUAL GOALS 2022-2023 AND ONGOING PRIORITIES

Santa Monica College strives to be the best community college in the world for our students, faculty, staff, and community.

ANNNUAL GOALS 2022-2023

The Future of the College

1. Complete a Master Education Plan that includes lessons-learned from COVID, challenges and opportunities presented by the economic and demographic landscape, and current and projected revenue and enrollment.

2. Successfully complete the Accreditation Institutional Self-Evaluation report.

Educational Advancement, Quality and Equity

3. Increase enrollment. (split off from 4)

4. Safely increase the number of on-ground and hybrid courses and operations. (revised & moved from Pandemic Management and Recovery which is eliminated in this version)

5. Decrease equity gaps and increase Vision For Success and Student Centered Funding Formula (SCFF) completion metrics for all populations – Bachelor Degrees, Transfers, AAs, ADTs, Chancellor’s Office approved Certificates.

6. Decrease equity gaps and increase
   • Successful enrollment for first time applicants,
   • Course success in equitized gateway courses (or in year 1),
   • Transfer level English and transfer level Math successful course completion in year one,
   • Persistence from first term of enrollment to subsequent term,
   • Units successfully completed in year 1.

Student Life

7. Complete an equity audit of all campus operations.

Fiscal Stewardship

8. Work with state and federal allies and legislators to increase and stabilize funding and the SCFF at a level that sustains the work of the college.

9. Minimize the deficit.

10. Maintain a reserve sufficient to protect against anticipated and unforeseen circumstances.

11. Reduce the gap between hold harmless and SCFF funding.
Facilities

12. Update the Facilities Master Plan to support the vision for SMC's future.

Community Relations

13. Maintain productive partnerships across systems (Cities/SMMUSD) and the community in support of SMC’s vision and mission.
   • Simplify enrollment processes for high school students.

14. Begin offering classes at the Malibu Campus.
The Future of the College

1. Develop new programs and partnerships that support the strategic vision and plan for the future of the college.

Educational Advancement, Quality, and Equity

2. Increase student success and decrease equity gaps. (this is an annual goal).

3. Continue to support and hire a diverse and innovative faculty and staff, while seeking to increase the percentage of full-time faculty over time.

4. Ensure a supportive, inclusive, and collegial environment for students and staff.

5. Continue support for the college’s participatory governance structure. (separated this from 4.)

Student Life

6. Continue professional development embedding anti-racist, equity-minded academic and non-academic support in all student services and college operations.
   • Based on evidence, implement models of support and instruction that increase student success and decrease equity gaps.

6. Continue implementing initiatives that focus on solving barriers related to students' financial resources and unmet basic needs.

7. Continue support for campus resources that assist students with personal circumstances that may negatively impact student success.

Fiscal and Facilities

8. Continue efforts in revenue generation, cost control, re-organization, and enrollment management to ensure a sustainable budget.

9. Continue as a model of environmental sustainability.

Community and Government Relationships

10. Continue support for special programs that serve local students and increase college readiness and success.

11. Continue strong support for Emeritus Program.

Reviewed and Discussed by the Board of Trustees: September 13, 2022/additional LCJ suggestions_09/14/22
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

SUBJECT: SCHEDULE OF BOARD OF TRUSTEES MEETINGS, 2023

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the schedule of Board Trustees meetings for 2023.

Regular meetings (in bold) are scheduled on the first Tuesday of the month, except when indicated otherwise. Generally, the third Tuesday of the month is held for special meetings or workshops.

January 17, 2023 (third Tuesday)  
February 7  
March 7  
April 4  
May 2  
June 6

July 11 (second Tuesday)  
July 25 (hold)  
August 1  
August 22  
September 12 (second Tuesday)  
September 19 (hold)  
October 3  
October 17 (hold)  
November 7  
November 21 (hold)  
December 5

MOTION MADE BY:  
SECONDED BY:  
STUDENT TRUSTEE:  
AYES:  
NOES:
XII. BOARD COMMENTS

XIII. ADJOURNMENT

The meeting will be adjourned in memory of SMC History instructor Dr. Dontraneil Clayborne.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, November 1, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.