



AGENDA

SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, JULY 5, 2022

Via Zoom Webinar

The complete agenda may be accessed on the
Santa Monica College website:

<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

5 p.m. Public Meeting Convenes

Board Adjourns to Closed Session

6:30 p.m. Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES DURING A ZOOM WEBINAR

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees has determined in accordance with Government Code Section 54953 that as a result of the ongoing emergency that meeting in person would present imminent risks to the health and safety of the attendees at public meetings.

The Zoom webinar format used by the Board of Trustees Zoom meetings ensure public participation and provide an opportunity for the public to directly address the legislative body.

Public participation can occur in one of two ways. Members of the public can submit written comments to be read during the public meeting or they may speak during the Zoom meeting. All public comments will be subject to the general rules set forth below.

PUBLIC COMMENTS

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be read at the Board of Trustees meeting are requested to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number
- Comment to be read

Instructions for Participating in Public Meetings by Zoom Webinar

Individuals wishing to speak directly to the Board can do so in one of several ways:

It is recommended that Individuals wishing to speak at a Board of Trustees meeting to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the subject line "Board Meeting Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item: General Public Comments, Consent Agenda (indicate number/subject) or Major Items of Business (indicate number/subject)

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of the Zoom webinar to request to speak.

When it is time for the speakers to address the board, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match the name used to request to speak to expedite this process.

After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

General Public Comment Rules

- Generally, each speaker may be allowed a maximum of three minutes per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.
- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.
- Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

General Public Comments and Consent Agenda

- Generally, each speaker may be allowed a maximum of three minutes per topic for general public comments or per item in the Consent Agenda. A general public comment may concern any matter of interest to the public within the jurisdiction of the District. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- Generally, each speaker may be allowed a maximum of three minutes per topic in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: Time limits do not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda.

*Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq*

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 5, 2022

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, July 5, 2022. The meeting will be conducted via Zoom Webinar.

5 p.m.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER
 Dr. Louise Jaffe, Chair
 Barry Snell, Vice-Chair
 Dr. Susan Aminoff
 Dr. Nancy Greenstein
 Dr. Margaret Quiñones-Perez
 Rob Rader
 Dr. Sion Roy
 Catalina Fuentes Aguirre, Student Trustee

The public may join the meeting via Zoom Webinar with the following information:

Please click the link below to join the webinar:

<https://cccconfer.zoom.us/j/96490163563?pwd=NIJlM0MzTU5RaWtjSnphakVJVTJOdz09>

Passcode: 887636

Or iPhone one-tap :

US: +16699006833,,96490163563#,,,,*887636# or +13462487799,,96490163563#,,,,*887636#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or

+1 301 715 8592 or +1 312 626 6799

Webinar ID: 964 9016 3563

Passcode: 887636

In the event participation in the Board of Trustees meeting reaches Zoom Webinar capacity, the meeting will be streamed live on the SMC Youtube channel

at: <https://www.youtube.com/user/4SantaMonicaCollege/videos>

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

- PUBLIC EMPLOYEE – EVALUATION (Government Code Section 54957)
 Evaluation of the Superintendent/President
- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
 Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
 Robert Myers, Campus Counsel
 Employee Organizations: SMC Faculty Association
 CSEA Chapter 36
 SMC Police Officers Association

III. CLOSED SESSION (*continued*)

- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9)
Name of Case: Mychelle Jennings v. Santa Monica Community College District, et al., LASC Case No. 19STCV03318
- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code Section 54956.9)
One case
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government. Code Section 54956.8)
Property: Pico Classroom Complex, 1900 Pico Boulevard, Santa Monica, California 90405
Agency negotiator: Christopher M. Bonvenuto, Vice President for Business and Administration
Negotiating parties: Santa Monica Malibu Unified School District
Under negotiation: Instruction to negotiator concerning price and terms of payment

6:30 p.m.

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE
- CLOSED SESSION REPORT (if any)
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IV. SUPERINTENDENT'S REPORT

- COVID-19 Update
- 43rd Annual SMC Student Photography Show
- Overview of the State Budget

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY

Update: Men of Color Action Network Report

Presenter: Dr. Paul Jimenez, Counseling faculty-Adelante and Black Collegians and
Co-lead of Men of Color Action Network (MOCAN)

This supports the Board's 2021-2022 Annual Goal: #3-Educational Advancement, Quality, and Equity, and Ongoing Priority #2, Increase student success and decrease equity gaps

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

- #1 Approval of Minutes: June 7, 2022 (Regular Meeting) 7
- #2 Resolution: Adopt Findings Pursuant to Government Code Section 54953 7

Academic Affairs

- #11 New Courses and Degrees, Spring 2022 8

Contracts and Consultants

- #4-A Approval of Contracts and Consultants 13
- #4-B Ratification of Contracts and Consultants 13

KCRW

- #5 Annual Programming Agreement with National Public Radio 14

Human Resources

- #6 Academic Personnel 15
- #7 Classified Personnel – Regular 16
- #8 Classified Personnel – Non Merit 18
- #9 Classified Personnel – Limited Duration 19

Facilities and Fiscal

- #10 Facilities 21
- #11 Budget Transfers 22
- #12 Commercial Warrant Register 24
- #13 Payroll Warrant Register 24
- #14 Auxiliary Payments and Purchase Orders 24
- #15 Reissue Commercial Warrants 25
- #16 Organizational Memberships 25
- #17 Providers for Community and Contract Education 26
- #18 Purchasing 26
 - A Award of Purchase Orders

X. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section IX. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

XI. MAJOR ITEMS OF BUSINESS

- #19 Information: Response of Instructional Programs for COVID-19 Pandemic 27
- #20 Five-Year Construction Plan, 2022-2023 – 2027-2028 28
- #21 Award of Bid for the Sale of 1825 Pearl Street, Santa Monica, CA. 90405 31
- #22 Authorization to Negotiate an Agreement for the SMMUSD’s use of SMC Pico Classroom Complex 33
- #23 First Reading, Board Policy Chapter 5, Student Services 35
- #24 Appointments to Citizens’ Bond Oversight Committee 36

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, August 2, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 5, 2022

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#18.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

X. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[June 7, 2022](#) (Regular Meeting)

RECOMMENDATION NO. 2 RESOLUTION: ADOPT FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953

Requested Action: Approval

Reviewed by: Robert M. Myers, Campus Counsel

It is recommended that the Board of Trustees adopt the following findings:

1. On September 14, 2021, the Board of Trustees adopted a “RESOLUTION DECLARING THAT ONGOING EMERGENCY CONDITIONS EXIST AT SANTA MONICA COLLEGE AND FINDING THAT IN-PERSON MEETINGS UNDER THE BROWN ACT WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH AND SAFETY OF ATTENDEES.”
2. In accordance with Government Code Section 54953(e)(3), the Board of Trustees has reconsidered the circumstances of the state of emergency and determined by majority vote that the state of emergency continues to directly impact the ability of members to meet safely in person.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 5, 2022

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 3 NEW COURSES AND DEGREES, SPRING 2022

Requested Action: Approval/Ratification
Requested by: Curriculum Committee
Approved by: Bradley Lane, Vice-President, Academic Affairs

New Courses

ART 53B Wheel Throwing Processes and Techniques
 This course in ceramics focuses on surface treatment and enhancement. Student will learn extensive use of decorative slips, engobes and oxide washes. This course develops use of the potter’s wheel with lessons on plates, bottles, lidded vessels, and goblets. Student will gain extensive knowledge on glaze composition and materials.

BUS 15B Introduction to Life and Health Insurance
 This course introduces students to the principles of Life and Health Insurance. It is designed for students that have little or limited knowledge of insurance. In addition to providing a basis for students who wish to pursue a career in life/health insurance or employee benefits, it will provide insights useful to individuals as they make choices in these essential products.

BUS 56B Entertainment Law
 This course provides a broad overview of key legal issues that arise in the business of entertainment, namely in television, film, music, and new media. Topics covered include dealmaking, protections for entertainment professionals, acquisition of property rights and portrayal rights, distribution, copyrights, trademarks, defamation, and the right to privacy. The course also explores the legal relationships among talent, agents, managers, and attorneys. Sample contracts and standard agreements are reviewed. Emphasis is placed on identifying strategies that entertainment professionals can employ to minimize the risk of legal conflict.

BUS 76B Compensation and Benefits
 This course reviews procedures and strategies for determining benefits and compensation in contemporary organizations. Considering both traditional and modern methods, the need for strategically focused benefits and compensation processes is addressed. The course examines the related variables that impact employee motivation and performance in a variety of organizations. Special attention is given to benefit planning & negotiation, health & welfare, retirement plans, compensation surveys, non-economic rewards, and legal issues including ERISA impact. Students will learn how to make sound compensation and benefit decisions and how to administer benefit programs.

ETH ST 6 Introduction to Chicana/o/x and Latina/o/x Studies
 This introductory-level course provides an interdisciplinary exploration of historical and contemporary Chicana/o/x and Latina/o/x political, social, and cultural practices and experiences in the United States. This course examines the foundations and theories of Chicana/o/x and Latina/o/x Studies and contemporary approaches to the study of Chicana/o/x and Latina/o/x communities. Course topics include history, social movements, politics, community, art, spirituality, cultural production, intersectional identity formation, gender, sexuality, class, family, and social justice, and agency and self-affirmation. Moreover, the course critically analyzes race and ethnicity, racialization, equity, ethnocentrism, Eurocentrism, and white supremacy.

ETH ST 7 Introduction to African American and Black Studies

This course introduces students to the field of African American and Black studies. As a survey course, it traces the historical and current social conditions and contributions of Black and African-descended people in the U.S. and provides broad and interdisciplinary perspectives examining and exploring major figures, ideas, issues, and methodologies central to understanding the African American experience. Course topics include history, social movements, politics, community, art, spirituality, cultural production, intersectional identity formation, gender, sexuality, class, family, social justice, and agency and self-affirmation. Moreover, the course critically analyzes race and ethnicity, racialization, equity, ethno-centrism, Eurocentrism, and white supremacy. Students will develop critical tools, frameworks, and vocabulary for further study in the field.

POL SC E10 Music, Politics, and Social Change

This course helps Emeritus students understand how music and culture influences and is influenced by political movements. Emphasis will be placed on listening to the music of various eras in American history and discussing how the music shaped and was shaped by those historical events, and what the impacts of those events are on current American life and politics.

PSYCH 33 Introduction to Stress, Trauma, and Mental Health

This course covers the field of mental health, emphasizing the theories, goals, and methods in providing therapeutic interventions for assessing, treating, and maintaining an individual's mental wellness, with emphasis on the mental health effects of stress and trauma. Stress and trauma are primary causes of psychological distress, and any discussion of pathways to mental wellness must encompass knowledge of these effects. This course uses both didactic and experiential learning modalities such as case reviews and role-playing.

SPAN 1A Elementary Spanish 1A

This course is the equivalent to the first half of Spanish 1. Spanish 1A introduces the students to basic vocabulary and fundamental sentence structure in the present tense. Basic aural and reading comprehension is developed and students hold simple conversations and write short compositions about habitual actions in the present. This course is taught in Spanish, except in the case of linguistic difficulty as determined by the professor.

SPAN 1B Elementary Spanish 1B

This course is the equivalent to the second half of Spanish 1. Spanish 1B introduces the students to basic vocabulary and fundamental sentence structure in the present and preterit tenses. Basic aural and reading comprehension is developed and students hold simple conversations and write short compositions about present and past actions. This course is taught in Spanish, except in the case of linguistic difficulty as determined by the professor.

TH ART E22 Principles of Illusion: Close-up and Stage

In this performance-based class, students will be expected to learn and perform Close-up and Stage Magic. From card tricks to dinner table gags, the illusions covered in this class are practical, easy, and fun to do. Students will focus on entertaining friends and family while mastering the physical and mental concentration needed to create a successful trick. We will also discuss performance skills and presence on stage.

Global Citizenship

CHNESE 9 Chinese Culture and Tradition

ETH ST 6 Introduction to Chicana/o/x and Latina/o/x Studies

Distance Education

BUS 15B Introduction to Life and Health Insurance
BUS 56B Entertainment Law
BUS 76B Compensation and Benefits
POL SC E10 Music, Politics, and Social Change
TH ART E22 Principles of Illusion: Close-up and Stage
ETH ST 6 Introduction to Chicana/o/x and Latina/o/x Studies
ETH ST 7 Introduction to African American and Black Studies
PSYCH 33 Introduction to Stress, Trauma, and Mental Health

Emergency Distance Education to Fully Online

ART E00 Survey of Art
ART E06 Artistic Expression through Gardening
ART E15 Drawing
ART E16 Life Drawing Studio
ART E19 Painting
ART E20 Drawing and Painting
ART E21 Painting/Drawing, Oil and Acrylic
ART E22 Watercolor
ART E24 Calligraphy II
ART E30 Watercolor Studio
ART E55 Sculpture
ART E80 Jewelry Making
BILING E01 Literature in Spanish
BILING E02 French Literature
BILING E03 Literature from Around the World
COUNS 21H Adapted Computer Technology
COUNS 22H Adapted Computer Technology, Internet Skills for Academic Success
COUNS 26 Technology Literacy for Academic Success
CT E00 The Fix-It Class Repair Almost Anything
DANCE 12 Intermediate Hip Hop Dance
DANCE 20 World Dance Survey
DANCE 22 Mexican Dance
DANCE 23 Intermediate Mexican Dance
DANCE 24 Flamenco Dance
DANCE 25 African Dance
DANCE 25B Intermediate African Dance
DANCE 31 Ballet I
DANCE 32 Ballet 2
DANCE 42 Contemporary Modern Dance 2
DANCE 62 Fundamentals of Choreography: Composition 2
DANCE 63 Fundamentals of Choreography: Special Topics
ENGL E20 Literature: The Novel
ENGL E22 Short Story
ENGL E23 Shakespeare
ENGL E24 Bible as Literature
ENGL E25 Literature: The American Novel
ENGL E27 Poetry and Fiction
ENGL E29 Greek Literature
ENGL E30 Creative Writing
ENGL E33 Autobiography
ENGL E34 Writing for Publication
ENGL E37 Writing Seminar

HEALTH E21 Yoga Health and Safety Principles and Practices for Older Adults
 HEALTH E22 Chi Gong Principles and Practices for Older Adults
 HEALTH E23 T'ai Chi Principles and Practices for Older Adults
 HEALTH E24 Physical Fitness Principles and Practices for Older Adults
 HEALTH E25 Strength and Stamina Training Principles and Practices for Older Adults
 HEALTH E30 Personal Safety Fall Prevention
 HEALTH E34 Stress Reduction for Older Adults
 HEALTH E38 Joint Health and Mobility For Older Adults
 HEALTH E63 Body Conditioning After a Stroke
 HEALTH E80 Introduction to SMC Fitness Center
 HME EC E01 Sewing Lab
 HME EC E52 Restaurant Critic Dining Wisely: Healthy Eating Choices for Older Adults
 HME EC E71 Needlecrafts II
 HUMDEV E06 Enjoy Life Understanding Our Mind, Body, and Brain for Senior Adults
 HUMDEV E15 Theater History of Comedy
 HUMDEV E17 Senior Seminar Luisa R.G. Kot Concert Series
 HUMDEV E22 Senior Seminar: Through a Jewish Lens Art, Culture & Entertainment
 HUMDEV E24 Bereavement Support
 HUMDEV E25 Dealing with Hearing Impairment
 HUMDEV E27 Exercising the Brain
 HUMDEV E28 Communication After a Stroke (Computer Based)
 HUMDEV E50 Communication After a Stroke
 MUSIC E00 Concert Band
 MUSIC E02 Guitar for Older Adults
 MUSIC E03 "The Merits" Vocal Ensemble
 MUSIC E04 Voice Training
 MUSIC E06 Gospel Community Chorus
 MUSIC E10 Spanish Folk Singing
 MUSIC E30 Opera Appreciation
 MUSIC E32 Music Appreciation
 MUSIC E34 Lyric Chorus
 MUSIC E51 Piano and Music Theory for Older Adults
 OCC E00 Basic Computer Training
 OCC E01 Word Processing
 OCC E10 Using Data Files
 OCC E20 Using the Internet Safely
 PHOTO E00 Digital Photography I
 PHOTO E10 Digital Photography II
 POL SC E00 Current Events
 PSYCH E33 Living as a Single Person
 TH ART E01 Principles of Acting
 TH ART E02 Theater Arts Appreciation
 TH ART E05 Reader's Theater
 TH ART E30 Dramatic Interpretation Through Movies
 KIN PE 14A Beginning Distance Running/Cross Country
 KIN PE 14B Intermediate Distance Running/Cross Country
 KIN PE 14C Advanced Distance Running/Cross Country
 PSYCH 320 Cognitive Psychology (Hybrid Only)

New Programs

Commercial Dance Certificate of Achievement

The Commercial Dance Certificate of Achievement is specifically designed for the student seeking employment in the commercial dance world and related industries. The curriculum is designed to be completed in two semesters of study through coursework in the Santa Monica College Dance Department. Upon completion of this certificate, the student is prepared for the evolving demands of dance-related industries and demonstrates proficiency in diverse commercial dance techniques, performance and audition skills, and the presentation of artist materials. Coursework includes hip hop, jazz, tap, and world dance techniques, performance, choreography, and career preparation.

Upon completion of the Santa Monica College Commercial Dance Certificate of Achievement, students will demonstrate technical and artistic proficiency in commercial dance genres and generate artist materials needed for dance-related careers. Students will possess the industry knowledge, creative skill sets, and audition and networking strategies to pursue various dance-related employment opportunities. Students will develop greater confidence and resilience as artists and collaborators equipped for the dynamic nature of a career in the arts.

Esports Management, Production and Performance AS/Certificate of Achievement

This cross-disciplinary program gives students an introduction to esports while preparing them for careers in media and game studies. Students completing the esports degree and certificates get prepared for employment opportunities in the digital media industry and transfer into four-year degree programs. There is a wide range of employment possibilities for students training in esports, leading to careers in journalism, athletic teams coordination, sportscasting, and media production and management.

Geology AS-T

The Associates of Science Transfer degree in Geology provides the foundation needed for students to transfer to a CSU with the lower division courses required to complete a bachelor's degree in a Geoscience major. Students will have the foundational math, chemistry, and geology courses along with their IGETC requirements completed allowing the student to seamlessly transition to a CSU and complete their upper division courses.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4 CONTRACTS AND CONSULTANTS

4-A APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651 and are presented to the Board of Trustees for approval.

	Provider/Contract	Term/Amount	Service	Funding Source
1	Screamline Investment, dba Tourcoach Charter	August 1, 2022 – June 30, 2023 Not to Exceed \$123,265	Renewal of Athletics Event Charter Transportation Bid 072621SF (year 2 of possible 5) for Fall and Spring athletics meets and tournaments.	Transportation
<i>Requested by: David Dever, Director of Auxiliary Services</i>				
<i>Approved by: Mitch Hesel, Dean of Education Enterprise</i>				

4-B RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts

Approved by Board of Trustees: 9/8/2008; revised 12/4/2018

Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

➤ NEW CONTRACTS

	Provider/Contract	Term/Amount	Service	Funding Source
1	Nestle Arrowhead, dba Ready Refresh	July 1, 2022 – June 30, 2023 Not to Exceed \$60,000	Renewal of agreement (year 3 of possible 5) for bottled water delivery service districtwide.	Auxiliary Services
<i>Requested by: David Dever, Director of Auxiliary Services</i>				
<i>Approved by: Mitch Hesel, Dean of Education Enterprise</i>				
2	McKnight Associates, Inc. (HR Consulting for Higher Education)	July 1, 2022 – June 30, 2023 \$44,100	A comprehensive salary survey to determine the appropriate salary ranking as compared to the academic labor market and comparable district for Directors, Assistant Deans, Associate Deans, Deans, and Vice Presidents.	2022-2023 District Budget/Human Resources (through PBAR Augmentation of Budget)
<i>Requested by: Sherri Lee-Lewis, Vice-President, Human Resources</i>				
<i>Approved by: Kathryn E. Jeffery, Superintendent/President</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

CONSENT AGENDA: KCRW

RECOMMENDATION NO. 5 ANNUAL PROGRAMMING AGREEMENT WITH NATIONAL PUBLIC RADIO

Requested by: Jennifer Ferro, General Manager, KCRW

Approved by: Don Girard, Government Relations/Institutional Communications

The following is a renewal of annual programming agreement with National Public Radio, October 1, 2022 through September 30, 2023. Funded by the Corporation for Public Broadcasting grant.

Item	Amount
National Public Radio	
Annual Program Acquisition Fees: October 1, 2022 – September 30, 2023	
Fiscal Year 2022: October 1, 2022 – June 30, 2023	\$1,098,026.33
Fiscal Year 2023: July 1, 2023 – September 30, 2023	\$366,008.78
If the annual payment is made to NPR prior to September 25, 2022, a 1% discount (\$14,640.35) is applied as a reduction to the fee total.	
(XREQ 230000000149-00019-1)	

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

ELECTION

<u>NEW FULL-TIME TENTURE TRACK FACULTY</u>	<u>EFFECTIVE DATE</u>
Adelman, Alan, Instructor, Media Production	08/29/2022
Arps-Bumbera, Natalie, Instructor, English	08/29/2022
Dickinson, Lynn, Instructor, Media Production	08/29/2022
Fritschle, Joy, Instructor, Geography	08/29/2022
Peeples, Regis, Track Instructor, English	08/29/2022
Preciado, Gladys, Instructor, Art History	08/29/2022

TEMPORARY FULL TIME FACULTY – ACADEMIC YEAR 2022-2023

Abatay, Victoria, Instructor, Health Sciences/Nursing	08/29/2022-06/13/2023
Espinal, Juliana, Spanish Instructor, Modern Languages and Cultures	08/29/2022-06/13/2023
Islas, Veronica, Instructor, Health Sciences/Nursing	08/29/2022-06/13/2023

INTERIM ACADEMIC ADMINISTRATOR

Williams, Eric, Associate Dean, Health Sciences, Academic Affairs	07/01/2022-06/30/2023
---	-----------------------

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

ESTABLISH

Project Manager, Grants	07/06/2022
-------------------------	------------

RESIGNATION

Lane, Bradley, Vice-President, Academic Affairs	07/31/2022
---	------------

BOARD OF TRUSTEES Santa Monica Community College District	ACTION July 5, 2022
--	------------------------

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

<u>SALARY REALLOCATION</u>	<u>EFFECTIVE DATE</u>
Events Assistant From: Classified Employee Salary Schedule - Range 8 To: Classified Employee Salary Schedule – Range 10	07/01/2022
Web Services Coordinator From: Classified Employee Salary Schedule, Range 44 To: Classified Employee Salary Schedule, Range 45	07/01/2022
<u>ESTABLISH POSITION</u> Accountant (1 position) Fiscal Services, 12 months, 40 hours	07/06/2022
Accounting Manager (1 position) SMC Foundation, 12 months, 40 hours	07/06/2022
Administrative Assistant I (1 position) Communications, 12 months, 40 hours	07/06/2022
Health Sciences Learning Lab Specialist (1 position) Health Science, 11 months, 40 hours	07/06/2022
Instructional Computer Lab Technician, Design/ Media Technology (1 position) Center for Media & Design, 12 months, 40 hours, VH	07/06/2022
Personnel Specialist (1 position) Personnel Commission, 12 months, 40 hours	07/06/2022
<u>ABOLISH POSITION</u> Associate Director of Foundation (1 position) SMC Foundation, 12 months, 40 hours	07/06/2022

ELECTIONS

REINSTATEMENT

Gurjian, Armineh (Amy), Classification & Compensation Manager, Personnel Commission 08/01/2022

PROMOTION

Hernandez Solis, Edgar 06/16/2022

From: Customer Services Assistant, Campus Store

To: Accounting Specialist, Campus Store

Williams, Keinan F. 07/01/2022

From: Enrollment Services Specialist, Admissions & Records

To: Academic Records Evaluator, Admissions & Records

POSITION RECLASSIFICATION

Ernesto Barba 07/01/2022

From: Network Administrator, Classified Employee Salary Schedule Range 52

To: Network Engineer, Classified Employee Salary Schedule, Range 55

PROBATIONARY/ADVANCE STEP PLACEMENT

Moody, Mason Hunter, Stage Construction Technician- Sound (Step C) 08/01/2022

Thomas, Adrian, Lead Theater Technician, Campus Events (Step C) 08/01/2022

Turk, Liza, Associate Programmer Analyst, MIS (Step B) 07/18/2022

WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)

DiGregorio, Anisha 05/31/2022 – 06/30/2022

From: Administrative Assistant I, Human Resources

To: Human Resources Specialist, Human Resources

Percentage: More than 50%

Faustino, August 07/14/2022 – 07/29/2022

From: Personnel Analyst

To: Classification and Compensation Manager

EXTENSION OF SUBSTITUTE LIMITED TERM ASSIGNMENT

Samano, Mario 03/14/2022-06/14/2022

From: Skilled Maintenance Worker II 06/15/2022-07/15/2022

To: HVAC Mechanic

CSEA EDUCATIONAL PAY DIFFERENTIAL

Banks Jr., Joe, Custodian, Operations .75% 07/01/2022

Karpman, Yuriy, Information Systems Administrator, MIS .75% 07/01/2022

ANCILLARY DUTIES STIPEND

Cadena, Ruben, CC Police Officer, College Police +5% 07/01/2022 – 06/30/2023

Comment: Access Control/CCTV

Echeverria, Alberto, CC Police Officer, Campus Police +5% 07/01/2022 – 06/30/2023

Comment: Range Master

Gordon, Sean, CC Police Officer, College Police +5% 07/01/2022 – 06/30/2023

Comment: Field Training Officer

Lopez, David, CC Police Officer, Campus Police +5% 07/01/2022 – 06/30/2023

Comment: Access Control/CCTV

Patterson, Sonya, CC Police Officer, College Police +5% 07/01/2022 – 06/30/2023

Comment: Detective/Investigator

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

<u>ELECTIONS</u>	<u>EFFECTIVE DATE</u>
------------------	-----------------------

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Bass, Edward, Stage Construction Technician – Lighting, Theatre Arts	07/01/2022-12/22/2022
Bates, Daisha K., Events Assistant, SMC Performing Arts Center	06/20/2022-06/30/2022
Belay, Johanna, Student Services Clerk, Auxiliary Services	07/01/2022-06/30/2023
Berney, Andrew, Laboratory Technician—Art	07/01/2022-12/31/2022
Buentello, Jimmy , Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Cardenas, Ana, Health Services Clerk, Health Services	05/31/2022-06/30/2022
Chan, Oliver, Accompanist- Music, Music	07/01/2022-12/31/2022
Colindres, Lara L., Student Services Clerk, Outreach, Recruitment & Student Engagement	06/01/2022-06/30/2022
Cooper ,Alexander, Costume Designer, Theatre Arts	07/01/2022-12/31/2022
Frале, Darren, Laboratory Technician—Art,	07/01/2022-12/31/2022
Freedman, Myles, Laboratory Technician—Art	07/01/2022-12/31/2022
Haskell, Susan, Laboratory Technician—Art	07/01/2022-12/31/2022
Hernandez, Ileana, Web Services Coordinator, Web & Social Media	
From:	11/09/2021- 06/17/2022
To:	11/09/2021-05/31/2022
Kobashi, Todd, Laboratory Technician—Art	07/01/2022-12/31/2022
Leavitt, Jeffrey, Laboratory Technician – Photography, Photo	07/01/2022-12/31/2022
McNaughton, Joellen, Accompanist- Music, Music	07/01/2022-12/31/2022
Nesteruk, Gary, Accompanist- Music, Music	07/01/2022-12/31/2022
Pena, Rebecca, Research & Planning Analyst, Institutional Research	07/01/2022-06/30/2023
Rodriguez, Andrea, Health Services Clerk, Health Services	06/06/2022-06/30/2022
Schuchman, Aaron, Student Services Clerk, Health Services	
From:	05/13/2022-06/30/2022
To:	05/13/2022-05/31/2022

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Abdulhafiz, Meymuna,, Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Abel, Teneka, Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Arsene, Cristina, Instructional Assistant – ESL, ESL	07/01/2022-12/31/2022
Beck, Micheal, Customer Services Assistant, Campus Store	07/01/2022-12/22/2022
Berent, Richard, Accompanist- Music Performance, Music	07/01/2022-12/31/2022
Berent, Richard, Accompanist- Music, Music	07/01/2022-12/31/2022

Brown, Thomas, Instructional Assistant – ESL, ESL	07/01/2022-12/31/2022
Cairo, Hazel S., Student Services Clerk, Financial Aid & Scholarships	06/22/2022-06/30/2022
Carter, Ashlie, Customer Services Assistant, Campus Store	07/01/2022-12/22/2022
Chan, Oliver, Accompanist- Music Performance, Music	07/01/2022-12/31/2022
Chang, Tony, Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Eichen, John, Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
English, Kara, Customer Services Assistant, Campus Store	07/01/2022-12/22/2022
Garcia, Lucy, Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Gerhold, Thomas, Accompanist- Music Performance, Music	07/01/2022-12/31/2022
Gerhold, Thomas, Accompanist- Music, Music	07/01/2022-12/31/2022
Grau, Donald, Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Hoch, Marilyn, Instructional Assistant – ESL, ESL	07/01/2022-12/31/2022
Hudson Sr., Michael E., HR Analyst E & L Relations (Confidential), Human Resources	07/01/2022-12/31/2022
Lopez, Jose C., Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Lopez, Veronica,, Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Mehary, Mehret, Bookstore Clerk-Cashier, Campus Store	06/01/2022-06/30/2022
Micas, Donna. Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Miles, Erik, Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Morrison,Tatiana, Administrative Asst. II,, Personnel Commission	07/01/2022-09/30/2022
Nesteruk, Gary, Accompanist- Music Performance, Music	07/01/2022-12/31/2022
Nesteruk,Gary, Accompanist- Music Performance, Emeritus	07/01/2022-12/31/2022
Nwonwu, Vergie, Customer Services Assistant, Campus Store	07/01/2022-12/22/2022
Pabst, Ester, Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Robles, Jr., Jose, Customer Services Assistant, Campus Store	07/01/2022-12/22/2022
Thielking, Alan, Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
Wilks, Susan, Enterprise Business Services Clerk, Cashier’s Office	07/01/2022-06/30/2023

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 FACILITIES

*Requested by: John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
Devin Starnes, Director of Facilities Management
: Charlie Yen, Director of Facilities Planning
Kim Tran, Chief Director, Business Services
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification*

10-A PROJECT CLOSEOUT – 2714 PICO ROOFING PROJECT

Subject to completion of punch list items by BEST CONTRACTING SERVICES INC., authorize the District Representative without further action of the Board of Trustees, to accept the project described as 2714 PICO ROOFING PROJECT as being complete. Upon completion of punch list items by BEST CONTRACTING SERVICES INC., the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET TRANSFERS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

11-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: May 1-31, 2022

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	18,590
3000	Benefits	0
4000	Supplies	-371
5000	Contract Services/Operating Exp	-30,095
6000	Sites/Buildings/Equipment	0
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	11,876
Net Total:		0

11-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: May 1-31, 2022

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	161,949
2000	Classified/Student Salaries	-95,446
3000	Benefits	30,375
4000	Supplies	-188,181
5000	Contract Services/Operating Exp	94,508
6000	Sites/Buildings/Equipment	-56,256
7100/7699	Other Outgo/Student Payments	53,051
7900	Contingency Reserve	0
Net Total:		0

BOARD OF TRUSTEES Santa Monica Community College District	ACTION July 5, 2022
--	------------------------

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET TRANSFERS *(continued)*

11-C FUND 40.0 – CAPITAL PROJECTS FUND

Period: May 1-31, 2022

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	650
5000	Contract Services/Operating Exp	24,699
6000	Sites/Buildings/Equipment	-25,349
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

11-D FUND 42.5 – Revenue Bond Construction Fund (Measure V)

Period: May 1-31, 2022

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	0
5000	Contract Services/Operating Exp	951,625
6000	Sites/Buildings/Equipment	-951,625
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register
 May 2022 82913 through 11593

ACH Numbers
 May 2022 62880 through 66803

Total \$12,562,478.96

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
 May 2022 C1J – C2K \$13,443,559.67

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification
Requested by: Mitch Heskell, Dean, Educational Enterprise
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders
 May 2022 Covered by check & voucher numbers: 29159-29258 VOIDS, 029313-029843
 Account Transfers and Wire Payments: 002818, 20, 21, 23-33

Bookstore Fund Payments	\$ 164,946.51
Other Auxiliary Fund Payments	\$ 65,586.98
Trust and Fiduciary Fund Payments	<u>\$ 772,264.63</u>
	\$ 1,002,798.12

Purchase Orders issued
 May 2022 \$ 10,227.29

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 REISSUE COMMERCIAL WARRANT

Requested by: Mitchell Heskell, Dean Education Enterprise
Approved by: Chris Bonvenuto, Vice-President Business and Administration
Requested Action: Approval/Ratification

Warrants not presented to the Los Angeles County Treasurer within six months are void. Therefore, it is requested that LACOE draw a new warrant to replace the following expired warrant:

<u>Employee Name</u>	<u>Warrant #</u>	<u>Issue Date</u>	<u>Amount</u>
Garabedian, Alexander Chase	19630205	3/22/2012	\$242.00

RECOMMENDATION NO. 16 ORGANIZATIONAL MEMBERSHIPS

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
July 2022	6	\$16,431

Funding Sources: General Fund, Fund 01.0

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification
Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs
Patricia Ramos, Dean, Academic Affairs
Approved by: Bradley Lane, Vice-President of Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 18 PURCHASING

Requested Action: Approval/Ratification
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

18-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

May 2022 \$1,376,205.33

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	INFORMATION July 5, 2022
--	-----------------------------

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 19

SUBJECT: **RESPONSE OF INSTRUCTIONAL PROGRAMS TO COVID-19 PANDEMIC**

SUBMITTED BY: Vice-President, Academic Affairs
Academic Senate President

SUMMARY: This presentation will focus on how instructional departments initially responded to the COVID-19 pandemic and how they have begun to emerge. It will include the immediate challenges faced by instructional departments at the onset of the pandemic by transitioning from in-person instruction to remote instruction and lessons learned as a result of remote instruction that will carry on as the college increases its on-ground presence.

This supports the Board's 2021-2022 Annual Goal: #1, Pandemic Management and Recovery; #2, Future of the College; and #3, Educational Advancement, Quality, and Equity

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: **FIVE-YEAR CONSTRUCTION PLAN, FISCAL YEAR 2022-2023 THROUGH FISCAL YEAR 2027-2028**

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the filing of the Five-Year Construction Plan, fiscal year 2022-2023, through fiscal year 2027-2028 with the State Chancellor's Office.

Five Year Plan Project Listing: See list included in the agenda
 Final Project Proposal (FPP): Business Building Replacement
 Initial Project Proposal (IPP): Drescher Hall Replacement Building
 Initial Project Proposal (IPP): Classroom Replacement Building/East Quad

FUNDING SOURCE Local Bonds; State Capital Funds; District Capital Funds

COMMENT: State law requires Districts to prepare annually and submit to the California Community College Chancellor's Office (CCCCO) a Five-Year Capital Construction Plan which summarizes current and proposed capital outlay projects. The purpose of the Five-Year Plan is to inform the CCCCCO of the District's capital needs and allow for the District to apply for State funding for specific projects. The District submits projects for potential State funding through an "Initial Project Proposal" (IPP). If the state approves the IPP, then the District will develop a "Final Project Proposal" (FPP) for funding consideration.

The following projects have an approved FPP, an approved IPP, or are pending the submission of an IPP. The District only recommends projects for IPP submission that meet the States strict guidelines and are likely candidates to receive funding. These projects were included in the 1998 Facilities Master Plan, the Career and Educational Facilities Master Plan 2010 Update, and/or the draft 2020 Facilities Master Plan.

Math/Science Addition (Approved FPP – State Funding \$39,615,000 – Under Construction): This project will consolidate and increase laboratory capacity for the Mathematics and Science programs by constructing a new building that connects to the existing Science building. The Mathematics department is one of the most extensive academic programs at Santa Monica College and is growing beyond what can be reasonably accommodated for students within existing facilities. Math and Science programs are currently forced to offer classes in classrooms and laboratories located at several different buildings on campus, many of which are located across campus from each other. The proposed project includes a 69,565 ASF addition to the existing Science building that will provide 15,815 ASF classroom lecture spaces, 41,387 ASF laboratory spaces, 8,069 ASF office spaces, 2,320 ASF library spaces, and 1,974 ASF of other support spaces. The new facility would consolidate the Mathematics, Earth

Science, Life Science, and Physical Science programs into a single building. The project includes demolishing the existing Letters & Science building, Liberal Arts building, and Library Village / Math Complex Portables as a secondary effect.

Art Complex Replacement (Approved FPP – State Funding \$10,901,000 – Under Design): The Art Complex at Santa Monica College was initially constructed in 1952 and is experiencing infrastructure issues. Although the building had a minor renovation in 2002, the Art program is currently split between the main campus and Airport Arts campus due to space needs. This project will create a functionally efficient building for the Art program, enabling the program to function in a single location with dedicated space. The existing Art Complex will be demolished and the fine arts space at the Airport Campus will be inactivated as a secondary effect of the proposed project.

Business Replacement (Pending FPP): The Business Building at Santa Monica College was originally constructed in 1980 and received a minor renovation in 1997. The building currently houses multiple departments, including Business, Accounting, Information Technology, Fashion, Cosmetology, and Photography. The existing building no longer meets the various departments' instructional needs and requires significant infrastructure work. This project constructs a new Business Building, modernizing the instructional spaces and creating a design that achieves optimal classroom efficiency.

Drescher Hall Replacement Building (Pending IPP): This project constructs a replacement building for Drescher Hall which was built in the 1960s as a vocational/trades building. The new building will be located on the site where the existing Business building is currently located, which will be offline following occupancy of the Business Replacement project. The existing Drescher Hall does not adequately serve students due to facility deterioration and technological infrastructure shortages. Replacing Drescher Hall with a new building provides instructional benefits to diverse programs such as Astronomy, Biology, English, and Photography. Any major reconstruction effort within the existing building would require structural/seismic upgrades, deeming the complete building replacement a more cost-effective solution. Secondary effects of the proposed project will include demolition of the Drescher Hall following occupancy of the replacement building.

Classroom Replacement Building/East Quad (Pending IPP): The project will construct a new building to replace classroom and office space on campus, including campus police sub-station functions. The proposed building will be located on the site where the existing Student Health and Activities building is. Scope of work will include the development of a new outdoor plaza/classroom area.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

FIVE YEAR CONSTRUCTION PLAN
Fiscal Year 2022-2023 through Fiscal Year 2027-2028

Priority	Project Name	Funding Status	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	Occupancy Date	State Funding	District Funding	Total Cost
1	Malibu Campus	Locally Funded	O							2022/2023	\$0	\$61,582,273	\$61,582,273
2	Math/Science Addition	State Funded	C/E	C/E	O					2024/2025	\$39,615,000	\$72,110,835	\$111,725,835
3	Art Complex Replacement	State Funded	C	C/E	O					2024/2025	\$10,901,000	\$10,625,000	\$21,526,000
4	Modular Classroom Replacement Building	Locally Funded	P	W	W	C	C	E/O		2027/2028	\$0	\$70,620,000	\$70,620,000
5	M&O/Facilities/Modular Classroom Replacement	Locally Funded		P	W	C	C	C	E/O	2028/2029	\$0	\$78,000,000	\$78,000,000
6	Business Replacement	FPP Preparation			P/W	C/E	C	C	O	2028/2029	\$34,008,306	\$34,008,305	\$68,016,611
7	Drescher Hall Replacement	IPP Preparation				P/W	C/E	C	C	2029/2030	\$27,826,847	\$27,826,847	\$55,653,694
8	Classroom Replacement Building/East Quad	IPP Preparation				P/W	W/C	C/E	C	2029/2030	\$19,413,028	\$19,413,028	\$38,826,056
9	Instructional Space/Campus Police on Pearl	Future Project					P	W	C	2030/2031	\$0	\$37,400,000	\$37,400,000
10	Instruction/Administration on Pico	Future Project					P	W	C	2030/2031	\$0	\$47,300,000	\$47,300,000
11	Athletics Support/Stadium Replacement	Future Project					P	W	C	2030/2031	\$0	\$34,359,600	\$34,359,600
12	Amphitheater	Future Project						P	W/C	2030/2031	\$0	\$20,000,000	\$20,000,000
13	Instructional Building on Pico	Future Project						P	W	2032/2033	\$0	\$89,100,000	\$89,100,000

The chart indicates the following phases: (P) Planning, (W) Working Drawings, (C) Construction, (E) Equipment, and (O) Occupancy

BOARD OF TRUSTEES Santa Monica Community College District	ACTION July 5, 2022
--	------------------------

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT: **AWARD OF BID FOR THE SALE OF 1825 PEARL STREET, SANTA MONICA, CALIFORNIA 90405** (REAL PROPERTY ASSESSOR'S PARCEL NUMBER 4273-002-900)

SUBMITTED BY: Vice-President, Business and Administration
Campus Counsel

REQUESTED ACTION: It is recommended that the Board of Trustees review the bids received for sale of 1825 Pearl Street, Santa Monica, California 90405 (Real Property Assessor’s Parcel Number 4273-002-900) and either (1) award to the highest responsive and responsible bidder or (2) reject all bids.

SUMMARY: In accordance with public notice provided in accordance with law, bids were required to be submitted in a sealed envelope by 4:30 p.m. on June 7, 2022. Bidders were informed that in accordance with the requirements of the Education Code they would be opened at the Board of Trustees meeting beginning at 6:00 p.m.

Mitch Heskel, Dean of Education Enterprise, opened the bids and read the information from the Mandatory Bid Proposal Form. The following bids were received:

Name of Bidder	Bid Amount
Eliyahu Davidson	\$1,350,000
David Mouallen	\$1,395,000
Faramart Simab	\$1,420,000
Ilia Mitelman	\$1,602,000

The final acceptance of the highest responsive and responsible bid proposal, if at all, shall be made by the Board at or within forty-five (45) days of the June 7, 2022, Board meeting. The Board reserves the right to determine what is a responsive and responsible qualified bidder and Bid Proposal. The Board also reserves the right to waive any defect or irregularity contained in a Bid Proposal. In the event the highest responsive and responsible bidder fails to perform, the Board may, at its discretion, remove the Property from the market, call for new bid proposals, or take any other actions as determined to be in the best interest of the District, at the District's sole discretion.

Bidder David Mouallen was informed in writing that staff intended to recommend to the Board of Trustees that their bid be rejected as nonresponsive since it was not accompanied by the mandatory bid security of \$10,000.00.

In addition, bidder Ilia Mitelman was informed in writing that on or before June 27, 2022, they needed to provide the District with adequate financial assurance that you will be able to close the purchase within 30 days of bid award. A letter of credit was provided on June 27, 2022, that provides adequate financial assurance.

It is therefore recommended as follows:

1. The Board of Trustees reject the bid of David Mouallen as nonresponsive for failing to submit mandatory bid security.
2. The Board of Trustees accept the high bid of \$1,602,000 from Ilia Mitelman and authorizes the Superintendent/President to execute such documents as are necessary to close the sale.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

SUBJECT: **AUTHORIZATION TO NEGOTIATE AN AGREEMENT FOR THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT'S USE OF SANTA MONICA COLLEGE PICO CLASSROOM COMPLEX**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the Superintendent/President to negotiate a proposed agreement on the Santa Monica-Malibu Unified School District's use of Santa Monica College's Pico Classroom Complex to the Board of Trustees at its August 2022 meeting.

SUMMARY: The Santa Monica-Malibu Unified School District, after discovering a high concentration of mold in several of its classrooms at the John Muir/SMASH elementary school site (Ocean Park Boulevard and Sixth Street), commissioned an in-depth examination. The 131-page report, released on May 17, 2022, concluded that the problems are extensive, due to poor construction, age of the building, exposure, deferred maintenance, and inappropriate installation of construction materials. School officials are operating on the assumption that all or most of the campus will need to be closed for up to two years.

Dr. Ben Drati, SMMUSD Superintendent, and Mr. Carey Upton, Chief Operating Officer, consulted with SMC's Superintendent/President Dr. Kathryn Jeffery, Senior Director of Governmental Affairs & Institutional Communications Mr. Don Girard, Vice President of Business & Administration Mr. Chris Bonvenuto, and Vice President of Academic Affairs Dr. Bradley Lane. Out of that conversation came an idea to move the affected elementary school programs to the Michelle and Barack Obama Center for Inquiry and Exploration campus at Ocean Park Boulevard and Lincoln Boulevard (the campus was originally built as an elementary school) and to move the two high school programs now at the Obama campus to a Santa Monica College facility. On May 30, 2022, SMMUSD officials received direction from the SMMUSD Board of Education to proceed with this plan. SMMUSD and SMC staff are currently negotiating the terms of the agreement, including appropriate fees for the use of College property.

SMC has identified the Pico Classroom Complex on the main campus as an appropriate facility to house both Olympic High School (a program with approximately 50 students primarily in the 11th and 12th grades plus another 120 students in an independent studies program that meet once a week) and the Project Based Learning Program (an offshoot of Santa Monica High School, serving approximately 125 9th through 12th graders). SMC has also determined that it can dedicate the facility for up to two years to the SMMUSD programs without affecting SMC's ability to offer the planned and projected number of on-ground classes on the main campus.

SMC staff is actively coordinating with SMMUSD staff on the work necessary for the SMMUSD classes to start on August 18, 2022. Four work groups have been formed, and meetings are ongoing. The workgroups are Facilities; MOU/Legal; Safety, Security, Student Services, and COVID; and Information Technology.

The College will be issuing a short-term facility use permit to SMMUSD so that it can begin move-in activity pending finalization of a two-year agreement to be presented at the Board of Trustees meeting on August 2, 2022. The SMMUSD governing board will also act on the agreement at its August meeting. Prior to the August meeting, the College will provide appropriate public notice of its intent to enter into the agreement with SMMUSD.

This supports the Board's 2021-2022 Annual Goal: #9, Community Relations

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 5, 2022

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

SUBJECT: **FIRST READING, BOARD POLICY CHAPTER 5, STUDENT SERVICES**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of Board Policy Chapter 5, Student Services.

COMMENT: This update of Board Policy Chapter 5, Student Services, is a continuation of the District’s transition to the Community College League of California (CCLC) Policy and Procedures Templates. It includes updates of current language based on the League’s templates (indicated in red text) to ensure legal compliance and address recent changes in law or accreditation standards.

Board Policy Chapter 5 was reviewed and updated by the Vice-President of Enrollment Development Teresita Rodriguez, Vice-President of Student Affairs Mike Tuitasi, and Dean of Enrollment Services Esau Tovar. It was then reviewed by the Board’s subcommittee (Louise Jaffe, Susan Aminoff and Lisa Rose) and reviewed and approved by senior administrative staff and the Superintendent/President in June 2022.
 Link to: [Board Policy Chapter 5, Student Services](#)

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 5, 2022

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 24

SUBJECT: **APPOINTMENT TO CITIZENS' BOND OVERSIGHT COMMITTEE**

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve the appointment of Joshua Elizondo as the student representative on the Citizens' Bond Oversight Committee, for a one-year term, 2022-2023.

SUMMARY: The bylaws state that the Citizens' Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees as required by Government Code Sections 54950-54962 and Education Code Sections 15278, 15280 and 15282, with at least:

Category

1. one representative of the business community within the District
2. one person active in a senior citizens' organization
3. one person active in a bona fide taxpayers' organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

<u>Name</u>	<u>Term</u>	<u>Constituency</u>
Patrick Acosta	2021-2023	Local Business/Community
Heather Anderson	2021-2023	Local Community (Malibu)
Alfred Barrett	2022-2024	Senior Citizens' Organization
Elizabeth Greenwood	2021-2023	Local Business
Elaine Polachek	2021-2023	Local Business/Active in support of the District
Donald Schort	2021-2023	Business Community
Bruce Sultan	2021-2023	Business Community
Joshua Elizondo	2022-2023	SMC Student

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	July 5, 2022

XIV. BOARD COMMENTS

XV. ADJOURNMENT

The meeting will be adjourned in memory of **Paul Maurice Kritegan**, father of Lizzy Moore, Dean, SMC Foundation/Institutional Advancement; and **William Winter**, father of Lisa Winter, Assistant Director, Human Resources and Compliance/Title IX Administrator.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, August 2, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.