



AGENDA

SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, AUGUST 2, 2022

Via Zoom Webinar

The complete agenda may be accessed on the
Santa Monica College website:

<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

5 p.m. Public Meeting Convenes

Board Adjourns to Closed Session

6 p.m. Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION

ADDRESSING THE BOARD OF TRUSTEES DURING A ZOOM WEBINAR

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees has determined in accordance with Government Code Section 54953 that as a result of the ongoing emergency that meeting in person would present imminent risks to the health and safety of the attendees at public meetings.

The Zoom webinar format used by the Board of Trustees Zoom meetings ensure public participation and provide an opportunity for the public to directly address the legislative body.

Public participation can occur in one of two ways. Members of the public can submit written comments to be read during the public meeting or they may speak during the Zoom meeting. All public comments will be subject to the general rules set forth below.

PUBLIC COMMENTS

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to be read at the Board of Trustees meeting are requested to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number)
- Comment to be read

Instructions for Participating in Public Meetings by Zoom Webinar

Individuals wishing to speak directly to the Board can do so in one of several ways:

It is recommended that Individuals wishing to speak at a Board of Trustees meeting to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5 p.m. or by 5:30 p.m. for the regular session starting at 6 p.m. The email should contain the subject line "Board Meeting Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item: General Public Comments, Consent Agenda (indicate number/subject) or Major Items of Business (indicate number/subject)

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of the Zoom webinar to request to speak.

When it is time for the speakers to address the board, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match the name used to request to speak to expedite this process.

After the comment has been given, the microphone for the speaker's Zoom profile will be muted.

General Public Comment Rules

- Generally, each speaker may be allowed a maximum of three minutes per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.
- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.
- Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

General Public Comments and Consent Agenda

- Generally, each speaker may be allowed a maximum of three minutes per topic for general public comments or per item in the Consent Agenda. A general public comment may concern any matter of interest to the public within the jurisdiction of the District. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- Generally, each speaker may be allowed a maximum of three minutes per topic in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: Time limits do not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent.

No action may be taken on items of business not appearing on the agenda.

*Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq*

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	August 2, 2022

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, August 2, 2022. The meeting will be conducted via Zoom Webinar.

5 p.m.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER
 Dr. Louise Jaffe, Chair
 Barry Snell, Vice-Chair
 Dr. Susan Aminoff
 Dr. Nancy Greenstein
 Dr. Margaret Quiñones-Perez
 Rob Rader
 Dr. Sion Roy
 Catalina Fuentes Aguirre, Student Trustee

The public may join the meeting via Zoom Webinar with the following information:

Please click the link below to join the webinar:

<https://cccconfer.zoom.us/j/96490163563?pwd=NIJjM0MzTU5RaWtjSnphakVjVtJkZkOdz09>

Passcode: 887636

Or iPhone one-tap :

US: +16699006833,,96490163563#,,,,*887636# or +13462487799,,96490163563#,,,,*887636#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or

+1 301 715 8592 or +1 312 626 6799

Webinar ID: 964 9016 3563

Passcode: 887636

In the event participation in the Board of Trustees meeting reaches Zoom Webinar capacity, the meeting will be streamed live on the SMC Youtube channel

at: <https://www.youtube.com/user/4SantaMonicaCollege/videos>

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
 Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
 Robert Myers, Campus Counsel
 Employee Organizations: SMC Faculty Association
 CSEA Chapter 36
 SMC Police Officers Association
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government. Code Section 54956.8)
 Property: Pico Classroom Complex, 1900 Pico Boulevard, Santa Monica, California 90405
 Agency negotiator: Christopher M. Bonvenuto, Vice President for Business and Administration
 Negotiating parties: Santa Monica Malibu Unified School District
 Under negotiation: Instruction to negotiator concerning price and terms of payment

6 p.m.

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

- PLEDGE OF ALLEGIANCE
- CLOSED SESSION REPORT (if any)
- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IV. SUPERINTENDENT'S REPORT

- COVID-19 Update
- Governor Newsom's Visit
- Enrollment Update
- SMC Named One of MovieMaker's 40 Best Film Schools in the U.S. and Canada
- Two SMC Students and One Alum Selected for Station 1 Frontiers Fellowship

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association
-

VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY

Update: VIP Day
Presenter: Dr. Kiersten Elliott, Dean of Community and Academic Relations, and the Professional Development Team

This supports the Board's 2021-2022 Annual Goal: #2-Educational Advancement, Quality, and Equity, and Ongoing Priority #5, Continue professional development embedding anti-racist, equity-minded academic and non-academic support in all student services and college operations.

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

- #1 Approval of Minutes: July 5, 2022 (Regular Meeting) 7
- #2 Resolution: Adopt Findings Pursuant to Government Code Section 54953 7

Contracts and Consultants

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	A Award of Purchase Orders	

X. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section IX. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

XI. MAJOR ITEMS OF BUSINESS

#17	Agreement for SMMUSD’s Use of SMC Pico Classroom Complex	29
#18	Construction Projects Update	31
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#22	Information: Status of Converting the Board Room to Prepare for In-Person Meetings	35

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

There will be a special Board of Trustees meeting (closed session) on Wednesday, August 31, 2022 at 5 p.m. to conduct the annual evaluation of the Superintendent/President.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, September 13, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	August 2, 2022

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#16.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

X. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[July 5, 2022](#) (Regular Meeting)

RECOMMENDATION NO. 2 RESOLUTION: ADOPT FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953

Requested Action: Approval

Reviewed by: Robert M. Myers, Campus Counsel

It is recommended that the Board of Trustees adopt the following findings:

1. On September 14, 2021, the Board of Trustees adopted a “RESOLUTION DECLARING THAT ONGOING EMERGENCY CONDITIONS EXIST AT SANTA MONICA COLLEGE AND FINDING THAT IN-PERSON MEETINGS UNDER THE BROWN ACT WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH AND SAFETY OF ATTENDEES.”
2. In accordance with Government Code Section 54953(e)(3), the Board of Trustees has reconsidered the circumstances of the state of emergency and determined by majority vote that the state of emergency continues to directly impact the ability of members to meet safely in person.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION August 2, 2022
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS

3-A APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651 and are presented to the Board of Trustees for approval.

➤ NEW CONTRACT

	Provider/Contract	Term/Amount	Service	Funding Source
1	Ad Astra Information Systems, LLC	September 1, 2022 - August 31, 2025 The contract includes a 3-year term with a one-time implementation fee in Year 1. \$201, 900 – Total 3-Year Contract \$81, 300 – Total Year-1 Fee	The Ad Astra class scheduling software suite provides cloud-based class schedule production capabilities and will replace the existing system of WebISIS reports and Excel-based document exchanges currently used in production. The implementation of Ad Astra will enable SMC to more effectively, efficiently, and transparently manage its academic programs while fostering student completion and retention. Ad Astra will enhance the college’s ability to monitor real-time enrollment and react with new section offerings, enabling stakeholders across the institution to view trends in a convenient, cloud-based dashboard view rather than through reports that must be downloaded from WebISIS. Ad Astra also incorporates historical data and analysis into the schedule production process, so chairs will be better able to draft schedules that map to student preferences and needs. Furthermore, the Ad Astra suite is capable of using student education plan data to build a schedule of classes, and Academic Affairs intends to activate that feature once the college has built a useful data source of student education plans.	Award for Innovation
<p><i>Requested by: Jason Beardsley, Dean, Academic Affairs</i> <i>Approved by: Kathryn E. Jeffery, Superintendent/President</i></p>				

BOARD OF TRUSTEES Santa Monica Community College District	ACTION August 2, 2022
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS**

3-B **RATIFICATION OF CONTRACTS AND CONSULTANTS**

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts

Approved by Board of Trustees: 9/8/2008; revised 12/4/2018

Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

➤ NEW CONTRACTS

Provider/Contract		Term/Amount	Service	Funding Source
1	Ms. Denise Maratos Ms. Carol Lazo	September 2022 – July 2023. 40 hours per week Not to exceed \$37,500 each	Ms. Denise Maratos and Ms. Carol Lazo will both serve as full-time Post Graduate Interns to assist the Center for Wellness & Wellbeing staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. Ms. Maratos and Ms. Lazo have graduated with a doctoral degree in clinical psychology from Pacifica Graduate Institute, and a master’s degree in clinical psychology from Pepperdine University, respectively. Both have previous experience providing mental health services to college students.	District Funds/ Student Health Fees (100%)
<i>Requested by: Susan Fila, Associate Dean, Health and Wellbeing (interim)</i> <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				
2	M6 Consulting Inc.	July 1, 2022 - June 30, 2024 Not to exceed \$75,000 plus \$7,500 in reimbursable expenses.	Owner representation services for SMC’s Malibu Center Campus to obtain Conditional Use Permit from the City of Malibu.	Measure V
<i>Requested by: Charlie Yen, Director of Facilities Planning and Construction</i> <i>Approved by: Chris Bonvenuto, Vice-President, Business/Administration</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS**

3-B **RATIFICATION OF CONTRACTS AND CONSULTANTS**

➤ NEW CONTRACTS *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
3	Open Influence	July - October 2022 Not to exceed \$60,000	Influencer advertising messaging for student recruitment. Leverage Gen-Z influencers across Instagram and TikTok to generate awareness of and drive traffic to SMC's course offerings for the Fall 2022 semester.	SB85 Enrollment & Recovery Funds
<i>Requested by: Donald Girard, Senior Director, Government Relations/Institutional Communications</i> <i>Approved by: Kathryn E. Jeffery, Superintendent/President</i>				
4	Community Partners, for Sustainable Works	Fall 2021 – Spring 2022 Not to exceed \$36,000	Provided 8-week Student Sustainability Workshops in fall 2021 and spring 2022.	2021-2022 District Budget
<i>Requested by: Ferris Kavar, Project Manager, Sustainability</i> <i>Approved by: Michael Tuitasi, Vice-President, Student Affairs</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS

3-B RATIFICATION OF CONTRACTS AND CONSULTANTS

➤ NEW CONTRACTS (continued)

Provider/Contract	Term/Amount	Service	Funding Source
5 Ruben Canedo, Co-Chair of UC Systemwide Basic Needs Committee, UC Berkeley	August 2022 – June 2023 Not to exceed \$ 45,000 Travel reimbursement is provided to the maximum of \$8,000 Keynote not to exceed \$10,000 each Workshop Sessions not to exceed \$7,000 Working Sessions not to exceed \$10,000	Ruben Canedo is providing a sequence of speaking engagements and professional development opportunities on Fall Professional Development Day and throughout the 2022- 2023 academic year. Ruben Canedo is Co-Chair of the UC Systemwide Basic Needs Committee and is considered as the foremost leader and champion of Basic Needs in public higher education. He will be engaging the SMC campus on Basic Needs for students and all employee groups throughout the 2022- 2023 academic year. Ruben Canedo will provide: • One (1) Keynote Address for Fall Professional Development Day • Two (2) Workshop Sessions for Fall Professional Development Day • One (1) Working Session for Fall 2022 • One (1) Keynote Address for Spring 2023 Professional Development Day	2022-23 District/Funds Equity, Pathways and Inclusion Funds Culturally Competent Professional Development Funds
<p><i>Requested by: Professional Development Committee</i> <i>Approved by: Sherri Lee-Lewis, Vice-President, Human Resources</i></p>			

BOARD OF TRUSTEES Santa Monica Community College District	ACTION August 2, 2022
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS

3-B RATIFICATION OF CONTRACTS AND CONSULTANTS

➤ NEW CONTRACTS *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
Dr. Derek Dube	August 2022 Not to exceed \$2,500 Professional Development session not to exceed \$300 Cost of books not to exceed \$2,200	Dr. Derek Dube is providing one professional development session for Fall Professional Development Day on the topic of diversity, equity with emphasis on evidence and strategies for how we can reimagine education in a way that faculty are creating spaces and courses that serve the needs of all our students at SMC regardless of background or identity. Additionally, Dr. Derek Dube will discuss with emphasis on the challenges faced by women and members of underrepresented and marginalized background. An order of 45 books by Dr. Derek Dube will also be purchased for new faculty.	Culturally Competent Professional Development Funds
<p><i>Requested by: Professional Development Committee</i> <i>Approved by: Sherri Lee-Lewis, Vice-President, Human Resources</i></p>			

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

ELECTION

EFFECTIVE DATE

ACADEMIC ADMINISTRATOR

Butler, Walter, Director of Library Services	08/02/2022
Fila, Susan, Interim Associate Dean, Health and Wellbeing, Student Affairs	07/01/2022-08/12/2022
*Adjusted end date	

PROJECT MANAGERS (continuation of contract)

Cooper, Bonita, Upward Bound (Revised)	07/01/2022-06/30/2023
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ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

SEPARATION

RESIGNATION

Fila, Susan, Director, Health and Wellbeing, Student Affairs	08/12/2022
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ELECTIONS EFFECTIVE DATE

PROBATIONARY/ADVANCE STEP PLACEMENT

Agonafir, Rebecca, Director of Marketing and Communications (Step E)	08/08/2022
Henriquez, Claudia, Administrative Assistant II, ISC (Step C)	08/01/2022
Gonzalez, Jocelyn, Student Services Clerk, A & R (Step C)	08/16/2022
Moody, Mason Hunter, Stage Construction Technician- Sound (Step C)	08/16/2022
Thomas, Adrian, Lead Theater Technician, Campus Events (Step C)	08/01/2022
Vargas, Jesus M., Skilled Maintenance Worker II, Maintenance (Step C)	08/01/2022

REINSTATEMENT

Morley, Sheldon, Administrative Assistant II, Campus Events	08/01/2022
Valentine, Angela, Disabled Student Services Assistant, DSC	07/16/2022

WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)

Colimitras, Kathleen	04/01/2022 – 06/30/2022
From: Human Resources Specialist, Human Resources	07/01/2022 – 08/31/2022*
To: Human Resources Technician, Human Resources	
Percentage: More than 50%	
*Extension	

DiGregorio, Anisha	05/31/2022 – 06/30/2022
From: Administrative Assistant I, Human Resources	07/01/2022 – 09/30/2022*
To: Human Resources Specialist, Human Resources	
Percentage: More than 50%	
*Extension	

Faustino, August	07/18/2022 - 07/29/2022*
From: Personnel Analyst, Personnel Commission	
To: Classification and Compensation Manager, Personnel Commission	
Percentage: More than 50%	
* Date Correction	

Gipson, Erin	07/19/2022 - 11/01/2022
From: Student Services Clerk, A & R	
To: Enrollment Services Specialist	
Percentage: More than 50%	

Hawes, Allyn 05/02/2022 – 09/02/2022
 From: Skilled Maintenance Worker II, Maintenance
 To: Plumber, Maintenance
 Percentage: More than 50%

Monzon, Karen 04/04/2022 – 06/30/2022
 07/01/2022 - 07/15/2022*
 From: Personnel Analyst, Personnel Commission
 To: Classification and Compensation Manager, Personnel Commission
 Percentage: More than 50%
 *Extension

WORKING OUT OF CLASSIFICATION (LIMITED TERM)

Gutierrez, Rico 07/25/2022 - 09/02/2022
 From: Grounds Worker, Grounds Department
 To: Grounds Supervisor, Grounds Department
 Percentage: More than 50%

Ng, Jonathan 07/01/2022 - 11/05/2022
 From: Senior Graphics Designer, Marketing
 To: Marketing Design Coordinator, Marketing
 Percentage: More than 50%

WORKING OUT OF CLASSIFICATION (LIMITED TERM- SUBSTITUTE)

Reid, Maisha 07/18/2022 - 12/20/2022
 From: Student Services Clerk, A & R
 To: Administrative Assistant II, A &R
 Percentage: More than 50%

CSEA EDUCATIONAL PAY DIFFERENTIAL

Benavides, Jennifer, Instructional Assistant – Learning Disabilities 1.5% 08/01/2022

SEPARATION

LAST DAY OF PAID SERVICE

RESIGNATION

Baumgartner, Aline, Tutoring Coordinator – Business, LRC 08/01/2022
 Chantani, Evelyn, Library Assistant, Library 08/05/2022
 Larned, Gwen, Recycling Program Specialist, Sustainability 07/22/2022
 Poole, Jamie, Instructional Assistant – English 07/20/2022

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

<u>ELECTIONS</u>	<u>EFFECTIVE DATE</u>
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PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Alvarado, Edwin, Student Services Clerk, Health Services	07/01/2022-02/28/2023
Alvarez, Sonia, Theatre Tech Specialist, Performing Arts Center	07/01/2022-06/30/2023
Amerman, Thomas, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Brummer, Alson, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Buentello, Jimmy	
From: Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
To: Customer Service Assistant, Campus Store	07/01/2022-12/22/2022
Campos, Alonzo, Student Services Clerk, Health Services	07/01/2022-02/28/2023
Campos, Yovanna V, Tutoring Coordinator – Business, LRC	07/15/2022-11/30/2022
Cardenas, Ana, Student Services Clerk, Health Services	07/01/2022-02/28/2023
Carbone, John, Accompanist- Dance,	07/01/2022-12/31/2022
Casteneda, Leticia, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Chanaiwa, Isom Taziwa, Director of SMC Foundation, Institutional Adv.	07/01/2022-06/30/2023
Colcord, Adam, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Colindres, Lara L., Student Services Clerk, Outreach, Recruitment/Student Eng.	07/01/2022-06/30/2023
Cortez, Maria, Student Services Clerk, Health Services	07/01/2022-02/28/2023
Cruz-Reyes, Cesar U., Student Services Clerk, Outreach, Recruitment/Student Eng.	07/01/2022-06/30/2023
DeSilva, Shana, Student Services Clerk, Health Services	07/01/2022-02/28/2023
Deuel, Sean, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Dionne, Chris, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Escamilla, Marcos., Student Services Clerk, Outreach, Recruitment/Student Eng.	07/01/2022-06/30/2023
Escobar, Robert, Custodian, Operations	07/01/2022-12/30/2022
Fernandez, Daniel, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Ferguson, Nancy, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Geller, Frances, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Gibbons, Amelia, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Grant, Brian, Custodian, Operations	07/01/2022-12/30/2022
Elnathan Hadass, Administrative Assistant I, Art	07/01/2022-06/30/2023
Fraire, Josemanuel, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Hart, Rome M., Student Services Clerk, Outreach, Recruitment/Student Eng.	07/01/2022-06/30/2023
Heximer, Baylee, Student Services Clerk, Health Services	07/01/2022-02/28/2023

Hidalgo, Michael, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Jones, Samuel L., Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Klinkenberg, Frans, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Lansdown, Sonya, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Lopez, Valerie, Health Assistant, Health Services	07/01/2022-06/30/2023
Marcial, Christina, Administrative Asst. II, Academic & Community Relations	07/01/2022-07/15/2022
Miles, Erik, Student Services Clerk, Health Services	07/01/2022-02/28/2023
Morales Perez, Jazmin, Administrative Clerk, Student Instructional Support	07/01/2022-10/20/2022
Osipova, Yelena, Accompanist- Dance, Dance	07/01/2022-12/31/2022
Peyton, Timothy, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Pineda, Johnnyangel, Theatre Tech Specialist, Performing Arts	07/01/2022-06/30/2023
Plotkin, Alla, Accompanist- Dance, Dance	07/01/2022-12/31/2022
Postley, Colin, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Powell, John, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Preston, Christian, Health Assistant, Health Services	07/01/2022-06/30/2023
Price, Jamieson, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Reyes-Flores, Jonathan, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Richardson, Gary, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Rodriguez, Andrea, Health Services Clerk, Health Services	07/01/2022-02/28/2023
Ruiz, Freddy, Student Services Clerk, Outreach, Recruitment/Student Eng.	07/01/2022-06/30/2023
Schade, Richard, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Shea, Teresa, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Simental, Angel, Student Services Clerk, Outreach, Recruitment /Student Eng.	07/01/2022-06/30/2023
Snyder, John, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Soro, Gnenemon, Accompanist- Dance, Dance	07/01/2022-12/31/2022
Sow, Malik, Accompanist- Dance, Dance	07/01/2022-12/31/2022
Sperry, Adam, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Strakhov, Kirill, Health Services Clerk, Health Services	07/01/2022-02/28/2023
Ter-Avanesova, Nonna, Accompanist- Dance, Dance	07/01/2022-12/31/2022
Tejaratchi, Ryan, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Tindell, Toby, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Tuttle, Daniel, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Valdez, Emily J., Student Services Clerk, Outreach, Recruitment/Student Eng.	07/01/2022-06/30/2023
Villasenor, Raymond J., Student Services Clerk, Outreach, Recruitment/Student Eng.	07/01/2022-06/30/2023
Watanabe, Atsushi, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Weber, Angela, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023
Wise, Dion, Custodian, Operations	07/01/2022-12/30/2022
Zeitman, Ethan, Theatre Tech Specialist, Performing Arts Ctr	07/01/2022-06/30/2023

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Ashby, DeAnna, Student Services Clerk, Financial Aid & Scholarships	07/01/2022-06/30/2023
Austin, Harald, Health Assistant, Health Services	07/01/2022-06/30/2023
Britt, Julia. Personnel Technician, Personnel Commission	07/01/2022-09/30/2022
Cairo, Hazel S., Student Services Clerk, Financial Aid & Scholarships	07/01/2022-12/31/2022
DePablo, Diana, Student Services Clerk, Outreach, Recruitment	07/01/2022-06/30/2023
Fujita, Kurtis, Student Services Clerk, Admission & Records	07/01/2022-11/04/2022
Gradilla, Giselle, Personnel Specialist, Personnel Commission	07/01/2022-08/30/2022
Hudleson, Susan, Student Services Clerk, Outreach, Recruitment	07/01/2022-06/30/2023

Miles, Erik	
From: Bookstore Clerk-Cashier, Campus Store	07/01/2022-12/22/2022
To: Student Services Clerk, Health Services	07/01/2022-06/30/2023
Minor, Earl, Custodian, Operations	07/01/2022-12/30/2022
Pacheco, Wendy, Enterprise Business Services Clerk, Cashier's Office	07/01/2022-09/30/2022
Reyes, Mark, Health Assistant, Health Services	07/01/2022-06/30/2023
Robles, Jr., Jose,	
From: Customer Services Assistant, Campus Store	07/01/2022- 12/22/2022
To: Student Services Clerk, Health Services	07/01/2022- 06/30/2023
Salazar, Edward, Custodian, Operations	07/01/2022-12/30/2022
Zaveri, Zahra, Student Services Clerk, Outreach, Recruitment	07/01/2022- 06/30/2023

RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$15.96/hour (STHP)	139
College Work-Study Student Assistant, \$15.96/hour (FWS)	1
College CalWorks, \$15.96/hour	1

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 FACILITIES

Requested by: *John Greenlee, Director, Facilities Finance*
Terry Kamibayashi, Manager of Facilities Maintenance
Devin Starnes, Director of Facilities Management
:
Charlie Yen, Director of Facilities Planning
Kim Tran, Chief Director, Business Services
Approved by: *Christopher Bonvenuto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

- A AMENDMENT NO. 1 – 2019 FACILITIES MASTER PLAN

Amendment No. 1 – DLR Group on the 2019 Facilities Master Plan for a one-year contract extension.

Original Contract Amount	\$ 745,000
Amendment No. 1	<u>0</u>
Revised Contract Amount	\$ 745,000

Funding Source: Measure V

Comment: Amendment No. 1 adds 6 months to the contract length to complete the 2019 Facilities Master Plan; there is no financial impact.

-B AMENDMENT NO. 10 - AGREEMENT FOR ARCHITECT SERVICES –MALIBU CAMPUS

Amendment No. 10 – QDG Architecture for the Malibu Center and Sheriff Substation Project Phase 2 in the amount of \$10,700.

Original Contract Amount	\$ 1,285,300
Amendment No. 1	\$ 123,000
Amendment No. 2	\$ 174,700
Amendment No. 3 (name change)	\$ 0
Amendment No. 4	\$ 332,588
Amendment No. 5	\$ 290,000
Amendment No. 6	\$ 395,477
Amendment No. 7	\$ 18,400
Amendment No. 8	\$ 32,850
Amendment No. 9	\$ 152,105
Amendment No. 10	<u>\$ 10,700</u>
Revised Contract Amount	\$ 2,815,120

Total Amendments represents 119% of the original contract.

Funding Source: Measure V

Comment: Amendment No. 10 accounts for architectural and engineering services per Los Angeles County/Los Angeles Sheriff Department’s request for the SMC MALIBU CENTER AND SHERIFF SUBSTATION PROJECT PHASE 2 to add conduits and wire mold for communication equipment, additional card readers, and video intercom station for the Sheriff Substation.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 FACILITIES *(continued)*

8-C CHANGE ORDER NO. 2 – SMC MALIBU CENTER AND SHERIFF SUBSTATION PROJECT PHASE 2
 Change Order No. 2 – Icon West, Inc., for the SMC Malibu Center and Sheriff Substation Project Phase 2 in the amount of \$96,219.

Original Contract Amount	\$ 33,933,420
Change Order No. 1	\$ 56,013
<u>Change Order No. 2</u>	<u>\$ 96,219</u>
Revised Contract Amount	\$ 34,085,452

Total Change Orders represents 0.005% of the original contract.

Funding Source: Measure V

Comment: Change Order No. 2 accounts for construction services per Los Angeles County/Los Angeles Sheriff request for the SMC MALIBU CENTER AND SHERIFF SUBSTATION PROJECT PHASE 2 to add conduits and wire mold for communication equipment, provide special door hardware locks, add card readers and scramble pads, and additional video intercom in the Sheriff Substation.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Bradley Lane, Vice President, Academic Affairs

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Student Equity and Achievement (SEA) Program
 Granting Agency: California Community College Chancellor’s Office
 Augmentation Amount: (\$81,889) Amended Total \$ 9,271,311
 Matching Funds: Not Applicable
 Performance Period: July 1, 2021 – June 30, 2023
 Summary:

The Student Equity and Achievement (SEA) Program was established through the enactment of California Education Code 78222 to promote student success. The SEA Program consolidated Basic Skills Initiative, Student Equity, and the Student Success and Support Program in order to support the overall goal of Guided Pathways. The program also aims to close achievement gaps for all students, in particular students that are disproportionately impacted or underrepresented.

The Student Equity and Achievement (SEA) Program Fiscal Year 2021-2022 adopted budget was submitted for \$9,353,200. The final P2 SEA allocation was certified at \$9,271,311 which requires a reduction of \$81,889 to match the final award amount.

Budget Augmentation:

Restricted Fund 01.3		
Revenue		
8627 State		(\$ 81,889)
Expenditures		
1000 Academic Salaries		\$ 0
2000 Non-Academic Salaries		\$ 0
3000 Employee Benefits		\$ 0
4000 Supplies & Materials		\$ 0
5000 Other Operating Expenditures		(\$ 81,889)
6000 Capital Outlay		\$ 0
7300 Other Outgo/Indirect		\$ 0
7600 Student Aid		\$ 0
Total		(\$ 81,889)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Bradley Lane, Vice President, Academic Affairs

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: College and Career Access Pathways one-time funding for instructional materials for high school students

Granting Agency: California Community College Chancellor’s Office

Augmentation Amount: \$22,747

Matching Funds: Not Applicable

Performance Period: July 1, 2021 with no specified end date (Part of the 2021-2022 State Budget Act)

Summary: The Budget Act of 2021 appropriated \$2,500,000 of one-time funding for instructional materials for high school students enrolled in a community college course thorough a College Career Access Pathways (CCAP) partnership. The College and Career Access Pathway one-time funding will be used to purchase textbooks and classroom supplies for students taking CCAP classes at our partner high schools.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8600 State		\$ 22,747
Expenditures		
1000 Academic Salaries		\$ 0
2000 Non-Academic Salaries		\$ 0
3000 Employee Benefits		\$ 0
4000 Supplies & Materials		\$ 22,747
5000 Other Operating Expenditures		\$ 0
6000 Capital Outlay		\$ 0
7300 Other Outgo/Indirect		\$ 0
7600 Student Aid		\$ 0
Total		\$ 22,747

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-C ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requestor: Teresita Rodriguez, Vice President, Enrollment Development
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Student Success and Completion Grant (SSCG)
Granting Agency: California Community College Chancellor’s Office
Augmentation Amount: (\$200,000) Amended Amount: \$2,602,663
Matching Funds: NA
Performance Period: July 1, 2021 to June 30, 2023

Summary: The Student Success and Completion Grant provides students with additional financial aid to help offset the total cost of community college attendance and successful on-time completion. The Chancellor’s Office P2 schedule reduced the SSCG award by \$200,000 from \$2,802,663 to \$2,602,663.

Budget Augmentation: Restricted Fund 74.0

Revenue		
8600 Other State		(\$200,000)
Expenditures		
1000 Academic Salaries	\$	0
2000 Non-Academic Salaries	\$	0
3000 Employee Benefits	\$	0
4000 Supplies & Materials	\$	0
5000 Other Operating Expenditures	\$	0
6000 Capital Outlay	\$	0
7300 Other Outgo/Indirect	\$	0
7500 Student Aid		(\$200,000)
Total		(\$200,000)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-D ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Veronica Diaz, Director of Budget

Reviewed by: Christopher M. Bonvenuto, Vice President, Business and Administration

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Program: Proposition 51 Capital Outlay Program
 Granting Agency: California Community College Chancellor’s Office
 Augmentation Amount: \$7,408,764
 Matching Funds: Not Applicable
 Performance Period: July 1, 2021 – June 30, 2022

Summary: Proposition 51, passed in 2016, authorized the issuance of \$9 billion in State bonds to fund the construction and improvement of K-12 and community college facilities. Santa Monica College was awarded approximately \$48.1 million in Proposition 51 funds to assist in the construction on the Math and Science Building and the Art Complex. This augmentation allows the District to recognize reimbursement payments made by the State to the District in 2021-22 for the approved projects.

Budget Augmentation:	Restricted Fund 40.0	
	Revenue	
	8655 State	\$7,408,764
	Expenditures	
	1000 Academic Salaries	\$ 0
	2000 Non-Academic Salaries	\$ 0
	3000 Employee Benefits	\$ 0
	4000 Supplies & Materials	\$ 0
	5000 Other Operating Expenditures	\$ 0
	6000 Capital Outlay	\$ 7,408,764
	7300 Other Outgo/Indirect	\$ 0
	7600 Student Aid	\$ 0
	Total	\$ 7,408,764

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

10-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: June 1-30, 2022

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-200,000
2000	Classified/Student Salaries	-718,382
3000	Benefits	-499,303
4000	Supplies	-497,563
5000	Contract Services/Operating Exp	-1,623,171
6000	Sites/Buildings/Equipment	0
7100-7699	Other Outgo/Student Payments	100,341
7900	Contingency Reserve	3,438,078
Net Total:		0

10-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: June 1-30, 2022

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	4,105
2000	Classified/Student Salaries	0
3000	Benefits	-6,919
4000	Supplies	-14,964
5000	Contract Services/Operating Exp	6,014
6000	Sites/Buildings/Equipment	0
7100/7699	Other Outgo/Student Payments	11,764
7900	Contingency Reserve	0
Net Total:		0

-C FUND 42.4 – Revenue Bond Construction Fund (Measure AA)

Period of: June 1 - 30, 2022

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	0
5000	Contract Services/Operating Exp	784
6000	Sites/Buildings/Equipment	-784
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<u>Commercial Warrant Register</u>	
June 2022	12756 through 40341
<u>ACH Numbers</u>	
June 2022	67010 through 70972
Total	\$8,972,031.60

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

<u>Payroll Warrant Register</u>		
June 2022	C1K – C2L	\$13,427,309.88

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification
Requested by: Mitch Heskel, Dean, Educational Enterprise
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

<u>Auxiliary Operations Payments and Purchase Orders</u>	
June 2022	Covered by check & voucher numbers: 029845-030014 & 02834-02844 & 02858-02868
Bookstore Fund Payments	\$ 128,776.56
Other Auxiliary Fund Payments	\$ 60,260.90
Trust and Fiduciary Fund Payments	<u>\$ 624,653.46</u>
	\$ 813,690.92
<u>Purchase Orders issued</u>	
June 2022	\$ 0

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14 ORGANIZATIONAL MEMBERSHIPS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
August 2022	5	\$3,775

Funding Sources: General Fund, Fund 01.0

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
August 2022	3	\$1,375

Funding Sources: Restricted Fund, Fund 01.3

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 15 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested Action: Approval/Ratification

*Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs
Patricia Ramos, Dean, Academic Affairs*

Approved by: Bradley Lane, Vice-President of Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 16 PURCHASING

Requested Action: Approval/Ratification

Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

16-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

June 2022 \$9,963,523.53

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 17

SUBJECT: **AGREEMENT FOR SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT’S USE OF SANTA MONICA COLLEGE PICO CLASSROOM COMPLEX**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the Superintendent/President to enter into a two-year lease agreement with the Santa Monica-Malibu Unified School District (SMMUSD) for use of the Santa Monica College Pico Classroom Complex starting August 18, 2022.

SUMMARY: The Santa Monica-Malibu Unified School District has determined its immediate need to close the John Muir/SMASH elementary school site due to a variety of conditions and to allow for remediation and reconstruction. Moving the high school programs currently housed on the Michelle and Barack Obama Center for Inquiry and Exploration campus to the Santa Monica College main campus will assist SMMUSD as it relocates the elementary school programs off the John Muir/SMASH campus.

SMC identified the Pico Classroom Complex on its main campus as an appropriate facility to house Olympic High School (a program with approximately 50 students primarily in the 11th and 12th grades plus another 120 students in an independent studies program that meets once a week) and the Project Based Learning Program (an offshoot of Santa Monica High School, serving approximately 125 9th through 12th graders). SMC has determined that it can dedicate its facility for up to two years to the SMMUSD programs without affecting SMC’s ability to offer the planned and projected number of on-ground classes on the main campus.

At its July 5, 2022, meeting, the Board of Trustees authorized the Superintendent/President to enter into a short-term facility use permit with SMMUSD to begin move-in activity, with the intent to finalize a multi-year agreement prior to August 18, the scheduled date for start of classes for the high school programs.

College staff have met with SMMUSD staff to prepare the Facility Use Lease Agreement. Consistent with its obligations, the College has provided public notice of its intent to enter into an agreement with SMMUSD. In devising the terms of the Agreement and arriving at market value for the lease payment, the College has used its current lease with SMMUSD for the SMC Performing Arts Center campus and its current lease with the City of Santa Monica for the SMC Airport Arts campus as reference taking into account square footage and amenities.

This lease is entered into pursuant to Education Code Section 81378.1. As required by Section 81378.1, public notice was given of the intention to enter into the lease by publishing notice in a newspaper of general circulation once a week for three successive weeks prior to the meeting.

Approval of the Agreement by the SMMUSD Board of Education is scheduled for its August 11, 2022, meeting.

A summary of the terms of the Agreement and the Agreement document in whole will be provided to the Board of Trustees on Monday, August 1, 2022, and posted on the SMC website.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	INFORMATION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	August 2, 2022

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 18

SUBJECT: CONSTRUCTION PROJECTS UPDATE

SUBMITTED BY: Vice-President, Business and Administration
Director, Facilities Planning and Construction

SUMMARY: SMC Staff will present updates on the following construction projects.

Santa Monica College Malibu Campus and Los Angeles County Sheriff Sub-Station. This is a locally-funded joint use and community partnership project. The satellite campus features a two-story building that includes classrooms, science and computer labs, a lecture hall, an art studio, study space, an interpretive center, a multipurpose room, a conference room, offices, and 179 parking spaces. The Los Angeles County Sheriff’s Department will occupy a one-story wing of the building. The multipurpose room, also to be open to the Malibu community, will be shared by the Sheriff’s Department and Santa Monica College. The project employs various sustainability strategies including low water consumption fixtures, the use of reclaimed water for irrigation, green building materials, and equipment commissioning. The project is anticipated to receive LEED Gold Certification. The estimated completion date is November 2022.

Math & Science Extension Building. This is a state-funded and locally-funded project. Santa Monica College is renowned for its science and allied health programs; however, the existing labs for Life, Physical, and Earth Sciences are at maximum capacity. Furthermore, part of the Math Department is currently housed in temporary trailers that lacks the infrastructure for smart classrooms or support for the use of modern technology for instructional use. The new building consolidates the Math and Science programs and strengthens interdisciplinary interaction. The new building also consolidates the Earth Sciences program with the other science programs. The project has qualified for approximately \$40 million in State funding. The building features a new community-serving planetarium and a new rooftop observatory. The demolition and site preparation phase of the project was completed in 2021, and the construction phase is well underway. The estimated completion date is July 2024.

Replacement Art Complex. This is a state-funded and locally-funded project. The project is currently under design. SMC is proposing to construct and operate a new Arts Complex replacing the existing 70-year-old art studios and classrooms on the main campus and the ceramic kilns at the Airport Arts campus. The Arts Complex would support studio and workshop classes in Drawing, Design, Digital 2-D and 3-D Design and Printing, Watercolor, Acrylic Painting, Oil Painting, Sculpture, Glass Sculpture, Ceramics, and Printmaking. The complex would also include a large classroom supporting Art History, and additional informal teaching spaces and offices. Parking at the facility is staff only, with 15 parking spaces on site. The estimated completion date is August 2024.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION August 2, 2022
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: **TRANSFER OF NET PROCEEDS FROM THE SALE OF 1825 PEARL STREET FROM SMCCD AUXILIARY SERVICES TO THE SANTA MONICA COLLEGE FOUNDATION**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees transfer the net proceeds of the sale of 1825 Pearl Street, when received, from the District Auxiliary Services office to the David Simon Trust Account of the Santa Monica College Foundation (SMCF). This aligns with the Board’s December 8, 2009, action transferring management of the David Simon Trust to SMCF. This action will increase the awarding of SMC student scholarships each year in perpetuity.

SUMMARY: The District purchased the 1825 Pearl Street property in 1998 using funds from the David Simon Trust as an investment for student scholarships. Rent income from the investment has been made available for the benefit of students for work study, scholarships, books, and other student support. The net proceeds of the sale will be credited to the David Simon Trust Account. The SMC Foundation now manages the David Simon Trust, in order to place the funds in an appropriate investment program.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES Santa Monica Community College District	ACTION August 2, 2022
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MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: **ADOPTION OF EDUCATION PROTECTION ACCOUNT (EPA-PROP 55, AN EXTENSION OF PROP 30) EXPENDITURE PLAN**

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the plan to expend the 2021-2022 Education Protection Account (EPA) funds of \$40,543,928 on instructional salaries.

SUMMARY: Proposition 55, The California Children’s Education and Health Care Protection Act of 2016, which was an extension of Proposition 30, temporarily raises the income tax rate for upper-income-earners (over \$250,000 for single filers, over \$500,000 for joint filers, and over \$340,000 for heads of households) through 2030-2031 to fund the State’s Educational Protection Account which provides funding for local school districts and community colleges.

Under Proposition 55, Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided by the EPA have been properly disbursed and expended as required by law.

This recommendation is submitted to comply with Proposition 55 provisions requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA that our District will receive for 2021-2022, as of P2, is \$40,927,381. Accordingly, the amount of EPA funds as of the recalculation of apportionment for 2020-2021 decreased from the P2 amount of \$32,818,910 to \$32,435,457 or a decrease of \$383,453. The entire amount for 2021-2022 less the adjustment in 2020-2021 will be spent on instructional salaries. The EPA funds are NOT additional funds but rather are components of the “computational revenue” calculations and will be offset by a decrease in apportionment funding received by the State.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	August 2, 2022

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT: **SECOND READING AND APPROVAL, BOARD POLICY CHAPTER 5, STUDENT SERVICES**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a second reading and approval of Board Policy Chapter 5, Student Services.

COMMENT: This update of Board Policy Chapter 5, Student Services, is a continuation of the District’s transition to the Community College League of California (CCLC) Policy and Procedures Templates. It includes updates of current language based on the League’s templates to ensure legal compliance and address recent changes in law or accreditation standards.

Board Policy Chapter 5 was reviewed and updated by the Vice-President of Enrollment Development Teresita Rodriguez, Vice-President of Student Affairs Mike Tuitasi, and Dean of Enrollment Services Esau Tovar. It was then reviewed by the Board’s subcommittee (Louise Jaffe, Susan Aminoff and Lisa Rose) and reviewed and approved by senior administrative staff and the Superintendent/ President in June 2022. The Board held a first reading on July 5, 2022.

Link to: [Board Policy Chapter 5, Student Services](#)

- MOTION MADE BY:
- SECONDED BY:
- STUDENT ADVISORY:
- AYES:
- NOES:

BOARD OF TRUSTEES	INFORMATION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	August 2, 2022

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 22

SUBJECT: **STATUS OF CONVERTING THE BOARD ROOM TO PREPARE FOR IN-PERSON MEETINGS**

SUMMARY: Staff will present an update on the status of converting the Board Room to prepare for in-person meetings of the Board of Trustees.

BACKGROUND: During its Study Session on March 22, 2022, the Board was presented with information on issues related to resuming in-person meetings of the Board of Trustees. Trustees expressed an interest in resuming in-person meetings in fall 2022.

At its meeting on June 7, 2022, the Board of Trustees authorized the Superintendent/President to install equipment in Business 117 (B117) and Business 111 (B111) to allow the Board of Trustees to have in-person meeting options beginning Fall 2022. The Board of Trustees approved the acquisition and installation of equipment to provide a multi-modality meeting space.

Staff will provide a report on the status of the acquisition and installation of equipment.

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	ADJOURNMENT August 2, 2022
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XIV. BOARD COMMENTS

XV. ADJOURNMENT

The meeting will be adjourned in memory of **William Price**, father-in-law of Trustee Rob Rader.

There will be a special Board of Trustees meeting (closed session) on Wednesday, August 31, 2022 at 5 p.m. to conduct the annual evaluation of the Superintendent/President.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, September 13, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.