MINUTES
SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, JULY 5, 2022

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Via Zoom Conference
A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, July 5, 2022. The meeting was conducted via Zoom Webinar.

I. ORGANIZATIONAL FUNCTIONS – 5:05 p.m.

- CALL TO ORDER
  Dr. Louise Jaffe, Chair - Present
  Barry Snell, Vice-Chair - Present
  Dr. Susan Aminoff - Present
  Dr. Nancy Greenstein - Present
  Dr. Margaret Quiñones-Perez – Excused Absence
  Rob Rader - Present
  Dr. Sion Roy - Present
  Catalina Fuentes Aguirre, Student Trustee - Present

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS
  Amina Khona
  Laila Moosa

II. CLOSED SESSION

- CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
  Agency designated representatives:  Sherri Lee-Lewis, Vice-President, Human Resources
  Robert Myers, Campus Counsel
  Employee Organizations:
    SMC Faculty Association
    CSEA Chapter 36
    SMC Police Officers Association

- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9)
  Name of Case: Mychelle Jennings v. Santa Monica Community College District, et al., LASC Case No. 19STCV03318

- ANTICIPATED LITIGATION - One case

III. PUBLIC SESSION – ORGANIZATIONAL FUNCTIONS – 6:32 p.m.

- PLEDGE OF ALLEGIANCE – Dr. Kiersten Elliott, Dean of Community and Academic Relations

- CLOSED SESSION REPORT - None

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: None

IV. SUPERINTENDENT’S REPORT

V. PUBLIC COMMENTS
Sara Eazell
Shay Noori
Willis Barton
VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY

Update: Men of Color Action Network Report
Presenter: Dr. Paul Jimenez, Counseling faculty-Adelante and Black Collegians and Co-lead of Men of Color Action Network (MOCAN)
Link to presentation: MOCAN Program
MOCAN Annual Report

This supports the Board’s 2021-2022 Annual Goal: #3-Educational Advancement, Quality, and Equity, and Ongoing Priority #2, Increase student success and decrease equity gaps

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

#1 Approval of Minutes: June 7, 2022 (Regular Meeting)
#2 Resolution: Adopt Findings Pursuant to Government Code Section 54953

Academic Affairs
#11 New Courses and Degrees, Spring 2022

Contracts and Consultants
#4-A Approval of Contracts and Consultants
#4-B Ratification of Contracts and Consultants

KCRW
#5 Annual Programming Agreement with National Public Radio

Human Resources
#6 Academic Personnel
#7 Classified Personnel – Regular
#8 Classified Personnel – Non Merit
#9 Classified Personnel – Limited Duration

Facilities and Fiscal
#10 Facilities
#11 Budget Transfers
#12 Commercial Warrant Register
#13 Payroll Warrant Register
#14 Auxiliary Payments and Purchase Orders
#15 Reissue Commercial Warrants
#16 Organizational Memberships
#17 Providers for Community and Contract Education
#18 Purchasing
  A Award of Purchase Orders
X. CONSENT AGENDA – Pulled Recommendations - None

XI. MAJOR ITEMS OF BUSINESS
#19 Information: Response of Instructional Programs for COVID-19 Pandemic
#20 Five-Year Construction Plan, 2022-2023 – 2027-2028
#21 Award of Bid for the Sale of 1825 Pearl Street, Santa Monica, CA. 90405
#22 Transfer of Net Proceeds from the Sale of 1825 Pearl Street from SMCCD Auxiliary Services to the SMC Foundation
#23 First Reading, Board Policy Chapter 5, Student Services
#24 Appointments to Citizens’ Bond Oversight Committee

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT
The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, August 2, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.
IV. SUPERINTENDENT'S REPORT

SMC participated in the Santa Monica Fourth of July parade with college representatives enjoying the festivities along with the SMC cheer team and Emeritus band. The following videos captured the energy and fun of the event on a beautiful day.

Video 1
Video 2

COVID-19 Update: Two-thirds of the Counties in California are now in the high COVID-19 community levels, a designation by the CDC. This prompts the recommendation of universal masking indoors. Bordering counties – Ventura and Kern are high; Los Angeles County is currently at medium; however, officials feel that it could be in that designation within the next 2-3 weeks. L.A. County Department of Public Health has pulled their guidance for higher education and is currently revising the document as of June 27, 2022. The Emergency Operations Team (EOT) will continue to monitor their latest guidance. On Sunday July 17th City will have the 20th anniversary celebration of the pool at SMC. There will be food trucks and festivities.

The EOT is in the process of implementing a COVID safety office meeting protocol for personal office meeting spaces. This protocol will provide staff safety information for in-office meetings, rather than staff creating new plans for every meeting. Throughout campus personal protective equipment (PPE) is available and regularly replenished. The most important thing for the safety of the campus is to incorporate safety activities into daily routines.

SMC has hired Student Services Clerks on a temporary basis, to continue checking the vaccination status of students entering the Student Services Center and the library, and health assistants are continuing to approve incoming vaccinations and medical exemptions. Of the students who were dropped, many have since submitted their verification of their booster or vaccine, and re-enrolled.

Notification has been enhanced so students are aware that vaccines/boosters/exemptions are required when enrolling for an on-ground class. This is especially important for hybrid classes which may not be as clear to students that this requirement stands. Now when students select a class to enroll in on-ground, there is an icon that indicates proof of vaccine is required or the class will be dropped. This is just one more piece to add to the communication plan to try and reach students from every angle possible and avoid dropping them later for not submitting. Planning for vaccination checking for on-ground services (with some exceptions) will continue for the fall.

The Operations Department continues to focus on high touch point cleaning and enhanced cleaning protocols. It will continue to monitor classrooms office supplies cleaning caddies, as it has been doing over the few months. Portable air purifiers and plexiglass barriers will be installed, as requested. The cafeteria cleanup is underway in preparation for fall.

State Budget Recap

43rd Annual SMC Student Photography Show
VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#18.

MOTION MADE BY: Rob Rader  
SECONDED BY: Barry Snell  
STUDENT ADVISORY: Aye  
AYES: 6  
NOES: 0  
ABSENT: 1 (Quiñones-Perez)

IX. CONSENT AGENDA – Pulled Recommendations: None

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees: 
June 7, 2022 (Regular Meeting)

RECOMMENDATION NO. 2 RESOLUTION: ADOPT FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953

Requested Action: Approval  
Reviewed by: Robert M. Myers, Campus Counsel

It is recommended that the Board of Trustees adopt the following findings:

1. On September 14, 2021, the Board of Trustees adopted a “RESOLUTION DECLARING THAT ONGOING EMERGENCY CONDITIONS EXIST AT SANTA MONICA COLLEGE AND FINDING THAT IN-PERSON MEETINGS UNDER THE BROWN ACT WOULD PRESENT IMMINENT RISKS TO THE HEALTH AND SAFETY OF ATTENDEES.”

2. In accordance with Government Code Section 54953(e)(3), the Board of Trustees has reconsidered the circumstances of the state of emergency and determined by majority vote that the state of emergency continues to directly impact the ability of members to meet safely in person.
CONSENT AGENDA:  ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 3  NEW COURSES AND DEGREES, SPRING 2022

Requested Action: Approval/Ratification
Requested by: Curriculum Committee
Approved by: Bradley Lane, Vice-President, Academic Affairs

New Courses

ART 53B Wheel Throwing Processes and Techniques
This course in ceramics focuses on surface treatment and enhancement. Student will learn extensive use of decorative slips, engobes and oxide washes. This course develops use of the potter’s wheel with lessons on plates, bottles, lidded vessels, and goblets. Student will gain extensive knowledge on glaze composition and materials.

BUS 15B Introduction to Life and Health Insurance
This course introduces students to the principles of Life and Health Insurance. It is designed for students that have little or limited knowledge of insurance. In addition to providing a basis for students who wish to pursue a career in life/health insurance or employee benefits, it will provide insights useful to individuals as they make choices in these essential products.

BUS 56B Entertainment Law
This course provides a broad overview of key legal issues that arise in the business of entertainment, namely in television, film, music, and new media. Topics covered include dealmaking, protections for entertainment professionals, acquisition of property rights and portrayal rights, distribution, copyrights, trademarks, defamation, and the right to privacy. The course also explores the legal relationships among talent, agents, managers, and attorneys. Sample contracts and standard agreements are reviewed. Emphasis is placed on identifying strategies that entertainment professionals can employ to minimize the risk of legal conflict.

BUS 76B Compensation and Benefits
This course reviews procedures and strategies for determining benefits and compensation in contemporary organizations. Considering both traditional and modern methods, the need for strategically focused benefits and compensation processes is addressed. The course examines the related variables that impact employee motivation and performance in a variety of organizations. Special attention is given to benefit planning & negotiation, health & welfare, retirement plans, compensation surveys, non-economic rewards, and legal issues including ERISA impact. Students will learn how to make sound compensation and benefit decisions and how to administer benefit programs.

ETH ST 6 Introduction to Chicana/o/x and Latina/o/x Studies
This introductory-level course provides an interdisciplinary exploration of historical and contemporary Chicana/o/x and Latina/o/x political, social, and cultural practices and experiences in the United States. This course examines the foundations and theories of Chicana/o/x and Latina/o/x Studies and contemporary approaches to the study of Chicana/o/x and Latina/o/x communities. Course topics include history, social movements, politics, community, art, spirituality, cultural production, intersectional identity formation, gender, sexuality, class, family, and social justice, and agency and self-affirmation. Moreover, the course critically analyzes race and ethnicity, racialization, equity, ethnocentrism, Eurocentrism, and white supremacy.
ETH ST 7 Introduction to African American and Black Studies
This course introduces students to the field of African American and Black studies. As a survey course, it traces the historical and current social conditions and contributions of Black and African-descended people in the U.S. and provides broad and interdisciplinary perspectives examining and exploring major figures, ideas, issues, and methodologies central to understanding the African American experience. Course topics include history, social movements, politics, community, art, spirituality, cultural production, intersectional identity formation, gender, sexuality, class, family, social justice, and agency and self-affirmation. Moreover, the course critically analyzes race and ethnicity, racialization, equity, ethno-centrism, Eurocentrism, and white supremacy. Students will develop critical tools, frameworks, and vocabulary for further study in the field.

POL SC E10 Music, Politics, and Social Change
This course helps Emeritus students understand how music and culture influences and is influenced by political movements. Emphasis will be placed on listening to the music of various eras in American history and discussing how the music shaped and was shaped by those historical events, and what the impacts of those events are on current American life and politics.

PSYCH 33 Introduction to Stress, Trauma, and Mental Health
This course covers the field of mental health, emphasizing the theories, goals, and methods in providing therapeutic interventions for assessing, treating, and maintaining an individual's mental wellness, with emphasis on the mental health effects of stress and trauma. Stress and trauma are primary causes of psychological distress, and any discussion of pathways to mental wellness must encompass knowledge of these effects. This course uses both didactic and experiential learning modalities such as case reviews and role-playing.

SPAN 1A Elementary Spanish 1A
This course is the equivalent to the first half of Spanish 1. Spanish 1A introduces the students to basic vocabulary and fundamental sentence structure in the present tense. Basic aural and reading comprehension is developed and students hold simple conversations and write short compositions about habitual actions in the present. This course is taught in Spanish, except in the case of linguistic difficulty as determined by the professor.

SPAN 1B Elementary Spanish 1B
This course is the equivalent to the second half of Spanish 1. Spanish 1B introduces the students to basic vocabulary and fundamental sentence structure in the present and preterit tenses. Basic aural and reading comprehension is developed and students hold simple conversations and write short compositions about present and past actions. This course is taught in Spanish, except in the case of linguistic difficulty as determined by the professor.

TH ART E22 Principles of Illusion: Close-up and Stage
In this performance-based class, students will be expected to learn and perform Close-up and Stage Magic. From card tricks to dinner table gags, the illusions covered in this class are practical, easy, and fun to do. Students will focus on entertaining friends and family while mastering the physical and mental concentration needed to create a successful trick. We will also discuss performance skills and presence on stage.

Global Citizenship
CHINESE 9 Chinese Culture and Tradition
ETH ST 6 Introduction to Chicana/o/x and Latina/o/x Studies
Distance Education

- BUS 15B Introduction to Life and Health Insurance
- BUS 56B Entertainment Law
- BUS 76B Compensation and Benefits
- POL SC E10 Music, Politics, and Social Change
- TH ART E22 Principles of Illusion: Close-up and Stage
- ETH ST 6 Introduction to Chicana/o/x and Latina/o/x Studies
- ETH ST 7 Introduction to African American and Black Studies
- PSYCH 33 Introduction to Stress, Trauma, and Mental Health

Emergency Distance Education to Fully Online

- ART E00 Survey of Art
- ART E06 Artistic Expression through Gardening
- ART E15 Drawing
- ART E16 Life Drawing Studio
- ART E19 Painting
- ART E20 Drawing and Painting
- ART E21 Painting/Drawing, Oil and Acrylic
- ART E22 Watercolor
- ART E24 Calligraphy II
- ART E30 Watercolor Studio
- ART E55 Sculpture
- ART E80 Jewelry Making
- BILING E01 Literature in Spanish
- BILING E02 French Literature
- BILING E03 Literature from Around the World
- COUNS 21H Adapted Computer Technology
- COUNS 22H Adapted Computer Technology, Internet Skills for Academic Success
- COUNS 26 Technology Literacy for Academic Success
- CT E00 The Fix-It Class Repair Almost Anything
- DANCE 12 Intermediate Hip Hop Dance
- DANCE 20 World Dance Survey
- DANCE 22 Mexican Dance
- DANCE 23 Intermediate Mexican Dance
- DANCE 24 Flamenco Dance
- DANCE 25 African Dance
- DANCE 25B Intermediate African Dance
- DANCE 31 Ballet I
- DANCE 32 Ballet 2
- DANCE 42 Contemporary Modern Dance 2
- DANCE 62 Fundamentals of Choreography: Composition 2
- DANCE 63 Fundamentals of Choreography: Special Topics
- ENGL E20 Literature: The Novel
- ENGL E22 Short Story
- ENGL E23 Shakespeare
- ENGL E24 Bible as Literature
- ENGL E25 Literature: The American Novel
- ENGL E27 Poetry and Fiction
- ENGL E29 Greek Literature
- ENGL E30 Creative Writing
- ENGL E33 Autobiography
- ENGL E34 Writing for Publication
- ENGL E37 Writing Seminar
- HEALTH E21 Yoga Health and Safety Principles and Practices for Older Adults
HEALTH E22 Chi Gong Principles and Practices for Older Adults
HEALTH E23 T’ai Chi Principles and Practices for Older Adults
HEALTH E24 Physical Fitness Principles and Practices for Older Adults
HEALTH E25 Strength and Stamina Training Principles and Practices for Older Adults
HEALTH E30 Personal Safety Fall Prevention
HEALTH E34 Stress Reduction for Older Adults
HEALTH E38 Joint Health and Mobility For Older Adults
HEALTH E63 Body Conditioning After a Stroke
HEALTH E80 Introduction to SMC Fitness Center
HME EC E01 Sewing Lab
HME EC E52 Restaurant Critic Dining Wisely: Healthy Eating Choices for Older Adults
HME EC E71 Needlecrafts II
HUMDEV E06 Enjoy Life Understanding Our Mind, Body, and Brain for Senior Adults
HUMDEV E15 Theater History of Comedy
HUMDEV E17 Senior Seminar Luisa R.G. Kot Concert Series
HUMDEV E22 Senior Seminar: Through a Jewish Lens Art, Culture & Entertainment
HUMDEV E24 Bereavement Support
HUMDEV E25 Dealing with Hearing Impairment
HUMDEV E27 Exercising the Brain
HUMDEV E28 Communication After a Stroke (Computer Based)
HUMDEV E50 Communication After a Stroke
MUSIC E00 Concert Band
MUSIC E02 Guitar for Older Adults
MUSIC E03 "The Merits" Vocal Ensemble
MUSIC E04 Voice Training
MUSIC E06 Gospel Community Chorus
MUSIC E10 Spanish Folk Singing
MUSIC E30 Opera Appreciation
MUSIC E32 Music Appreciation
MUSIC E34 Lyric Chorus
MUSIC E51 Piano and Music Theory for Older Adults
OCC E00 Basic Computer Training
OCC E01 Word Processing
OCC E10 Using Data Files
OCC E20 Using the Internet Safely
PHOTO E00 Digital Photography I
PHOTO E10 Digital Photography II
POL SC E00 Current Events
PSYCH E33 Living as a Single Person
TH ART E01 Principles of Acting
TH ART E02 Theater Arts Appreciation
TH ART E05 Reader’s Theater
TH ART E30 Dramatic Interpretation Through Movies
KIN PE 14A Beginning Distance Running/Cross Country
KIN PE 14B Intermediate Distance Running/Cross Country
KIN PE 14C Advanced Distance Running/Cross Country
PSYCH 320 Cognitive Psychology (Hybrid Only)
New Programs

Commercial Dance Certificate of Achievement
The Commercial Dance Certificate of Achievement is specifically designed for the student seeking employment in the commercial dance world and related industries. The curriculum is designed to be completed in two semesters of study through coursework in the Santa Monica College Dance Department. Upon completion of this certificate, the student is prepared for the evolving demands of dance-related industries and demonstrates proficiency in diverse commercial dance techniques, performance and audition skills, and the presentation of artist materials. Coursework includes hip hop, jazz, tap, and world dance techniques, performance, choreography, and career preparation. Upon completion of the Santa Monica College Commercial Dance Certificate of Achievement, students will demonstrate technical and artistic proficiency in commercial dance genres and generate artist materials needed for dance-related careers. Students will possess the industry knowledge, creative skill sets, and audition and networking strategies to pursue various dance-related employment opportunities. Students will develop greater confidence and resilience as artists and collaborators equipped for the dynamic nature of a career in the arts.

Esports Management, Production and Performance AS/Certificate of Achievement
This cross-disciplinary program gives students an introduction to esports while preparing them for careers in media and game studies. Students completing the esports degree and certificates get prepared for employment opportunities in the digital media industry and transfer into four-year degree programs. There is a wide range of employment possibilities for students training in esports, leading to careers in journalism, athletic teams coordination, sportscasting, and media production and management.

Geology AS-T
The Associates of Science Transfer degree in Geology provides the foundation needed for students to transfer to a CSU with the lower division courses required to complete a bachelor's degree in a Geoscience major. Students will have the foundational math, chemistry, and geology courses along with their IGETC requirements completed allowing the student to seamlessly transition to a CSU and complete their upper division courses.
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 4  CONTRACTS AND CONSULTANTS

4-A  APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651 and are presented to the Board of Trustees for approval.

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Screamline Investment, dba Tourcoach Charter</td>
<td>August 1, 2022 – June 30, 2023</td>
<td>Not to Exceed $123,265</td>
</tr>
</tbody>
</table>

Requested by: David Dever, Director of Auxiliary Services
Approved by: Mitch Heskel, Dean of Education Enterprise

4-B  RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts
Approved by Board of Trustees: 9/8/2008; revised 12/4/2018
Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

NEW CONTRACTS

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Nestle Arrowhead, dba Ready Refresh</td>
<td>July 1, 2022 – June 30, 2023</td>
<td>Not to Exceed $60,000</td>
</tr>
</tbody>
</table>

Requested by: David Dever, Director of Auxiliary Services
Approved by: Mitch Heskel, Dean of Education Enterprise

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>McKnight Associates, Inc. (HR Consulting for Higher Education)</td>
<td>July 1, 2022 – June 30, 2023</td>
<td>$44,100</td>
</tr>
</tbody>
</table>

Requested by: Sherri Lee-Lewis, Vice-President, Human Resources
Approved by: Kathryn E. Jeffery, Superintendent/President
The following is a renewal of annual programming agreement with National Public Radio, October 1, 2022 through September 30, 2023. Funded by the Corporation for Public Broadcasting grant.

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Public Radio</td>
<td></td>
</tr>
<tr>
<td>Annual Program Acquisition Fees: October 1, 2022 – September 30, 2023</td>
<td></td>
</tr>
<tr>
<td>Fiscal Year 2022: October 1, 2022 – June 30, 2023</td>
<td>$1,098,026.33</td>
</tr>
<tr>
<td>Fiscal Year 2023: July 1, 2023 – September 30, 2023</td>
<td>$366,008.78</td>
</tr>
</tbody>
</table>

If the annual payment is made to NPR prior to September 25, 2022, a 1% discount ($14,640.35) is applied as a reduction to the fee total.

(XREQ 230000000149-00019-1)
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 ACADEMIC PERSONNEL
Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

ELECTION

NEW FULL-TIME TENURE TRACK FACULTY
Adelman, Alan, Instructor, Media Production 08/29/2022
Arps-Bumbera, Natalie, Instructor, English 08/29/2022
Dickinson, Lynn, Instructor, Media Production 08/29/2022
Fritschle, Joy, Instructor, Geography 08/29/2022
Peeples, Regis, Track Instructor, English 08/29/2022
Preciado, Gladys, Instructor, Art History 08/29/2022

TEMPORARY FULL TIME FACULTY — ACADEMIC YEAR 2022-2023
Abatay, Victoria, Instructor, Health Sciences/Nursing 08/29/2022-06/13/2023
Espinal, Juliana, Spanish Instructor, Modern Languages and Cultures 08/29/2022-06/13/2023
Islas, Veronica, Instructor, Health Sciences/Nursing 08/29/2022-06/13/2023

INTERIM ACADEMIC ADMINISTRATOR
Williams, Eric, Associate Dean, Health Sciences, Academic Affairs 07/01/2022-06/30/2023

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 7       CLASSIFIED PERSONNEL - REGULAR
Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee-Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

SALARY REALLOCATION
Events Assistant
From: Classified Employee Salary Schedule - Range 8
To: Classified Employee Salary Schedule – Range 10

Web Services Coordinator
From: Classified Employee Salary Schedule, Range 44
To: Classified Employee Salary Schedule, Range 45

ESTABLISH POSITION
Accountant (1 position)
Fiscal Services, 12 months, 40 hours

Accounting Manager (1 position)
SMC Foundation, 12 months, 40 hours

Administrative Assistant I (1 position)
Communications, 12 months, 40 hours

Health Sciences Learning Lab Specialist (1 position)
Health Science, 11 months, 40 hours

Instructional Computer Lab Technician, Design/ Media Technology (1 position)
Center for Media & Design, 12 months, 40 hours, VH

Personnel Specialist (1 position)
Personnel Commission, 12 months, 40 hours

ABOLISH POSITION
Associate Director of Foundation (1 position)
SMC Foundation, 12 months, 40 hours

ELECTIONS

REINSTATEMENT
Gurjian, Armineh (Amy), Classification & Compensation Manager, Personnel Commission 08/01/2022
<table>
<thead>
<tr>
<th>Position</th>
<th>From</th>
<th>To</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PROMOTION</strong></td>
<td>Hernandez Solis, Edgar</td>
<td>Accounting Specialist, Campus Store</td>
<td>06/16/2022</td>
</tr>
<tr>
<td>From: Customer Services Assistant, Campus Store</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>To:</td>
<td>Williams, Keinan F.</td>
<td>Academic Records Evaluator, Admissions &amp; Records</td>
<td>07/01/2022</td>
</tr>
<tr>
<td>From: Enrollment Services Specialist, Admissions &amp; Records</td>
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<tr>
<td><strong>POSITION RECLASSIFICATION</strong></td>
<td>Ernesto Barba</td>
<td>Network Engineer, Classified Employee Salary Schedule Range 55</td>
<td>07/01/2022</td>
</tr>
<tr>
<td>From: Network Administrator, Classified Employee Salary Schedule Range 52</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>To:</td>
<td><strong>PROBATIONARY/ADVANCE STEP PLACEMENT</strong></td>
<td>Network Engineer, Classified Employee Salary Schedule Range 55</td>
<td>07/01/2022</td>
</tr>
<tr>
<td>From:</td>
<td>Moody, Mason Hunter, Stage Construction Technician- Sound (Step C)</td>
<td>08/01/2022</td>
<td></td>
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<tr>
<td>To:</td>
<td>Thomas, Adrian, Lead Theater Technician, Campus Events (Step C)</td>
<td>08/01/2022</td>
<td></td>
</tr>
<tr>
<td>Turk, Liza, Associate Programmer Analyst, MIS (Step B)</td>
<td>07/18/2022</td>
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<tr>
<td><strong>WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)</strong></td>
<td>DiGregorio, Anisha</td>
<td>05/31/2022 – 06/30/2022</td>
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<tr>
<td>From: Administrative Assistant I, Human Resources</td>
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<tr>
<td>To:</td>
<td>Human Resources Specialist, Human Resources</td>
<td>Percentage: More than 50%</td>
<td></td>
</tr>
<tr>
<td>From: Male</td>
<td>Faustino, August</td>
<td>Classification and Compensation Manager</td>
<td>07/14/2022 – 07/29/2022</td>
</tr>
<tr>
<td>To:</td>
<td><strong>EXTENSION OF SUBSTITUTE LIMITED TERM ASSIGNMENT</strong></td>
<td>03/14/2022-06/14/2022</td>
<td></td>
</tr>
<tr>
<td>From: Skilled Maintenance Worker II</td>
<td>Samano, Mario</td>
<td>HVAC Mechanic</td>
<td>06/15/2022-07/15/2022</td>
</tr>
<tr>
<td>To:</td>
<td><strong>CSEA EDUCATIONAL PAY DIFFERENTIAL</strong></td>
<td>07/01/2022</td>
<td></td>
</tr>
<tr>
<td>From:</td>
<td>Banks Jr., Joe, Custodian, Operations</td>
<td>.75%</td>
<td>07/01/2022</td>
</tr>
<tr>
<td>To:</td>
<td>Karpman, Yuriy, Information Systems Administrator, MIS</td>
<td>.75%</td>
<td>07/01/2022</td>
</tr>
<tr>
<td><strong>ANCILLARY DUTIES STIPEND</strong></td>
<td>Cadena, Ruben, CC Police Officer, College Police +5%</td>
<td>07/01/2022 – 06/30/2023</td>
<td></td>
</tr>
<tr>
<td>Comment: Access Control/CCTV</td>
<td>Echeverria, Alberto, CC Police Officer, Campus Police +5%</td>
<td>07/01/2022 – 06/30/2023</td>
<td></td>
</tr>
<tr>
<td>Comment: Range Master</td>
<td>Gordon, Sean, CC Police Officer, College Police +5%</td>
<td>07/01/2022 – 06/30/2023</td>
<td></td>
</tr>
<tr>
<td>Comment: Field Training Officer</td>
<td>Lopez, David, CC Police Officer, Campus Police +5%</td>
<td>07/01/2022 – 06/30/2023</td>
<td></td>
</tr>
<tr>
<td>Comment: Access Control/CCTV</td>
<td>Patterson, Sonya, CC Police Officer, College Police +5%</td>
<td>07/01/2022 – 06/30/2023</td>
<td></td>
</tr>
<tr>
<td>Comment: Detective/Investigator</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
LEAVE OF ABSENCE - UNPAID
Taylor, William-Michael S., Outreach & Recruitment Specialist 07/01/2022 – 01/03/2023

SEPARATION

RESIGNATION
Wade, Amber, Disabled Student Services Assistant, DSPS 06/24/2022
Juan, Mercedes R., Accompanist- Music Performance, Music 06/14/2022

RECOMMENDATION NO. 8  CLASSIFIED PERSONNEL – NON MERIT
Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES
College Student Assistant, $15.96/hour (STHP) 17
College Work-Study Student Assistant, $15.96/hour (FWS) 11

SPECIAL SERVICE
Art Model, $27.00/hour 36
Art Model w/ Costume, $30.00/hour 54
Community Services Specialist I, $35.00/hour 8
Community Services Specialist II, $50.00/hour 7
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9  CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee-Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

- Bass, Edward, Stage Construction Technician – Lighting, Theatre Arts
  - Effective Date: 07/01/2022 - 12/22/2022
- Bates, Daisha K., Events Assistant, SMC Performing Arts Center
  - Effective Date: 06/20/2022 - 06/30/2022
- Belay, Johanna, Student Services Clerk, Auxiliary Services
  - Effective Date: 07/01/2022 - 06/30/2023
- Berney, Andrew, Laboratory Technician — Art
  - Effective Date: 07/01/2022 - 12/31/2022
- Buentello, Jimmy, Bookstore Clerk-Cashier, Campus Store
  - Effective Date: 07/01/2022 - 12/31/2022
- Cardenas, Ana, Health Services Clerk, Health Services
  - Effective Date: 05/31/2022 - 06/30/2022
- Chan, Oliver, Accompanist - Music, Music
  - Effective Date: 07/01/2022 - 12/31/2022
- Colindres, Lara L., Student Services Clerk, Outreach, Recruitment & Student Engagement
  - Effective Date: 06/01/2022 - 06/30/2022
- Cooper, Alexander, Costume Designer, Theatre Arts
  - Effective Date: 07/01/2022 - 12/31/2022
- Frale, Darren, Laboratory Technician — Art
  - Effective Date: 07/01/2022 - 12/31/2022
- Freedman, Myles, Laboratory Technician — Art
  - Effective Date: 07/01/2022 - 12/31/2022
- Haskell, Susan, Laboratory Technician — Art
  - Effective Date: 07/01/2022 - 12/31/2022
- Hernandez, Ileana, Web Services Coordinator, Wed & Social Media
  - Effective Date: 11/09/2021 - 06/17/2022
  - From: 11/09/2021 - 05/31/2022
  - To: 05/13/2022 - 05/31/2022

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

- Abdulhafiz, Meymuna, Bookstore Clerk-Cashier, Campus Store
  - Effective Date: 07/01/2022 - 12/22/2022
- Abel, Teneka, Bookstore Clerk-Cashier, Campus Store
  - Effective Date: 07/01/2022 - 12/22/2022
- Arsene, Cristina, Instructional Assistant – ESL, ESL
  - Effective Date: 07/01/2022 - 12/31/2022
- Beck, Micheal, Customer Services Assistant, Campus Store
  - Effective Date: 07/01/2022 - 12/22/2022
- Berent, Richard, Accompanist - Music Performance, Music
  - Effective Date: 07/01/2022 - 12/31/2022
- Berent, Richard, Accompanist - Music, Music
  - Effective Date: 07/01/2022 - 12/31/2022
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brown, Thomas</td>
<td>Instructional Assistant – ESL, ESL</td>
<td>07/01/2022</td>
<td>12/31/2022</td>
</tr>
<tr>
<td>Cairo, Hazel S.</td>
<td>Student Services Clerk, Financial Aid &amp; Scholarships</td>
<td>06/22/2022</td>
<td>06/30/2022</td>
</tr>
<tr>
<td>Carter, Ashlie</td>
<td>Customer Services Assistant, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Chan, Oliver</td>
<td>Accompanist- Music Performance, Music</td>
<td>07/01/2022</td>
<td>12/31/2022</td>
</tr>
<tr>
<td>Chang, Tony</td>
<td>Bookstore Clerk-Cashier, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Eichen, John</td>
<td>Bookstore Clerk-Cashier, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>English, Kara</td>
<td>Customer Services Assistant, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Garcia, Lucy</td>
<td>Bookstore Clerk-Cashier, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Gerhold, Thomas</td>
<td>Accompanist- Music Performance, Music</td>
<td>07/01/2022</td>
<td>12/31/2022</td>
</tr>
<tr>
<td>Hoch, Marilyn</td>
<td>Instructional Assistant – ESL, ESL</td>
<td>07/01/2022</td>
<td>12/31/2022</td>
</tr>
<tr>
<td>Hudson Sr., Michael E.</td>
<td>HR Analyst E &amp; L Relations (Confidential), Human Resources</td>
<td>07/01/2022</td>
<td>12/31/2022</td>
</tr>
<tr>
<td>Lopez, Jose C.</td>
<td>Bookstore Clerk-Cashier, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
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<tr>
<td>Lopez, Veronica.</td>
<td>Bookstore Clerk-Cashier, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Mehary, Mehret</td>
<td>Bookstore Clerk-Cashier, Campus Store</td>
<td>06/01/2022</td>
<td>06/30/2022</td>
</tr>
<tr>
<td>Micas, Donna</td>
<td>Bookstore Clerk-Cashier, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Miles, Erik</td>
<td>Bookstore Clerk-Cashier, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Morrison, Tatiana</td>
<td>Administrative Asst. II, Personnel Commission</td>
<td>07/01/2022</td>
<td>09/30/2022</td>
</tr>
<tr>
<td>Nesteruk, Gary</td>
<td>Accompanist- Music Performance, Music</td>
<td>07/01/2022</td>
<td>12/31/2022</td>
</tr>
<tr>
<td>Nesteruk, Gary</td>
<td>Accompanist- Music Performance, Emeritus</td>
<td>07/01/2022</td>
<td>12/31/2022</td>
</tr>
<tr>
<td>Nwonwu, Vergie</td>
<td>Customer Services Assistant, Emeritus</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Pabst, Ester</td>
<td>Bookstore Clerk-Cashier, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Robles, Jr.</td>
<td>Customer Services Assistant, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Thielking, Alan</td>
<td>Bookstore Clerk-Cashier, Campus Store</td>
<td>07/01/2022</td>
<td>12/22/2022</td>
</tr>
<tr>
<td>Wilks, Susan</td>
<td>Enterprise Business Services Clerk, Cashier’s Office</td>
<td>07/01/2022</td>
<td>06/30/2023</td>
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</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10  FACILITIES
Requested by: John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
Devin Starnes, Director of Facilities Management
Charles Yen, Director of Facilities Planning
Kim Tran, Chief Director, Business Services
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

10-A PROJECT CLOSEOUT – 2714 PICO ROOFING PROJECT
Subject to completion of punch list items by BEST CONTRACTING SERVICES INC., authorize the District Representative without further action of the Board of Trustees, to accept the project described as 2714 PICO ROOFING PROJECT as being complete. Upon completion of punch list items by BEST CONTRACTING SERVICES INC., the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11   BUDGET TRANSFERS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

11-A   FUND 01.0 – GENERAL FUND - UNRESTRICTED
Period: May 1-31, 2022

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>0</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>18,590</td>
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<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
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<tr>
<td>4000</td>
<td>Supplies</td>
<td>-371</td>
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<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>-30,095</td>
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<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>0</td>
</tr>
<tr>
<td>7100-7699</td>
<td>Other Outgo/Student Payments</td>
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<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>11,876</td>
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<td>Net Total:</td>
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11-B   FUND 01.3 – GENERAL FUND - RESTRICTED
Period: May 1-31, 2022

<table>
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<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
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</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
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<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
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<td>3000</td>
<td>Benefits</td>
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<td>4000</td>
<td>Supplies</td>
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<td>5000</td>
<td>Contract Services/Operating Exp</td>
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<td>6000</td>
<td>Sites/Buildings/Equipment</td>
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<td>7100/7699</td>
<td>Other Outgo/Student Payments</td>
<td>53,051</td>
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<td>7900</td>
<td>Contingency Reserve</td>
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<td>Net Total:</td>
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET TRANSFERS (continued)

11-C FUND 40.0 – CAPITAL PROJECTS FUND
Period: May 1-31, 2022

<table>
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<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
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<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
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<td>2000</td>
<td>Classified/Student Salaries</td>
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<td>3000</td>
<td>Benefits</td>
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<td>Other Outgo/Student Payments</td>
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<td>7900</td>
<td>Contingency Reserve</td>
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<tr>
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</tr>
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</table>

11-D FUND 42.5 – Revenue Bond Construction Fund (Measure V)
Period: May 1-31, 2022

<table>
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<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
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<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
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<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>0</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
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<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
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<td>Sites/Buildings/Equipment</td>
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<td>7100/7699</td>
<td>Other Outgo/Student Payments</td>
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<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>0</td>
</tr>
<tr>
<td>Net Total:</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 COMMERCIAL WARRANT REGISTER
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register
May 2022 82913 through 11593

ACH Numbers
May 2022 62880 through 66803

Total $12,562,478.96

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 PAYROLL WARRANT REGISTER
Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
May 2022 C1J – C2K $13,443,559.67

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 AUXILIARY PAYMENTS AND PURCHASE ORDERS
Requested Action: Approval/Ratification
Requested by: Mitch Heskel, Dean, Educational Enterprise
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders
May 2022 Covered by check & voucher numbers: 29159-29258 Voids, 029313-029843 Account Transfers and Wire Payments: 002818, 20, 21, 23-33

Bookstore Fund Payments $164,946.51
Other Auxiliary Fund Payments $65,586.98
Trust and Fiduciary Fund Payments $772,264.63 $1,002,798.12

Purchase Orders issued
May 2022 $10,227.29

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 REISSUE COMMERCIAL WARRANT
Requested by: Mitchell Heskel, Dean Education Enterprise
Approved by: Chris Bonvenuto, Vice-President Business and Administration
Requested Action: Approval/Ratification

Warrants not presented to the Los Angeles County Treasurer within six months are void. Therefore, it is requested that LACOE draw a new warrant to replace the following expired warrant:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Warrant #</th>
<th>Issue Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garabedian, Alexander Chase</td>
<td>19630205</td>
<td>3/22/2012</td>
<td>$242.00</td>
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</table>

RECOMMENDATION NO. 16 ORGANIZATIONAL MEMBERSHIPS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

<table>
<thead>
<tr>
<th>Organizational Memberships</th>
<th>Number of Memberships</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 2022</td>
<td>6</td>
<td>$16,431</td>
</tr>
</tbody>
</table>

Funding Sources: General Fund, Fund 01.0

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested Action: Approval/Ratification
Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs
Patricia Ramos, Dean, Academic Affairs
Approved by: Bradley Lane, Vice-President of Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 18 PURCHASING
Requested Action: Approval/Ratification
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

18-A AWARD OF PURCHASE ORDERS
Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

May 2022 $1,376,205.33
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 19

SUBJECT: RESPONSE OF INSTRUCTIONAL PROGRAMS TO COVID-19 PANDEMIC

SUBMITTED BY: Vice-President, Academic Affairs
              Academic Senate President

SUMMARY: This presentation focused on how instructional departments initially responded to the COVID-19 pandemic and how they have begun to emerge. It will include the immediate challenges faced by instructional departments at the onset of the pandemic by transitioning from in-person instruction to remote instruction and lessons learned as a result of remote instruction that will carry on as the college increases its on-ground presence.

This supports the Board’s 2021-2022 Annual Goal: #1, Pandemic Management and Recovery; #2, Future of the College; and #3, Educational Advancement, Quality, and Equity

Presenters:
  Jamar London, Academic Senate President, Mathematics
  Perviz Sawoski, Theater Arts
  Clare Battista, Economics
  Brian Driscoll, Music
  Deborah Perret, Cosmetology
  Marc Tomasic, Dance
  Salvadore Santana, Health Sciences
  Bradley Lane, Vice-President, Academic Affairs

Links to presentations: Instructional Programs – The Impact of COVID-19
Online Teaching and Learning in Economics
RECOMMENDATION NO. 20

SUBJECT:  FIVE-YEAR CONSTRUCTION PLAN, FISCAL YEAR 2022-2023 THROUGH FISCAL YEAR 2027-2028

SUBMITTED BY:  Vice-President, Business/Administration

REQUESTED ACTION:  It is recommended that the Board of Trustees approve the filing of the Five-Year Construction Plan, fiscal year 2022-2023, through fiscal year 2027-2028 with the State Chancellor's Office.

Five Year Plan Project Listing:  See list included in the agenda
Final Project Proposal (FPP):  Business Building Replacement
Initial Project Proposal (IPP):  Drescher Hall Replacement Building
Initial Project Proposal (IPP):  Classroom Replacement Building/East Quad

FUNDING SOURCE:  Local Bonds; State Capital Funds; District Capital Funds

COMMENT:  State law requires Districts to prepare annually and submit to the California Community College Chancellor's Office (CCCCO) a Five-Year Capital Construction Plan which summarizes current and proposed capital outlay projects. The purpose of the Five-Year Plan is to inform the CCCCO of the District's capital needs and allow for the District to apply for State funding for specific projects. The District submits projects for potential State funding through an "Initial Project Proposal" (IPP). If the state approves the IPP, then the District will develop a "Final Project Proposal" (FPP) for funding consideration.

The following projects have an approved FPP, an approved IPP, or are pending the submission of an IPP. The District only recommends projects for IPP submission that meet the States strict guidelines and are likely candidates to receive funding. These projects were included in the 1998 Facilities Master Plan, the Career and Educational Facilities Master Plan 2010 Update, and/or the draft 2020 Facilities Master Plan.

Math/Science Addition (Approved FPP – State Funding $39,615,000 – Under Construction):  This project will consolidate and increase laboratory capacity for the Mathematics and Science programs by constructing a new building that connects to the existing Science building. The Mathematics department is one of the most extensive academic programs at Santa Monica College and is growing beyond what can be reasonably accommodated for students within existing facilities. Math and Science programs are currently forced to offer classes in classrooms and laboratories located at several different buildings on campus, many of which are located across campus from each other. The proposed project includes a 69,565 ASF addition to the existing Science building that will provide 15,815 ASF classroom lecture spaces, 41,387 ASF laboratory spaces, 8,069 ASF office spaces, 2,320 ASF library spaces, and 1,974 ASF of other support spaces. The new facility would consolidate the Mathematics, Earth
Science, Life Science, and Physical Science programs into a single building. The project includes demolishing the existing Letters & Science building, Liberal Arts building, and Library Village / Math Complex Portables as a secondary effect.

Art Complex Replacement (Approved FPP – State Funding $10,901,000 – Under Design): The Art Complex at Santa Monica College was initially constructed in 1952 and is experiencing infrastructure issues. Although the building had a minor renovation in 2002, the Art program is currently split between the main campus and Airport Arts campus due to space needs. This project will create a functionally efficient building for the Art program, enabling the program to function in a single location with dedicated space. The existing Art Complex will be demolished and the fine arts space at the Airport Campus will be inactivated as a secondary effect of the proposed project.

Business Replacement (Pending FPP): The Business Building at Santa Monica College was originally constructed in 1980 and received a minor renovation in 1997. The building currently houses multiple departments, including Business, Accounting, Information Technology, Fashion, Cosmetology, and Photography. The existing building no longer meets the various departments' instructional needs and requires significant infrastructure work. This project constructs a new Business Building, modernizing the instructional spaces and creating a design that achieves optimal classroom efficiency.

Drescher Hall Replacement Building (Pending IPP): This project constructs a replacement building for Drescher Hall which was built in the 1960s as a vocational/trades building. The new building will be located on the site where the existing Business building is currently located, which will be offline following occupancy of the Business Replacement project. The existing Drescher Hall does not adequately serve students due to facility deterioration and technological infrastructure shortages. Replacing Drescher Hall with a new building provides instructional benefits to diverse programs such as Astronomy, Biology, English, and Photography. Any major reconstruction effort within the existing building would require structural/seismic upgrades, deeming the complete building replacement a more cost-effective solution. Secondary effects of the proposed project will include demolition of the Drescher Hall following occupancy of the replacement building.

Classroom Replacement Building/East Quad (Pending IPP): The project will construct a new building to replace classroom and office space on campus, including campus police sub-station functions. The proposed building will be located on the site where the existing Student Health and Activities building is. Scope of work will include the development of a new outdoor plaza/classroom area.

MOTION MADE BY: Barry Snell
SECONDED BY: Sion roy
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Greenstein, Quiñones-Perez)
# Five Year Construction Plan

*Fiscal Year 2022-2023 through Fiscal Year 2027-2028*

<table>
<thead>
<tr>
<th>Priority</th>
<th>Project Name</th>
<th>Funding Status</th>
<th>2022-23</th>
<th>2023-24</th>
<th>2024-25</th>
<th>2025-26</th>
<th>2026-27</th>
<th>2027-28</th>
<th>2028-29</th>
<th>Occupancy Date</th>
<th>State Funding</th>
<th>District Funding</th>
<th>Total Cost</th>
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<tbody>
<tr>
<td>1</td>
<td>Malibu Campus</td>
<td>Locally Funded</td>
<td>O</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2022/2023</td>
<td>$0</td>
<td>$61,582,273</td>
<td>$61,582,273</td>
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<tr>
<td>2</td>
<td>Math/Science Addition</td>
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<td>C/E</td>
<td>C/E</td>
<td>O</td>
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<td></td>
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<td>2024/2025</td>
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<tr>
<td>3</td>
<td>Art Complex Replacement</td>
<td>State Funded</td>
<td>C</td>
<td>C/E</td>
<td>O</td>
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<td></td>
<td></td>
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<td>2024/2025</td>
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<td>4</td>
<td>Modular Classroom Replacement Building</td>
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<td>P</td>
<td>W</td>
<td>W</td>
<td>C</td>
<td>C</td>
<td>E/O</td>
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<td>2027/2028</td>
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<td>5</td>
<td>M&amp;O/Facilities/Modular Classroom Replacement</td>
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<td>C</td>
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<td>6</td>
<td>Business Replacement</td>
<td>FPP Preparin</td>
<td>P/W</td>
<td>C/E</td>
<td>C</td>
<td>C</td>
<td>C</td>
<td>O</td>
<td></td>
<td>2028/2029</td>
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<td>C/E</td>
<td>C</td>
<td>C</td>
<td></td>
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<td>8</td>
<td>Classroom Replacement Building/East Quad</td>
<td>IPP Preparin</td>
<td>P/W</td>
<td>W/C</td>
<td>C/E</td>
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<td>C</td>
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<tr>
<td>10</td>
<td>Instruction/Administration on Pico</td>
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<td>P</td>
<td>W</td>
<td>C</td>
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<td></td>
<td></td>
<td></td>
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<td>$47,300,000</td>
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<tr>
<td>11</td>
<td>Athletics Support/Stadium Replacement</td>
<td>Future Project</td>
<td>P</td>
<td>W</td>
<td>C</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td>12</td>
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<td>W/C</td>
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<td></td>
<td></td>
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<td>$20,000,000</td>
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<td>13</td>
<td>Instructional Building on Pico</td>
<td>Future Project</td>
<td>P</td>
<td>W</td>
<td></td>
<td></td>
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<td></td>
<td></td>
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</table>

The chart indicates the following phases: (P) Planning, (W) Working Drawings, (C) Construction, (E) Equipment, and (O) Occupancy.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT: AWARD OF BID FOR THE SALE OF 1825 PEARL STREET, SANTA MONICA, CALIFORNIA 90405 (REAL PROPERTY ASSESSOR'S PARCEL NUMBER 4273-002-900)

SUBMITTED BY: Vice-President, Business and Administration
Campus Counsel

REQUESTED ACTION: It is recommended that the Board of Trustees review the bids received for sale of 1825 Pearl Street, Santa Monica, California 90405 (Real Property Assessor's Parcel Number 4273-002-900) and either (1) award to the highest responsive and responsible bidder or (2) reject all bids.

SUMMARY: In accordance with public notice provided in accordance with law, bids were required to be submitted in a sealed envelope by 4:30 p.m. on June 7, 2022. Bidders were informed that in accordance with the requirements of the Education Code they would be opened at the Board of Trustees meeting beginning at 6:00 p.m.

Mitch Heskel, Dean of Education Enterprise, opened the bids and read the information from the Mandatory Bid Proposal Form. The following bids were received:

<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eliyahu Davidson</td>
<td>$1,350,000</td>
</tr>
<tr>
<td>David Mouallen</td>
<td>$1,395,000</td>
</tr>
<tr>
<td>Faramart Simab</td>
<td>$1,420,000</td>
</tr>
<tr>
<td>Ilia Mitelman</td>
<td>$1,602,000</td>
</tr>
</tbody>
</table>

The final acceptance of the highest responsive and responsible bid proposal, if at all, shall be made by the Board at or within forty-five (45) days of the June 7, 2022, Board meeting. The Board reserves the right to determine what is a responsive and responsible qualified bidder and Bid Proposal. The Board also reserves the right to waive any defect or irregularity contained in a Bid Proposal. In the event the highest responsive and responsible bidder fails to perform, the Board may, at its discretion, remove the Property from the market, call for new bid proposals, or take any other actions as determined to be in the best interest of the District, at the District's sole discretion.

Bidder David Mouallen was informed in writing that staff intended to recommend to the Board of Trustees that their bid be rejected as nonresponsive since it was not accompanied by the mandatory bid security of $10,000.00.
In addition, bidder Ilia Mitelman was informed in writing that on or before June 27, 2022, they needed to provide the District with adequate financial assurance that you will be able to close the purchase within 30 days of bid award. A letter of credit was provided on June 27, 2022, that provides adequate financial assurance.

It is therefore recommended as follows:

1. The Board of Trustees reject the bid of David Mouallen as nonresponsive for failing to submit mandatory bid security.
2. The Board of Trustees accept the high bid of $1,602,000 from Ilia Mitelman and authorizes the Superintendent/President to execute such documents as are necessary to close the sale.

MOTION MADE BY: Barry Snell
SECONDED BY: Susan Aminoff
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Greenstein, Quiñones-Perez)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

SUBJECT:  
AUTHORIZATION TO NEGOTIATE AGREEMENT FOR SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT’S USE OF SANTA MONICA COLLEGE PICO CLASSROOM COMPLEX

SUBMITTED BY:  Superintendent/President

REQUESTED ACTION:  It is recommended that the Board of Trustees authorize the Superintendent/President to present a proposed agreement on the Santa Monica-Malibu Unified School District’s use of Santa Monica College’s Pico Classroom Complex to the Board of Trustees at its August 2022 meeting.

SUMMARY:  The Santa Monica-Malibu Unified School District, after discovering a high concentration of mold in several of its classrooms at the John Muir/SMASH elementary school site (Ocean Park Boulevard and Sixth Street), commissioned an in-depth examination. The 131-page report, released on May 17, 2022, concluded that the problems are extensive, due to poor construction, age of the building, exposure, deferred maintenance, and inappropriate installation of construction materials. School officials are operating on the assumption that all or most of the campus will need to be closed for up to two years.

Dr. Ben Drati, SMMUSD Superintendent, and Mr. Carey Upton, Chief Operating Officer, consulted with SMC’s Superintendent/President Dr. Kathryn Jeffery, Senior Director of Governmental Affairs & Institutional Communications Mr. Don Girard, Vice President of Business & Administration Mr. Chris Bonvenuto, and Vice President of Academic Affairs Dr. Bradley Lane. Out of that conversation came an idea to move the affected elementary school programs to the Michelle and Barack Obama Center for Inquiry and Exploration campus at Ocean Park Boulevard and Lincoln Boulevard (the campus was originally built as an elementary school) and to move the two high school programs now at the Obama campus to a Santa Monica College facility. On May 30, 2022, SMMUSD officials received direction from the SMMUSD Board of Education to proceed with this plan. SMMUSD and SMC staff are currently negotiating the terms of the agreement, including appropriate fees for the use of College property.

SMC has identified the Pico Classroom Complex on the main campus as an appropriate facility to house both Olympic High School (a program with approximately 50 students primarily in the 11th and 12th grades plus another 120 students in an independent studies program that meet once a week) and the Project Based Learning Program (an offshoot of Santa Monica High School, serving approximately 125 9th through 12th graders). SMC has also determined that it can dedicate the facility for up to two years to the SMMUSD programs without affecting SMC’s ability to offer the planned and projected number of on-ground classes on the main campus.
SMC staff is actively coordinating with SMMUSD staff on the work necessary for the SMMUSD classes to start on August 18, 2022. Four work groups have been formed, and meetings are ongoing. The workgroups are Facilities; MOU/Legal; Safety, Security, Student Services, and COVID; and Information Technology.

The College will be issuing a short-term facility use permit to SMMUSD so that it can begin move-in activity pending finalization of a two-year agreement to be presented at the Board of Trustees meeting on August 2, 2022. The SMMUSD governing board will also act on the agreement at its August meeting. Prior to the August meeting, the College will provide appropriate public notice of its intent to enter into the agreement with SMMUSD.

*This supports the Board’s 2021-2022 Annual Goal: #9, Community Relations*

**MOTION MADE BY:** Barry Snell  
**SECONDED BY:** Sion Roy  
**STUDENT ADVISORY:** Aye  
**AYES:** 4  
**NOES:** 0  
**ABSENT:** 3 (Greenstein, Quiñones-Perez, Rader)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 23

SUBJECT: FIRST READING, BOARD POLICY CHAPTER 5, STUDENT SERVICES

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a first reading of Board Policy Chapter 5, Student Services.

COMMENT: This update of Board Policy Chapter 5, Student Services, is a continuation of the District’s transition to the Community College League of California (CCLC) Policy and Procedures Templates. It includes updates of current language based on the League’s templates (indicated in red text) to ensure legal compliance and address recent changes in law or accreditation standards.

Board Policy Chapter 5 was reviewed and updated by the Vice-President of Enrollment Development Teresita Rodriguez, Vice-President of Student Affairs Mike Tuitasi, and Dean of Enrollment Services Esau Tovar. It was then reviewed by the Board’s subcommittee (Louise Jaffe, Susan Aminoff and Lisa Rose) and reviewed and approved by senior administrative staff and the Superintendent/President in June 2022.

Link to: Board Policy Chapter 5, Student Services

MOTION MADE BY: Susan Aminoff
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Greenstein, Quiñones-Perez)
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 24

SUBJECT: APPOINTMENT TO CITIZEN'S BOND OVERSIGHT COMMITTEE

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve the appointment of Joshua Elizondo as the student representative on the Citizens' Bond Oversight Committee, for a one-year term, 2022-2023.

SUMMARY: The bylaws state that the Citizens’ Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees as required by Government Code Sections 54950-54962 and Education Code Sections 15278, 15280 and 15282, with at least:

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>one representative of the business community within the District</td>
</tr>
<tr>
<td>2.</td>
<td>one person active in a senior citizens' organization</td>
</tr>
<tr>
<td>3.</td>
<td>one person active in a bona fide taxpayers' organization</td>
</tr>
<tr>
<td>4.</td>
<td>one student who is currently enrolled at SMC</td>
</tr>
<tr>
<td>5.</td>
<td>one person active in the support and organization of the District</td>
</tr>
<tr>
<td>6.</td>
<td>additional appointees to represent the communities of Santa Monica and Malibu</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Term</th>
<th>Constituency</th>
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</thead>
<tbody>
<tr>
<td>Patrick Acosta</td>
<td>2021-2023</td>
<td>Local Business/Community</td>
</tr>
<tr>
<td>Heather Anderson</td>
<td>2021-2023</td>
<td>Local Community (Malibu)</td>
</tr>
<tr>
<td>Alfred Barrett</td>
<td>2022-2024</td>
<td>Senior Citizens’ Organization</td>
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<tr>
<td>Elizabeth Greenwood</td>
<td>2021-2023</td>
<td>Local Business</td>
</tr>
<tr>
<td>Elaine Polachek</td>
<td>2021-2023</td>
<td>Local Business/Active in support of the District</td>
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<tr>
<td>Donald Schort</td>
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<tr>
<td>Bruce Sultan</td>
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<td>Business Community</td>
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<tr>
<td>Joshua Elizondo</td>
<td>2022-2023</td>
<td>SMC Student</td>
</tr>
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MOTION MADE BY: Barry Snell
SECONDED BY: Sion Roy
STUDENT ADVISORY: Aye
AYES: 5
NOES: 0
ABSENT: 2 (Greenstein, Quiñones-Perez)
XI. BOARD COMMENTS

XII. ADJOURNMENT – 10:32 p.m.

The meeting was adjourned in memory of Paul Maurice Kriteman, father of Lizzy Moore, Dean, SMC Foundation/Institutional Advancement; and William Winter father of Lisa Winter, Assistant Director, Human Resources, Compliance/Title IX Administrator.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, August 2 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.