MINUTES
SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, AUGUST 2, 2022
Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Via Zoom Conference

The complete minutes may be accessed on the
Santa Monica College website:
https://www.smc.edu/administration/governance/board-of-trustees/meetings.php
A meeting of the Board of Trustees of the Santa Monica Community College District was held on Tuesday, August 2, 2022. The meeting was conducted via Zoom Webinar.

I. ORGANIZATIONAL FUNCTIONS

• CALL TO ORDER - 5:02 p.m.
  Dr. Louise Jaffe, Chair - Present
  Barry Snell, Vice-Chair - Present
  Dr. Susan Aminoff - Present
  Dr. Nancy Greenstein - Present
  Dr. Margaret Quiñones-Perez - Present
  Rob Rader - Present
  Dr. Sion Roy - Present
  Catalina Fuentes Aguirre, Student Trustee – Present (for public session)

• PUBLIC COMMENTS ON CLOSED SESSION ITEMS
  Yvet Chambers

II. CLOSED SESSION

• CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
  Agency designated representatives: Sherri Lee-Lewis, Vice-President, Human Resources
  Robert Myers, Campus Counsel
  Employee Organizations: SMC Faculty Association
  CSEA Chapter 36
  SMC Police Officers Association

• EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

• CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government. Code Section 54956.8)
  Property: Pico Classroom Complex, 1900 Pico Boulevard, Santa Monica, California 90405
  Agency negotiator: Christopher M. Bonvenuto, Vice President for Business and Administration
  Negotiating parties: Santa Monica Malibu Unified School District
  Under negotiation: Instruction to negotiator concerning price and terms of payment

III. PUBLIC SESSION – ORGANIZATIONAL FUNCTIONS – 6:05 p.m.

• PLEDGE OF ALLEGIANCE – Dr. Susan Fila

• CLOSED SESSION REPORT - None
• **REVISIONS/SUPPLEMENTAL STAFF REPORTS:** A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

  MOTION MADE BY: Barry Snell  
  SECONDED BY: Sion Roy  
  STUDENT ADVISORY: Aye  
  AYES: 7  
  NOES: 0

IV. **SUPERINTENDENT’S REPORT**

V. **PUBLIC COMMENTS**
Sara Eazell  
Walter Meyer  
Lorrie Ivas  
Sean Blocklin  
Rachel Demski  
David Mendoza  
Hannah Olivia Nelson  
Josh Withers  
Yvet Chambers  
Jo Popadynetz  
Letetsia Fox

VI. **ACADEMIC SENATE REPORT**

VII. **REPORTS FROM DPAC CONSTITUENCIES**
• Associated Students  
• CSEA  
• Faculty Association  
• Management Association

VIII. **REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY**
  Update: VIP Day  
  Presenter: Dr. Kiersten Elliott, Dean of Community and Academic Relations  
  Jose Hernandez, Interim Associate Dean of Outreach, Onboarding and Student Engagement

*This supports the Board’s 2021-2022 Annual Goal: #2-Educational Advancement, Quality, and Equity, and Ongoing Priority #5, Continue professional development embedding anti-racist, equity-minded academic and non-academic support in all student services and college operations.*

IX. **CONSENT AGENDA**
Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations  
#1 Approval of Minutes: July 5, 2022 (Regular Meeting)  
#2 Resolution: Adopt Findings Pursuant to Government Code Section 54953

  **Contracts and Consultants**  
  #3-A Approval of Contracts and Consultants  
  #3-B Ratification of Contracts and Consultants
**Human Resources**
- Academy Personnel
- Classified Personnel – Regular
- Classified Personnel – Limited Duration
- Classified Personnel – Non Merit

**Facilities and Fiscal**
- Facilities
- Acceptance of Grants and Budget Augmentation
- Budget Transfers
- Commercial Warrant Register
- Payroll Warrant Register
- Auxiliary Payments and Purchase Orders
- Organizational Memberships
- Providers for Community and Contract Education
- Purchasing
  - Award of Purchase Orders

**X. CONSENT AGENDA** – Pulled Recommendations

**XI. MAJOR ITEMS OF BUSINESS**
- Agreement for SMMUSD’s Use of SMC Pico Classroom Complex
- Construction Projects Update
- Transfer of Net Proceeds from the Sale of 1825 Pearl Street from SMCCD
  - Auxiliary Services to the SMC Foundation
- Adoption of EPA Expenditure Plan
- Second Reading and Approval, Board Policy Chapter 5, Student Services
- Information: Status of Converting the Board Room to Prepare for In-Person Meetings

**XII. BOARD COMMENTS AND REQUESTS**

**XIII. ADJOURNMENT**

There will be a special Board of Trustees meeting (closed session) on Wednesday, August 31, 2022 at 5 p.m. to conduct the annual evaluation of the Superintendent/President.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, September 13, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.
IV. SUPERINTENDENT’S REPORT

COVID-19 Update
There has been a decrease of cases on campus since July 19th. Students who did not submit their vaccine will not be dropped tomorrow as previously planned and that will be delayed. 533 students are registered for classes who have not submitted anything and are coded as not vaccinated. Those students, along with 69 others whose submissions include partial vaccinations or other issues like submission of a vaccine card that was missing information, will also not be dropped, but rather will be delayed for further discussion. This totals 602 students.

A total of 34,949 records have been processed, which include vaccination and booster submissions and don’t include medical exemptions or pregnancy referrals. 15,728 students have submitted their vaccine record and booster, and of those, 9,858 students are enrolled in onground classes this fall and have met the booster requirement.

Susan Fila thanked the entire health center staff for their dedication and hard work during the pandemic. Each and every one of them have played a huge role in all of the data shared at board presentations and countless meetings over the last few years. They are behind the scenes doing the real work fielding questions and concerns from students and staff members and supporting the health and wellbeing of students and staff who have had COVID-19 illness or have exposures.

California Governor Newsom’s Visit
Governor of California Gavin Newsom was at Santa Monica College on July 22nd to conduct a press conference that included several dignitaries and individuals for the governor to sign AB 1327, which is a gun law modeled after the Texas abortion band.

Board Chair Louise Jaffe, Trustee Margaret Quiñones-Perez and Superintendent Dr. Kathryn E. Jeffery welcomed the Governor and other dignitaries. The gathering was by design very small and most information was confidential until the day.

The Governor’s Office brought beautiful flowers that were placed at the Carlos Navarro Franco and Marcella Franco memorial in the quad after the press conference. A survivor of the Saugus High School shooting Mia Tretta eloquently spoke about her experience that tragic day. Governor Newsom acknowledged the loved ones of both her and Trustee Quinones-Perez.

Enrollment Update
Fall 2022 Schedule and Enrollment

SMC Named One of MovieMaker’s 40 Best Film Schools in the U.S. and Canada
The annual list recognizes schools that prepare students for every aspect of moviemaking—spanning world-renowned universities as well as rising, surprisingly affordable institutions. Since its launch in fall 2010, Santa Monica College’s award-winning film program has made 30 short films linked to the capstone class, Film 33.

Two SMC Students and One Alum Selected for Station 1 Frontiers Fellowship
The nonprofit Station1—founded by researchers from the Massachusetts Institute of Technology (MIT) in 2016—has selected two Santa Monica College (SMC) students and one SMC alum for its Station1 Frontiers Fellowship (SFF), a fully-funded ten-week education, research, and internship experience focused on socially-directed science and technology.
Environmental engineering major Grace Jimenez will intern at Amherst, MA-based technology startup company *Elateq* which focuses on the development of advanced electrochemical water treatment technology for the simultaneous removal of pathogens, organic, and inorganic contaminants. Engineering major Ahmad Rizwan will intern at the Washington, D.C.-based *Institute for Sustainable Infrastructure*, which focuses on the design and construction of sustainable, resilient, and equitable civil infrastructure that combats climate change, cuts greenhouse gas emissions, creates local jobs, and enhances human wellbeing.

And SMC to UC Berkeley transfer alum Elliot Hong will intern at Oakland-based *Climate TRACE*, a global coalition of nonprofits, tech companies and universities created to make meaningful climate action faster and easier by tracking greenhouse gas emissions with unprecedented detail and speed.
IX. **CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#16.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY:  
AYES:  
NOES:

X. **CONSENT AGENDA – Pulled Recommendations**

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1  
**APPROVAL OF MINUTES**

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

*July 5, 2022* (Regular Meeting)

RECOMMENDATION NO. 2  
**RESOLUTION: ADOPT FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953**

Requested Action: Approval  
Reviewed by: Robert M. Myers, Campus Counsel

It is recommended that the Board of Trustees adopt the following findings:

1. On September 14, 2021, the Board of Trustees adopted a “RESOLUTION DECLARING THAT ONGOING EMERGENCY CONDITIONS EXIST AT SANTA MONICA COLLEGE AND FINDING THAT IN-PERSON MEETINGS UNDER THE BROWN ACT WOULD PRESENT IMMINENT RISKS TO THE HEALTH AND SAFETY OF ATTENDEES.”

2. In accordance with Government Code Section 54953(e)(3), the Board of Trustees has reconsidered the circumstances of the state of emergency and determined by majority vote that the state of emergency continues to directly impact the ability of members to meet safely in person.
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3  CONTRACTS AND CONSULTANTS

3-A APPROVAL OF CONTRACTS AND CONSULTANTS

The following contracts are greater than the amount specified in Public Contract Code Section 20651 and are presented to the Board of Trustees for approval.

NEW CONTRACT

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ad Astra Information Systems, LLC</td>
<td>September 1, 2022 - August 31, 2025</td>
<td>The Ad Astra class scheduling software suite provides cloud-based class schedule production capabilities and will replace the existing system of WebISIS reports and Excel-based document exchanges currently used in production. The implementation of Ad Astra will enable SMC to more effectively, efficiently, and transparently manage its academic programs while fostering student completion and retention. Ad Astra will enhance the college’s ability to monitor real-time enrollment and react with new section offerings, enabling stakeholders across the institution to view trends in a convenient, cloud-based dashboard view rather than through reports that must be downloaded from WebISIS. Ad Astra also incorporates historical data and analysis into the schedule production process, so chairs will be better able to draft schedules that map to student preferences and needs. Furthermore, the Ad Astra suite is capable of using student education plan data to build a schedule of classes, and Academic Affairs intends to activate that feature once the college has built a useful data source of student education plans.</td>
<td>Award for Innovation</td>
</tr>
<tr>
<td></td>
<td>$201,900 – Total 3-Year Contract</td>
<td></td>
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<tr>
<td></td>
<td>$81,300 – Total Year-1 Fee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Requested by: Jason Beardsley, Dean, Academic Affairs
Approved by: Kathryn E. Jeffery, Superintendent/President
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3         CONTRACTS AND CONSULTANTS

3-B  RATIFICATION OF CONTRACTS AND CONSULTANTS

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts
Approved by Board of Trustees: 9/8/2008; revised 12/4/2018
Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

NEW CONTRACTS

<table>
<thead>
<tr>
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<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong></td>
<td>Ms. Denise Maratos</td>
<td>September 2022 – July 2023. 40 hours per week Not to exceed $37,500 each</td>
<td>Ms. Denise Maratos and Ms. Carol Lazo will both serve as full-time Post Graduate Interns to assist the Center for Wellness &amp; Wellbeing staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. Ms. Maratos and Ms. Lazo have graduated with a doctoral degree in clinical psychology from Pacifica Graduate Institute, and a master’s degree in clinical psychology from Pepperdine University, respectively. Both have previous experience providing mental health services to college students.</td>
</tr>
<tr>
<td><strong>2</strong></td>
<td>M6 Consulting Inc.</td>
<td>July 1, 2022 - June 30, 2024 Not to exceed $75,000 plus $7,500 in reimbursable expenses.</td>
<td>Owner representation services for SMC’s Malibu Center Campus to obtain Conditional Use Permit from the City of Malibu.</td>
</tr>
</tbody>
</table>

Requested by: Susan Fila, Associate Dean, Health and Wellbeing (interim) Approved by: Mike Tuitasi, Vice-President, Student Affairs

Requested by: Charlie Yen, Director of Facilities Planning and Construction Approved by: Chris Bonvenuto, Vice-President, Business/Administration
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3  CONTRACTS AND CONSULTANTS

3-B  RATIFICATION OF CONTRACTS AND CONSULTANTS

- NEW CONTRACTS (continued)

<table>
<thead>
<tr>
<th>Provider/Contract</th>
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<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>3  Open Influence</td>
<td>July - October 2022</td>
<td>Influencer advertising messaging for student recruitment. Leverage Gen-Z influencers across Instagram and TikTok to generate awareness of and drive traffic to SMC’s course offerings for the Fall 2022 semester.</td>
<td>SB85 Enrollment &amp; Recovery Funds</td>
</tr>
<tr>
<td></td>
<td>Not to exceed $60,000</td>
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<tr>
<td>4  Community Partners, for Sustainable Works</td>
<td>Fall 2021 – Spring 2022</td>
<td>Provided 8-week Student Sustainability Workshops in fall 2021 and spring 2022.</td>
<td>2021-2022 District Budget</td>
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<tr>
<td></td>
<td>Not to exceed $36,000</td>
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</tbody>
</table>

Requested by: Donald Girard, Senior Director, Government Relations/Institutional Communications  
Approved by: Kathryn E. Jeffery, Superintendent/President

Requested by: Ferris Kawar, Project Manager, Sustainability  
Approved by: Michael Tuitasi, Vice-President, Student Affairs
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3  CONTRACTS AND CONSULTANTS

3-B RATIFICATION OF CONTRACTS AND CONSULTANTS

> NEW CONTRACTS (continued)

<table>
<thead>
<tr>
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<th>Funding Source</th>
</tr>
</thead>
</table>
| 5 Ruben Canedo, Co-Chair of UC Systemwide Basic Needs Committee, UC Berkeley | August 2022 – June 2023  
Not to exceed $45,000  
Travel reimbursement is provided to the maximum of $8,000  
Keynote not to exceed $10,000 each  
Workshop Sessions not to exceed $7,000  
Working Sessions not to exceed $10,000 | Ruben Canedo is providing a sequence of speaking engagements and professional development opportunities on Fall Professional Development Day and throughout the 2022-2023 academic year. Ruben Canedo is Co-Chair of the UC Systemwide Basic Needs Committee and is considered as the foremost leader and champion of Basic Needs in public higher education. He will be engaging the SMC campus on Basic Needs for students and all employee groups throughout the 2022-2023 academic year. Ruben Canedo will provide:  
• One (1) Keynote Address for Fall Professional Development Day  
• Two (2) Workshop Sessions for Fall Professional Development Day  
• One (1) Working Session for Fall 2022  
• One (1) Keynote Address for Spring 2023 Professional Development Day | 2022-23 District/Funds  
Equity, Pathways and Inclusion Funds  
Culturally Competent Professional Development Funds |

Requested by: Professional Development Committee
Approved by: Sherri Lee-Lewis, Vice-President, Human Resources
CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3  CONTRACTS AND CONSULTANTS

3-B  RATIFICATION OF CONTRACTS AND CONSULTANTS

- NEW CONTRACTS (continued)

<table>
<thead>
<tr>
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<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Dr. Derek Dube</td>
<td>August 2022</td>
<td>Dr. Derek Dube is providing one professional development session for Fall Professional Development Day on the topic of diversity, equity with emphasis on evidence and strategies for how we can reimagine education in a way that faculty are creating spaces and courses that serve the needs of all our students at SMC regardless of background or identity. Additionally, Dr. Derek Dube will discuss with emphasis on the challenges faced by women and members of underrepresented and marginalized background. An order of 45 books by Dr. Derek Dube will also be purchased for new faculty.</td>
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<tr>
<td></td>
<td></td>
<td>Not to exceed $2,500</td>
<td>Culturally Competent Professional Development Funds</td>
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<tr>
<td></td>
<td></td>
<td>Professional Development session not to exceed $300</td>
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<tr>
<td></td>
<td></td>
<td>Cost of books not to exceed $2,200</td>
<td></td>
</tr>
</tbody>
</table>

Requested by: Professional Development Committee
Approved by: Sherri Lee-Lewis, Vice-President, Human Resources
### ACTION
August 2, 2022

### CONSENT AGENDA: HUMAN RESOURCES

#### RECOMMENDATION NO. 4  ACADEMIC PERSONNEL

<table>
<thead>
<tr>
<th>Requested Action:</th>
<th>Approval/Ratification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewed by:</td>
<td>Tre'Shawn Hall-Baker, Dean, Human Resources</td>
</tr>
<tr>
<td>Approved by:</td>
<td>Sherri Lee- Lewis, Vice President, Human Resources</td>
</tr>
</tbody>
</table>

#### ELECTION

<table>
<thead>
<tr>
<th>ACADEMIC ADMINISTRATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Butler, Walter, Director of Library Services</td>
</tr>
<tr>
<td>Fila, Susan, Interim Associate Dean, Health and Wellbeing, Student Affairs</td>
</tr>
</tbody>
</table>

*Adjusted end date

#### PROJECT MANAGERS (continuation of contract)

| Cooper, Bonita, Upward Bound (Revised) | 07/01/2022-06/30/2023 |

#### ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

#### SEPARATION

<table>
<thead>
<tr>
<th>RESIGNATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fila, Susan, Director, Health and Wellbeing, Student Affairs</td>
</tr>
<tr>
<td>Lane, Bradley, Vice-President of Academic Affairs</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5  CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee-Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ELECTIONS

PROBATIONARY/ADVANCE STEP PLACEMENT
Agonafir, Rebecca, Director of Marketing and Communications (Step E) 08/08/2022
Henriquez, Claudia, Administrative Assistant II, ISC (Step C) 08/01/2022
Gonzalez, Jocelyn, Student Services Clerk, A & R (Step C) 08/16/2022
Moody, Mason Hunter, Stage Construction Technician - Sound (Step C) 08/16/2022
Thomas, Adrian, Lead Theater Technician, Campus Events (Step C) 08/01/2022
Vargas, Jesus M., Skilled Maintenance Worker II, Maintenance (Step C) 08/01/2022

REINSTATEMENT
Morley, Sheldon, Administrative Assistant II, Campus Events 08/01/2022
Valentine, Angela, Disabled Student Services Assistant, DSC 07/16/2022

WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)
Colimitras, Kathleen 04/01/2022 – 06/30/2022
From: Human Resources Specialist, Human Resources
To: Human Resources Technician, Human Resources
Percentage: More than 50%
*Extension

DiGregorio, Anisha 05/31/2022 – 06/30/2022
From: Administrative Assistant I, Human Resources
To: Human Resources Specialist, Human Resources
Percentage: More than 50%
*Extension

Faustino, August 07/18/2022 - 07/29/2022*
From: Personnel Analyst, Personnel Commission
To: Classification and Compensation Manager, Personnel Commission
Percentage: More than 50%
* Date Correction

Gipson, Erin 07/19/2022 - 11/01/2022
From: Student Services Clerk, A & R
To: Enrollment Services Specialist
Percentage: More than 50%
Hawes, Allyn  
From: Skilled Maintenance Worker II, Maintenance  
To: Plumber, Maintenance  
Percentage: More than 50%

Monzon, Karen  
From: Personnel Analyst, Personnel Commission  
To: Classification and Compensation Manager, Personnel Commission  
Percentage: More than 50%  
*Extension

WORKING OUT OF CLASSIFICATION (LIMITED TERM)
Gutierrez, Rico  
From: Grounds Worker, Grounds Department  
To: Grounds Supervisor, Grounds Department  
Percentage: More than 50%

Ng, Jonathan  
From: Senior Graphics Designer, Marketing  
To: Marketing Design Coordinator, Marketing  
Percentage: More than 50%

WORKING OUT OF CLASSIFICATION (LIMITED TERM- SUBSTITUTE)
Reid, Maisha  
From: Student Services Clerk, A & R  
To: Administrative Assistant II, A & R  
Percentage: More than 50%

CSEA EDUCATIONAL PAY DIFFERENTIAL
Benavides, Jennifer, Instructional Assistant – Learning Disabilities 1.5%  
08/01/2022

SEPARATION 
LAST DAY OF PAID SERVICE
RESIGNATION 
Baumgartner, Aline, Tutoring Coordinator – Business, LRC 08/01/2022  
Chantani, Evelyn, Library Assistant, Library 08/05/2022  
Larned, Gwen, Recycling Program Specialist, Sustainability 07/22/2022  
Poole, Jamie, Instructional Assistant – English 07/20/2022
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – LIMITED DURATION
Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alvarado, Edwin</td>
<td>Student Services Clerk, Health Services</td>
<td>07/01/2022-02/28/2023</td>
</tr>
<tr>
<td>Alvarez, Sonia</td>
<td>Theatre Tech Specialist, Performing Arts Center</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Amerman, Thomas</td>
<td>Theatre Tech Specialist, Performing Arts Ctr</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Brummer, Alsion</td>
<td>Theatre Tech Specialist, Performing Arts Ctr</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Buentello, Jimmy</td>
<td></td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>From: Bookstore Clerk-Cashier, Campus Store</td>
<td>To: Customer Service Assistant, Campus Store</td>
<td>07/01/2022-12/22/2022</td>
</tr>
<tr>
<td>Campos, Alonzo</td>
<td>Student Services Clerk, Health Services</td>
<td>07/01/2022-02/28/2023</td>
</tr>
<tr>
<td>Campos, Yovanna V</td>
<td>Tutoring Coordinator – Business, LRC</td>
<td>07/15/2022-11/30/2022</td>
</tr>
<tr>
<td>Cardenas, Ana</td>
<td>Student Services Clerk, Health Services</td>
<td>07/01/2022-02/28/2023</td>
</tr>
<tr>
<td>Carbone, John</td>
<td>Accompanist- Dance,</td>
<td>07/01/2022-12/31/2022</td>
</tr>
<tr>
<td>Casteneda, Leticia</td>
<td>Theatre Tech Specialist, Performing Arts Ctr</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Chanaiwa, Isom Taziwa</td>
<td>Director of SMC Foundation, Institutional Adv.</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Colcord, Adam</td>
<td>Theatre Tech Specialist, Performing Arts Ctr</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Colindres, Lara L.</td>
<td>Student Services Clerk, Outreach, Recruitment/Student Eng.</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Cortez, Maria</td>
<td>Student Services Clerk, Health Services</td>
<td>07/01/2022-02/28/2023</td>
</tr>
<tr>
<td>Cruz-Reyes, Cesar U.</td>
<td>Student Services Clerk, Outreach, Recruitment/Student Eng.</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>DeSilva, Shana</td>
<td>Student Services Clerk, Health Services</td>
<td>07/01/2022-02/28/2023</td>
</tr>
<tr>
<td>Deuel, Sean</td>
<td>Theatre Tech Specialist, Performing Arts Ctr</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Dionne, Chris</td>
<td>Theatre Tech Specialist, Performing Arts Ctr</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Escamilla, Marcos</td>
<td>Student Services Clerk, Outreach, Recruitment/Student Eng.</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Escobar, Robert</td>
<td>Custodian, Operations</td>
<td>07/01/2022-12/30/2022</td>
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<tr>
<td>Fernandez, Daniel</td>
<td>Theatre Tech Specialist, Performing Arts Ctr</td>
<td>07/01/2022-06/30/2023</td>
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<tr>
<td>Ferguson, Nancy</td>
<td>Theatre Tech Specialist, Performing Arts Ctr</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Geller, Frances</td>
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<td>07/01/2022-06/30/2023</td>
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<tr>
<td>Gibbons, Amelia</td>
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<td>07/01/2022-06/30/2023</td>
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<tr>
<td>Grant, Brian</td>
<td>Custodian, Operations</td>
<td>07/01/2022-12/30/2022</td>
</tr>
<tr>
<td>Elnathan Hadass</td>
<td>Administrative Assistant I, Art</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Fraire, Josemanuel</td>
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<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Hart, Rome M.</td>
<td>Student Services Clerk, Outreach, Recruitment/Student Eng.</td>
<td>07/01/2022-06/30/2023</td>
</tr>
<tr>
<td>Heximer, Baylee</td>
<td>Student Services Clerk, Health Services</td>
<td>07/01/2022-02/28/2023</td>
</tr>
</tbody>
</table>
Hudleson, Susan, Student Services Clerk, Outreach, Recruitment
Gradilla Fujita, Kurtis, Student Services Clerk, Admission & Records
DePablo, Diana, Student Services Clerk, Outreach, Recruitment
Cairo, Hazel S., Student Services Clerk, Financial Aid & Scholarships
Britt, Julia, Personnel Technician, Personnel Commission
Austin, Harald, Health Assistant, Health Services
Ashby, DeAnna, Student Services Clerk, Financial Aid & Scholarships

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Ashby, DeAnna, Student Services Clerk, Financial Aid & Scholarships 07/01/2022-06/30/2023
Austin, Harald, Health Assistant, Health Services 07/01/2022-06/30/2023
Britt, Julia, Personnel Technician, Personnel Commission 07/01/2022-09/30/2022
Cairo, Hazel S., Student Services Clerk, Financial Aid & Scholarships 07/01/2022-12/31/2022
DePablo, Diana, Student Services Clerk, Outreach, Recruitment 07/01/2022-06/30/2023
Fujita, Kurtis, Student Services Clerk, Admission & Records 07/01/2022-11/04/2022
Gradilla, Giselle, Personnel Specialist, Personnel Commission 07/01/2022-08/30/2022
Hudleson, Susan, Student Services Clerk, Outreach, Recruitment 07/01/2022-06/30/2023
Miles, Erik
From: Bookstore Clerk-Cashier, Campus Store 07/01/2022-12/22/2022
To: Student Services Clerk, Health Services 07/01/2022-06/30/2023
Minor, Earl, Custodian, Operations 07/01/2022-12/30/2022
Pacheco, Wendy, Enterprise Business Services Clerk, Cashier’s Office 07/01/2022-09/30/2022
Reyes, Mark, Health Assistant, Health Services 07/01/2022-06/30/2023
Robles, Jr., Jose,
From: Customer Services Assistant, Campus Store 07/01/2022-12/22/2022
To: Student Services Clerk, Health Services 07/01/2022-06/30/2023
Salazar, Edward, Custodian, Operations 07/01/2022-12/30/2022
Zaveri, Zahra, Student Services Clerk, Outreach, Recruitment 07/01/2022-06/30/2023

RECOMMENDATION NO. 7  CLASSIFIED PERSONNEL – NON MERIT
Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES
College Student Assistant, $15.96/hour (STHP) 139
College Work-Study Student Assistant, $15.96/hour (FWS) 1
College CalWorks, $15.96/hour 1
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 FACILITIES

Requested by: John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
Devin Starnes, Director of Facilities Management
Charlie Yen, Director of Facilities Planning
Kim Tran, Chief Director, Business Services

Approved by: Christopher Bonvenuto, Vice-President, Business/Administration

Requested Action: Approval/Ratification

8-A AMENDMENT NO. 1 – 2019 FACILITIES MASTER PLAN

Amendment No. 1 – DLR Group on the 2019 Facilities Master Plan for a one-year contract extension.

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$745,000</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td>0</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$745,000</td>
</tr>
</tbody>
</table>

Funding Source: Measure V

Comment: Amendment No. 1 adds 6 months to the contract length to complete the 2019 Facilities Master Plan; there is no financial impact.

8-B AMENDMENT NO. 10 - AGREEMENT FOR ARCHITECT SERVICES – MALIBU CAMPUS

Amendment No. 10 – QDG Architecture for the Malibu Center and Sheriff Substation Project Phase 2 in the amount of $10,700.

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$1,285,300</td>
</tr>
<tr>
<td>Amendment No. 1</td>
<td>$123,000</td>
</tr>
<tr>
<td>Amendment No. 2</td>
<td>$174,700</td>
</tr>
<tr>
<td>Amendment No. 3 (name change)</td>
<td>0</td>
</tr>
<tr>
<td>Amendment No. 4</td>
<td>$332,588</td>
</tr>
<tr>
<td>Amendment No. 5</td>
<td>$290,000</td>
</tr>
<tr>
<td>Amendment No. 6</td>
<td>$395,477</td>
</tr>
<tr>
<td>Amendment No. 7</td>
<td>$18,400</td>
</tr>
<tr>
<td>Amendment No. 8</td>
<td>$32,850</td>
</tr>
<tr>
<td>Amendment No. 9</td>
<td>$152,105</td>
</tr>
<tr>
<td>Amendment No. 10</td>
<td>$10,700</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$2,815,120</td>
</tr>
</tbody>
</table>

Total Amendments represents 119% of the original contract.

Funding Source: Measure V

Comment: Amendment No. 10 accounts for architectural and engineering services per Los Angeles County/Los Angeles Sheriff Department’s request for the SMC MALIBU CENTER AND SHERIFF SUBSTATION PROJECT PHASE 2 to add conduits and wire mold for communication equipment, additional card readers, and video intercom station for the Sheriff Substation.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8   FACILITIES (continued)

8-C  CHANGE ORDER NO. 2 – SMC MALIBU CENTER AND SHERIFF SUBSTATION PROJECT PHASE 2
Change Order No. 2 – Icon West, Inc., for the SMC Malibu Center and Sheriff Substation Project Phase 2 in the amount of $96,219.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$33,933,420</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>$56,013</td>
</tr>
<tr>
<td>Change Order No. 2</td>
<td>$96,219</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$34,085,452</td>
</tr>
</tbody>
</table>

Total Change Orders represents 0.005% of the original contract.

Funding Source: Measure V

Comment: Change Order No. 2 accounts for construction services per Los Angeles County/Los Angeles Sheriff request for the SMC MALIBU CENTER AND SHERIFF SUBSTATION PROJECT PHASE 2 to add conduits and wire mold for communication equipment, provide special door hardware locks, add card readers and scramble pads, and additional video intercom in the Sheriff Substation.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-A  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Bradley Lane, Vice President, Academic Affairs
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Student Equity and Achievement (SEA) Program
Granting Agency: California Community College Chancellor’s Office
Augmentation Amount: ($81,889) Amended Total $ 9,271,311
Matching Funds: Not Applicable
Performance Period: July 1, 2021 – June 30, 2023
Summary: The Student Equity and Achievement (SEA) Program was established through the enactment of California Education Code 78222 to promote student success. The SEA Program consolidated Basic Skills Initiative, Student Equity, and the Student Success and Support Program in order to support the overall goal of Guided Pathways. The program also aims to close achievement gaps for all students, in particular students that are disproportionately impacted or underrepresented.

The Student Equity and Achievement (SEA) Program Fiscal Year 2021-2022 adopted budget was submitted for $9,353,200. The final P2 SEA allocation was certified at $9,271,311 which requires a reduction of $81,889 to match the final award amount.

Budget Augmentation: Restricted Fund 01.3

Revenue
8627 State ($81,889)

Expenditures
1000 Academic Salaries $ 0
2000 Non-Academic Salaries $ 0
3000 Employee Benefits $ 0
4000 Supplies & Materials $ 0
5000 Other Operating Expenditures ($81,889)
6000 Capital Outlay $ 0
7300 Other Outgo/Indirect $ 0
7600 Student Aid $ 0
Total ($81,889)
**CONSENT AGENDA: FACILITIES AND FISCAL**

**RECOMMENDATION NO. 9-B  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION**

*Requested Action: Approval/Ratification*

*Requested by: Bradley Lane, Vice President, Academic Affairs*

*Reviewed by: Kim Tran, Chief Director, Business Services*

*Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

**Title of Grant:** College and Career Access Pathways one-time funding for instructional materials for high school students

**Granting Agency:** California Community College Chancellor’s Office

**Augmentation Amount:** $22,747

**Matching Funds:** Not Applicable

**Performance Period:** July 1, 2021 with no specified end date (Part of the 2021-2022 State Budget Act)

**Summary:**

The Budget Act of 2021 appropriated $2,500,000 of one-time funding for instructional materials for high school students enrolled in a community college course thorough a College Career Access Pathways (CCAP) partnership.

The College and Career Access Pathway one-time funding will be used to purchase textbooks and classroom supplies for students taking CCAP classes at our partner high schools.

**Budget Augmentation:** Restricted Fund 01.3

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>8600 State</td>
<td>Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>Non-Academic Salaries</td>
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<tr>
<td></td>
<td>Employee Benefits</td>
</tr>
<tr>
<td></td>
<td>Supplies &amp; Materials</td>
</tr>
<tr>
<td></td>
<td>Other Operating Expenditures</td>
</tr>
<tr>
<td></td>
<td>Capital Outlay</td>
</tr>
<tr>
<td></td>
<td>Other Outgo/Indirect</td>
</tr>
<tr>
<td></td>
<td>Student Aid</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>$ 22,747</th>
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</thead>
<tbody>
<tr>
<td>8600 State</td>
<td>$ 22,747</td>
</tr>
<tr>
<td>Academic Salaries</td>
<td>$ 0</td>
</tr>
<tr>
<td>Non-Academic Salaries</td>
<td>$ 0</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>$ 0</td>
</tr>
<tr>
<td>Supplies &amp; Materials</td>
<td>$ 22,747</td>
</tr>
<tr>
<td>Other Operating Expenditures</td>
<td>$ 0</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>$ 0</td>
</tr>
<tr>
<td>Other Outgo/Indirect</td>
<td>$ 0</td>
</tr>
<tr>
<td>Student Aid</td>
<td>$ 0</td>
</tr>
</tbody>
</table>

| Total                | $ 22,747 |
RECOMMENDATION NO. 9-C  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requestor: Teresita Rodriguez, Vice President, Enrollment Development
Reviewed by: Kim Tran, Chief Director, Business Services
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Student Success and Completion Grant (SSCG)
Granting Agency: California Community College Chancellor’s Office
Augmentation Amount: ($200,000) Amended Amount: $2,602,663
Matching Funds: NA
Performance Period: July 1, 2021 to June 30, 2023
Summary: The Student Success and Completion Grant provides students with additional financial aid to help offset the total cost of community college attendance and successful on-time completion. The Chancellor’s Office P2 schedule reduced the SSCG award by $200,000 from $2,802,663 to $2,602,663.

Budget Augmentation: Restricted Fund 74.0

<table>
<thead>
<tr>
<th>Revenue</th>
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<tr>
<td>8600 Other State</td>
<td>Academic Salaries</td>
</tr>
<tr>
<td></td>
<td>$ 0</td>
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<td></td>
<td>Other Operating Expenditures</td>
</tr>
<tr>
<td></td>
<td>$ 0</td>
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<tr>
<td></td>
<td>Capital Outlay</td>
</tr>
<tr>
<td></td>
<td>$ 0</td>
</tr>
<tr>
<td>7300 Other Outgo/Indirect</td>
<td>$ 0</td>
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<tr>
<td>7500 Student Aid</td>
<td>($200,000)</td>
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<tr>
<td>Total</td>
<td>($200,000)</td>
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</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-D  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification
Requested by: Veronica Diaz, Director of Budget
Reviewed by: Christopher M. Bonvenuto, Vice President, Business and Administration
Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Program: Proposition 51 Capital Outlay Program
Granting Agency: California Community College Chancellor’s Office
Augmentation Amount: $7,408,764
Matching Funds: Not Applicable
Performance Period: July 1, 2021 – June 30, 2022
Summary: Proposition 51, passed in 2016, authorized the issuance of $9 billion in State bonds to fund the construction and improvement of K-12 and community college facilities. Santa Monica College was awarded approximately $48.1 million in Proposition 51 funds to assist in the construction on the Math and Science Building and the Art Complex. This augmentation allows the District to recognize reimbursement payments made by the State to the District in 2021-22 for the approved projects.

Budget Augmentation:

<table>
<thead>
<tr>
<th>Revenue</th>
<th>8655 State</th>
<th>$7,408,764</th>
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</thead>
<tbody>
<tr>
<td>Expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1000 Academic Salaries</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>2000 Non-Academic Salaries</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td>3000 Employee Benefits</td>
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<tr>
<td>4000 Supplies &amp; Materials</td>
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</tr>
<tr>
<td>5000 Other Operating Expenditures</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>6000 Capital Outlay</td>
<td>$7,408,764</td>
<td>$7,408,764</td>
</tr>
<tr>
<td>7300 Other Outgo/Indirect</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>7600 Student Aid</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$7,408,764</td>
<td>$7,408,764</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10  BUDGET TRANSFERS
Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

10-A  FUND 01.0 – GENERAL FUND - UNRESTRICTED
Period: June 1-30, 2022

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>-200,000</td>
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<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>-718,382</td>
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<tr>
<td>3000</td>
<td>Benefits</td>
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<tr>
<td>4000</td>
<td>Supplies</td>
<td>-497,563</td>
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<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>-1,623,171</td>
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<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>0</td>
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<tr>
<td>7100-7699</td>
<td>Other Outgo/Student Payments</td>
<td>100,341</td>
</tr>
<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>3,438,078</td>
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<tr>
<td>Net Total:</td>
<td></td>
<td>0</td>
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</table>

10-B  FUND 01.3 – GENERAL FUND - RESTRICTED
Period: June 1-30, 2022

<table>
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<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
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<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>4,105</td>
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<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
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<tr>
<td>3000</td>
<td>Benefits</td>
<td>-6,919</td>
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<td>5000</td>
<td>Contract Services/Operating Exp</td>
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<td>7900</td>
<td>Contingency Reserve</td>
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<tr>
<td>Net Total:</td>
<td></td>
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</table>
## FUND 42.4 – Revenue Bond Construction Fund (Measure AA)
### Period of: June 1 - 30, 2022

<table>
<thead>
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<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
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<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>0</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
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<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
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<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>-784</td>
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<td>7100/7699</td>
<td>Other Outgo/Student Payments</td>
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</tr>
<tr>
<td>7900</td>
<td>Contingency Reserve</td>
<td>0</td>
</tr>
<tr>
<td><strong>Net Total:</strong></td>
<td></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

**Comment:** The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register
June 2022 12756 through 40341

ACH Numbers
June 2022 67010 through 70972

Total $8,972,031.60

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
June 2022 C1K – C2L $13,427,309.88

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification
Requested by: Mitch Heskel, Dean, Educational Enterprise
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders
June 2022 Covered by check & voucher numbers: 029845-030014 & 02834-02844 & 02858-02868

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Bookstore Fund Payments</td>
<td>$ 128,776.56</td>
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<tr>
<td>Other Auxiliary Fund Payments</td>
<td>$ 60,260.90</td>
</tr>
<tr>
<td>Trust and Fiduciary Fund Payments</td>
<td>$ 624,653.46</td>
</tr>
<tr>
<td></td>
<td>$ 813,690.92</td>
</tr>
<tr>
<td>Purchase Orders issued</td>
<td>$ 0</td>
</tr>
</tbody>
</table>

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 14  ORGANIZATIONAL MEMBERSHIPS
Requested Action:  Approval/Ratification
Reviewed and approved by:  Christopher M. Bonvenuto, Vice President, Business and Administration

<table>
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<th>Organizational Memberships</th>
<th>Number of Memberships</th>
<th>Amount</th>
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<tr>
<td>August 2022</td>
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<td>$3,775</td>
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Funding Sources:  General Fund, Fund 01.0

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<th>Organizational Memberships</th>
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<th>Amount</th>
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<td>August 2022</td>
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<td>$1,375</td>
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Funding Sources:  Restricted Fund, Fund 01.3

Comment:  The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 15  PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested Action:  Approval/Ratification
Requested by:  Scott Silverman, Interim Dean, Noncredit and External Programs
Patricia Ramos, Dean, Academic Affairs
Approved by:  Bradley Lane, Vice-President of Academic Affairs

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 16  PURCHASING
Requested Action:  Approval/Ratification
Approved by:  Christopher M. Bonvenuto, Vice-President, Business/Administration

16-A  AWARD OF PURCHASE ORDERS
Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

June 2022  $9,963,523.53
RECOMMENDATION NO. 17

SUBJECT: AGREEMENT FOR SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT’S USE OF SANTA MONICA COLLEGE PICO CLASSROOM COMPLEX

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the Superintendent/President to enter into a two-year lease agreement with the Santa Monica-Malibu Unified School District (SMMUSD) for use of the Santa Monica College Pico Classroom Complex starting August 18, 2022.

SUMMARY: The Santa Monica-Malibu Unified School District has determined its immediate need to close the John Muir/SMASH elementary school site due to a variety of conditions and to allow for remediation and reconstruction. Moving the high school programs currently housed on the Michelle and Barack Obama Center for Inquiry and Exploration campus to the Santa Monica College main campus will assist SMMUSD as it relocates the elementary school programs off the John Muir/SMASH campus.

SMC identified the Pico Classroom Complex on its main campus as an appropriate facility to house Olympic High School (a program with approximately 50 students primarily in the 11th and 12th grades plus another 120 students in an independent studies program that meets once a week) and the Project Based Learning Program (an offshoot of Santa Monica High School, serving approximately 125 9th through 12th graders). SMC has determined that it can dedicate its facility for up to two years to the SMMUSD programs without affecting SMC’s ability to offer the planned and projected number of on-ground classes on the main campus.

At its July 5, 2022, meeting, the Board of Trustees authorized the Superintendent/President to enter into a short-term facility use permit with SMMUSD to begin move-in activity, with the intent to finalize a multi-year agreement prior to August 18, the scheduled date for start of classes for the high school programs.

College staff have met with SMMUSD staff to prepare the Facility Use Lease Agreement. Consistent with its obligations, the College has provided public notice of its intent to enter into an agreement with SMMUSD. In devising the terms of the Agreement and arriving at market value for the lease payment, the College has used its current lease with SMMUSD for the SMC Performing Arts Center campus and its current lease with the City of Santa Monica for the SMC Airport Arts campus as reference taking into account square footage and amenities.
This lease is entered into pursuant to Education Code Section 81378.1. As required by Section 81378.1, public notice was given of the intention to enter into the lease by publishing notice in a newspaper of general circulation once a week for three successive weeks prior to the meeting.

Approval of the Agreement by the SMMUSD Board of Education is scheduled for its August 11, 2022, meeting.

A summary of the terms of the Agreement and the Agreement document in whole will be provided to the Board of Trustees on Monday, August 1, 2022, and posted on the SMC website.

MOTION MADE BY: Nancy Greenstein
SECONDED BY: Margaret Quiñones-Perez
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Rader)
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 18

SUBJECT: CONSTRUCTION PROJECTS UPDATE

SUBMITTED BY: Vice-President, Business and Administration
Director, Facilities Planning and Construction

SUMMARY: SMC Staff presented updates on the following construction projects.

Santa Monica College Malibu Campus and Los Angeles County Sheriff Sub-Station. This is a locally-funded joint use and community partnership project. The satellite campus features a two-story building that includes classrooms, science and computer labs, a lecture hall, an art studio, study space, an interpretive center, a multipurpose room, a conference room, offices, and 179 parking spaces. The Los Angeles County Sheriff’s Department will occupy a one-story wing of the building. The multipurpose room, also to be open to the Malibu community, will be shared by the Sheriff’s Department and Santa Monica College. The project employs various sustainability strategies including low water consumption fixtures, the use of reclaimed water for irrigation, green building materials, and equipment commissioning. The project is anticipated to receive LEED Gold Certification. The estimated completion date is November 2022.

Math & Science Extension Building. This is a state-funded and locally-funded project. Santa Monica College is renowned for its science and allied health programs; however, the existing labs for Life, Physical, and Earth Sciences are at maximum capacity. Furthermore, part of the Math Department is currently housed in temporary trailers that lacks the infrastructure for smart classrooms or support for the use of modern technology for instructional use. The new building consolidates the Math and Science programs and strengthens interdisciplinary interaction. The new building also consolidates the Earth Sciences program with the other science programs. The project has qualified for approximately $40 million in State funding. The building features a new community-serving planetarium and a new rooftop observatory. The demolition and site preparation phase of the project was completed in 2021, and the construction phase is well underway. The estimated completion date is July 2024.

Replacement Art Complex. This is a state-funded and locally-funded project. The project is currently under design. SMC is proposing to construct and operate a new Arts Complex replacing the existing 70-year-old art studios and classrooms on the main campus and the ceramic kilns at the Airport Arts campus. The Arts Complex would support studio and workshop classes in Drawing, Design, Digital 2-D and 3-D Design and Printing, Watercolor, Acrylic Painting, Oil Painting, Sculpture, Glass Sculpture, Ceramics, and Printmaking. The complex would also include a large classroom supporting Art History, and additional informal teaching spaces and offices. Parking at the facility is staff only, with 15 parking spaces on site. The estimated completion date is August 2024. 

Link to: Construction Projects Update
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: TRANSFER OF NET PROCEEDS FROM THE SALE OF 1825 PEARL STREET FROM SMCCD AUXILIARY SERVICES TO THE SANTA MONICA COLLEGE FOUNDATION

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees transfer the net proceeds of the sale of 1825 Pearl Street, when received, from the District Auxiliary Services office to the David Simon Trust Account of the Santa Monica College Foundation (SMCF). This aligns with the Board’s December 8, 2009, action transferring management of the David Simon Trust to SMCF. This action will increase the awarding of SMC student scholarships each year in perpetuity.

SUMMARY: The District purchased the 1825 Pearl Street property in 1998 using funds from the David Simon Trust as an investment for student scholarships. Rent income from the investment has been made available for the benefit of students for work study, scholarships, books, and other student support. The net proceeds of the sale will be credited to the David Simon Trust Account. The SMC Foundation now manages the David Simon Trust, in order to place the funds in an appropriate investment program.

MOTION MADE BY: Susan Aminoff
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: ADOPTION OF EDUCATION PROTECTION ACCOUNT (EPA-PROP 55, AN EXTENSION OF PROP 30) EXPENDITURE PLAN

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the plan to expend the 2021-2022 Education Protection Account (EPA) funds of $40,543,928 on instructional salaries.

SUMMARY: Proposition 55, The California Children’s Education and Health Care Protection Act of 2016, which was an extension of Proposition 30, temporarily raises the income tax rate for upper-income-earners (over $250,000 for single filers, over $500,000 for joint filers, and over $340,000 for heads of households) through 2030-2031 to fund the State’s Educational Protection Account which provides funding for local school districts and community colleges.

Under Proposition 55, Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided by the EPA have been properly disbursed and expended as required by law.

This recommendation is submitted to comply with Proposition 55 provisions requiring the governing board to make the spending determination in an open session of a public meeting of the governing board. The estimated EPA that our District will receive for 2021-2022, as of P2, is $40,927,381. Accordingly, the amount of EPA funds as of the recalculation of apportionment for 2020-2021 decreased from the P2 amount of $32,818,910 to $32,435,457 or a decrease of $383,453. The entire amount for 2021-2022 less the adjustment in 2020-2021 will be spent on instructional salaries. The EPA funds are NOT additional funds but rather are components of the “computational revenue” calculations and will be offset by a decrease in apportionment funding received by the State.

MOTION MADE BY: Rob Rader
SECONDED BY: Barry Snell
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT: SECOND READING AND APPROVAL, BOARD POLICY CHAPTER 5, STUDENT SERVICES

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a second reading and approval of Board Policy Chapter 5, Student Services.

COMMENT: This update of Board Policy Chapter 5, Student Services, is a continuation of the District’s transition to the Community College League of California (CCLC) Policy and Procedures Templates. It includes updates of current language based on the League’s templates to ensure legal compliance and address recent changes in law or accreditation standards.

Board Policy Chapter 5 was reviewed and updated by the Vice-President of Enrollment Development Teresita Rodriguez, Vice-President of Student Affairs Mike Tuitasi, and Dean of Enrollment Services Esau Tovar. It was then reviewed by the Board’s subcommittee (Louise Jaffe, Susan Aminoff and Lisa Rose) and reviewed and approved by senior administrative staff and the Superintendent/President in June 2022. The Board held a first reading on July 5, 2022.

Link to: Board Policy Chapter 5, Student Services

Board Policies 5010, Admissions and Concurrent Enrollment, and 5140, Disabled Student Programs and Services (DSPS) were pulled for further discussion and review and were not approved as part of the second reading and approval.

MOTION MADE BY: Susan Aminoff
SECONDED BY: Rob Rader
STUDENT ADVISORY: Aye
AYES: 7
NOES: 0
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 22

SUBJECT: STATUS OF CONVERTING THE BOARD ROOM TO PREPARE FOR IN-PERSON MEETINGS

SUMMARY: Staff presented an update on the status of converting the Board Room to prepare for in-person meetings of the Board of Trustees.

BACKGROUND: During its Study Session on March 22, 2022, the Board was presented with information on issues related to resuming in-person meetings of the Board of Trustees. Trustees expressed an interest in resuming in-person meetings in fall 2022.

At its meeting on June 7, 2022, the Board of Trustees authorized the Superintendent/President to install equipment in Business 117 (B117) and Business 111 (B111) to allow the Board of Trustees to have in-person meeting options beginning Fall 2022. The Board of Trustees approved the acquisition and installation of equipment to provide a multi-modality meeting space.

Staff provided a report on the status of the acquisition and installation of equipment.
XIV. BOARD COMMENTS

XV. ADJOURNMENT – 9:23 p.m.

The meeting was adjourned in memory of William Price, father-in-law of Trustee Rob Rader; AND Nancy Queijeiro, mother of Salvador Carrasco, Film production faculty lead.

There will be a special Board of Trustees (closed session) on Wednesday, August 31, 2022 at 5 p.m. to conduct the annual evaluation of the Superintendent/President.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, September 13, 2022 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.