MINUTES
SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING

WEDNESDAY, DECEMBER 23, 2020
Via Zoom Conference

The minutes may be accessed on the
Santa Monica College website:
https://www.smc.edu/administration/governance/board-of-trustees/meetings.php
The Santa Monica Community College District Board of Trustees held a Special Meeting on Wednesday, December 23, 2020. The meeting was conducted via Zoom conference.

I. ORGANIZATIONAL FUNCTIONS

   A CALL TO ORDER – 4 p.m.

   B ROLL CALL
   Rob Rader, Chair - Present
   Dr. Louise Jaffe, Vice-Chair - Present
   Dr. Susan Aminoff - Present
   Dr. Nancy Greenstein - Present
   Dr. Margaret Quiñones-Perez - Present
   Dr. Sion Roy - Present
   Barry A. Snell - Present
   Joshua Elizondo, Student Trustee – Present

II. MAJOR ITEMS OF BUSINESS

   #1 Contract with Proctorio, Inc. for Online Proctoring Services

III. ADJOURNMENT- 6:11 p.m.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, January 19, 2021 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be conducted via Zoom Webinar.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

SUBJECT: CONTRACT WITH PROCTORIO, INC. FOR ONLINE PROCTORING SERVICES

SUBMITTED BY: Vice President, Academic Affairs
Vice President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the Superintendent/President to enter into a contract with Proctorio, Inc. for online proctoring services through June 30, 2021, for a total amount not to exceed $75,718 to be used only sections in which the schedule of classes advised students of the use of such proctoring prior to any student enrolling in the section.

FUNDING SOURCE: General Restricted Fund

SUMMARY: Proctorio is an online exam proctoring system currently in use by some class sections at SMC. The college licensed the software prior to the pandemic to enable secure online assessment of student knowledge of objective content (for example, mathematics and some of the laboratory sciences). These disciplines face unique challenges in migrating their courses to the online environment while also maintaining the integrity of their assessments. Proctorio offers a solution that has enabled SMC to create its first online offerings in these disciplines, thereby also enabling SMC to offer its first fully-online degrees.

With the onset of the pandemic and the ensuing migration of all courses to online delivery, Proctorio use expanded at SMC. Lively debate has occurred among and between faculty, students, and administration regarding a number of concerns including inequities in access to technology, privacy of student personal information, and racial bias in facial recognition systems employed by the software. As a result, most SMC class sections are finding alternatives to the use of Proctorio, including take home exams, essays in place of exams, etc. Now, there remain about 175 spring 2021 class sections (6% of the course offering) that faculty believe will be best served with the use of Proctorio.

It is therefore proposed that SMC’s Proctorio license be extended through the spring 2021 semester to provide those course sections with the most urgent need for online exam proctoring access to the software as planned. Without this, some sections will be canceled, and others that were labeled as fully asynchronous to students will need to be rescheduled to include a synchronous component – a change that would cause hardship for students studying from other time zones and for those who have work and other personal commitments that require fully asynchronous access to their classes.
Public Comments:
Kamiko Greenwood
Sharon Obsatz
Daniel Jimenez
Philip Boone
Alexis Gosselin
Morgan Newton
Sunni Monday
Yasamin Hatefi
Tuesday English
Naomi Ruiz
Brian Rodas
Sue Lee
Diem Nguyen
Alan Antonio
Jorge Reque
Alexandra Tower
Evan Millis
Malachi Maldonado
Tafari Alan
Kevin Carlson
Jonnae Serrano

Motion to amend the recommendation by indicating that Proctorio will be used in class sections in STEM disciplines only
MOTION MADE BY: Barry Snell
SECONDED BY: Louise Jaffe
STUDENT ADVISORY: Abstain
AYES: 2
NOES: 5
Motion Fails

Motion to approve the recommendation as originally submitted
MOTION MADE BY: Susan Aminoff
SECONDED BY: Margaret Quiñones-Perez
STUDENT ADVISORY: Abstain
AYES: 7
NOES: 0