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SANTA MONICA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

SPECIAL MEETING  
MONDAY, NOVEMBER 3, 2003

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

6:00 p.m. - Special Meeting  
Board Room  
(Business Building Room 117)

*The complete agenda may be accessed on the  
Santa Monica College website:*  
<http://www.smc.edu/admin/trustees/meetings/>

<b>BOARD OF TRUSTEES</b>	<b>SPECIAL MEETING</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 3, 2003

***A G E N D A***

A special meeting of the Board of Trustees of the Santa Monica Community College District is scheduled be held in the Board Room at Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, November 3 2003 at 6 p.m.

The agenda includes the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

Members of the public may address the Board of Trustees on action items on this agenda only.

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<b>VII.</b>	<b><i>ADJOURNMENT:</i></b> The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, November 10, 2003 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.	

I. ORGANIZATIONAL FUNCTIONS

A. CALL TO ORDER – 6:00 p.m.

B. ROLL CALL

Herbert Roney, Chair  
Dr. Margaret Quiñones, Vice-Chair  
Carole Currey  
Dr. Dorothy Ehrhart-Morrison  
Dr. Nancy Greenstein  
Annette Shamey  
Melvon George, Student Trustee

C. PLEDGE OF ALLEGIANCE

<b>BOARD OF TRUSTEES</b>	<b>DISCUSSION</b>
Santa Monica Community College District	November 3, 2003

MAJOR ITEMS OF BUSINESS

DISCUSSION ITEM NO. 1

TRUSTEE VACANCY – PUBLIC INTERVIEW OF FINALISTS

The Board of Trustees will conduct interviews with the finalists for the trustee vacancy, in the following order as determined by lottery at the October 13<sup>th</sup> meeting of the Board of Trustees:

1. David Finkel
2. Pam Brady
3. Rob Rader
4. Graham Pope
5. William Winslow

Comment: Following the format approved by the Board on October 13<sup>th</sup>, each interview will last approximately 40 minutes. The interview questions will be asked by the Board of Trustees in the following order: The Chair and Vice-Chair will begin with questions 1 and 2, questions 3 through 7 will be asked by trustees in alphabetical order; the Vice-Chair and Chair will close with questions 8 and 9.

Format

**Opening Statements (four minutes)**

Each finalist will present a brief introduction and include the following:

- a. Name
- b. Occupation
- c. Qualification as to residency in the Santa Monica Community College District
- d. Number of years in the District
- e. Reason for seeking appointment
- f. Public service and community involvement in the District, and current and previous relationship/service to Santa Monica College.

**Interview by Board of Trustees (three minutes per question)**

1. This is a critical time for SMC requiring an exceptional effort by all involved which manifests, for the Board, in additional meetings, study and the stress of difficult decisions. This takes time and energy. How are you prepared to do this and why do you feel you are the right person to take on this challenge?
2. What is your understanding of the primary responsibilities of the Board? What would be your responsibility to the Board as a trustee?
3. As a trustee, whom would you feel you are representing?

4. Please discuss your understanding of the differences between the roles of the Superintendent/President and other administrators and the role of the Board.
5. Please define the constituencies of Santa Monica College, their roles and how they interact.
6. What is your understanding of the mission and purposes of the community colleges in California? What are the mission and purposes of our District?
7. What do you see as the major issues facing Santa Monica College and the community college system?
8. What are some major accomplishments of the District in the past few years?
9. In recent months, the Board has made difficult decisions based upon major funding reductions. What were those reductions and what is your opinion of them?

Finalists closing remarks (two minutes)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2003

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

TRUSTEE VACANCY – SELECTION AND APPOINTMENT OF TRUSTEE

It is recommended that the Board of Trustees vote on finalists in order to make an appointment to fill the vacancy on the Board of Trustees. The finalists are:

- David Finkel
- Pam Brady
- Rob Rader
- Graham Pope
- William Winslow

Comment: Each trustee will vote by paper ballot for one finalist for appointment to the SMCCD Board of Trustees, followed by a roll call vote. The results will be recorded and announced by the Secretary to the Board. A majority vote is required to approve an appointment. In the event that no finalist receives the needed majority, the Board of Trustees will repeat the process of voting for one finalist from those who receive one or more votes, until a finalist receives a majority vote.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENTADVISORY:  
 AYES:  
 NOES:

RECOMMENDATION NO. 3

INSTALLATION OF NEWLY-APPOINTED TRUSTEE

It is recommended that the Chair of the Board of Trustees administer the Oath of Allegiance for Public Officers and install the newly-appointed member of the Santa Monica Community College District Board of Trustees, to serve a term until the next regularly schedule Board election in November, 2004.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENTADVISORY:  
 AYES:  
 NOES:

<b>BOARD OF TRUSTEES</b>	<b>ADJOURNMENT</b>
Santa Monica Community College District	November 3, 2003

**ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, November 10, 2003 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.