

MINUTES



SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING

OCTOBER 10, 2005

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Closed Session
Business Building Room 111

Public Meeting
Board Room
Business Building Room 117

*The minutes may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

M I N U T E S

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, October 10, 2005.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

- A Call to Order
- B Roll Call

II. CLOSED SESSION

- Collective Bargaining, pursuant to Government Code Section 54957.6
- Public Employee: Employment, Appointment, Discipline, Dismissal, Release, pursuant to Government Code Section 54957
- Real Property located at 3025 Olympic Blvd., Santa Monica pursuant to Government Code Section 54956.8

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS (Continued)

- C Pledge of Allegiance
- #1 Approval of Minutes:

September 7, 2005

IV. SUPERINTENDENT'S REPORT

- Management Association Update/Classified Staff Recognition Award
- Bundy Update

V. PRESENTATIONS AND BOARD DISCUSSION

- Board of Governors Meeting
- ACCT Annual Leadership Conference

VI. ACADEMIC SENATE REPORT

VII. COMMUNICATIONS OR PUBLIC COMMENTS

VIII. **CONSENT AGENDA** (All items considered in one motion unless pulled for discussion or questions)

Grants and Contracts

- #2 Acceptance of Grants and Budget Augmentation
- #3 Contracts and Consultants
 - A Consultants for Job Development Incentive Fund Grant
 - B Contract for Instruction - Continuing Education
 - C Emeritus College Facilities, Winter 2006
 - D Professional Development Consultants
 - E Contract for Online Collective Bargaining Database Services
 - F Amendment to Agreements for Arts, Media and Entertainment Career Standards Project
 - G KCRW Contracts and Consultants
 - H Risk Management Contracts and Consultants

Human Resources

- #4 Academic Personnel
- #5 Classified Personnel - Establish/Abolish Positions
- #6 Salary Schedules
- #7 Classified Personnel - Regular
- #8 Classified Personnel - Limited Term
- #9 Classified Personnel - Non Merit

Facilities and Fiscal

- #10 Facilities
 - A Change Order No. 4 - Theatre Arts Renovation
 - B Substitution of Listed Subcontractor - Theatre Arts Renovation
 - C Change Order Nos. 7 & 8 - New Music and Performing Arts Center
 - D Amendment to Agreement for Architectural Services - Bundy Campus Master Plan
 - E Agreement for Architectural Services - Campus Quad
- #11 Budget Augmentations
- #12 Commercial Warrant Register
- #13 Payroll Warrant Register
- #14 Auxiliary Payment and Purchase Orders
- #15 Direct Payments
- #16 Purchasing
 - A Award of Purchase Orders
 - B Declaration and Disposal of Surplus Copier Equipment

IX. **CONSENT AGENDA** - ***Pulled Items***

X. **MAJOR ITEMS OF BUSINESS**

#17 Schedule of Regular Meetings of the Board of Trustees, 2006
#18 Adoption of Hazard Mitigation Plan

XII. **BOARD REPORTS AND COMMENTS**

XIII. **CLOSED SESSION**

- Potential Litigation
 pursuant to Government Code Section 54956.9

XIV. **ADJOURNMENT:** There will be a special meeting/closed session of the Board of Trustees on Monday, October 24, 2005 at 6:30 p.m. at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be November 7, 2005 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 10, 2005

I. ORGANIZATIONAL FUNCTIONS

A. CALL TO ORDER - 5:30 p.m.

B. ROLL CALL

Carole Currey, Chair - Present
Dr. Nancy Greenstein, Vice-Chair - Present
Dr. Susan Aminoff - Present
Dr. Dorothy Ehrhart-Morrison - Present
Dr. Margaret Quiñones - Present
Rob Rader - Present
Herbert Roney - Present
Belinda Phillips, Student Trustee - Present

II. CLOSED SESSION

- Collective Bargaining
pursuant to Government Code Section 54957.6
- Public Employee: Employment, Appointment, Discipline, Dismissal, Release,
pursuant to Government Code Section 54957
- Real Property located at 3025 Olympic Blvd., Santa Monica
pursuant to Government Code Section 54956.8

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS - 7:15 p.m.

C. PLEDGE OF ALLEGIANCE Cherie Bates, Director of Classified Personnel

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 10, 2005

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

It is recommended that the minutes from the following meetings of the Santa Monica Community College District Board of Trustees be approved:

September 7, 2005 (Regular Meeting)

MOTION MADE BY: Herbert Roney

SECONDED BY: Rob Rader

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0

BOARD OF TRUSTEES

SANTA MONICA COMMUNITY COLLEGE DISTRICT

REGULAR MEETING

October 10, 2005

IV. SUPERINTENDENT'S REPORT

- Management Association Update/Classified Staff Recognition Award: Waleed Nasr, multimedia specialist who has worked at SMC for six years, was presented the Classified Staff Recognition Award for October by SMC Management Association President Katharine Muller.
- Bundy Campus Update: Provost Marvin Martinez reported that the unduplicated headcount this semester is at 1,335, with 61 percent of the students enrolled in more than one course, which is "good news" because the college wants the facility to be self-contained. Math classes had the highest enrollment, followed by nursing, education and English. Sixty percent of the students live within a five-mile radius of the campus, with the largest numbers coming from West Los Angeles, Mar Vista and Palms. The college hopes to start offering Emeritus College courses in the spring and is in the process of developing a proposal for an aviation program at the site. In terms of parking, the college has been given notice by the City of Santa Monica to vacate the Airport shuttle lot - currently used by Bundy students during the day and all SMC students at night - by November 4. City officials have told college officials they will help look for an alternative site for student parking, but have made no promises of finding suitable property. Contingency plans are being developed.

V. PRESENTATIONS AND BOARD DISCUSSION

- Dr. Margaret Quiñones reported on the Board of Governors meeting held on September.
- Dr. Dorothy Ehrhart-Morrison reported on the ACCT Annual Leadership Conference in Seattle

V. ACADEMIC SENATE REPORT - Richard Tahvildaran-Jesswein
Academic Senate President

VI. COMMUNICATIONS OR PUBLIC COMMENTS

Willis Barton
Zina Josephs
Lorraine Sanchez
Lesley Kawaguchi
John Kennedy
Richard Lavallee
Mitra Moassessi
Lantz Simpson
Dennis Frisch
Giovanni Vela
Rebecca Curtis

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 10, 2005

CONSENT AGENDA

It is recommended that the Board of Trustees take the action requested on Consent Agenda Recommendations #2-#16.

Recommendations pulled for questions and returned to Consent Agenda: #3-H, #5, #10-A

Recommendation pulled for Abstention: #7 (Margaret Quiñones)

Recommendation pulled for negative vote: #3-H (Susan Aminoff)

Action on Consent Agenda

MOTION MADE BY: Margaret Quiñones
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0 (Susan Aminoff voted no on #3-H)
 ABSTAIN: Margaret Quiñones on #7

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 ACCEPTANCE OF GRANTS AND BUDGET

Requested Action :Approval/Ratification **AUGMENTATION**

Title of Grant: **Community College Careers in Child Care**
Granting Agency: Los Angeles County Department of Public Social Services
Requested Funding: \$160,000
Matching Funds: N/A
Performance Period: July 1, 2005 - June 30, 2006
Summary: The program offers CalWORKs students who are interested in pursuing a career in Early Childhood Education the opportunity to receive academic and student support services while pursuing ECE and general education coursework. Participants may also attend ECE conferences and gain child care center work experience. The program serves 25-35 CalWORKs students.

Budget: Income
 8000 \$160,000

Expenditures
 1000 Academic Salaries \$117,127
 2000 Classified Salaries \$12,000
 3000 Benefits \$19,195
 4000 Supplies \$1,263
 5000 Contract Services \$5,250
 6000 Equipment \$0
 7000 Indirect Costs \$5,165

Title of Grant: **Community College CalWORKs Program**
Granting Agency: Los Angeles County Department of Public Social Services
Requested Funding: \$81,144
Matching Funds: N/A
Performance Period: July 1, 2005 - June 30, 2006
Summary: Funding provides counseling services to CalWORKs students.

Budget: Income
 8000 \$81,144

Expenditures
 1000 Academic Salaries \$60,840
 2000 Classified Salaries \$0
 3000 Benefits \$12,168
 4000 Supplies \$5,342
 5000 Contract Services \$360
 6000 Equipment \$0
 7000 Indirect Costs \$2,434

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 2 ACCEPTANCE OF GRANTS AND BUDGET

Requested Action :Approval/Ratification **AUGMENTATION** (continued)

Title of Contract: **Contract Education for US Can Company**
Contracting Agency: **US Can Company**
Amount of Award: \$169,000
Performance Period: October 1, 2005 - September 30, 2006
Summary: US Can Company will be contracting with Santa Monica College (SMC) to deliver contract education services to upgrade the capacity of their workforce. The training workshops will cover computer literacy, manufacturing processes, quality improvement methods and time management topics that will be customized to meet the needs of their employees. Other topics will include company-specific topics that are designed to meet management system upgrades and lean manufacturing methods. The entire contract will last one year with SMC providing a total of 130 instructional hours to 100 employees.

The Workforce and Economic Development department is continuing to expand its procurement of corporate training services efforts. The availability of departmental equipment and instructional resources has allowed this contracted education/corporate retraining activity to be procured.

Budget: Augmentation	Income	
	8000	\$169,000
	Expenditures	
	2000 Classified Salaries	\$45,600
	3000 Benefits	1,140
	4000 Supplies	0
	5000 Contract Services	110,430
	6000 Equipment	0
	7000 Indirect Costs	11,830

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS

Action: Approval/Ratification

3-A CONSULTANTS FOR JOB DEVELOPMENT INCENTIVE FUND GRANT

(1) Provider: California Certification of
Chemical Dependency Counselors (CCBCDC)

Amount of Contract: \$35,000

Duration of Contract: October 1, 2005 - June 30, 2006

Funding Source: Job Development Incentive Fund

Comment: The contractors will provide job placement assistance services to participants trained through the Alcohol and Other Drug (AOD) counseling category under SMC's Job Development Incentive Fund Grant. This agency is recognized by the State of California's Alcohol and Drug Program Administration as one of the leading certifying bodies for the substance abuse counseling field. Their capacity to provide certification and placement support is well documented. Other responsibilities under this contract will include the provision of reports to the SMC Workforce Development Department detailing the outcomes of all workshops and job-related placements including any wage upgrades for the low-wage/working poor target population.

Activities and performance outcomes will be in accordance with California regulation(s) and SMC Workforce Development Department guidelines to ensure full compliance with contractual agreements with the California Chancellor's Office.

(2) Provider: Jim Symington

Amount of Contract: \$22,000

Duration of Contract: October 1, 2005 - June 30, 2006

Funding Source: Job Development Incentive Fund

Comment: The consultant will provide educational services in the second year of Santa Monica College's Job Development Incentive Funds (JDIF) program. Mr. Symington has successfully provided similar services in the first year of the JDIF program. He successfully trained students resulting in attainment of state-recognized AOD certification.

The JDIF program focuses its services towards the allied health care field. According to SMC's contract with the state Chancellor's Office, a training workshop should result in state-recognized certifications. The educational service provided under this consulting contract will cover field-related topics that will prepare individuals to take the state certification exam towards the Alcohol and Other Drug counseling field. This certification is required by the California

Alcohol and Drug Program Administration. As proctor for the educational services, Mr. Symington will oversee and coordinate the recruitment and training of participants.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. **CONTRACTS AND CONSULTANTS** (continued)

Action: *Approval/Ratification*

3-A **CONSULTANT FOR JOB DEVELOPMENT INCENTIVE FUND GRANT** (continued)

(3) Provider: Manpower
Amount of Contract: \$35,000
Duration of Contract: October 1, 2005 - June 30, 2006
Funding Source: Job Development Incentive Fund
Comment: Manpower will provide job placement assistance services participants trained through the certified nursing assistance component of SMC's Job Development Incentive Fund Grant. These services will prepare participants for job entry and successful retention in the health care field. Manpower has an extensive experience in the job placement arena, and their contacts with local health care providers, as well as other companies that relate to the delivery of health care, are well documented. Other responsibilities will include providing reports to the SMC Workforce Development Department detailing the outcomes of all workshops, job-related placements, and wage upgrades.

Activities and performance outcomes will be in accordance with California regulation(s) relative to the certified nursing assistance job classification and SMC's Workforce Development Department guidelines.

3-B **CONTRACT FOR INSTRUCTION - CONTINUING EDUCATION**

Provider: Idea Resource Systems and Gregory Van Zuyen
Terms of Contract: Idea Resource Systems will pay Santa Monica College \$1,500 for the workshop. Gregory Van Zuyen will be compensated \$400 for preparation and instruction.
Date: October 15, 2005
Funding Source: Revenues generated by workshop
Comment: The contract provides for instruction of one class in "Adobe Illustrator" to clients of Idea Resource Systems. The workshop will be held at the Santa Monica College, Bundy Campus' Computer Laboratory, Room 127.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS (continued)

Action: Approval/Ratification

3-C EMERITUS COLLEGE FACILITIES, WINTER 2006

Provider: Facilities for off-campus Emeritus College classes for the Winter 2006 semester
Amount of Contract: Payment per class session is authorized as stated on the list
Duration of Contract: January 3 through February 9, 2006
Funding Source: 2005-2006 Budget of Emeritus College
Comment: The list of facilities is on file in the Office of Academic Affairs and Emeritus College.

3-D PROFESSIONAL DEVELOPMENT CONSULTANTS

Consultant: Virginia Downie
Amount of Contract: \$250
Term of Contract: August 19, 2005
Funding Source: Human Resources/Staff Diversity 2005-06 Budget

Consultant: William F. Purkiss
Amount of Contract \$250
Duration: August 19, 2005
Funding Source: Human Resources/Staff Diversity 2005-06 Budget

Comment: Consultants provided training to faculty as part of the opening day activities.

3-E CONTRACT FOR ONLINE COLLECTIVE BARGAINING DATABASE SERVICES

Provider: Community College League of California
Amount of Contract: \$4,000 for twelve months
Duration of Contract: November, 2005 - October, 2006
Funding Source: 2005-2006 Budget/Human Resources
Comment: The service will provide the District staff instant access to valuable collective bargaining information in one central location. The database provide 24/7 access to contract agreements, salary schedules, benefit schedules, job descriptions and other documents provided by districts throughout the state. The database offers a comprehensive search engine, survey functions and district-by-district demographic information.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS *(continued)*

Action: *Approval/Ratification*

3-F AMENDMENT TO AGREEMENTS FOR ARTS, MEDIA AND ENTERTAINMENT CAREER STANDARDS PROJECT -YEAR ONE

Contract: California Arts Project, under the Foundation for
California State Universities at San Bernardino
Amount of Contract: \$36,599 (amended,
increased from \$33,000)
Duration of Contract: 2004-05 (extended through
September 30, 2005)
Comment: To coordinate and deliver workshops to high
schools in California on the implementation of
the new Arts, Media and Entertainment Curriculum

Consultant: W. Travis Hanes III
Amount of Contract: Not to exceed \$7,750
(amended, increased from \$7,500)
Duration of Contract: 2004-05 (extended through
September 30, 2005)

Consultant: Kathleen Milnes
Amount of Contract: Not to exceed \$20,675
(amended, increased from \$20,000)
Duration of Contract: 2004-05 (extended through
September 30, 2005)

Funding Source: California Department of Education Arts, Media and
Entertainment Career Standards Project

Comment: This project will result in the development of
public secondary school Curriculum content
standards for the Arts, Media and Entertainment
Industry sector.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 3 CONTRACTS AND CONSULTANTS (continued)

Action: Approval/Ratification

3-G KCRW CONTRACTS AND CONSULTANTS

Annual contracts for the period of July 1, 2005 through June 30, 2006:

	Provider	Service	Amount
1.	Jason Bentley dba Secret Technology, Inc	Program services, "Metropolis"	\$200 per program, amended total not to exceed \$56,000
2.	Chris Douridas	Program services, "New Ground;" Also as Guest Host for other Music programs	\$200 per program, "NEW GROUND;" varying rates for other music programs; total not to exceed \$48,000.
3.	Anne Litt	Program services, "Weekend Becomes Eclectic;" Guest Host for other music programs.	\$200 per program, Weekend Becomes Eclectic; varying rates for other music programs; amended total not to exceed \$45,000
4.	Anne Litt	Facilitation and coordination services of KCRWMusic.com	\$2,083.33 per month; total not to exceed \$25,000
5.	Nicholas Madigan	Program services, "Minding the Media" as Guest Host for special programming.	Payable at \$250 per original, exclusive program, "Minding the Media;" payable at varying rates, special programming; total not to exceed \$17,000.
6.	Garth Trinidad	Program services, "Chocolate City;" as Guest Host for other music programs.	\$200 per program, "Chocolate City;" varying rates for other music programs; amended total not to exceed \$45,000

Funding Source: KCRW Donations and Grants

Comment: KCRW raises funds for all operating and capital expenses of the station

3-H RISK MANAGEMENT CONTRACTS AND CONSULTANTS

Provider: Keenan & Associates
Service Fees: Amended total not to exceed \$45,000
Term of Contract: July 1, 2005 through June 30, 2006
Funding Source: 2005-2006 Risk Management Budget
Service: Loss control & Worker's Compensation claim minimization; ergonomic workstation

assessment/training; regulatory compliance;
hazardous materials inventories & assessment;
safety training for Maintenance, Operations &
Grounds departments

Comment:

This amendment will consolidate services
previously provided by multiple consultants
under the agreement with Keenan & Associates.
The District has determined that this
consolidation will be more cost efficient.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 10, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ELECTIONS

EFFECTIVE DATE

MANAGEMENT

Furuyama, Ron 06/30/06 (increase of assignment)	Project Manager, Dual Enrollment 100% (renewal/categorical position)	11/01/05 -
Hylar, Maral 06/30/06 (increase of assignment)	Project Manager, Dual Enrollment 100% (renewal/categorical position)	11/01/05 -
Santos, Sarita	Project Manager, Title V Grant 10/11/05 - 06/30/06	
Albert Solano 06/30/06	Project Manager, Copernicus Grant	10/01-05 -

TEMPORARY HOURLY FACULTY

(List on file in the Office of Humans Resources - Academic)

SEPARATIONS

RESIGNATION

Bland, James	Instructor, Life Science	06/13/06
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The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 10, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL

Requested Action: Approval/Ratification **ESTABLISH/ABOLISH POSITIONS**

The following positions will be established/abolished in accordance with District policies and salary schedules.

EFFECTIVE DATE

REDUCTION OF CLASSIFIED POSITION

This following position is being abolished due to lack of fund/lack of work, pursuant to Education Code Sections 88014, 88017 and 88127 effective November 28, 2005. Risk management services will be coordinated by Business Services.

Risk Manager	11/28/05
Fiscal Services, 12 mos, 40 hrs	

The Superintendent/President is directed to give notice of layoff to the effected classified employee pursuant to the requirements of law. The employee laid off pursuant to this recommendation shall be eligible for reemployment pursuant to Education Code Section 88117.

RECOMMENDATION NO. 6 SALARY SCHEDULES

Requested Action: Approval/Ratification

Salary schedules for all employee groups, represented and unrepresented, are declared indefinite for 2004-05 and 2005-06.

Comment: This action is required by the Los Angeles County Office of Education in order to process the retroactive salary increases approved by the Board of Trustees

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 10, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

EFFECTIVE DATE

ELECTIONS

REINSTATEMENT

Ponce, Alvin Cash Receipts Clerk, Auxiliary Services 08/16/05

PROBATIONARY

Bando, Gloria	Clerical Assistant I, Media Center	08/26/05
Beauregard, Stacey	Instructional Assistant-English, English	09/27/05
Bedworth, Sheila	Instructional Assistant-English, English	09/13/05
Bernard, Lori	Accounting Specialist II, Fiscal Services	09/14/05
De Alba, Marcelo	Custodian, Operations	10/03/05
Evenhuis, John	Instructional Assistant-English, English	10/03/05
Gonzalez, Domingo	Custodian, Operations	08/29/05
Le, Anh	Accounting Specialist II, Fiscal Services	09/15/05
Lee, Byung Sun	Accountant, Fiscal Services	09/19/05
Riojas, Jessica	Admissions and Records Clerk I, Emeritus	09/13/05
Romo, Veronica Z	Cash Receipts Clerk, Bursar's Office	09/13/05
Rosales Rivera, Silvia	Custodian, Operations	08/25/05
Sin, Mukhorn	Custodian, Operations	08/25/05
Soufian, Yenia	Payroll Specialist, Payroll	08/19/05
Taylor, Tyrone	Custodian, Operations	08/31/05

PROMOTIONS MANAGEMENT

Dammer, Robert, Dir. of Network Services/Telecommunications,	Network Svc	09/22/05
Wu, Chen-Szu (Frank), Dir. of Management and Information Systems,	MIS	09/22/05

PROMOTIONS

Aquino, Cherry L	Accountant, Fiscal Services	09/19/05
Locke, Debra	Administrative Assistant II, Madison Theater	10/10/05
Mendoza, Antonio G	Accountant, Fiscal Services	09/26/05
Rojas, Anna	Administrative Assistant II, Library	09/07/05

WORKING OUT OF CLASSIFICATION

Cole, Gina	08/01/05 - 11/30/05
Fr: Department Secretary I, Community Relations,	12 mos, 40 hrs

To: Acting Public Programs Office Coordinator. Community
Relations, 12 mos, 40 hrs

Sher, Brian

07/10/05 - 10/31/05

Fr: Computer Network Analyst, Network Services, 12 mos, 40 hrs

To: Acting Systems Administrator, Network Services, 12 mos, 40 hrs

ADVANCED STEP PLACEMENT

(The employee listed has met the standards for Advanced Step Placement. Salary advance payment is retroactive to initial hire date)

Echeverria, Alberto, Comm Coll Police Officer Trainee, Coll Police
Step C 07/05/05

WORKING OUT OF CLASSIFICATION (additional responsibilities)

Franco, Carlos, Groundskeeper, Grounds +7.5% 06/13/05 -
10/20/05
Oseguera, Ismenia, Custodian, Operations +2.5% 06/13/05 -
07/11/05

LEAVES OF ABSENCE WITH PAY

MILITARY LEAVE

Looney, Brant Systems Analyst, AET 09/01/05 - 09/30/05

LEAVES OF ABSENCE WITHOUT PAY

PERSONAL

Diaz, Veronica Accountant, Fiscal Services 09/19/05 -
10/14/05

SEPARATIONS

RELEASED FROM PROBATIONARY ASSIGNMENT

Ponce, Alvin Cash Receipts Coordinator, Bursars Office
08/15/05
Richardson, Maree Custodian, Operations 08/19/05

RESIGNATION

Castelo, Vergil Multimedia Computer Lab. Technician, AET09/04/05
Teroy, George Accounting Manager, Fiscal Services 09/30/05

The Board hereby accepts immediately the resignation of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 10, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 8 **CLASSIFIED PERSONNEL - LIMITED TERM**

Requested Action: Approval/Ratification

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL

Bando, Gloria, Clerical Assistant I, Personnel Commission 09/01/05 - 09/22/05
 Bonner, Gary, Accompanist-Dance, KD 09/18/05 - 12/31/05
 Hasel, Amber, Sign Language Interpreter Trainee, DSC 08/29/05 - 12/31/05
 Jansen, Michael, Lab Tech-Physical Science, Physical Science 08/24/05 - 12/31/05
 La Cosse, Naomi, Sign Language Interpreter I, DSC 07/01/05 - 12/31/05
 Matlow, Stephanie, Sign Language Interpreter Trainee, DSC 08/29/05 - 12/31/05
 Richardson, Angela, Accountant, Fiscal Services 07/01/05 - 09/30/05

LIMITED TERM

Awosika, Kikelola, Bookstore Clerk/Cashier, Bookstore 08/22/05 - 06/30/06
 Branch-Amos, Alixe C, Administrative Assistant I, Personnel Comm 09/19/05 - 11/18/05
 Gever, Diyanna, Instructional Assistant-English, English 09/26/06 - 12/31/05
 Gordon, Jeffrey, Counseling Aide, Student Life 07/11/05 - 12/31/05
 Ross, Nancy, Instructional Assistant -Learning Disabilities, DSC 07/01/05 - 12/22/05
 Santa Maria, Bladimir, Bookstore Clerk/Cashier, Bookstore 09/12/05 - 06/30/06
 Serratos, Monica, Counseling Aide, Student Life 07/11/05 - 12/31/05

LIMITED TERM (Substitute)

Cooper, Joyce, Accompanist-Performance, Emeritus 07/01/05 - 12/31/05

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 10, 2005

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 CLASSIFIED PERSONNEL - NON MERIT

Requested Action: Approval/Ratification

All personnel assigned to non-merit employment will be elected on a limited term basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS \$7.00/hr	11
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College Student Assistant \$7.00/hr	83
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College Work-Study Student Assistant \$7.00/hr	106
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SPECIAL SERVICES

Art Model \$14.00/hr	1
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Community Services Specialist II \$38.00/hr	8
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List(s) available in the Human Resources Office and attached to permanent minutes.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 FACILITIES

10-A CHANGE ORDER NO. 4 - THEATRE ARTS RENOVATION

Change Order No. 4 - TURNER CONSTRUCTION COMPANY on the Theatre Arts Renovation Project in the amount of \$45,805.

Original Contract Amount	\$13,053,000
Change Order No. 1	5,160
Change Order No. 2	299,049
Change Order No. 3	207,732
Change Order No. 4	<u>45,805</u>

Revised Contract Amount \$13,617,746

Original Contract Time	425 days
Time Extension Change Order No. 2	24 days
Current Revised Contract Time	469 days

Funding Source: Measure U

Comment: Change Order No. 4 provides for a new pre-cast concrete sump pit with ladder and traffic rated access hatch, additional reinforcing steel at curved ramp, additional labor and material to provide miscellaneous stud walls and related framing and firestopping, miscellaneous framing at structural steel columns to accommodate added thickness of fireproofing and a credit for the deletion of perforated metal panels at the roof top equipment screen. Screen will be solid sheet metal panels with factory applied finish.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 FACILITIES (continued)

10-B SUBSTITUTION OF LISTED SUBCONTRACTOR - THEATRE ARTS RENOVATION

TURNER CONSTRUCTION, general contractor for the Theatre Arts Renovation project requests the following listed subcontractor substitution:

Painting: From listed sub-contractor Duggan Associates, Torrance, CA. to Borbon Painting, Buena Park, CA.

Comment: The listed subcontractor was unable to enter into an agreement with the general contractor.

10-C CHANGE ORDER NOS. 7 & 8 - NEW MUSIC AND PERFORMING ARTS THEATER

Change Order No. 7 - FTR INTERNATIONAL, INC. on the Renovation portion of the project in the amount of \$5,410

Change Order No. 8 - FTR INTERNATIONAL, INC. on the Theatre portion of the project in the amount of \$15,400

Original Contract Amount	\$30,780,000
Change Order No. 1	15,360
Change Order No. 2	4,174
Change Order No. 3	3,492
Change Order No. 4	17,654
Change Order No. 5	11,582
Change Order No. 6	6,464
Change Order No. 7	5,410
Change Order No. 8	15,400
Revised Contract Amount	\$30,859,536

Original Contract Time	670 days
Current Contract Time	670 days

Funding Source: Measure S, U

Comment: Change Order No. 7 provides for the partial closure of a below-grade retaining wall, a credit for deleted waterproofing, labor and materials to remove existing carpet in existing room, and labor and materials to disconnect and remove existing floor mounted electrical outlets and associated conduit and wiring.

Change Order No. 8 provides for labor, materials and equipment to field weld reinforcing steel bars in basement walls to steel column flanges to provide continuity across the wall reinforcing.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 FACILITIES (continued)

10-D AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES - BUNDY CAMPUS MASTER PLAN

Amend the agreement with WWCOT for architectural services related to the Bundy Campus Master Plan project for an additional amount not to exceed \$75,000 for an amended contract total of \$295,000 plus reimbursable expenses.

Funding Source: Measure U

Comment: This agreement provides for a time extension from the original contract. Additional time was necessary on this project due to extensive community outreach and further planning with the City of Santa Monica and the City of Los Angeles on access issues.

10-E AGREEMENT FOR ARCHITECTURAL SERVICES - CAMPUS QUAD

Agreement with tBP ARCHITECTURE for architectural services related to the Campus Quad project for an amount not to exceed \$468,980 plus reimbursable expenses.

Funding Source: Measure U

Comment: The Campus Quad project will complete the construction in the middle of the campus and will include an open landscaped area between the new Theatre Arts complex to the east, the new Liberal Arts to the west and the Library to the south.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET AUGMENTATIONS

11-A ARTS, MEDIA AND ENTERTAINMENT CAREER STANDARDS PROJECT -YEAR 1

Granting Agency: California Department of Education

Requested Funding: \$48,223

Matching Funds: Not Applicable

Performance Period: July 01, 2005 - September 30, 2005

Summary: This is the 2004-2005 carry-over amount of \$48,223 for the contract with the California Department of Education for Santa Monica College to serve as the organizing entity for the development career content standards for the Arts, Media and Entertainment industry sector.

Budget Augmentation:	Income:	
	8000 Income	\$48,223
	Expenditures	
	1000 Academic Salaries	5,000
	2000 Non-Academic	2,000
	3000 Employee Benefits	2,100
	4000 Supplies	4,706
	5000 Contract Services/Operating Exp.	30,573
	6000 Equip/Capital Outlay	3,844
	Total Expenditures	\$48,223

11-B TRIO STUDENT SUPPORT SERVICES

Granting Agency: U S Department of Education

Requested Funding: \$93,515

Matching Funds: \$8,874

Performance Period: July 01, 2005 - August 31, 2005

Summary: This is the 2004-2005 carry-over amount of \$93,515 as contracted with the U.S. Department of Education for the Student Support Services project to raise the retention, graduation, and transfer rate of academically disadvantaged students who are low-income, first generation, or disabled.

Budget Augmentation:	Income:	
	8000 Income	\$93,515
	Expenditures	
	1000 Academic Salaries	27,500
	2000 Non-Academic	24,211
	3000 Employee Benefits	0
	4000 Supplies	6,500
	5000 Contract Services/Operating Exp.	1000
	6000 Equip/Capital Outlay	16,304
	7000 Student Payments	18,000
	Total Expenditures	\$93,515

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 11 BUDGET AUGMENTATIONS

11-C PROFESSIONAL DEVELOPMENT INSTITUTE FOR EARLY CHILDHOOD EDUCATORS (PROP 10)

Granting Agency: Los Angeles County

Appropriated Funding: \$74,651

Matching Funds: Not applicable

Performance Period: July 1, 2005 - June 30, 2006

Summary: The County of Los Angeles has approved an increase in the 2005-06 funding by an additional \$74,651.

Budget Augmentation:	Income:	
8000 Income		\$74, 651
	Expenditures:	
4000 Books & Supplies		1,000
5000 Contract Services/Operating Exp.		28,500
6000 Equip/Capital Outlay		45,151
Total Expenditures		74,651

BOARD OF TRUSTEES	Action
Santa Monica Community College District	October 10, 2005

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 **COMMERCIAL WARRANT REGISTER**

August 1 - August 31, 2005 1704 - 1748
 \$6,187,482.98

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 **PAYROLL WARRANT REGISTER**

August 1 - August 31, 2005 C1A - V1E \$6,629,634.48

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 AUXILIARY PAYMENTS & PURCHASE ORDERS

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore fund, Trust fund and other Auxiliary funds.

	Payments	Purchase Orders
August 1 - August 31, 2005	\$1,091,403	\$46,134

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 15 DIRECT PAYMENTS

Payments were authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments were made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

August 1 - August 31, 2005	D000118 - D000232
\$1,207,522.08	
July 1 - August 31, 2005	B000001 - B000075
\$1,008,852.18	

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 10, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 17 BOARD OF TRUSTEES MEETINGS, 2006

It is recommended that the Board of Trustees approve the schedule of meetings for 2006 following the policy determined by the Board that regular meetings be held on the second Monday of the month. A second meeting (hold) is scheduled on the fourth Monday of the month.

Comment: Alternate dates are listed for meetings that need to be rescheduled because of a holiday (April 10th) and/or conflicts with meetings of the Board of Governors (July, September, November).

Options for retreat dates are included for consideration.

MOTION MADE BY: Margaret Quiñones
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Aye
 AYES: 7
 NOTES: 0

The Board of Trustees adopted the following schedule of meetings for 2006. Some meetings are scheduled on days other than the second Monday of the month as indicated because of conflicts with holidays and/or meetings of the Board of Governors.

BOARD OF TRUSTEES MEETINGS, 2006

January 9, 2006 (<i>second Monday</i>)	July 12 (<i>second Wednesday</i>)
January 23 (<i>hold</i>)	July 24 (<i>hold</i>)
February 13 (<i>second Monday</i>)	August 14 (<i>second Monday</i>)
February 27 (<i>hold</i>)	August 28 (<i>hold</i>)
Winter Retreat	Summer Retreat
Saturday, March 4	Saturday, August 26
March 13 (<i>second Monday</i>)	September 13 (<i>second Wednesday</i>)
March 27 (<i>hold</i>)	September 25 (<i>hold</i>)
April 3 (<i>first Monday</i>)	October 9 (<i>second Monday</i>)
April 24 (<i>hold</i>)	October 23 (<i>hold</i>)
May 8 (<i>second Monday</i>)	November 6 (<i>first Monday</i>)
May 22 (<i>hold</i>)	November 27 (<i>hold</i>)
June 12 (<i>second Monday</i>)	December 11 (<i>second Monday</i>)
June 26 (<i>hold</i>)	

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	October 10, 2005

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18 ADOPTION OF HAZARD MITIGATION PLAN

It is recommended that the Board of Trustees adopt the Hazard Mitigation Plan, which was completed as a multi-jurisdictional packet with the Santa Monica-Malibu Unified School District.

Comment: The Santa Monica Community College District is mandated by Federal Law to complete its Hazard Vulnerability Analysis and Program Plan under the Disaster Mitigation Act of 2000 (Robert T. Stafford Disaster Relief and Emergency Assistance Act, PL 93-288 and PL 100-707).

Official acceptance by the Board of Trustees is required prior to submission to State and Federal agencies. District staff, with the assistance of the Hazard Mitigation Task Force and expert consultant Dimensions Unlimited, Inc., has reviewed the Plan and finds it to be thorough and complete, and it will satisfy all requirements of the subject law.

This will also acknowledge the work of the multi-jurisdictional (SMC and SMMUSD) Committees' work in accomplishing this very important task.

A copy of the Plan on diskette has been forwarded to members of the Board of Trustees and is available on the SMC website at: www.smc.edu/risk_management/. Due to the volume of material, the Plan was not able to be included in the agenda.

MOTION MADE BY: Margaret Quiñones
 SECONDED BY: Dorothy Ehrhart-Morrison
 STUDENT ADVISORY: Aye
 AYES: 7
 NOES: 0



Santa Monica-Malibu Unified School
District
&
Santa Monica College

Disaster Mitigation Act of 2000

All-Hazard Mitigation Plan

Executive Summary

To summarize, this document contains:

- The Santa Monica-Malibu USD and Santa Monica College Hazard Vulnerability Analysis;
- Prioritization of Santa Monica-Malibu USD and Santa Monica College Hazards for mitigation activities;
- Hazard Mitigation Strategy Goals and Objectives;
- District-wide Hazard Mitigation efforts and plan input;
- Coordination with local interest groups and citizens;
- Proposed strategies and actions to reduce short and long term vulnerability to the identified hazards; as recommended by the Santa Monica-Malibu USD and Santa Monica College All-Hazard Mitigation Planning Committee, its sub-committees and the general public;
- Methods of implementing, monitoring, evaluating, and updating this DMA 2000 Hazard Mitigation Plan;
- Constraints to implementing Hazard Mitigation strategies and recommendations;
- The establishment of the Santa Monica-Malibu USD and Santa Monica College Multi-Hazard Mitigation Planning Committee to assist in the further development, prioritization and implementation of the recommended Hazard Mitigation strategies.

This document also provides a framework for the identification and coordination of Hazard Mitigation strategies developed in the Santa Monica-Malibu USD and Santa Monica College with other plans; especially those developed by District departments, agencies and organizations as well as those plans developed in order to file for Federal disaster assistance, as required by P.L. 106-390 (as amended) of the Disaster Mitigation Act of 2000.

Definition of Hazard Mitigation

Hazard Mitigation is any sustained action taken to eliminate or reduce long-term risk to human life, property and the environment posed by a hazard.

Hazard Mitigation Planning is the process of developing a sustained course of action taken to reduce or eliminate long-term risk to people and property from both natural and technological hazards and their effects. The planning process includes establishing goals and recommendations for mitigation strategies.

Hazard Mitigation may occur during any phase of a threat, emergency, or disaster. Mitigation can and may take place during the *preparedness* (before), *response* (during), and *recovery* (after) phases.

The process of hazard mitigation involves evaluating, identifying, and implementing actions to minimize or eliminate the hazard's impact.

Purpose of the Plan

The purpose of this plan is to integrate Hazard Mitigation strategies into the day-to-day activities and programs of the Santa Monica-Malibu USD and Santa Monica College.

This plan identifies and evaluates specific strategies to be considered by the Santa Monica-Malibu USD and Santa Monica College and its agencies. It offers a District-wide support document as well as a planning support tool for those strategies developed by the District's political subdivisions, agencies, departments, special districts and organizations.

The strategies presented are deemed appropriate and effective by recommendation of the Santa Monica-Malibu USD and Santa Monica College All-Hazard Mitigation Planning Committee and the District's agencies, departments and private groups.

Upon acceptance by the California Governor's Office of Emergency Services (OES) and the Federal Emergency Management Agency (FEMA), selected strategies will be further developed for funding and implementation by the lead District agencies and departments. This plan describes the potential sources of Hazard Mitigation Strategy funding, and general procedures to obtain that funding.

This plan is based upon the Santa Monica-Malibu USD and Santa Monica College Hazard Vulnerability Analysis (HVA) that considers natural, technological, and human-caused risks to which the District and its political subdivisions are vulnerable. The plan describes strategies that government and private sector organizations may utilize to develop their capabilities to mitigate those hazards.

It is understood that the mitigation strategies adopted in this plan are recommendations only, and they must be approved by the Superintendent of Schools and School Board and funded in order to be implemented as official Hazard Mitigation Strategies.

Santa Monica-Malibu Unified School District

Mission Statement

Extraordinary achievement for ALL students while simultaneously closing the achievement gap.

Vision

As a community of learners the Santa Monica-Malibu USD Unified School District works together in a nurturing environment to help students be visionary, versatile thinkers; resourceful, life-long learners; effective, multilingual communicators and global citizens. We are a rich, culturally diverse community that values the contributions of all its members and strives to promote social justice. We exist to assist all students in their pursuit of academic achievement, strength of character, and personal growth and to support them in their exploration of intellectual, artistic, technological, physical, and social expression.

Beliefs

We believe in equality of opportunity and equitable access to an excellent education for all students.

We believe in the strategic plan created by our community to guide our work.

We believe that students, families, teachers, and support staff share in the responsibility for each child's learning.

We believe that safe, clean, and functional school and district facilities are conducive to learning.

We believe that the district should operate within responsible financial boundaries that include future fiscal planning which reflects instructional priorities and aggressively seeks available funding sources.

We believe high standards and expectations for all our students promote rigorous learning environments.

We believe acceptance, appreciation of and connection with the diversity of students and families in SMMUSD are essential for effective teaching and learning.

We believe intelligence is learned and effort creates ability.

We believe all children are capable of developing intelligence when they are offered proper instruction and the educational support and/or interventions to meet their specific learning needs.

We believe that in partnership with students and families, teachers and district staff:

Are committed to students and their own learning.

Are responsible for managing and monitoring student learning.

Are responsible for developing intelligence in students.

Think systemically about their practice and learn from experience.

Know the subjects they teach and how to teach those subjects to students

We believe that teachers and principals are lead members of our learning community.

We believe two-way accountability between school site credentialed and classified staff and Central Office Committees promotes a culture of shared responsibility for student learning. Central Office Committees must have their goals and accountability system linked to providing support to the work of teachers and site leaders.

We believe resources must be aligned to the goals and strategies for increasing student achievement for all while closing the achievement gap.

We believe all members of the district should strive to eliminate all forms of discrimination, including: that based race, gender, color, religion, national origin, ethnic group, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics

Santa Monica College

Vision Statement

Changing Lives Through Excellence In Education

Mission Statement

Santa Monica College strives to create a learning environment that both challenges our students and supports them in achieving their educational goals. We prepare our students to contribute to the global community as they develop an understanding of their personal relationship to the world's social, cultural, political, economic, technological, and natural environments.

To fulfill this mission, the College provides open and affordable access to excellent associate degree and occupational certificate programs. These programs prepare students for successful careers, develop their college-level skills, enable their transfer to universities, and foster their personal commitment to lifelong learning.

Santa Monica College serves, represents, and embraces the community's racial and cultural diversity. We promote the exchange of ideas in an open, caring community of learners, and recognize the critical importance of each individual to the achievement of our **vision**.

The SMC Strategic Planning Goals

In pursuit of the College's Vision and Mission, the District Board of Trustees adopted six goals:

GOAL 1 STUDENT SUCCESS:

The College's learning environment will challenge, motivate, and support students. The College will use data on student outcomes to enhance educational programs and services.

GOAL 2 ACADEMIC EXCELLENCE:

The College will uphold its tradition of academic excellence and innovation centered on a strong core of classified staff, faculty, and administrators. All are dedicated to the lifelong development of individual skills and competencies.

GOAL 3 COMMUNITY OF MUTUAL RESPECT:

The College will be exemplary as a diverse community of mutual respect—a community characterized by respect for the individual, free exchange of ideas, broad collaboration, and participation in college governance.

GOAL 4 EFFECTIVE USE OF TECHNOLOGY:

The College will promote access to technology to achieve its goals.

GOAL 5 COMMUNITY PARTNERSHIP:

The College will develop public/private partnerships to meet the educational needs of our community, ensure financial viability, and promote employment of our students and alumni.

The College will acquire, plan, develop, and maintain facilities and equipment to provide the best possible educational environment and promote the use of sustainable resources.

Plan Adoption

Process

The DMA 2000 Multi-Jurisdictional Hazard Mitigation Plan Draft will be reviewed and approved by the Santa Monica-Malibu Unified School District & Santa Monica College's DMA 2000 Hazard Mitigation Planning Committee. SMMUSD's Board of Education will formally adopted their Plan on July 28, 2005. The adoption resolution will be submitted with the Plan to the State of California Office of Emergency Services and FEMA for consideration and adoption on the District's behalf.

SMC will forward their Plan to the State of California and FEMA for a courtesy review for potential approval and completeness. After successfully passing, the State of California courtesy review the plan will be forwarded to the Santa Monica College District's Board of Supervisors for consideration and adoption on behalf of the District.

The adopted Plan will be re-submitted to the State of California for final review, approval, and forwarding to FEMA for review and approval.

Ongoing Maintenance and Procedures

The Santa Monica-Malibu USD and Santa Monica College DMA 2000 Hazard Mitigation Planning Committee shall review and revise the plan every 12 months: That review will:

- Document the process on implementation of hazard mitigation strategies
- Review and update changes as appropriate to the Plan.

The Plan will be re-submitted to the California Office of Emergency Services (COES) and FEMA every 5 years for review and approval.

Legal Authority

Federal Laws

Federal legislation has historically provided funding for disaster relief, recovery, and some hazard mitigation planning. The Disaster Mitigation Act of 2000 (DMA 2000) is the latest legislation to improve this planning process (Public Law 106-390). The new legislation reinforces the importance of mitigation planning and emphasizes planning for disasters before they occur. As such, DMA 2000 establishes a pre-disaster hazard mitigation program and new requirements for the national post-disaster Hazard Mitigation Grant Program (HMGP).

Section 322 of DMA 2000 specifically addresses mitigation planning at the state and local levels. It identifies new requirements that allow HMGP funds to be used for planning activities, and increases the amount of HMGP funds available to states that have developed a comprehensive, enhanced mitigation plan prior to a disaster. States and communities must have an approved mitigation plan in place prior to receiving post-disaster HMGP funds. Local and tribal mitigation plans must demonstrate that their proposed mitigation measures are based on a sound planning process that accounts for the risk to and the capabilities of the individual communities.

FEMA prepared an Interim Final Rule, published in the Federal Register on February 26, 2002 (44 CFR Parts 201 and 206), which establishes planning and funding criteria for states and local communities.

The Plan has been prepared to meet FEMA and COESS requirements thus making the County eligible for funding and technical assistance from state and federal hazard mitigation programs.

State Laws

California has many laws and programs relating to hazard mitigation, the most effective of which include:

- California Earthquake Hazards Reduction Act of 1986
- Caltrans' Seismic Retrofit Program
- California Fire Alliance
- California Earthquake Authority's Seismic Retrofit Program
- NFIP, administered by the DWR
- State planning law and OPR's general plan guidance documents
- CDI Residential Retrofit Program
- California Education Code Katz Act Section 35295-35297
- California Government Code Petris Bill Section 8607
- California Education Code The Huges Bill Sec. 35294.2
- Field Act/Garrison Act/Riley Act - Building Codes

The following are state laws and executive orders related to hazard mitigation:

- Executive Order W-18-19
- Executive Order W-9-91
- Health & Safety Code §19211
- Health & Safety Code §19181.
- Public Resources Code §2621, et seq. (the Alquist-Priolo Earthquake Fault Zoning Act)

Local Codes & Ordinances

The jurisdictions recognize and adhere to Federal, State, County, and City codes and ordinances for building codes, land use, and development.

Additional Planning Mechanisms

The Planning committee reviewed the City of Santa Monica's DMA 2000 Plan and the City of Malibu's Emergency Operations Plan. The information concerning hazards and mitigation strategies were used as a baseline in hazard prioritization whenever feasible.

In addition, the committee reviewed current school law and incorporated the law's requirements with future mitigation strategy pertaining to keeping schools in safe repair through modernization.

Identified Mitigation Constraints

Santa Monica-Malibu USD schools and facilities are located in the Cities of Santa Monica and Malibu. The Cities and Los Angeles County are responsible for law enforcement and fire protections. Santa Monica College is located in the City of Santa Monica with six off site repeater towers. SMMUSD and SMC are not directly in control of First Responder action or mitigation. Which include:

- Law Enforcement from California Highway Patrol, Los Angeles County Sheriff's department, Los Angeles County Fire Department, the City of Santa Monica Police Department and Fire Department.
- Transportation Loss greatly impacts both school districts. The ability for students to travel to and from school is important from both an evacuation and economic standpoint. The school districts are dependent on city, county, and state roadways, plus freeways to transport students to and from schools.
- Aviation Disasters is a constant threat to all the facilities for SMMUSD and SMC. The below airports are located and operate near the school grounds. Their flight patterns are over the schools.
 - √ Los Angeles Airport: LAX
 - √ Van Nuys Airport
 - √ Ontario Airport
 - √ John Wayne Airport
 - √ Hawthorne Airport
 - √ Long Beach Airport
 - √ Santa Monica Airport

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	October 10, 2005

XIII. CLOSED SESSION - 9:35 p.m.

- Potential Litigation
pursuant to Government Code Section 54956.9

XIV. ADJOURNMENT - 11 p.m.

The meeting was adjourned in memory of **Jim D'Angelo**, retired SMC faculty member, coach, and administrator.

There will be a special meeting/closed session of the Board of Trustees on Monday, October 24, 2005 at 6:30 p.m. at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be November 7, 2005 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.