



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, February 10, 2021. This meeting was conducted via Zoom Conference.

I. Call to Order -3:05 p.m.

II. Members Present

Jennifer Merlic, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Chris Bonvenuto, Management Association Representative
Dione Carter, Management Association Representative
Jamar London, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA Representative
Dee Upshaw, CSEA Representative
Tafari Alan, Associated Students Representative

In accordance with Executive Order N-29-20 issued by Governor Gavin Newsom and dated March 17, 2020, members of the District Planning and Advisory Council participated in the meeting by Zoom Conference.

III. Minutes of DPAC Meeting –January 27, 2021: *Unanimously approved.*

IV. Public Comments - None

V. Agenda

1. COVID-19 Update:

- Planning for Fall 2021 is challenging with the uncertainty of what is ahead. The Emergency Operations Team (EOT) is trying to establish some parameters in an effort to make some concrete plans that could be implemented depending on what happens with the pandemic.
- It is not remotely feasible to think that a switch will be flipped and everyone shows up all in one day. There will be a gradual transition back with many steps, detailed plans and conversations with all college constituents.
- The college is still in phase 1. Phase 2 will allow for a slow transition for some faculty and staff to return to campus, but will not allow student activity on campus other than the pop-up food pantry and pick up of equipment or textbooks.
- The fall 2021 schedule is being developed based on the assumption that the college will be in phase 3 which allows the return of 60 percent of the workforce. This would allow for a low density of people on campus since faculty and staff make up a small fraction of the college community. Facilities would reopen with safety plans in place.

- Department chairs have been asked to build the fall 2021 schedule with online classes offerings as they normally would and increase the offerings to meet student demand for regular asynchronous online classes. Most likely, a course design model called Hyflex will be used to provide options for students attending classes. Some students would be present but others would be remote. In this scenario, social distancing would be possible. There is no one size fits all solution.
- It was suggested that surveys be conducted to determine if students and staff would feel comfortable returning to campus in a phase 3, what their experiences were, and what they liked or did not like about the remote environment. This would provide more information to help in planning for the future.
- Discussion - Master Plan for Education: Jennifer Merlic shared DeAnza College's Educational Master Plan, 2015-2020, and a draft outline of a Master Plan for Education for SMC. The last SMC Master Plan for Education was completed in 1999. DPAC discussed the need for a new Master Plan for Education to serve as a blueprint for the next five years. It would unify all the work already being done by the college in the areas of equity, guided pathways, access and success, noncredit and community education, workforce and career education, institutional effectiveness, online learning, and supporting infrastructure.

SMC's accreditation process and the next Strategic Planning cycle are coming up, and they should be linked to the process of developing a Master Plan for Education. In addition, the findings of Presidential Task Force created to assess impacts of the remote environment would have relevance. It is recognized that there is a need for a central planning document (Master Plan for Education) and the development process needs to be woven into the next two-year cycle. It was suggested that a consultant be brought in to lead the process.

VI. Adjournment – 4:20 p.m.

Meeting schedule through June 2021 (second and fourth Wednesdays each month at 3 p.m.)

February 24
 March 10, 24
 April 14, 28
 May 12, 26
 June 9, 23

Meeting of the Council of Presidents (COP)

The agenda for the DPAC meeting on February 24, 2021 will include the following:

- COVID-19 Update
- Accreditation