



Santa Monica Community College District  
**District Planning and Advisory Council**  
**MEETING - JULY 13, 2005**  
**MINUTES**

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **July 13, 2005 at 3 p.m.** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order

II. Members Present

Randal Lawson, Executive Vice-President, Chair  
Jeff Shimizu, Administration  
Teresita Rodriguez, Management Association Representative  
Lesley Kawaguchi, Academic Senate President, Vice-Chair  
Lantz Simpson, Faculty Association President  
Ken Mason, Faculty Association representative  
Jere Romano, CSEA Representative  
Sadia Afolabi, Associated Students President  
Mark Abraham, Associated Students Representative

Others Present

Robert Adams  
Alan Buckley  
Patricia Burson  
Jocelyn Chong  
John Gonzalez  
Beatriz Magallon  
Mitra Moassessi  
Judy Penchansky  
Christine Schultz  
Esau Tovar  
David Zehr

III. The minutes of June 22, 2005 were reviewed.

IV. Reports

A. Planning Subcommittees

- Budget Planning: The Budget Planning Subcommittee recommended and there was consensus on DPAC that the District should maintain its current enrollment restoration plan to borrow 550 FTES from Summer session 2005 and apply it to the 2004-05 year. If Fall 2005 enrollment is higher than anticipated, the District will consider submitting a revised 2004-2005 CCFS-320 report that includes borrowing additional FTES from Summer 2005.
  - College Services Planning: No report
  - Facilities Planning: No report
  - Human Resources Planning: No report
- Technology Planning: The Technology Planning Subcommittee presented recommendations from the Website Working Group resolving that a project team

be constructed to perform design, maintenance and support for the entire SMC website. There was consensus that there be some noticeable improvement on the SMC website by January, 2006, rather than July, 2006. The Technology Planning Subcommittee was directed to present to DPAC in August suggested timelines, priorities, and options for outsourcing.

B. Academic Senate Joint Committees

- Curriculum: No report
- Program Review: No report
- Student Affairs: No report

V. Agenda

Public Comments - None

A. Review of Student Equity Plan

The SMC Student Equity Report was presented for review and input. The report was prepared by analyzing data to identify problems areas and develop activities and strategies to address barriers to student success.

B. Master Plan for Education, 2005-06

The Master Plan for Education will be distributed early next week and it will integrate student equity and enrollment management priorities.

C. Ad hoc committee on enrollment management

The ad hoc committee on enrollment management presented recommendations for enrollment strategies and goals for 2005-06. It was agreed that these will be integrated in the Master Plan for Education.

VI. Adjournment

DPAC Meetings schedule, through December, 2005

July 27  
August 10 (no meeting August 24)  
September 14, 28  
October 12, 26  
November 9, 23  
December 14

VII. Council of Presidents Meeting

Council of Presidents set the agenda for the July 27, 2005 DPAC meeting. The agenda will include:

- Master Plan for Education, 2005-06

Reports attached: Recommendations of the Website Working Group

Student Equity Report  
Ad Hoc Committee Report - Enrollment Management