



Santa Monica Community College District
District Planning and Advisory Council
MEETING - MARCH 8, 2006
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **February 22, 2006**. at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:07 p.m.

II. Members Present

Randy Lawson, Administration, Chair Designee
Richard Tahvildaran-Jesswein, Academic Senate President
Jeff Shimizu, Administration
Katharine Muller, Management Association President
Teresita Rodriguez, Management Association Representative
Lesley Kawaguchi, Academic Senate Representative
Lantz Simpson, Faculty Association President
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative
Sadia Afolabi, Associated Students President
Jeff Jensen, Associated Students Representative
Jonathan Michaeli, Associated Students Representative

Others Present

Chui L. Tsang, Superintendent/President
Alan Buckley
Patricia Burson
Jocelyn Chong
John Gonzalez
Erica LeBlanc
Sherri Lee Lewis
Mitra Moassessi
Jacqueline Nagatsuka
Judy Penschansky
Lee Peterson
Reagan Romali
Christine Schultz
Bruce Smith
Esau Tovar
David Zehr

DPAC Staff Support

Lisa Rose

Introductions

Members of the District Planning and Advisory Council introduced themselves for the benefit of Dr. Chui Tsang, Superintendent/President. Dr. Tsang announced that he looks forward to participating in DPAC meetings and is encouraged that DPAC will continue to move in a positive direction.

III. Reviewed and accepted minutes of DPAC meeting February 22, 2006.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Reagan Romali/Mitra Moassessi, Co-Chairs. The Budget Planning Subcommittee is looking at the budget for next year and for the next three years. The goal is to create a long-term planning process.
- College Services Planning: Robert Adams, Co-Chair. The College Services Subcommittee has developed a survey for assessing services to students in the areas of bookstore, food services, transportation/parking, copiers/technology, campus safety, and campus cleanliness.
- Facilities Planning: Judy Penchansky, member. The Facilities Planning Subcommittee reported that it is continuing to look for space on campus for the Superintendent's Office and potential space for governance organizations.
- Human Resources Planning: Sherri Lee-Lewis, Co-Chair. The Human Resources Planning Subcommittee is distributing a training needs assessment survey to staff.
- Technology Planning: Jocelyn Chong/Alan Buckley, Co-Chairs. The Technology Planning Subcommittee is completing the current year objectives and planning for 2006-07. It is developing a cascading plan for replacing old computer..

B. Academic Senate Joint Committees

- Curriculum: David Zehr, Chair. The Curriculum Committee passed two new courses and three new distance education courses last week. Ten new courses and six new distance education courses will be considered at the next meeting
- Program Review: Patricia Burson, Chair. The Program Review Committee Chair and Vice Chair will schedule meetings with Academic Departments that are scheduled in 2006-07 for advanced preparation. In addition, the overall schedule for program review is being finalized for next year. It will be suggested that instructional programs be reviewed in the spring and services be reviewed in the fall in order to spread the program review process throughout the year.
- Student Affairs: Esau Tovar, Chair. The Student Affairs Committee adopted an administrative regulation proposal on graduation adjustments for students with disabilities, discussed plus/minus grading, graduation proficiency testing, alternative classes and the creation of a master syllabus on college specific policies.

V. Agenda

Public Comments - None

A. FTE Restoration; Budget Scenarios

- Randy Lawson distributed charts that provide a historical perspective and the problem; they do not provide a solution.
- Enrollment management issues were discussed, including student demand, activity hour classes, budget scenarios, patterns, facilities, enrollment trends, outreach, retention rates of full time faculty vs. part time faculty, and student/faculty connection.
- The discussion will be continued at the next meeting along with a review of budget scenarios.
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- B. 2005-06 Master Plan for Education: Status of Institutional Objectives (#9-#13)- postponed until next meeting.

VII. Adjournment: 5:35 p.m.

DPAC Meetings schedule, through June 2006:

March 22
April 12, 26
May 10, 24
June 14, 28

VIII. Council of Presidents Meeting

The Council of Presidents set the agenda for the March 22, 2006 DPAC meeting.

Old Business:

- 2005-06 Master Plan for Education: Status of Institutional Objectives (#14-#17)
- FTEs Restoration
(Budget scenarios, enrollment strategies, weekend college, student activity hour, dual enrollment, distance education, etc.)

No reports (Reports from Planning Subcommittees and Academic Senate Joint Committees will be scheduled for one meeting per month)