



Santa Monica Community College District
District Planning and Advisory Council
MEETING -JULY 12, 2006
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **July 12, 2006**, at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard. Santa Monica, California.

I. Call to Order: 3:05 p.m.

II. Members Present

Randy Lawson, Administration, Chair
Jeff Shimizu, Administration
Lesley Kawaguchi, Academic Senate Representative
Christine Schultz, Academic Senate Representative
Al DeSalles, Management Association President
Mona Martin, Management Association Representative
Lantz Simpson, Faculty Association President
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative

Others Present

Georgia Bauman
Patricia Burson
John Gonzalez
Mitra Moassessi
Katharine Muller
Judy Penchansky

DPAC Staff Support

Lisa Rose

III. Reviewed and accepted minutes of DPAC meeting June 28, 2006.

IV. Agenda

Public Comments

None

There was consensus to cancel the meeting scheduled for August 9, 2006.

A. Election of Vice-Chair, 2006-07 (per Administrative Regulation 2250): Richard Tahvildaran-Jesswein was elected Vice-Chair by acclamation.

B. Program Reviews: Overarching Issues (three year trends) were reviewed:
Overarching issues in 2005-06 included (1) signage, (2) occupational programs, (3) websites and technology, and (4) 508 compliance.

- 508 compliance was also an overarching issue in 2003-04 and 2004-05
- It was agreed that overarching issues should be considered for inclusion in institutional objectives of the Master Plan for Education. A subcommittee will review the issues for the last three years and submit to DPAC the issues to be

included in this year's planning for next year and/or referred to the appropriate planning subcommittee.

- It was suggested that those issues having a financial impact be included in budget planning.

C. Recommendation from Budget Planning Subcommittee

- The Budget Planning Subcommittee forwarded three recommendations to DPAC:
 1. The Budget Committee recommends that the District maintain an administrative assistant for the purpose of taking minutes, preparing agendas and to provide continuity for the committee.
 2. Whereas the Budget Committee has not received information and data in a timely manner for committee meetings, the Budget Committee requests the College president to work with the Budget Committee co-chairs to insure that requested information and data is delivered to the Committee in a timely manner.

In response to #1 and #2, Randy Lawson stated that there will be a new chair for the Budget Planning Subcommittee which will determine its administrative support.

3. The Budget Committee will proceed in the following steps:
 - The Budget Committee will request and review the tentative, adopted and actual budgets for the last three fiscal years
 - The Budget Committee will review the tentative budgets and compare with the 2005-06 actuals
 - The Budget Committee will recommend adjustment based on priorities.

In response to #3, it was stated that Dr. Tsang asked that the Budget Planning Subcommittee focus on policy issues rather than line item details.

D. Potential Consultant for Strategic Planning: Strategies for developing a planning process and working with a consultant were discussed. It was agreed that an update be presented and discussed at the meeting on August 23rd.

E. Information: Annual Report, 2005-06: The subcommittee consisting of program review committee leaders will recommend overarching issues to include in the institutional objectives.

VI. Adjournment: 4:22 p.m.

DPAC Meetings schedule, through June 2007:

July 26
August 23
September 13, 27
October 11, 25
November 8, 22
December 13
January 10, 24
February 14, 28
March 14, 28
April 11, 25
May 9, 23
June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the June 28, 2006 DPAC meeting.

- Report from the subcommittee consisting of Program Review Committee leaders
- Update: Strategic Planning consultant
- DPAC Visibility and Communication