



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, June 9, 2021. This meeting was conducted via Zoom Conference.

I. Call to Order -3:04 p.m.

II. Members Present

Jennifer Merlic, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Chris Bonvenuto, Management Association Representative
Lisa Rose, Management Association Representative
Jamar London, Academic Senate Representative
Peter Morse, Faculty Association President
Cindy Ordaz, CSEA Representative
Martha Romano, CSEA Representative
Tafari Alan, Associated Students Representative
Ali Shirvani, Associated Students Representative

In accordance with Executive Order N-29-20 issued by Governor Gavin Newsom and dated March 17, 2020, members of the District Planning and Advisory Council participated in the meeting by Zoom Conference.

III. Minutes of DPAC Meeting –May 12, 2021: The minutes were approved by consensus.

IV. Public Comments – None

V. Report: CPAC Chair Jennifer Merlic reported that Superintendent/President Kathryn Jeffery appointed Vice-President of Student Affairs Mike Tuitasi as the DPAC Chair for 2021-2022.

VI. Superintendent/President's Response to DPAC Recommendation (*see next page*)

VII. Agenda

1. Election of DPAC Vice-Chair for 2021-2022: Motion was made by Nate Donahue and seconded by Chris Bonvenuto to elect Jamar London as DPAC Vice-Chair for 2021-2022. *Unanimously approved.*

2. COVID-19 Update:

- SMC is in a waiting phase pending guidelines from Los Angeles County, the State of California and OSHA that will be made on June 15th.
- Walk-throughs continue as departments prepare their safety plans.

- Initial plans for class offerings will remain in place. Academic Affairs and the department chairs will begin working on the winter schedule, and work on the spring schedule will follow. It is planned that the campus will be fully back, 100 percent open for winter and spring 2022.
 - Survey data from students indicates an increased interest in online courses. Before the pandemic, online course offerings represented around 15 percent of the total course offerings. It is currently planned to offer about double that amount of online course offerings (less in some department, more in others).
 - The Presidential Task Force report in summer should include recommendations for modalities of class offerings.
3. 2021-2022 Tentative Budget: Vice-President of Business/Administration Christopher Bonvenuto introduced the budget presentation which is based on the Governor’s May Revise proposals by stating that things will change between now and the adopted budget in September.

Link to: [2021-2022 Tentative Budget Presentation](#) to DPAC

Link to: [2021-2022 Tentative Budget Report and Presentation](#) made at the Board of Trustees meeting on June 1, 2021

4. Adjournment – 4 p.m.

Meeting schedule through June 2021 (second and fourth Wednesdays each month at 3 p.m.)

June 23	January 12, 26, 2022
July 14, 28	February 9, 23
August 11, 25	March 9, 23
September 8, 22	April 13, 27
October 13, 27	May 11, 25
November 10, 24	June 8, 22
December 8	

Meeting of the Council of Presidents (COP)

- DPAC Quarterly Report: It was decided that the DPAC Update will shift to a semi-annual schedule to be distributed at the beginning of each semester. It was suggested that the DPAC video include a welcome and introduction of DPAC leads for 2021-2022 and that a presentation from DPAC, along with the video, be included in the opening day event.
- Schedule of Meetings, 2021-2022



RECOMMENDATION APPROVED BY DPAC
 SUBMITTED TO THE SUPERINTENDENT/PRESIDENT

Date of DPAC Meeting	Recommendation	Status
<p>May 12, 2021</p>	<p><u>2021-2022 Annual Action Plan #1</u> (Revised April 28, 2021)</p> <p>Reduce racial equity gaps and increase completion of Academic and Career Paths through a critical review of practices for developing, approving, and assessing Program Learning Outcomes (PLOs) and course-level Student Learning Outcomes (SLOs).</p> <p><u>Fiscal/Budget Committee Response</u></p> <p>In order to engage with the Curriculum Committee and Program Review Committee to co-construct equity-informed practices for the development, approval, and assessment of Program and Course-Level Learning Outcomes (PLOs and SLOs, respectively), we need to provide professional development that equals to 24 hours for 24 Curriculum and Program Review members.</p> <p>Program review= 7 members +1 chair=8 Curriculum= 15 members +1 chair=16</p> <p>24 people total 24 hours anticipated</p> <p>Motion was made by Chris Bonvenuto and seconded by Peter Morse to approve revised Annual Action Plan #1 with budget committee input and forward the recommendation to the Superintendent/President for consideration.</p> <p>DPAC approved the recommendation with the following vote. Administration: Yes Management Association: Yes Academic Senate: Yes Faculty Association: Yes Associated Students: Yes (2) CSEA: Yes (2)</p>	<p><input checked="" type="checkbox"/> Approve</p> <p><input type="checkbox"/> Consider</p> <p><input type="checkbox"/> Modify</p> <p><input type="checkbox"/> Not Approved</p>

Superintendent's Response

Although Santa Monica College is still facing challenging fiscal concerns, we are in a good position to prioritize recommended 2021-2022 Annual Action Plan #1 and the corresponding budget request.

I approve the proposed 2021-2022 Annual Action Plan #1 recommended by DPAC on May 12, 2021. It is important to note that all annual budget allocations will need to be reviewed and may be adjusted if needed.

I recommend that before the 2022-2023 DPAC Annual Action Plans are submitted for the Superintendent/President's consideration, a detailed summary of relevant data/metrics should be provided in advance on the efficacy of all the 2021-2022 Annual Action Plans.

Signed:

A handwritten signature in blue ink that reads "Kathryn E. Jeffery". The signature is written in a cursive style with a large, prominent "K" and "J".

Kathryn E. Jeffery
Superintendent/President

Date: May 21, 2021