



Santa Monica Community College District
District Planning and Advisory Council
MEETING – AUGUST 24, 2022
AGENDA

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, August 24, 2022 at 3:00 p.m. This meeting will be conducted via Zoom Conference.

I. Call to Order

II. Members

Mike Tuitasi, Administration, Chair Designee
Jamar London, Academic Senate President, Vice-Chair
Jason Beardsley, Administration Representative
Chris Bonvenuto, Management Association Representative
Dione Carter, Management Association Representative
Stephanie Amerian, Academic Senate Representative
Peter Morse, Faculty Association President
Elaine Roque, Faculty Association Representative
Cindy Ordaz, CSEA President
Martha Romano, CSEA Representative
Joshua Elizondo, Associated Students Representative
Melody Mashouf, Associated Students Representative

During the COVID-19 (Coronavirus) Global Pandemic, the Board of Trustees has determined in accordance with Government Code Section 54953 that as a result of the ongoing emergency that meeting in person would present imminent risks to the health and safety of the attendees at public meetings. The Zoom format used for Santa Monica College public meetings ensures public participation and provides an opportunity for the public to directly address the body. Members of the public have the right to request to make public comments until such time as the public comment period is over.

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/93886279276>

Or iPhone one-tap (US Toll): +16699006833,93886279276# or
+12532158782,93886279276#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 938 8627 9276

Public Comments

Instructions for Submitted Written Comments

Individuals wishing to submit written comments to be read at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Instruction for Participating in DPAC Meeting by Zoom

Individuals wishing to speak at a DPAC meeting shall send an email to DPAC Coordinator ROSE_LISA@smc.edu by 2:30 p.m. for the meeting beginning at 3 p.m. The email should contain the subject line "DPAC Written Comments" and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item

Each speaker may be allowed a maximum of three minutes per topic. When it is time for a speaker to address DPAC, their name will be called and the microphone on their Zoom account will be activated. A speaker's Zoom Profile should match their real name.

III. Review of Minutes: July 27, 2022

IV. Reports

V. Superintendent/President's Response to DPAC Recommendation, if any.

VI. Agenda

1. Update: COVID-19/Return to Campus
2. Accreditation Update
3. Year-End Report on 2021-2022 Annual Action Plan #4 (*see following page*)
4. Discussion of Annual Action Plans for 2023-2024
5. DPAC Scope and Function, 2022-2023

VII. Adjournment

Meeting schedule for 2022-2023

September 14, 28
October 12, 26
November 9, 23
December 14

January 11, 25, 2023
February 8, 22
March 8, 22
April 12, 26
May 10, 24
June 14, 28

Meeting of the Council of Presidents (COP)

The Council of Presidents will discuss the agenda for the DPAC meeting on August 25, 2022.



Santa Monica Community College District

REPORT ON 2021-2022 ANNUAL ACTION PLANS

<p>ANNUAL ACTION PLAN 4</p> <p>Reduce Equity Gaps</p> <p>Reduce racial equity gaps and increase success in English 1 (including English 1 + 28)</p>	<p>Lead Contact Person Elisa Meyer</p> <p>Responsible Area(s): Academic Affairs English Counseling Library Student Instructional Support Institutional Research Classified Professional Development Committee</p>
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<input type="checkbox"/> Completed and/or <input checked="" type="checkbox"/> Ongoing/Institutionalized	<input type="checkbox"/> Not completed <input type="checkbox"/> Substantially completed <input type="checkbox"/> Other (include reason if checked)
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YEAR END REPORT

Update presented to DPAC on March 23, 2022
[English Action Plan](#)

Please provide additional updates since the presentation to DPAC on March 23, 2022:

This iteration of the action plan’s purpose was to provide additional support to English faculty when it came to faculty professional development and growth as it related to the stated goals behind AB705 legislation and the more specific college-wide goals of closing racial equity gaps for our Black and Latinx students. Approval of the action plan didn’t occur until mid-summer of 2021, which modified the initial timeline. Likewise, covid-related circumstances furthered these adjustments.

As intended in the initial plan we were able to collect data regarding professional development through an English-specific professional development survey. In addition, we engaged in projects related to the efficacy of embedded tutoring, changes in course policy, and adjustments to grading practices. Moreover, we made use of Data Coaching 4.0 data that focused on more effective communication strategies with students as well as equitable grading.

Ultimately, the data informed adjustments to the professional development and support strategies we discussed and implemented. The specific strategies we pursued were the use of embedded tutoring and policy changes as they related to late work and attendance. In addition, we continued the discussion of reimagining grading practices. To do so, our strategy was two-fold: First, ensure that the department participated in the critical college-wide equity training provided by Equitizing Gateway Courses by pausing the department-specific professional learning community. This was a success in that we had chair participation in the first chairs cohort as well as a fall and spring faculty cohort. Second, to support faculty who were unable to make a full-year commitment, we held a series of department workshops that focused on the following subjects:

- Critical Reading and Conversation;
- Towards More Equitable and Engaging Class Discussions;
- Reflecting on Course Policies;
- Student/Faculty Communication;
- Grading for Equity.

Overall, it was the process of inquiry and equity-focused professional development that was the focal point of this past year’s action plan implementation.

Moving forward, additional inquiry will need to be conducted that includes English 1+28 student focus groups and surveys administered in on-ground, remote, and asynchronous classes, which yield information that will guide future department activities focused on closing racial equity gaps in English 1 + 28 completion. Also, the department will continue to explore the use of embedded tutors and instructional assistants as far as whether the support serves as a tool that focuses specifically on closing racial equity gaps or is more reflective of the rising tide scenario that helps all students but continues to perpetuate these gaps. Additional activities that will be explored/implemented include the following:

- Opportunities to dialogue with colleagues in department workshops and department meetings about successes and challenges supporting Black and Latinx students in English 1 + 28;
- Revision and implementation of the EGC Department Equity Plan Draft;
- Reintroduction of an iteration of the PLC that complements the EGC work since new cohort opportunities are not available;
- Inclusion of expert training to support efforts and facilitate conversations (when needed);
- Sending cohorts to conferences that further these goals.

The above was presented to DPAC in March. Since then, it has become increasingly clear that the College needs to do more when it comes to offering AB705 support. In an effort to contribute to additional statewide AB705 data collection, the English department provided data regarding AB705 support which included whether the College was offering learning communities, required tutoring, embedded tutors, and/or embedded counselors for both English 1 and English 1+28 courses.

Though the findings have not been reported, the survey speaks to the wide range of support being offered to these students, most of which is not scaled-up at SMC. This was evident in the survey and discussions focusing on the second iteration of the equity plan due this November to the Chancellor's office that relates to the support for the metric that closes racial equity gaps for students completing transfer-level English 1 and Math in their first year.

To truly make the 2.0 version of this action plan a reality, there needs to be a sizable commitment to serving our AB705 students, especially Black and Latinx students, including the intersectionality of LGBTQ+, when it comes to student services and wraparound support, including financial aid, peer navigators focused on English 1+28 students, a robust Student Equity Center, and basic needs support. Without this deeper-level commitment and race-conscious-driven change, the gaps will continue in English 1+28 and beyond

2021-2022 Budget Information

Allocated: \$142,896 (ongoing)
 Funding Source: Unrestricted Fund
 Expended: \$14,849.40*
 Balance Left: TBD

*The total includes stipends paid to faculty for workshop participation. However, it does not include the cost of reassigned time used for 1+28 faculty support when it comes to additional one-on-one faculty interventions and backfill of teaching ours using part-time faculty. I will update as soon as possible.

DPAC RECOMMENDATION:

DATE:

District Planning and Advisory Council (DPAC)
Meeting schedule 2022-2023
(second and fourth Wednesdays each month at 3 p.m.)

Meeting Date	Topic/Related Reports	Invitees/Responsible Areas
July 13, 2022	Cancelled	
July 27	Update: COVID-19/Return to Campus Accreditation Update DPAC Annual Report 2021-2022 Report on 2021-2022 Action Plans	Mike Tuitasi Jamar London DPAC DPAC
August 10	Cancel	
August 24	Update: COVID-19/Return to Campus Accreditation Update Year-End Report on 2021-2022 Action Plan #4 Discussion of Annual Action Plans for 2023-2024 DPAC Scope and Function, 2022-2022	Mike Tuitasi Jamar London DPAC
September 14	Update: COVID-19/Return to Campus Accreditation Update DPAC Orientation DPAC Semi-Annual Report Continue development of Action Plans for 2023-2024	Mike Tuitasi DPAC
September 28	Update: COVID-19/Return to Campus Review of report on 2021-2022 Annual Action Plan Continue development of Action Plans for 2023-2024 Adopted Budget 2022-2023	Mike Tuitasi DPAC Chris Bonvenuto
October 12	Update: COVID-19/Return to Campus Continue development of Action Plans for 2023-2024 Board Goals and Priorities, 2022-2023 Academic Senate Annual Objectives, 2022-2023	Mike Tuitasi DPAC
October 26	Update: COVID-19/Return to Campus Continue development of Action Plans for 2023-2024	Mike Tuitasi DPAC
November 9	Update: COVID-19/Return to Campus 2023-2024 Annual Action Plans	Mike Tuitasi DPAC
November 23	Cancel?	
December 14	Vision for Success/IE Dashboard Finalize Action Plans for 2023-2024	Hannah Lawler DPAC

January 11, 2023	Governor's Proposed Budget for 2023-2024	Chris Bonvenuto
January 25	Finalize 2022-2023 Action Plans to forward to Senior Staff, Fiscal, and Budget Committee	DPAC
February 8		
February 22	COVID-19 Update DPAC Semi-Annual Report 2021-2022	Mike Tuitasi
March 8	Technology Update	Marc Drescher
March 22	2022-2023 Annual Action Plans Update Guided Pathways Scale of Adoption Assessment	To be scheduled Maria Munoz/Guido Delpiccolo
April 12	Cancel (spring break)	
April 26	2022-2023 Annual Action Plans Update	To be scheduled
May 10	2022-2023 Annual Action Plans Update	To be scheduled
May 24	Review 2023-2024 Annual Actions Plans with Budget Committee input	DPAC
June 14	Tentative Budget for 2023-2024	Chris Bonvenuto
June 28	Start process for year-end report on 2022-2023 Action Plans	DPAC