



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee** of the  
District Planning and Advisory Council

**SEPTEMBER 2, 2009  
MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, September 2, 2009 at 2:04 p.m. at Santa Monica College, Library Conference Room (275), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:07 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration  
Bob Isomoto, Administration, Co-Chair  
Eric Oifer, Academic Senate Representative  
Richard Tahvildaran-Jesswein, Academic Senate Representative  
Teresita Rodriguez, Management Association Representative  
Erica Le Blanc, Management Association Representative  
Mitra Moassessi, Faculty Association Representative  
Howard Stahl, Faculty Association Representative  
Tamorah Thomas, CSEA Representative  
Tron Burdick, CSEA Representative  
Leroy Lauer, CSEA Representative  
Connie Lemke, CSEA Representative  
Kyle Szesnat, Student Representative  
Ian Skjervem, Student Representative  
Cameron Henton, Student Representative  
Vicky Qian Jiang, Student Representative (Absent)

Interested Parties:

Randy Lawson, Administration

III. Review of Minutes: Minutes of August 19 approved as perfected.

A. Report From Fiscal Services On Actual Budget For 2008-2009

Chris Bonvenuto and Bob Isomoto shared the Actual Budget with the Committee. The changes from the Adopted Budget to the closing Actual Budget were presented and discussed.

In terms of Revenue, the District received full restoration funding (Adopted Budget did not expect this outcome), various one-time increases (Property Tax Backfill and Insurance Subsidy and Refunds) as well as an increase in Non-Resident Tuition. Revenue was below plan for Interest Earned due to the continued Deferred Apportionment payments which is likely to continue into the foreseeable future. Overall, Actual Revenue exceeded Adopted Revenue by \$4.3 Million.

In terms of Expenditures, certain items ended below plan, saving a total of \$5.5 Million. Savings came from various personnel matters including reduced hourly instruction salary reduced hiring and separations, as well as lower supply costs and lower copier services costs. Retiree costs were the only item that ended the year exceeding the Adopted Expense.

Overall, the District closed 2008-2009 with a surplus of \$610,781, adding to the District's Fund Balance.

B. Report From Fiscal Services On Adopted Budget For 2009-2010

Chris Bonvenuto and Bob Isomoto shared the Adopted Budget with the Committee. Budget Assumptions were presented and discussed. While there was not unanimous agreement on the Budget Assumptions, committee members were given the opportunity to review how those assumptions were used to build the budget plan. The proposed changes to revenues and expenditures from the close of 2008-2009 was presented and discussed.

In terms of Revenue, the District is planning for a \$2.1 Million reduction when compared against 2008-2009. While Non-Resident Tuition and the lack of a Deficit Factor are both increasing District revenue, the Chancellor's Office Workload Reduction plans, Apportionment recalculations, Categorical reductions and local and lottery funding are all expected to cause District revenue to decline.

In terms of Expenditures, the District is planning for an overall increase of \$300K when compared against 2008-2009. While Expenditures increased due to contractual salary increases, health benefit increases, Categorical funds backfill and the full-year effect of last year's hiring, the Chancellor's Office Workload Reduction plans and the decrease in Contract and Services are all expected to reduce Expenditures.

MOTION: "The Budget Committee receives and affirms the 2009-2010 Adopted Budget"  
Made: Oifer                      Seconded: Tahvildaran

MOTION: Divide the question  
Made: Moassessi      Seconded: Stahl                      Vote: 8 For; 6 Against; 0 Abstain  
PASSED

MOTION: "The Budget Committee receives the 2009-2010 Adopted Budget and acknowledges that the prepared budget was the result of a transparent process which enabled all stakeholders to participate and provide input."  
Made: Oifer                      Seconded: Tahvildaran                      Vote: 14 For; 0 Against; 0 Abstain  
PASSED

MOTION: "The Budget Committee affirms and supports the 2009-2010 Adopted Budget and its underlying Budget Assumptions."  
Made: Oifer                      Seconded: Tahvildaran                      Vote: 6 For; 4 Against; 4 Abstain  
PASSED

C. Analysis Of Committee's Approved Budget Recommendations

The Committee reviewed information showing which savings recommendations were approved and to what extent the District was planning to implement the DPAC Savings Recommendations. While there was not unanimous agreement on the interpretation of the data presented, certain committee members felt the District could do more to achieve even further budget savings and reduce the impact to our students.

Adjournment at 5:09 p.m.