



Santa Monica Community College District
Budget Planning Committee a Subcommittee of the
District Planning and Advisory Council
AUGUST 24, 2011
MINUTES

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, July 6, 2011 at 1:03 p.m. at Santa Monica College, Drescher Hall Loft, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 1:03 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration
Bob Isomoto, Administration, Co-Chair
Eric Oifer, Academic Senate Representative
Janet Harclerode, Academic Senate Representative
Jeff Shimizu, Management Association Representative
Mona Martin, Management Association Representative
Mitra Moassessi, Faculty Association Representative
Howard Stahl, Faculty Association Representative, Co-Chair
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative
Jeanne Laurie, CSEA Representative

Interested Parties:

Randy Lawson, Administration
Mario Martinez, Faculty Association Representative
Ryan Downer, Student Representative
Harrison Wills, Student Representative
Mike Roberts, CSEA Representative

III. Review of Minutes: July 20, 2011 accepted

IV. Agenda:

A. Budget Committee Recommendations Forwarded To Dr. Tsang By DPAC

Bob Isomoto shared information with the Committee regarding the recent committee recommendations that were approved by DPAC and forwarded to Dr. Tsang. Dr. Tsang has approved all 21 assumptions to be used in creating the 2011-2012 Adopted Budget, except for assumptions #2 (FTES Growth/(Decline)) and #8 (New Faculty Positions).

With regards to #2 (FTES Growth/(Decline)), Dr. Tsang is recommending that the FTES plan for 2011-2012 support 1,100 Unfunded FTES. This level represents a 3% workload reduction, rather than the 6.2% reduction proposed by the state budget. The Committee had recommended a level of unfunded FTES of between 500-700.

With regards to #8 (New Faculty Positions), Dr. Tsang is recommending the District plan to hire 10 full-time faculty in Fall, 2012. The Committee had recommended no additional full-time faculty hiring.

B. 2010-2011 Actual Budget

Chris Bonvenuto reported on the close of the 2010-2011 Budget. The District's Ending Fund Balance increased to \$20.675 Million, not including the \$2 Million held in designated reserve for unfunded retiree benefits, an increase of \$2.618 Million above the year's Beginning Balance. These results were primarily achieved due to expense reductions in many areas, including Instruction and Hourly Instruction, Contracts/Services, Utilities and Health & Welfare. In addition, the District received one-time Mandated Cost Recovery of \$413K. A Deficit Factor of 0.5303% (\$572K) was applied in 2010-2011.

C. Proposed 2011-2012 Adopted Budget

Chris Bonvenuto shared the proposed 2011-2012 Adopted Budget with the Committee. The Adopted Budget plans for \$133.015 Million in revenue and \$138.452 Million in expenditures. The recent increase in Non-Resident Tuition (from \$186 to \$217/unit) is projected to bring \$2.945 Million in new revenue to the College. The State Budget cuts are projected to reduce revenue by \$6.287 Million. An additional designated reserve item of \$1.238 Million has been planned to address any further mid-year cuts, should they occur. Additional decreases in hourly instruction and non-instruction are planned to save \$1.728 Million in expenditures. Increases in the State Unemployment Insurance rates (from 0.72% to 1.61% of payroll) are planned to increase expenditures by \$947K. Various increases in Capital Expenditures are planned to increase expenditures by \$1.349 Million. Various increases in Contracts and Services are planned to increase expenditures by \$1.035 Million. The Adopted Budget shows an Ending Fund Balance for 2011-2012 of \$12.661 Million, not including \$4.989 Million held in Designated Reserves.

2012 Adopted Budget. Following all the discussion, the following motions were made:

MOTION: "The Budget Subcommittee looked at the proposed 2011-2012 Adopted Budget and had the opportunity to ask questions and get answers."

MADE: Moassessi SECONDED BY: Rosenloecher

FOR: 4 AGAINST: 6 ABSTAIN: 2

FAILED

MOTION: "The Budget Subcommittee receives and affirms the proposed 2011-2012 Adopted Budget."

MADE: Martin SECONDED BY: Isomoto

FOR: 6 AGAINST: 6 ABSTAIN: 0

FAILED

MOTION: "The Budget Subcommittee receives and discussed the proposed 2011-2012 Adopted Budget."

MADE: Moassessi SECONDED BY: Rosenloecher

FOR: 11 AGAINST: 1 ABSTAIN: 0

PASSED

Adjournment at 3:19 p.m.