



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee** of the  
District Planning and Advisory Council  
**MAY 4, 2011**  
**MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, May 4, 2011 at 2:06 p.m. at Santa Monica College, Library 190, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:06 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration  
Bob Isomoto, Administration, Co-Chair  
Eric Oifer, Academic Senate Representative  
Janet Harclerode, Academic Senate Representative  
Teresita Rodriguez, Management Association Representative  
Albert Vasquez, Management Association Representative (Absent)  
Mitra Moassessi, Faculty Association Representative  
Howard Stahl, Faculty Association Representative, Co-Chair  
Bernie Rosenloecher, CSEA Representative (Absent)  
Leroy Lauer, CSEA Representative (Absent)  
Connie Lemke, CSEA Representative  
Kevin Kurtzman, Student Representative (Absent)  
Jessica Chun, Student Representative (Absent)  
Ka Man Ho, Student Representative

Interested Parties:

Randy Lawson, Administration  
Mario Martinez, Faculty Association Representative  
Tiffany Inabu, Student Representative  
Kirsten Elliott, Management Association Representative

III. Review of Minutes: April 20, 2011 accepted

IV. Agenda:

A. Discussion of Dr. Tsang's Responses Reported To DPAC

Dr. Tsang's responded to the previously approved savings and revenue recommendations in the following way which was recorded into the minutes of the April 27, 2011 meeting of DPAC:

"He appreciates the efforts by the Budget Planning Subcommittee (BPSC) and DPAC in developing the 2011-12 Cost Saving and Revenue Ideas. However, he is returning the ideas to DPAC and the BPSC because he does not feel that they rise to the level of the severe state funding issues the District is facing. He requests that future recommendations incorporate some of the larger issues."

B. Report from Fiscal Services

Chris Bonvenuto shared information with the committee regarding a 5-year comparison of classified employee overtime. Chris Bonvenuto also shared information with the committee regarding a 5-year review of the Unrestricted General Fund expenditures.

#### C. 2011-2012 Budget Assumptions

The Committee reviewed the Assumptions Worksheet that will be used when creating the upcoming budget. New additional assumptions proposed included categorical backfill, faculty efficiency rate, unfunded FTES and total FTES. Chris Bonvenuto reported that the later three proposed assumptions get worked into the plan when Academic Affairs reports FTES growth or decline to Fiscal Services. The Committee agreed to agendaize further discussion on this issue after the Governor releases his May Revision of the proposed State Budget.

#### D. Budget Glossary

The Committee reviewed the Budget Glossary prepared by the DPAC Co-Chairs. The Committee agreed to agendaize a more in-depth discussion on this issue at a future meeting. Committee members were encouraged to forward their comments to the Co-Chair via email.

Adjournment at 3:23 p.m.