



Santa Monica Community College District  
**Budget Planning Committee a Subcommittee** of the  
District Planning and Advisory Council  
**OCTOBER 19, 2011**  
**MINUTES**

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, October 19, 2011 at 2:06 p.m. at Santa Monica College, Drescher Hall Loft, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:06 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration  
Bob Isomoto, Administration, Co-Chair  
Richard Tahvildaran-Jesswein, Academic Senate Representative  
Janet Harclerode, Academic Senate Representative (Absent)  
Teresita Rodriguez, Management Association Representative  
Mona Martin, Management Association Representative  
Mitra Moassessi, Faculty Association Representative  
Howard Stahl, Faculty Association Representative, Co-Chair  
Bernie Rosenloecher, CSEA Representative (Absent)  
Leroy Lauer, CSEA Representative  
Connie Lemke, CSEA Representative  
Jeanne Laurie, CSEA Representative  
Yian Chen, Student Representative  
Han Choe, Student Representative  
Cecile Parcelier, Student Representative

Interested Parties:

Randy Lawson, Administration  
Mario Martinez, Faculty Association Representative  
Harrison Wills, Student Representative  
Joshua Scuteri, Student Trustee

III. Review of Minutes: October 5, 2011 accepted

IV. Agenda:

A. 1<sup>st</sup> Quarter Financial Report

Chris Bonvenuto shared the 1<sup>st</sup> Quarter Financial Report for 2011-2012. Very little has changed from the Adopted Budget projections since only 30 days have passed from when the Adopted Budget was approved and the 1<sup>st</sup> Quarter report was prepared. While it is very early to make any predictions, budgeted increases in Non-Resident Tuition appear to be on target. New ID card revenue is very strong and ahead of plan. Additionally, Contract/Services spending appears to be below plan at this point in time. Facilities staff are investigating why Utility costs are running ahead of plan at this point in time.

In the past 30 days, the District received a state apportionment payment of \$16,196,818 which has built up the cash position of the Ending Fund balance to \$33,349,587 which represents a

fund ratio of 14.6% (the Chancellor's Office recommends 5%). Fiscal Services expects to spend down this cash when state apportionment deferrals occur in early 2012.

At this time, the State Department of Finance is reporting that state tax revenue is \$650 million behind projections. On December 15, trigger cuts may occur. The District has set aside \$1,238,608 in the Designated Reserve to cover this possible reduction. Fiscal Services reported that there is some concern statewide as to whether the trigger cuts are to get taken individually or cumulatively.

#### B. 50% Law Report

Chris Bonvenuto reported on the 50% Law calculations for 2010-2011. The 50% Law requires community colleges to spend at least 50% of their operating costs on academic and classified instructional salaries. In preparing this report, Chris personally reviewed thousands of general ledger entries to be sure that funds are properly accounted for either in the numerator or denominator of this calculation or are properly classified to be excluded from the calculation. State auditors regularly check the district's compliance with this law.

For 2010-2011, 50% Law calculations require the college to spend at least \$60,224,484 on instructional salaries. The college actually expended \$62,366,803 on these costs. The college's percentage reported to the state was 51.78% for 2010-2011.

#### C. South Africa Funds

Bob Isomoto reported on his efforts to track down college funds held in a South African bank related to prior administration's efforts to setup some kind of relationship with a South African university. Further investigation is needed.

Adjournment at 3:06 p.m.