



Santa Monica Community College District
Budget Planning Committee a Subcommittee of the
District Planning and Advisory Council
AUGUST 1, 2012
MINUTES

A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, August 1, 2012 at 2:07 p.m. at Santa Monica College, Drescher Hall Loft, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:07 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration
Bob Isomoto, Administration, Co-Chair
Eve Adler, Academic Senate Representative
Janet Harclerode, Academic Senate Representative
Teresita Rodriguez, Management Association Representative
Mona Martin, Management Association Representative
Mitra Moassessi, Faculty Association Representative
Howard Stahl, Faculty Association Representative, Co-Chair
Bernie Rosenloecher, CSEA Representative (Absent)
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative (Absent)
Jeanne Laurie, CSEA Representative

Interested Parties:

Randy Lawson, Administration
Mario Martinez, Faculty Association Representative

III. Review of Minutes: July 18, 2012 accepted as presented

IV. Agenda:

A. Report from Fiscal Services

Chris Bonvenuto shared information from the recent Budget Workshop presented by the Chancellor's Office. While the state budget was passed on-time, this year's budget is quite complex and has a number of different areas of concern that might cause mid-year reductions.

B. Discussion of 2012-2013 Budget Assumptions

The Committee discussed at length a number of different assumptions to be incorporated into this year's Adopted Budget. The recommendations are presented below and will be forwarded to DPAC for further review.

MOTION: "The Budget Subcommittee recommends to DPAC that the following recommendations be used to prepare the 2012-2013 Adopted Budget."

ADOPTED THROUGH GENERAL CONSENT

Assumption	Recommendation
1. State Budget Cuts	Use the actual apportionment number provided by the Chancellor's office

2. FTES Growth/(Decline)	Assume 300 unfunded FTES over cap based upon a 90% efficiency ratio
3. Growth Rate	Use the actual number provided by the state budget; assume 1%
4. COLA	For 2012-2013, assume 0%
5. Deficit Factor	For 2012-2013, assume 0%
6. Lottery Rate Per FTES	Use the actual apportionment number provided by the Chancellor's office
7. Non-Resident Tuition Fee	Assume a proportionate reduction in Non-Resident Tuition as compared to the general FTES plan and then apply the recent fee increase
8. New Faculty Positions	Normally budgeted at 100% of the cost For 2012-2013, fund 3 rollover positions in Designated Reserves
9. Administrator Vacancies	Normally budgeted based on "Vacancy List", discounted by 50%
10. Classified Vacancies	Normally budgeted based on "Vacancy List", discounted by 50%
11. Step/Column Increase	Normally budgeted based on eligibility Assume all contractual requirements in 2012-2013
12. Salary Increases	Normally budgeted based on Board approved contracts and increases Assume all contractual requirements in 2012-2013
13. Health and Welfare Increase/(Decline)	Budget the effect of negotiated Health and Welfare plan changes and then apply a 3 year corrected average adjusted for variances (i.e., rate holiday)
14. Health and Welfare Retiree Increase/(Decline)	Normally budgeted on 3 year corrected average adjusted for variances (i.e., rate holiday)
15. STRS Employer Rate	Normally budgeted based on STRS Rate Announcement : 8.25% of a base calculated by determining the current year employment
16. PERS Employer Rate	Normally budgeted based on PERS Rate Announcement based on the SSC Financial "Dartboard" projection and reflecting current year employment
17. Supplies Increase/(Decline)	Normally based on prior year adjusted for approved increases/(decreases) with multi-year projections based on the SSC Financial "Dartboard" projection
18. Contracts/Services Increase/(Decrease)	Normally based on prior year adjusted for approved increases/(decreases) with multi-year projections based on 3 year average Recommend funding at \$10 million for 2012-2013
19. Insurance Increase/(Decrease)	Normally budgeted based on billing with multi-year projections based on 3 year average
20. Utilities Increase/(Decrease)	Normally budgeted based on prior year adjusted for changes in usage with multi-year projections based on 3 year average
21. Capital Outlay Increase/(Decrease)	Normally based on prior year adjusted for approved increases/(decreases) with multi-year projections on the SSC Financial "Dartboard" projection
22. Designated Reserve For Possible Mid-Year Cuts	All remaining reserves in excess of 5%

Adjournment at 4:37 p.m