



*Santa Monica Community College District*  
**District Planning and Advisory Council**  
**MEETING – JANUARY 26, 2011**  
**MINUTES**

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **January 26, 2011** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:07 p.m.

II. Members Present

Randy Lawson, Administration, Chair  
Eric Oifer, Academic Senate President, Vice-Chair  
Jeff Shimizu, Administration Representative  
Janet Harclerode, Academic Senate Representative  
Al Vasquez, Management Association President  
Erica LeBlanc Management Association Representative  
Mitra Moassessi, Faculty Association President  
Sandra Burnett, Faculty Association Representative  
Leroy Lauer, CSEA Representative  
Connie Lemke, CSEA Representative  
Tiffany Inabu, Associated Students President

Others Present

Ani Aharonians  
Hannah Alford  
Susan Aminoff  
Bob Dammer  
David Finkel  
Lesley Kawaguchi  
Georgia Lorenz  
Jennifer Merlic  
Katharine Muller  
Lee Peterson  
Steve Peterson  
Teresita Rodriguez  
Howard Stahl  
Chui L. Tsang

DPAC Staff Support

Lisa Rose

III. The minutes of the meeting on January 12, 2011 were accepted.

V. Agenda

Public Comments - None

- A. Budget Update: Superintendent/President Chui L. Tsang presented a State budget update and its impact on Santa Monica College. He reported that the mood at the CCLC Legislative Conference was somber. The California Community College system is aware that the Governor's proposed \$400 million is a reality, and it is likely the best news we will get.

The proposed fee increase to students of \$10 per unit is being accepted by legislators and the community college system on the condition that the money comes back to the colleges to partially backfill the funding reductions. The proposed "census reform" will most likely not be successful, although there may be some type of FTES funding formula adjustment with conditions tied to it.

Dr. Tsang distributed a handout prepared by the League that shows three scenarios for Santa Monica College: (1) assuming the June tax package is approved resulting in a net reduction to SMC of \$5,347,000; (2) assuming the June tax package fails and Prop. 98 is funded at a minimum resulting in a net reduction to SMC of \$9,403,000; and (3) assuming the June tax package fails and Prop. 98 is suspended resulting in a net reduction to SMC of \$14,566,000.

This current year, the District has an adopted budget with a deficit of about \$5 million. The reserve will be around \$13 million for the beginning of the next fiscal year. A reduction of \$5.3 million will result a cumulative deficit of around \$10 million. The District has exhausted all options for reducing expenditures significantly. 88 percent of the budget is involved in personnel costs, so all personnel areas will be looked at during the next few weeks. Staff will be developing some strategies to present for discussion at the Board's Study Session on February 15<sup>th</sup>. Dealing with these new budget realities will be a tough exercise, and DPAC will be asked to help communicate to the college community the hard economic situation the District is facing and encourage constituencies to think creatively to help address the issue.

Dr. Tsang concluded his comments by stating that current financial problems were not caused by the college or mismanagement of funds. They can be attributed strictly to the reduction of funding from the state. The District will try to deal with the dramatic reduction in funding while maintaining the quality of the college.

In response to a comment that the Board may need to adjust its budget principles, he responded that the Board may need to include that option in their deliberations.

B. Follow-Up on the Institutional Effectiveness Report: It was determined that the exercise for DPAC to rate the student input factors in the Institutional Effectiveness Report (I-A through I-J) did not produce a useful result. However, the process did allow for a discussion of what would be helpful. It was agreed that DPAC will be asked to rate the performance indicators, first for the Innovative and Responsive Academic Environment goal, and suggest additional measures that will be useful in developing an institutional report card. The Institutional Research Office will present to DPAC recommendations from other committees and various programs. DPAC will make recommendations to the Institutional Research Office to guide the development of an institutional report card format to be brought back to DPAC for consideration. Eventually, DPAC will recommend an institutional report card proposal to the Superintendent/President.

C. Recommendations from the Budget Planning Subcommittee:

(1) Motion was made by Eric Oifer and seconded by Tiffany Inabu that DPAC validate the following recommendation and forward it to the Superintendent/President:

The Budget Committee recommends to DPAC to affirm the College's current budgeting practice of recognizing one-time monies at the time the amount can be reasonably projected.

*There was no objection and the recommendation was approved by general consent.*

- (2) Motion was made by Eric Oifer and seconded by Tiffany Inabu that DPAC acknowledge the following recommendation and forward it to the Superintendent/President:

Budget Committee accepts and affirms the 2nd Quarter Unrestricted General Fund Report."

*There was no objection and the recommendation was approved by general consent.*

VI. Adjournment 4:46 p.m.

Meeting schedule through June, 2011 (second and fourth Wednesdays each month at 3 p.m.)

2011

February 9, 23

March 9, 23

April 13, 27

May 11, 25

June 8, 22

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the February 9, 2011 DPAC meeting.

Agenda

- Reports:
  - Planning Subcommittees
  - Academic Senate Joint Committees
  - Associated Students
  - Budget Update
  
- Follow-Up on Institutional Effectiveness Report

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.