



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JANUARY 11, 2012
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **January 11, 2012** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:06 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Janet Harclerode, Academic Senate President, Vice-Chair
Jeff Shimizu, Administrative Representative
Mike Tuitasi, Management Association Representative
Katharine Muller, Management Association Representative
Eric Oifer, Academic Senate Representative
Mitra Moassessi, Faculty Association President
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative

Others Present

Hannah Alford
Bob Isomoto
Lee Johnston
Sherri Lee-Lewis
Georgia Lorenz
Jennifer Merlic
Lee Peterson
Christine Schultz

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on December 14, 2011 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: No report
- College Services Planning: Mike Tuitasi and Hao Diao, Co-Chairs: No report
- Facilities Planning: J.C. Keurjian and Lee Peterson, Co-Chairs: The subcommittee received updates on the new property acquisition at 919 Santa Monica Blvd., the Health/PE/Dance Project, the Student Services/Administration Building, and the former WISE senior services building. The facilities construction team is working on a proposal to remodel/upgrade the current facilities trailers to include faculty offices that will be displaced during construction phases of other projects.

- Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: The subcommittee will continue to review and update administrative regulations that pertain to all District employees and students.
 - Technology Planning: Lee Johnston and Matt Hotsinpiller, Co-Chairs: A technology retreat will be held on January 26th.
- B. Academic Senate Joint Committees
- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The committee approved three Design Technology courses and Math 85.
 - Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: The committee completed the fall program reviews and continues to work on the on-line program review annual update.
 - Student Affairs: Beatriz Magallon, Chair, and Denise Kinsella, Vice-Chair: No report
 - Institutional Effectiveness: Christine Schultz and Esau Tovar, Co-Chairs, and Erica LeBlanc, Vice-Chair: The committee is developing a data bank for administrative unit outcomes so they will be saved in a central place and mapped to the supporting goals. On the instructional side, there are three departments that have not entered their SLO's into ISIS. Also, in order to finish the counseling component, an ISIS module needs to be added to allow for inputting assessment data.
- C. ACUPCC Task Force: The Task Force is working on the Climate Action Plan (CAP), specifically in the areas of education, energy and transportation.
- D. Associated Students: No report
- E. State Budget Update: Following are highlights for community colleges of the Governor's Budget Initial Budget Proposal:
- No reduction in apportionment (dependent on passing of temporary tax initiative)
 - No growth monies, COLA, or categorical program restoration
 - Categorical programs will be funded in a "flexible" block grant
 - Funding increases start in 2013-14 (dependent on passing of temporary tax initiative)
 - If tax measures do not pass, mid-year "trigger cuts" of \$260 million will be implemented. SMC's share would be approximately \$5 million.
- A chart was distributed showing a comparison of revenue with and without mid-year cuts projected through 2013-2014.
- F. Strategic Planning Task Force: A draft of the revised Vision, Mission and Goals statement was presented to DPAC for information. Each constituency representative was asked to present the draft statement to their respective groups, solicit input and present comments and suggestions to DPAC early in the spring semester.

V. Agenda

Public Comments – None

A. Institutional Effectiveness Performance Measures (Dashboard): A summary of key performance indicators in the categories *Sustainable/Physical* (4.1–4.4) and *Supportive Collegial* (5.1) were reviewed to determine which indicators should have targets. It was agreed that both categories need to be expanded with additional key performance indicators. Since the *Sustainable/Physical* goal covers all elements of the College's infrastructure, the addition of performance indicators for technology was suggested.

VI. Adjournment- 4:45 p.m.

Meeting schedule through June, 2012 (second and fourth Wednesdays each month at 3 p.m.)

January 25, 2012
February 8, 22
March 14, 28
April 11, 25
May 9, 23
June 13, 27

VI. Council of Presidents Meeting

The Council of Presidents set the agenda for the January 25, 2012 DPAC meeting.

Agenda

- A. Strategic Planning Task Force Update
- B. Institutional Effectiveness Performance Measures
 - Input from the ACUPCC on Performance Indicators in Sustainable Physical (4.1-4,4)
 - Input from Strategic Planning Task Force on Performance Indicators in Supportive Collegial (5.1)

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.