



Santa Monica Community College District
District Planning and Advisory Council
MEETING – MAY 9, 2012
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **May 9, 2012** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:06 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Janet Harclerode, Academic Senate President, Vice-Chair
Jeff Shimizu, Administrative Representative
Katharine Muller, Management Association Representative
Erica LeBlanc, Management Association Representative
Eric Oifer, Academic Senate Representative
Sandra Burnett, Faculty Association Representative
Leroy Lauer, CSEA Representative
Robert Hnilo, CSEA Representative
Harrison Wills, Associated Students President
Jasmine Delgado, Associated Students Representative

Others Present

Hannah Alford
Guido Davis del Picolo
Dr. Hoffmann
Lee Johnston
Nehasi Lee
Jennifer Merlic
Lee Peterson
Howard Stahl

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on April 25, 2012 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: No report
- College Services Planning: Mike Tuitasi and Hao Diao, Co-Chairs: No report
- Facilities Planning: J.C. Keurjian and Lee Peterson, Co-Chairs: The subcommittee adopted a set of sustainable transportation recommendations for DPAC's consideration and will be reviewing the five-year plan to be submitted to the State.

- Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: The EEOC plan has been approved by the Chancellor's Office. Administrative regulations related to human resources that are no longer consistent with law or actual practice are being reviewed and recommended revisions will be presented to DPAC.
 - Technology Planning: Lee Johnston and Matt Hotsinpiller, Co-Chairs: Discussions included how technology can move forward with limited resources, Corsair Connect, and mobile applications.
- B. Academic Senate Joint Committees
- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: Several new courses, distance education courses and an associate degree for transfer were approved. Discussions continued on changes at the state level related to prerequisites and repetition of activity courses.
 - Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: Program reviews for this spring have been completed and the executive summaries are being drafted. Orientations for programs to be reviewed next year are starting.
 - Student Affairs: Beatriz Magallon, Chair, and Denise Kinsella, Vice-Chair: Administrative Regulations on course repeatability and withdrawal are being reviewed and revised.
 - Institutional Effectiveness: Christine Schultz and Esau Tovar, Co-Chairs, and Erica LeBlanc, Vice-Chair: Most SLOs have been entered into the ISIS system and are mapped to ILOs. The goal is to have AUOs (administrative unit outcomes) input by the end of summer.
- C. ACUPCC Task Force: The sustainable transportation plan will be presented to DPAC at the next meeting. The energy subcommittee is working with facilities staff on individual metering systems.
- D. Associated Students: Parker Jean was elected A.S. President, as were eleven members of the Paradigm Shift slate. The Associated Students will be developing a five-year plan. The voter registration drive will be held May 15th and 17th, 10:30 a.m. – 1 p.m.

V. Agenda

Public Comments

Dr. Collins
Nehasi Lee

- A. Institutional Effectiveness Process: The Office of Institutional Research (OIR) has been meeting with various departments to discuss dashboard indicators and targets. The consensus is that there will be no targets. Discussion will continue with the departments and the Institutional Effectiveness Committee.
- B. Program Review Annual Report: The Program Review Committee Chair and Vice Chair presented the Annual Report of 13 full program reviews and biennial reviews of two CTE programs. The report includes recommendations for institutional support for specific programs and recommendations based on overarching trends. DPAC will review the recommendations during its development of the *Master Plan for Education Update*.

The Report and Executive summaries for programs reviewed in Spring and Fall 2011 are available at:

http://www.smc.edu/ACG/DistrictPlanningPolicies/Documents/District_Planning_and_Advisory_Council/DPAC%202011-2012/Program%20Review%20Complete%20Report%202011.pdf

- C. Self-Funded Courses: Two documents were distributed in response to requests for information at the last DPAC meeting: (1) A chart showing Annual Credit FTES 2006-2007 – 2011-2012, and (2) Financial Aid and Self-Funded Courses. Constituency groups reported on their respective responses to the question “Should the college offer courses that are not supported by the State?”
- Associated Students: The A.S. leadership is still trying to determine how to gather information to make a recommendation. The leadership’s position is that the local solution should not be the college offering self-funded classes.
 - Academic Senate: The question has been posed to department chairs to solicit input from their departments. A preliminary report indicates that 12 of 19 departments are in favor of the college offering courses that are not supported by the State. There are concerns about implementation that will be discussed. A written report will be presented to DPAC at the next meeting
 - CSEA reiterated its position stated at the last meeting, as follows: If the only choice is between contract education and shutting the doors on students with the subsequent layoff or furlough of classified employees, they support the consideration of any viable legal option which would keep the college open.
 - The Faculty Association’s concern is the legality of the program. Its position will be presented to DPAC at the next meeting.
 - The Management Association is in favor of the college offering self-funded classes.

VI. Adjournment- 5:37 p.m.

Meeting schedule through June, 2012 (second and fourth Wednesdays each month at 3 p.m.)

May 23
June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the May 23, 2012 DPAC meeting.

Agenda

- Master Plan for Education Update
 - Program Review Recommendations
- Sustainable Transportation Report
- Self-Funded Classes

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.