



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JUNE 13, 2012
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **June 13, 2012** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:08 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Janet Harclerode, Academic Senate President, Vice-Chair
Jeff Shimizu, Administrative Representative
Katharine Muller, Management Association Representative
Mike Tuitasi, Management Association Representative
Eric Oifer, Academic Senate Representative
Mitra Moassessi, Faculty Association President
Sandra Burnett, Faculty Association Representative
Connie Lemke, CSEA Representative
Jasmine Delgado, Associated Students Representative

Others Present

Eve Adler
Genevieve Bertone
Mary Colavito
Lee Johnston
Erica LeBlanc
Georgia Lorenz
Jennifer Merlic
Lee Peterson
Howard Stahl

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on May 23, 2012 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: The subcommittee continues to discuss revenue-generating and cost-saving ideas. It was announced that the State has found a solution to backfill the redevelopment agencies shortfall.
- College Services Planning: Mike Tuitasi and Hao Diao, Co-Chairs: A new survey will be developed for distribution in the fall that will include questions about food services (nutritional/healthy/organic choices, price), water refill prices, bookstore services, and the Bursar's office

- Facilities Planning: J.C. Keurjian and Lee Peterson, Co-Chairs: The subcommittee discussed projects currently in progress (AET, Bundy classrooms), and the Malibu campus. The comments made at the scoping meeting held in Malibu were positive, most having to do with the number of projects occurring in Malibu.
 - Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: The subcommittee is working on two administrative regulations.
 - Technology Planning: Lee Johnston and Matt Hotsinpiller, Co-Chairs: Discussions included the summary of accomplishments for 2011-2012 and an overview of plans for 2012-2013.
- B. Academic Senate Joint Committees
- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: Several new courses and two associate degrees for transfer were approved. The committee is still working fine-tune the use of Curricunet.
 - Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: No report. Review and discussion of annual recommendations is included on the agenda.
 - Student Affairs: Beatriz Magallon, Chair, and Denise Kinsella, Vice-Chair: Administrative Regulation 4321 on course withdrawal was approved.
 - Institutional Effectiveness: Christine Schultz and Esau Tovar, Co-Chairs, and Erica LeBlanc, Vice-Chair: The committee is preparing for the mid-term and student learning outcomes accreditation reports. Discussions continue with Program Review related to assessments of outcomes.
- C. ACUPCC Task Force: The task force continues to meet in subcommittee groups – transportation and energy efficiency projects.
- D. Associated Students: The President’s Ambassadors are now under the SMC Foundation, not the Associated Students.

V. Agenda

- A. Academic Senate President Janet Harclerode was elected Vice-Chair for 2012-2013.
 Motion Made by: Eric Oifer
 Seconded by: Katharine Muller
 Ayes: 6
 Noes: 0
 Abstain: 2 (Associated Students)
- B. The proposed Administrative Regulation 6335, Santa Monica College Sustainable Building Principles, was approved with one revision as follows:

AR 6335 Santa Monica College Sustainable Building Principles

Santa Monica College will incorporate the principles of energy efficiency, renewable energy production, and sustainability in all capital projects, renovation projects, and operations and maintenance. Within constraints of program needs and budgetary parameters, the goal shall be to achieve the highest possible LEED™ rating on all new construction.

Native or drought tolerant plants shall be included in college landscape designs whenever possible.

Santa Monica College will leverage sustainable building features as teaching tools to make the campus a living laboratory for sustainability.

- C. Master Plan for Education Update: DPAC continued its review and discussion of the Program Review Committee Annual Report recommendations
- D. Sustainable Transportation Plan: The plan will be presented to DPAC for approval at the next meeting.
- E. Self-Funded Courses: Representatives were requested to submit questions resulting from the DPAC constituent group discussions about self-funded courses. Randy Lawson will provide responses to the questions submitted so far for review at the next DPAC meeting.

VI. Adjournment- 5:25p.m.

Meeting schedule through June, 2013 (second and fourth Wednesdays each month at 3 p.m.)

<u>2012</u>	<u>2013</u>
June 27	January 9, 23
July 11, 25	February 13, 27
August 8, 22	March 13, 27
September 12, 26	April 10, 24
October 10, 24	May 8, 22
November 14, 28	June 12, 26
December 12	

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the June 27, 2012 DPAC meeting.

Agenda

- Board Policies 6320 and 6335
- Master Plan for Education Update
 - Technology Planning Subcommittee: 2012-2013 Overview of Plans
 - Two new Strategic Initiatives: GRIT, and I³
- Sustainable Transportation Report
- Self-Funded Classes: Questions and Answers

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.