



Santa Monica Community College District  
**District Planning and Advisory Council**  
**MEETING – JUNE 27, 2012**  
**MINUTES**

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **June 27, 2012** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:06 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair  
Janet Harclerode, Academic Senate President, Vice-Chair  
Jeff Shimizu, Administrative Representative  
Georgia Lorenz, Management Association Representative  
Eric Oifer, Academic Senate Representative  
Mitra Moassessi, Faculty Association President  
Howard Stahl, Faculty Association Representative  
LeRoy Lauer, CSEA Representative  
Parker Jean, Associated Students President  
Jasmine Delgado, Associated Students Representative

Others Present

Susan Aminoff  
Genevieve Bertone  
David Finkel  
Lee Johnston  
JC Keurjian  
Kevin Menton  
Michelle Olivarez  
Lee Peterson  
Howard Stahl  
Tamorah Thomas

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on June 13, 2012 were accepted.

IV. Agenda

A. Board Policies 6320 and 6335

Randy Lawson reported that Administrative Regulation 6335, SMC Sustainable Building Principles, as approved by DPAC was submitted to Superintendent Tsang and will be added to the Board Policy Manual.

Motion was made by Eric Oifer and seconded by Georgia Lorenz to approve the following revisions to Board Policy sections 6320 and 6335. *Unanimously approved.*

## ARTICLE 6300:FACILITIES

### BP 6335 Facility Modification and New Construction

The Superintendent/President shall establish procedures to ensure that construction projects are implemented in a manner consistent with the educational program of the college. Efforts shall be made to schedule construction activities to minimize disruption of District service and classroom operation. The Vice-President responsible for facilities shall oversee, coordinate and approve all facility modifications and new construction to ensure compliance with District standards, architectural specifications and code compliance.

~~Facility modification is defined as any addition to, removal of, or alteration of existing facilities. Maintenance funds are not intended for funding such projects. Separate procedures and funding shall be available for facility modification and new construction.~~

~~The Associate Vice President of Facilities shall be the liaison officer between the District, the architect and the engineers, and shall supervise all construction of new buildings and major remodeling projects from the inception of the project to the time of authorized acceptance of the completed project(s) by the Board of Trustees.~~

Adopted 6/5/2000

### BP 6320 Organization of the Facilities Department

~~The Superintendent/President will appoint, with Board approval, an Associate Vice-President of Facilities, who will be responsible for the operation of Santa Monica College facilities. It shall be the duty of the Vice-President of Facilities to manage the facilities in accordance with the provisions of these policies and applicable statutes of the State of California. The Associate Vice-President of Facilities shall exercise prudent and reasonable judgment in the administration of these policies.~~

- B. Master Plan for Education Update:
- Technology Planning Subcommittee - 2012-2013 Overview of Plans: DPAC determined that an institutional objective is not necessary.
  - Two new Strategic Initiatives: It was agreed that institutional Objectives for 2012-2013 will be developed based upon the two new Strategic Initiatives: GRIT, and I<sup>3</sup>
- C. Sustainable Transportation Report: Motion was made by Eric Oifer and seconded by Jasmine Delgado to approve the Sustainable Transportation Report with a few minor revisions. *Unanimously approved.*
- D. Self-Funded Classes: Questions and Answers: Responses to questions presented by the Academic Senate and the Management Association at the last DPAC meeting were prepared by Randy Lawson and Teresita Rodriguez, reviewed by senior administrative staff and presented to DPAC for discussion. Additional questions and clarifications resulted from the discussion. DPAC Chair Randy Lawson invited representatives to share the document with their respective groups to encourage greater discussion and suggestions that will assist DPAC with the development of a recommendation addressing reduced student access caused by insufficient state funding to forward to the Superintendent/President.

V. Adjournment- 5:18 p.m.

Meeting schedule through June, 2013 (second and fourth Wednesdays each month at 3 pm.

<u>2012</u>	<u>2013</u>
July 11, 25	January 9, 23
August 8, 22	February 13, 27
September 12, 26	March 13, 27
October 10, 24	April 10, 24
November 14, 28	May 8, 22
December 12	June 12, 26

VI. Council of Presidents Meeting

The Council of Presidents set the agenda for the July 11, 2012 DPAC meeting.

Agenda

A. Reports

- Planning Subcommittees
- Academic Senate Joint Committees
- ACUPCC Task Force
- Associated Students

B. Master Plan for Education Update

- Writing Institutional Objectives, 2012-2013: Discuss and assign

C. Self-Funded Courses – Questions and Answers

**Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.**