



Santa Monica Community College District
District Planning and Advisory Council
MEETING – NOVEMBER 14, 2012
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **November 14, 2012** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:03p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Janet Harclerode, Academic Senate President, Vice-Chair
Jeff Shimizu, Administrative Representative
Brenda Benson, Management Association President
Katharine Muller, Management Association Representative
Eve Adler, Academic Senate Representative
Mitra Moassessi, Faculty Association President
Leroy Lauer, CSEA Representative
Yacob Zuriaw, Associated Students Representative

Others Present

Genevieve Bertone
Greg Brown
Bob Isomoto
Hannah Lawler
Sherri Lee Lewis
Georgia Lorenz
Jennifer Merlic
Peter Morse
Lee Johnston
Lee Peterson
Helen Porter
Teresita Rodriguez
Christine Schultz
Howard Stahl
Albert Vasquez
Harrison Wills

DPAC Coordinator

Lisa Rose

II. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. The following recommendation was presented to DPAC:

The Budget Planning Subcommittee passed the following resolution at its meeting on November 7, 2012: To celebrate the passage of Proposition 30 and to demonstrate our gratitude to our students and the voters of California, the Budget Committee recommends that the College offer a reduced Winter Session of state-funded classes.

DPAC considered this recommendation later in the meeting (see Agenda-A).

- College Services Planning: Al Vasquez, Co-Chair: A survey was distributed to students and staff to gather feedback on food vendors, water cooler stations and the bookstore. Over 640 students and 140 faculty/staff have responded. A reminder will be sent out next week.
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: It was reported that the Department of the State Architect (DSA) approved the plans for the Student Services Building after three years of review. The project will go out to bid and the construction phase should begin by early spring 2013. The subcommittee discussed signage to facilitate navigation on campus and will be discussing a new name for the Health/P.E./Fitness/Dance complex.
- Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: The subcommittee reviewed the Board Policy and Administrative Regulation on Whistleblower Protection presented by the Academic Senate Personnel Policies Committee. The Subcommittee continues discussion on the Administrative Regulation on Health Examinations.
- Technology Planning: Lee Johnston and Matt Hotsinpiller, Co-Chairs: The subcommittee continues to review the technology needs and requirements of the college and will be seeking guidance from CTE, GRIT, I³, ISC, and DE on the technology needs of these components.

B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The Committee approved a new course in Photo and three AA/Certificate revisions. Discussion also included the removal of repeatability on repeatable courses, transfer degrees and how to deal with regulations from the Chancellor's Office.
- Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: The committee will be reviewing the facilities program next week and continues to work with CurricUNET to implement the on-line process.

- Student Affairs: Beatriz Magallon, Chair, and Denise Kinsella, Vice-Chair: The committee is reviewing Administrative Regulations related to students - students with disabilities, attendance and concurrent enrollment.
 - Institutional Effectiveness: Christine Schultz and Esau Tovar, Co-Chairs, and Erica LeBlanc, Vice-Chair: During the winter session, the Committee will be preparing the SLO Proficiency Report required by the ACCJC.
- C. ACUPCC: Work continues in the subcommittees – Energy, Transportation and Education (Environmental Affairs Committee).
- D. Associated Students: The Associated Students is in the process of approving \$10,000 for the EOP&S book loan program and is participating in a food drive on campus.

V. Agenda

Public Comments - None

- A. DPAC considered the recommendation presented by the Budget Planning Subcommittee that the College offer a reduced Winter Session of state-funded classes.

Motion was made by Mitra Moassessi and seconded by Harrison Wills that DPAC approve the recommendation as submitted. Following discussion, a motion to amend the recommendation was made by Katharine Muller and seconded by Brenda Benson, as follows:

DPAC recommends that the College review offering some level of 2013 Winter Intersession of state-funded classes.

The amendment was unanimously approved.

The recommendation as amended was unanimously approved:

To celebrate the passage of Proposition 30 and to demonstrate our gratitude to our students and the voters of California, DPAC recommends that the College review offering some level of 2013 Winter Intersession of state-funded classes.

- B. The Institutional Effectiveness Report that had been presented to the Board of Trustees was reviewed. The report incorporates all feedback from DPAC and other college groups. The schedule for preparing the report will be changed to May to be considered as one of the planning documents related to the development of the Master Plan for Education. It was reported that the feedback from the Board was very positive.
- C. Institutional Planning and Resource Websites and Documents: A mock page for this resource website was distributed and discussed. When finalized, a link will be included on the SMC homepage.

VI. Adjournment – 4:35 p.m.

Meeting schedule through June, 2013 (second and fourth Wednesdays each month at 3 p.m.)

<u>2012</u>	<u>2013</u>
November 28	January 9, 23
December 12	February 13, 27
	March 13, 27
	April 10, 24
	May 8, 22
	June 12, 26

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the November 28, 2012 DPAC meeting.

Agenda

- DPAC Meetings, Winter 2013
- Strategic Initiatives Update: GRIT and I³
- ETS Survey Data

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.