



Santa Monica Community College District
District Planning and Advisory Council
MEETING – FEBRUARY 27, 2013
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **February 27, 2013** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:05 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Janet Harclerode, Academic Senate President, Vice-Chair
Jeff Shimizu, Administrative Representative
Eve Adler, Academic Senate Representative
Brenda Benson, Management Association President
Mitra Moassessi, Faculty Association President
Sandra Burnett, Faculty Association Representative
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative
Steven Johnson, Associated Students Representative

Others Present

Genevieve Bertone
Lee Johnston
Sherri Lee-Lewis
Georgia Lorenz
Jennifer Merlic
Lee Peterson
Christine Schultz
Al Vasquez

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on February 13, 2013 were accepted a corrected.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. No report
- College Services Planning: Al Vasquez, Co-Chair: No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: At its next meeting, the subcommittee will be receiving an update on facilities/construction and discuss signage on campus.
- Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: No report
- Technology Planning: Lee Johnston and Matt Hotsinpillar, Co-Chairs: No report

- B. Academic Senate Joint Committees
- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The Committee approved a new course – Film 40, and discussed the transfer degree, the course ID (C-ID) process, and the new policy on repeatable courses going into effect this summer.
 - Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: The Committee will be meeting almost every week during the spring semester. So far this spring, it has reviewed the Pico Promise Program and the Sustainability Program (CEUS); the Media Center is scheduled for review next week.
 - Student Affairs: Beatriz Magallon, Chair, and Denise Kinsella, Vice-Chair: The Committee is discussing concurrent enrollment.
 - Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: The Committee has prepared the SLO Proficiency Report to be presented to the Board of Trustees at its meeting on March 5th. The report is due to the ACCJC by March 15th. The Committee is looking at the new institution-set standards requirement for the 2016 accreditation.
- C. ACUPCC: The Committee continues to meet in subcommittees – Energy, Transportation and Education (EAC – Academic Senate Joint Environmental Affairs Committee). The Energy subcommittee is working on retrofitting light fixtures on campus. The Transportation subcommittee has been focused on the grand opening of the Bike Park and safety and security for bikes. The EAC continues the survey for greening the curriculum.
- D. Associated Students: A.S. President Parker Jean is working to fill a number of vacant director positions.

V. Agenda

- A. Accreditation Mid-Term Report: The report has been prepared for submission to the Board of Trustees at its meeting on March 5th and is due to the Accrediting Commission on March 15th. Of the nine recommendations from the Accrediting team, eight have been completed and the ninth will be completed this semester. 57 self-initiated plans were identified in the study of which 42 have been completed, two have not been addressed and the remaining ones are in process. At this mid-point between comprehensive visits, almost everything has been completed.
- B. Board of Trustees Study Session on Basic Skills and Student Success: The Board invited faculty, staff and students to participate in the Study Session held on February 19, 2013. The purpose of the Study Session was discussion and the exchange of ideas. The Board was interested in hearing what the college is doing in the area of Basic Skills and student success.
- C. Spring 2013 Enrollment: The spring schedule is 1.6 percent smaller than last year; enrollment is about 1.25 to 2.25 percent behind last year. The AC College winter 2013 program generated about \$1.6 million for the general fund. Because of a softening of enrollment throughout the state, staff is working on outreach and marketing efforts to get ahead of the game.

VI. Adjournment – 3:50 p.m.

Meeting schedule through June, 2013 (second and fourth Wednesdays each month at 3 p.m.)

March 13, 27

April 10, 24

May 8, 22

June 12, 26

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the March 13, 2013 DPAC meeting.

Agenda

- A. Budget Update
- B. Strategic Initiative - GRIT (Growth/Resilience/Integrity/Tenacity)
- C. Review of Process for Master Plan for Education – Schedule for 2013

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.