



*Santa Monica Community College District*  
**District Planning and Advisory Council**

**MEETING – MARCH 26, 2014**

**MINUTES**

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **March 26, 2014** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:04 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair  
Eve Adler, Academic Senate President, Vice-Chair  
Marcy Wade, Administration Representative  
Janet Harclerode, Academic Senate Representative  
Greg Brown, Management Association President  
Erica LeBlanc, Management Association Representative  
Mitra Moassessi, Faculty Association President  
Peter Morse, Faculty Association Representative  
Leroy Lauer, CSEA Representative

Others Present

Sandy Chung  
Lee Johnston  
Jennifer Merlic  
Lee Peterson

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on March 12, 2014 were accepted.

IV. Agenda

Public Comment – None

- A. DPAC reviewed the schedule of the process for developing the Master Plan for Education Update, 2014-2015.
- B. DPAC unanimously approved the following recommendation submitted by the DPAC Facilities Subcommittee:

Proposed Board Policy - Art in New Construction Projects

The Board of Trustees encourages innovative design and the use of art in new construction projects where appropriate. The Superintendent/President shall establish procedures to ensure that any art as part of a construction project is incorporated in a manner consistent with the mission of the college as an educational institution.

C. Accreditation 2016: Academic Senate President Eve Adler and Dean of Academic Affairs Erica LeBlanc, the 2016 Accreditation Self-Study Co-Chairs, distributed a list of Standard Co-Chairs for the accreditation self-evaluation process. The Co-Chairs will be assembling their committees to start meeting in late summer/early fall. The self-evaluation report will be submitted in December 2015 or January 2016 and the visit by the accrediting team will be in March 2016.

V. Adjournment: 3:35 p.m.

Meeting schedule through June, 2014 (second and fourth Wednesdays each month at 3 p.m.)

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| 2014<br>April 9, 23<br>May 14, 28<br>June 11, 25 |
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VI. Council of Presidents Meeting

The Council of Presidents set the agenda for the April 9, 2014 DPAC meeting.

Agenda

A. Reports

- Planning Subcommittees
- Academic Senate Joint Committees
- ACUPCC Task Force
- Associated Students
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B. Updates

- Student Success and Support Program (SSSP)/Student Equity Report
- Emergency Preparedness/Safety

## Master Plan for Education Update, 2014-2015

### Planning Process/Schedule for DPAC

Documents for DPAC to review:

- Program Review Planning Summary
- Institutional Dashboard
- Responses to 2013-2014 Institutional Objectives
- College Priorities and Strategic Initiatives (GRIT and I<sup>3</sup>)
- Board Goals and Priorities
- Institutional Objectives, 2013-2014
- Master Plan for Education, 2014-2015

| Date                                   | Activity   | Comments   |
|--|--|--|
| May 2014                               | Prepare response forms for 2013-2014 Institutional Objectives to send to senior staff to prepare responses   | Due May 31 <sup>st</sup>   |
| May 14<br>DPAC Meeting                 | Program Review Planning Summary will be presented for review and discussion to start process of identifying overarching recommendations to be included as institutional objectives | Prepare chart listing Program Review Planning Summary recommendations  |
| May 28<br>DPAC Meeting                 | Continue review of Program Review Planning Summary and assign recommendations to DPAC Subcommittees, Academic Senate Joint Committees and/or staff.                                | Prepare responses for 2013-2014 Institutional Objectives   |
| June 11<br>DPAC Meeting                | Review Institutional Dashboard and identify possible Institutional Objectives for 2014-2015  |  |
| June 25<br>DPAC Meeting                | Discuss ongoing college priorities and strategic initiatives and identify possible Institutional Objectives for 2014-2015  |  |
| July 9<br>DPAC Meeting                 | Discuss possible Institutional Objectives for 2014-2015 and assign writing to appropriate parties  | Prepare draft of Institutional Objectives, 2014-2015   |
| July 23<br>DPAC Meeting                | Review and discuss responses for 2013-2014 Institutional Objectives  |  |
| August 6<br>DPAC Meeting               | Review Board of Trustees Goals and Priorities, 2014-2015 and identify possible Institutional Objectives for 2014-2015  | If applicable, revise the draft of Institutional Objectives, 2014-2015 to incorporate Board Goals and Priorities |
| August 20<br>DPAC Meeting              | Review and discuss draft of Institutional Objectives for 2014-2015   | Prepare final Institutional Objectives   |
| September 10<br>DPAC Meeting           | Discuss and finalize Institutional Objectives for 2014-2015  | Prepare Master Plan for Education, 2014-2015   |
| September 24<br>DPAC Meeting           | Review and Discuss Master Plan for Education Update, 2014-2015   |  |
| October 7<br>Board of Trustees Meeting | Present Master Plan for Education Update 2014-2015 to Board of Trustees (information)  |  |

# Accreditation 2016

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Accreditation Liaison Officer: Randal Lawson

Accreditation Self-Study Co Chairs: Eve Adler  
Erica LeBlanc

Accreditation Self-Study Co-Editors: TBD  
Laurel McQuay-Peninger

Accreditation Webmaster: Helen Porter

| 2016 Accreditation Standards  | 2016 Accreditation Co Chairs |
|---|------------------------------|
| <b>Introduction</b> (history and description of the college, demographic/research summary, response to the 2010 recommendations, timeline and organization of the report) | Don Girard                   |
| <b>Standard I: Mission, Academic Quality, Institutional Effectiveness and Integrity</b>   | Eric Oifer                   |
|   | Katharine Muller             |
| Standard IA: Mission  | Christine Schultz            |
|   | Roberto Gonzalez             |
| Standard IB: Assuring Academic Quality and Institutional Effectiveness  | Jenny Merlic                 |
|   | Hannah Lawler                |
| Standard IC: Institutional Integrity  | TBD                          |
|   | Deyna Hearn                  |
| <b>Standard II: Student Learning Programs and Support Services</b>  | Mary Colavito                |
|   | Mona Martin                  |
| Standard IIA: Instructional Programs  | Jamey Anderson               |
|   | Georgia Lorenz               |
| Standard IIB: Student Support and Library and Learning Support Services (Student Support, Library and Learning Support)   | Patricia Burson              |
|   | Brenda Benson                |
| <b>Standards III: Resources</b>   | Janet Harclerode             |
|   | Bob Isomoto                  |
| Standard IIIA: Human Resources  | Melody Nightingale           |
|   | Kelly Brayton                |
| Standard IIIB: Physical Resources   | Laura Manson                 |
|   | Patricia Ramos               |
| Standard IIIC: Technology Resources   | Jamie Cavanaugh              |
|   | Jocelyn Chong                |
| Standard IIID: Financial Resources (Planning, Fiscal Responsibility and Stability, Liabilities, Contractual Agreements)   | Teri Bernstein               |
|   | Kiersten Elliott             |
| <b>Standard IV: Leadership and Governance</b>   | Richard Tahvildaran-Jesswein |
|   | Sandy Chung                  |
| Standard IVA: Decision Making Roles and Processes   | Lucy Kluckhohn               |
|   | Sherri Lee-Lewis             |
| Standard IVB: Chief Executive Officer   | Guido Davis Del Piccolo      |
| Standard IVC: Governing Board   | Marcy Wade                   |