



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JUNE 11, 2014
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **June 11, 2014** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:04 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Eve Adler, Academic Senate President, Vice-Chair
Jeff Shimizu, Administrative Representative
Janet Harclerode, Academic Senate Representative
Greg Brown, Management Association President
Katharine Muller, Management Association Representative
Mitra Moassessi, Faculty Association President
Leroy Lauer, CSEA Representative

Others Present

Sandy Chung
Hannah Lawler
Jennifer Merlic
Lee Peterson
Christine Schultz
Howard Stahl
Marcy Wade

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on May 28, 2014 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. No report
- College Services Planning: Mike Tuitasi and Ty Moura, Co-Chairs. No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: The subcommittee concurred with the Superintendent's recommended changes to Administrative Regulation 2440, Smoke Free Campus, and presented DPAC with a list of recommendations related to the revised language.
- Human Resources Planning: Sandy Chung and Patricia Burson, Co-Chairs: The subcommittee has completed the update of the EEO plan and will be presenting it to DPAC.
- Technology Planning: Lee Johnston and Sal Veas, Co-Chairs: No report

C. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The committee reviewed program review course updates, approved five course updates and three new courses (ECE 71, KIN PE 41M, PHOTO 64). The committee was also presented a preliminary report from Institutional Research on the eligibility for English 1 advisory.
- Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair: The committee is not meeting but has been assisting departments/units with the submission of annual reports and will complete the executive summaries for the programs reviewed during Spring 2014 by the end of the summer.
- Student Affairs: Esau Tovar, Chair, and Denise Kinsella, Vice-Chair: Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: The committee is reviewing two administrative regulations

D. ACUPCC (American College and University President's Climate Committee): The committee heard a presentation from a vendor on electrical cart charging stations and discussed options for electric vehicles.

E. Associated Students. No report

V. Agenda

Public Comment – None

A. Eve Adler was re-elected DPAC Vice-Chair for 2014-2015 by acclamation.

B. Institutional Imagination Initiative (I³) Projects Update: DPAC reviewed the updated I³ project list. DPAC Chair Randy Lawson encouraged everyone to think about innovative activities occurring in administrative units that can be added to the list.

C. Master Plan for Education Update 2014-2015: DPAC reviewed recommendations from the Institutional Effectiveness Committee to develop Institutional Objectives for 2014-2015. The following were identified as potential Institutional Objectives based on recommendations of the IE Committee:

1. The College investigate and implement strategies to increase the CTE completion rate.
2. The College further investigate and implement strategies to increase the learning outcomes of African American and Hispanic students.
3. The College adopt a technology tool that organizes and stores Unit Outcome (UO) statements and summary data to assist programs in assessment and evaluation activities.

VI. Adjournment: 3:50 p.m.

Meeting schedule through June, 2014 (second and fourth Wednesdays each month at 3 p.m.)

2014 June 25

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the June 25, 2014 DPAC meeting.

Agenda

- A. Master Plan for Education Update 2014-2015 - Review the following:
- Program Review Planning Summary Recommendations
 - Strategic Initiatives: GRIT and Institutional Imagination Initiative (I³)
 - College Priorities: Basic Skills, Career Technical Education, Global Citizenship and Sustainability

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.