



Santa Monica Community College District
District Planning and Advisory Council

MEETING – FEBRUARY 11, 2015

MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **February 11, 2015** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:10 p.m.

II. Members Present

Teresita Rodriguez, Administration Representative, Chair
Eve Adler, Academic Senate President, Vice-Chair
Georgia Lorenz, Administrative Representative
Greg Brown, Management Association Representative
Katharine Muller, Management Association Representative
Peter Morse, Faculty Association Representative
Robert Hnilo, CSEA Representative
Caitlin Corker, Associated Students Representative

Others Present

Chris Bonvenuto
Greg Brown
Eric Oifer
Laurie Guglielmo
Matt Hotsinpiller
Jennifer Merlic
Lee Peterson
Christine Schultz
Marcy Wade

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on January 14, 2015 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. Discussed second quarter financial statements.
- College Services Planning: Caitlin Corker, Co-Chair. No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: No report
- Human Resources Planning: Marcy Wade and Patricia Burson, Co-Chairs: Reviewing three Administrative Regulations and Board Policies to ensure currency. The subcommittee was notified that it would be reviewing recommendations coming from the President's Title IX Task Force.
- Technology Planning: Lee Johnston and Walter Meyer, Co-Chairs: Discussing a statement to forward to DPAC summarizing a larger view of technology for the college and provide some overarching goals for technology.

C. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: No report
- Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair: No report
- Student Affairs: Karen Legg, Chair, and Esau Tovar, Vice-Chair: No report
- Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: Shared a sample report (Accounting) indicating ILOs for all students who received an Accounting Award, a list by core competency, and mastery rate by required courses.

D. Accreditation Update: The Steering Committee is meeting weekly. This week it reviewed Standard I-C – Institutional Integrity. The next one to be reviewed in Standard 2-A.

E. ACUPCC (American College and University President’s Climate Committee): No report

F. Associated Students: Associated Students President Ali Khan and Vice-President Caitlin Corker: No report

V. Agenda

A. Baccalaureate Degree Update: Jennifer Merlic, Dean of Instructional Services, reported that a list of currently established lower division courses is expected to be published in time for fall enrollment. Development of the upper division courses will begin this spring with class enrollments planned for Fall 2016. The first cohort is expected to be about 60 students drawing from current graphic design students, recent high school graduates, and students from other local community colleges with similar lower-division curriculum. The Chancellor’s office is conducting weekly conference calls for all 15 community colleges participating in the pilot and other interested parties like the statewide Academic Senate. These discussions will provide updates on enrollment requirements, potential regulation changes to Title 5, and other issues. Efforts to establish an industry advisory board for the new degree program are underway, and input will be sought from the new advisory board to help guide development of the curriculum.

B. 2013-2014 Audit Report: Chris Bonvenuto, Chief Director of Business Services, provided an overview of the District’s 2013-2014 Audit Report and the Proposition 39 Financial and Performance Audits prepared by the District’s contracted independent auditor Vicente, Lloyd & Stutzman, LLP. The Auditor’s opinion was that the basic financial statements present fairly, in all material respects, the District’s financial position as of June 30, 2014.

C. Student Services Building Update: Greg Brown, Director of Facilities Planning, provided update on the Student Services building project. The final design work is very near completion on the drawings to be submitted next month to the Division of the State Architect (DSA). The project consists of a three-story, 111,000 square foot main building, a 493-space underground parking garage, and landscaped open space. When completed, approximately 300 staff members will be working in the building to provide services to SMC students in a single convenient location. The building is expected to be certified LEED gold. While it is difficult to predict the time that it will take for a DSA review, it is expected that the project will be in construction sometime in Spring of 2016.

Public Comment – None

VII. Adjournment: 4:25 p.m.

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

<u>2015</u> February 25 March 11, 25 April 8, 22 May 13, 27 June 10, 24
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VIII. Council of Presidents Meeting

The Council of Presidents set the agenda for the February 25, 2015 DPAC meeting.

Agenda

- A. Response from Superintendent/President to DPAC recommendation(s), if any
- B. Strategic Initiatives: GRIT and I³ Projects Update

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.