



Santa Monica Community College District
District Planning and Advisory Council
MEETING – MARCH 11, 2015
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **March 11, 2015** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:10 p.m.

II. Members Present

Jeff Shimizu, Administration Representative, Chair
Eve Adler, Academic Senate President, Vice-Chair
Georgia Lorenz, Administrative Representative
Fran Chancellor, Academic Senate Representative
Bob Dammer, Management Association President
Katharine Muller, Management Association Representative
Mitra Moassessi, Faculty Association President
Peter Morse, Faculty Association Representative
Robert Hnilo, CSEA President
Caitlin Corker, Associated Students Representative

Others Present

Greg Brown
Laurie Guglielmo
Walter Meyer
Lee Peterson
Christine Schultz
Marcy Wade

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on February 25, 2015 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. No report
- College Services Planning: Caitlin Corker, Co-Chair. Discussions included: (1) book voucher program, (2) vending machines, and (3) Request for Proposal for new vendor for Bread Factory space.
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: Plans for the Student Services Building have been submitted to the Department of State Architect (DSA). The committee will be following up on air-conditioning/air flow issues in some campus buildings.

- Human Resources Planning: Marcy Wade and Patricia Burson, Co-Chairs: The subcommittee is reviewing the Board policy and administrative regulations related to Title IX, and drafts will be shared with the Title IX Task Force. Concerns were expressed about the complexity of the language and the ability to track change made to the language in the administrative regulation.
- Technology Planning: Lee Johnston and Walter Meyer, Co-Chairs: The committee is drafting language for a mission statement summarizing a larger view of technology for the college and provide some overarching goals for technology planning. It is also planning a campus-wide retreat to assess college technology needs and create a formal plan for 2015-2016.

B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The committee approved several updates to transfer degrees, discussed AR 4356, received an update on the pilot baccalaureate degree program and formed a subcommittee to talk about upper division courses for the Interaction Design degree.
- Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair: No report
- Student Affairs: Karen Legg, Chair, and Esau Tovar, Vice-Chair: The committee is working on a new AR 435 - Maximum Degrees and Certificates Awarded to a Student and revising AR 4412 - Faculty Initiated Grade Changes and AR 4413 – Grade Appeals Committee.
- Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: The committee is working on the 2015 Institutional Effectiveness Dashboard and preparing the annual SLO report for ACCJC.

C. Accreditation Update: The Steering Committee is meeting weekly. This week it reviewed Standard IIC – the Student Services section.

D. ACUPCC (American College and University President’s Climate Committee): No report

E. Associated Students: Associated Students President Ali Khan and Vice-President Caitlin Corker: The Associated Students is looking forward to Consent Month.

F. Response from Superintendent/President on DPAC recommendation(s) - None

V. Agenda

A. Criteria for inclusion on I-Cubed Project List: DPAC reviewed the criteria previously discussed at its meeting on September 10, 2014. A form will be developed for projects to be considered for inclusion on the I-cubed projects list.

B. Revised Vision, Mission and Goals – Input from Constituencies: The proposed revisions are in response to the college offering a baccalaureate degree as part of the state pilot program. Each constituency president was asked to present the proposed revisions to their respective constituencies for input and report back at the DPAC meeting. Suggested revisions reflected in the attached statement were unanimously approved and will be forwarded to the Superintendent/President. The plan is to present the revised statement to the Board of Trustees for approval at its meeting on April 7th. It was agreed that any future expansion of baccalaureate degrees will be discussed at DPAC.

- C. Superintendent/President Search Process: It was reported that the Board is moving ahead with a search process to select a Superintendent/President. The Board authorized the District to develop and issue a Request for Proposal for a Search Consultant to assist the Board through the process. The RFPs have been sent out and proposals are due March 31st. The Board will determine which consultants to invite for an interview at a special meeting scheduled for April 21st at which time the consultant will be selected. The Board will start working with the consultant to develop a timeline, appoint a search committee, develop recruitment materials and launch the announcement of the position. The recruitment and application period will take place during the summer and finalists should be determined by October. It is expected that the appointment of the Superintendent/President will be effective January 1, 2016.

Public Comment – None

VII. Adjournment: 3:54 p.m.

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

<u>2015</u> March 25 April 8, 22 May 13, 27 June 10, 24

VIII. Council of Presidents Meeting

The Council of Presidents set the agenda for the March 25, 2015 DPAC meeting.

Agenda

- A. Schedule for developing the Master Plan for Education Update, 2015-2016.
- B. I-Cubed Projects form and examples

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.



Santa Monica Community College District

Vision, Mission, and Goals

**Santa Monica College: Changing Lives in the Global Community
Through Excellence in Education**

Vision

Santa Monica College will be a leader and innovator in learning and achievement. As a community committed to open dialog and the free exchange of ideas, Santa Monica College will foster its core values: knowledge, intellectual inquiry, research-based planning and evaluation, academic integrity, ethical behavior, democratic processes, communication and collegiality, global awareness, and sustainability.

Mission

Santa Monica College provides a safe and inclusive learning environment that encourages personal and intellectual exploration, and challenges and supports students in achieving their educational goals. Students learn to contribute to the global community as they develop an understanding of their relationship to diverse social, cultural, political, economic, technological, and natural environments. The College recognizes the critical importance of each individual's contribution to the achievement of this mission.

Santa Monica College provides open and affordable access to high quality associate_degrees and certificates_of_achievement_programs and participates in partnerships with other colleges and universities to facilitate access to baccalaureate and higher degrees. The College's programs and services assist students in the development of skills needed to succeed in college, prepare students for careers and transfer, and nurture a lifetime commitment to learning.