



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JULY 9, 2014
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **July 9, 2014** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:05 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Eve Adler, Academic Senate President, Vice-Chair
Georgia Lorenz, Administrative Representative
Bob Dammer, Management Association President
Greg Brown, Management Association Representative
Janet Harclerode, Academic Senate Representative
Bob Dammer, Management Association President
Mitra Moassessi, Faculty Association President
Peter Morse, Faculty Association Representative
Leroy Lauer, CSEA Representative

Others Present

Sandy Chung
Lee Johnston
Jennifer Merlic
Eric Oifer
Lee Peterson
Christine Schultz
Howard Stahl

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on June 25, 2014 were accepted.

IV. Reports

A. Response from Superintendent/President to DPAC recommendation of June 25, 2014:
Revised Board Policy Section 3120 submitted by the DPAC Human Resources Planning Subcommittee and approved by DPAC on June 25, 2014.

B. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. No report
- College Services Planning: Mike Tuitasi and Ty Moura, Co-Chairs. No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: No report
- Human Resources Planning: Sandy Chung and Patricia Burson, Co-Chairs: No report
- Technology Planning: Lee Johnston and Sal Veas, Co-Chairs: No report

C. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The annual Curriculum Committee Report was presented to the Board of Trustees on July 1, 2014.
- Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair: No report
- Student Affairs: Esau Tovar, Chair, and Denise Kinsella, Vice-Chair: No report
- Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: No report

D. Accreditation Update: ACCJC approved the new standards. The standard committees are making progress; several have conducted interviews. The steering committee will be meeting in July.

E. ACUPCC (American College and University President's Climate Committee): No report

F. Associated Students. No report

V. Agenda

- A. Master Plan for Education Update, 2014-2015: DPAC reviewed draft responses to the 2013-2014 Institutional Objectives and the following list of potential Institutional Objectives that will be presented to the Board at its Study Session on July 15, 2014.

Public Comment – None

VI. Adjournment: 3:40 p.m.

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

<u>2014</u> July 23 August 13, 27 September 10, 24 October 8, 22 November 12, 26 December 10
<u>2015</u> January 14, 28 February 11, 25 March 11, 25 April 8, 22 May 13, 27 June 10, 24

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the July 23, 2014 DPAC meeting.

Agenda

- A. Master Plan for Education Update 2014-2015:
 - Review Draft of Board Goals and Priorities, 2014-2015
 - Review 2014-2015 Technology Objectives
 - Continue review of Responses to 2013-2014 Institutional Objectives and identified 2014-2015 Institutional Objectives
 - Writing Assignments

- B. DPAC Annual Report, 2013-2014

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.

MASTER PLAN FOR EDUCATION UPDATE, 2014-2015

IDENTIFIED INSTITUTIONAL OBJECTIVES

During spring and summer 2014, the District Planning and Advisory Council (DPAC) reviewed and discussed several documents to assist with the development of the *Master Plan for Education Update, 2014-2015*, as follows: Program Review Planning Summary, Institutional Effectiveness Report/Planning Summary, Strategic Initiatives, and College Priorities. So far, the following topics/issues have been identified by DPAC for the development of institutional objectives. Additionally, the Board of Trustees Goals and Priorities for 2014-2015 will be discussed and considered for inclusion as institutional objectives.

Accreditation

Develop the 2016 Accreditation Self-Evaluation Report and incorporate findings into institutional planning.

[College Priority]

Career Technical Education

Strategies to improve the CTE completion rate.

[Institutional Effectiveness Recommendation #1]

Outcomes Assessment

Complete, enhance, and make consistent the systems for documentation and storage of outcomes assessment results to ensure convenient access.

[Institutional Effectiveness Recommendation #5, Program Review Recommendation #11]

Student Equity Gap

Strategies to improve the achievement of African American and Latino students.

[Institutional Effectiveness Recommendation #3, Program Review Recommendations #18 and #19]

Enrollment Demand Challenges

Strategies to address the “softening” of enrollment demand.

[Program Review Recommendations #28, #29, and #31]

Instructional Support Services

Strategies to address logistical challenges for tutoring and supplemental instruction.

[Program Review Recommendations #20 and #21]

ADA, Section 508 Compliance

Conduct assessment of 508 compliance and develop a plan to address the findings.

[Program Review Recommendation #34]

Improvement of Older Facilities

Assess the condition of older facilities expected to remain in use and upgrade wherever feasible.

[Program Review Recommendation #24]

Growth/Resilience/Integrity/Tenacity (GRIT) Initiative

Implement piloted strategies (You+1; SuccessNavigator) and develop an infrastructure to support experiential/service learning.

[Strategic Initiative]

Institutional Imagination Initiative (I³)

Enhance the documentation and review process for innovative projects to include implementation and assessment results.

[Strategic Initiative]