



Santa Monica Community College District
District Planning and Advisory Council
MEETING – FEBRUARY 10, 2016
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **February 10, 2016** at Santa Monica College, HSS 301 Conference Room, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:02 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee
Fran Chandler, Academic Senate President, Vice-Chair
Mitra Moassessi, Academic Senate Representative
Georgia Lorenz, Administration Representative
Erica LeBlanc, Management Association Representative
Katharine Muller, Management Association Representative
Peter Morse, Faculty Association President
Howard Stahl, Faculty Association Representative
Robert Villanueva, CSEA President

Others Present

Chris Bonvenuto
Greg Brown
Steve Chen
Lee Peterson
Emil Zordilla

DPAC Coordinator

Lisa Rose

III. Motion was made by Peter Morse and seconded by Mitra Moassessi to approve the minutes of the DPAC meeting on January 13, 2016. *Unanimously approved.*

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. The second quarterly budget report was reviewed.

The following motion was unanimously passed at its meeting on February 3, 2016: In light of the softening in enrollment and the impact that this will have on the fiscal stability of the District, the DPAC Budget Committee recommends to DPAC that it further investigate this issue and the impact it will have on planning.

Vice-President of Enrollment Development Teresita Rodriguez will be attending the next Budget Committee to present information on efforts to address the enrollment situation. It was agreed that the topic be placed on the agenda for discussion at a future DPAC meeting.

- College Services Planning: Mike Tuitasi and Joan Kang, Co-Chairs: No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: No report. A facilities update is included on the agenda (see Agenda V-3).
- Human Resources Planning: Tre'Shawn Hall-Baker and Patricia Burson, Co-Chairs: No report.
- Technology Planning: Dan Rojas and Walter Meyer, Co-Chairs: No report.

B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Jennifer Merlic, Vice-Chair: The Baccalaureate Degree Task Force is meeting. The last upper division course and the degree are forthcoming.
- Program Review: Vicki Drake, Chair and Erica LeBlanc, Vice-Chair: The committee will be reviewing five academic programs and one administrative unit in spring 2016. Orientations are being held for programs going through their six-year review in 2016-2017. There will be a workshop on flex day about the annual review process.
- Student Affairs: Alexandra Tower, Chair, and Esau Tovar, Vice-Chair: No report.
- Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: No report.

C. Accreditation Update: The Steering Committee is reviewing Standard IV. The Office of Academic Affairs is gathering evidence for the Accreditation report. Brown bag meetings are being planned for March, April and May and flex day will be infused with accreditation. The form for employees and students to submit a request for an item to be placed on the agenda for consideration by DPAC was forward to members of DPAC to remind them to distribute it to their constituents.

The form is available on the DPAC website at:

<http://www.smc.edu/ACG/DistrictPlanningPolicies/Pages/DPAC-Agenda-Request.aspx>

D. Associated Students: No report

E. Response from Superintendent/President: None

V. Agenda

A. 2014-2015 Audit Report: Chris Bonvenuto, Chief Director of Business Services, provided an overview of the District's 2014-2015 Audit Report and the Proposition 39 Financial and Performance Audits prepared by the District's contracted independent auditor Vicente, Lloyd & Stutzman, LLP. The Auditor's opinion was that the basic financial statements present fairly, in all material respects, the District's financial position as of June 30, 2015.

B. Capital Outlay Program Update: Greg Brown, Director of Facilities Planning, presented an overview of construction projects, as follows:

Projects currently in construction:

- The Center for Media and Design (formerly Academy of Entertainment and Technology, projected completion date – end of 2016
- East Wing, Performing Arts Center, projected completion date – summer 2016
- Health, P.E., Fitness, Dance and Central Plant, projected completion date – end of 2016
- Financial Aid Relocation, projected completion date – April 2016

Projects in Planning:

- Student Services Building, projected to start construction – June 2016; 2-1/2 year project
- Malibu Campus – projected to start construction – early fall 2016
- Child Development Center at the Santa Monica Civic Center
- 2016 Master Plan Update

VI. Adjournment: 4:10 p.m.

Meeting schedule through June, 2016 (second and fourth Wednesdays each month at 3 p.m.)

February 24
March 9, 23
April 13, 27
May 11, 25
June 8, 22

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the February 24, 2016 DPAC meeting.

- Superintendent/President Kathryn E. Jeffery
- Update: Strategic Initiatives – GRIT and I-Cubed Projects
- Report: Air-conditioning in college facilities